



Incorporated

R.M. of Frenchman Butte No. 501

POLICY TITLE Signing Authority Policy		ADOPTED BY RM Council Resolution No. 2020-09-23-046 EFFECTIVE DATE September 23, 2020	POLICY NO. 100-13
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: Rescinded:	Resolution No. Resolution No.

1. PURPOSE:

To Establish Policy for Signing Authority.

2.0 DEFINITIONS

2.1 Council: Shall mean the council of the Rural Municipality of Frenchman Butte No. 501

2.2 RM: Shall mean the Rural Municipality of Frenchman Butte No 501

3.0 POLICY:

The Council of the RM hereby authorizes the following signing authorities:

- The Chief Administrative Officer
- The Administrative Assistant
- The Finance Officer
- The Reeve
- The Deputy Reeve

All transactions, including signing of cheques, must include two signatures from the following signing authorities:

- The Chief Administrative Officer or the Administrative Assistant or the Finance Officer

With

- The Reeve or The Deputy Reeve

4.0 RESPONSIBILITY/INTERPRETATION/REPEALING:

This policy shall be administered and interpreted by the Administrator; however, this policy cannot be amended without Council approval.

This policy replaces all previous policies and resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on September 23, 2020 and shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.

**CERTIFIED TRUE COPY
OF AN ORIGINAL DOCUMENT
SIGNED Allison Roselke
DATE November 16, 2020**