

RM of Frenchman Butte No. 501



Request for Bid

Perch Lake South – Chip Seal 2024A

Rural Municipality of Frenchman Butte No. 501

Release Date: February 15, 2024

Closing Date: March 15, 2024

Closing Time: 2:00 p.m., Local Saskatchewan Time



RM of Frenchman Butte No. 501

1. INTRODUCTION

- 1.1. The Rural Municipality of Frenchman Butte No. 501 (RM) is seeking competitive bids for the double Chip Seal of approximately 2.15 kilometers of Perch Lake South Access on TWP 532 from Highway 21N to 2.15km West. The project must be completed before October 15, 2024.
- 1.2. The RM is looking for a Lump Sum bid on two different options. One where the chip aggregate is supplied by the contractor and the other where it is supplied by the RM.
- 1.3. Contractors are invited to submit bids for the provision of the required services in accordance with the terms, conditions and bid response format as specified in this Request for Bid (RFB).
- 1.4. By responding to this RFB, each contractor thereby acknowledges that he has reviewed the process, terms, conditions and reserved rights contained in this RFB, and has voluntarily chosen to participate in this RFB subject to those procedures, terms, conditions and reserved rights.

2. PROJECT SUMMARY

2.1. Background

2.1.1. The R.M. of Frenchman Butte will contract out the double chip seal application on the Perch Lake South access road. The location can be seen on the attached map.

2.2. Material

2.2.1. The R.M. of Frenchman Butte will supply the required amount of gravel and or fill to be incorporated onto the roads prior to mixing.

2.3. RM Equipment

2.3.1. The R.M. of Frenchman Butte will supply the grader to prep the road surface for application.

2.4. Roadway Details

2.4.1. The below chart contains information of the roadway to be used for pricing. However, these measurements may be subject to changes.

Roadway	Location	Length (KM)	Width (M)
Perch Lake South	TWP 532 / Hwy 21 to Lakeside Dr	2.15	800m - 8.6 900m - 8.0



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3. SCHEDULE OF EVENTS

If it becomes necessary to revise any other part of this RFB, exclusive of the foregoing schedule of events, those revisions will be posted on sasktenders.ca.

	Date
RFB Release Date:	February 15, 2024
RFB Closing Date and Time:	March 15, 2024 2:00 p.m., Local Saskatchewan Time
Tentative Evaluation Completion:	March 25, 2024
Tentative Supplier Selection	March 27, 2024

4. BID SUBMISSIONS

- 4.1. Forward completed bid documents by email to: **Aaron Neilly**, Manager of Infrastructure Services at rm501cet@sasktel.net **before 2:00 p.m. March 28th, 2022**. Please include “**Double Chip Seal Bid**” on the subject line. Bids received after the closing time will not be considered.
- 4.2. A public opening will be held at the RM office, located on Parcel C, SW 11-53-24-W3M, just north of the junction of Highway 3 and Highway 21 North immediately after closing.

5. CONFLICT OF INTEREST

- 5.1. Applicants are to fully disclose in writing to the R.M. of Frenchman Butte No. 501, on or before the closing date of the RFB, the circumstances of any actual or potential conflict of interest, as well as what could be perceived as a conflict of interest if the contractor were to become a contracting party pursuant to the RFB. The R.M. of Frenchman Butte No. 501 will review all disclosures made under this provision and take such steps as it, in its sole discretion, deems necessary to address any conflict, which may include requiring the contractor to take action to address and remedy the conflict of interest to the satisfaction of the R.M. of Frenchman Butte No. 501 or disqualifying the contractor from further participation;

6. SCOPE OF WORK

6.1. Contractor Responsibilities

- Supply necessary equipment and labour.
- Supply necessary materials. (may vary depending on option chosen by the RM)
- Provide the required equipment necessary for Chip Seal application and construction excluding equipment mentioned in section 2.3
- Ensure sites are clean of excess materials and garbage prior to mobilization off site once work is complete.
- A map of the roads to be Chip Sealed is attached.



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7. EVALUATION

- 7.1. Each bid will be reviewed to ensure that it is complete and that it complies with the instructions, requirements, and terms and conditions of this RFB. Bids not considered compliant will be rejected at this stage and no further efforts will be applied to them by the evaluation team.
- 7.2. **Price (80% of evaluation)**
 - 7.2.1. Each bid will be evaluated to rate how the contractor's price compares with other bids submitted.
- 7.3. **Contractor Experience (10% of evaluation)**
 - 7.3.1. The level of contractor experience will be evaluated. The R.M. of Frenchman Butte No. 501 reserves the right to contact any of the contractor's customers who the Municipality believes may be able to verify information provided about the contractor that would be pertinent to this RFB.
- 7.4. **Contractor Reference Checks (10% of evaluation)**
 - 7.4.1. References will be called to determine the Contractor's workmanship, safety record, and timeliness of work. The R.M of Frenchman Butte No. 501 reserves the right to conduct reference checks at any time during the RFB process.



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8. ADDITIONAL TERMS AND CONDITIONS

- **If awarded the contract, work must be completed by October 15, 2024.**
- The R.M. of Frenchman Butte No. 501 will not be responsible for any costs incurred by a supplier in preparing and submitting bids.
- Submission of a response shall not obligate, nor should it be construed as obligating the R.M. of Frenchman Butte No. 501 to accept any such response or to proceed further with the project. The R.M. of Frenchman Butte No. 501 may, in its sole discretion, elect not to proceed with the project, and may elect not to accept any or all responses for any reason.
- Contractors may amend or withdraw their submissions prior to the closing date and time specified in the RFB by way of emailed notice to the R.M. of Frenchman Butte No. 501. at rm501cet@sasktel.net please include **“Amend/Withdraw -MG30 – Road Stabilization Bid”** on the subject line. After the closing date and time, responses may be irrevocable at the discretion of the R.M. of Frenchman Butte No. 501.
- Responses submitted shall be final and may not be altered by subsequent offerings or discussions.
- The R.M. of Frenchman Butte No. 501 reserves the right to accept or reject, in whole or in part, any or all responses.
- The R.M. of Frenchman Butte No. 501 reserves the right to cancel and/or re-issue this RFB at any time for any reason without penalty.
- Prices quoted are to be held firm for a minimum of 30 days following the RFB closing date, and shall remain in effect through the duration of the agreement.
- The successful contractor may, for the purposes of marketing, disclose the R.M. of Frenchman Butte No. 501’s name and a general description of the services provided to the R.M. of Frenchman Butte No. 501 pursuant to the agreement but shall not indicate in any way that the R.M. of Frenchman Butte No. 501 endorses the contractor’s services.



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TABLE 1 - BID SHEET

COMPANY NAME: _____

EMAIL ADDRESS: _____

80% of evaluation based on bid

Double Chip Seal of 2.15 kilometers of road.

All –inclusive cost per kilometer + applicable tax (includes equipment, labour, fuel, travel, equipment repairs, etc.)

Option 1 - Double Chip Seal (Including Aggregate) \$ _____ / KM

Option 2 - Double Chip Seal (Not Including Aggregate) \$ _____ / KM

Acceptance of Terms and Conditions

Within seven (7) business days of being awarded the bid, the successful Contractor must:

- Provide proof of \$2,000,000 liability insurance.
- Provide a Saskatchewan Worker's Compensation Board Clearance Letter.
- Provide a Saskatchewan PST Clearance Letter for all equipment listed if the contractor is not from Saskatchewan.
- Provide a copy of the Contractor's Occupational Health & Safety Policy/Program, or must be willing to follow the R.M. of Frenchman Butte No. 501 Safety Program.

Name (*Please Print*) of Authorized Company Official

Signature of Authorized Company Official

Telephone Number