



Incorporated

R.M. of Frenchman Butte No. 501

POLICY TITLE		ADOPTED BY RM Council Resolution No. 2019-01-09-017 EFFECTIVE DATE January 9, 2019	POLICY NO. 300-14
Approach Policy			
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: February 13, 2019 Rescinded:	Resolution No. 2019-02-13-025 Resolution No.

1. PURPOSE:

- 1.1 To establish a policy setting out standards for approach development.
- 1.2 To establish a policy to determine financial responsibility for costs for approach development.
- 1.3 Set fee for approach applications.

2. DEFINITIONS:

- 2.1 **CAO:** Means Chief Administrative Officer of the Rural Municipality of Frenchman Butte No. 501.
- 2.2 **Council:** Means Council of the Rural Municipality of Frenchman Butte No. 501.
- 2.3 **Landowner:** Means the registered owner.
- 2.4 **Occupant:** Means a person residing in a home within the RM, regardless of ownership.
- 2.5 **Permitee:** Means an individual, organization, company or corporation applying pursuant to this policy.
- 2.6 **RM:** Means the Rural Municipality of Frenchman Butte No. 501.
- 2.7 **Road:** Means the travelling surface of a public road designed or intended for use by vehicles, but does not include a designated trail within the meaning of The Snowmobile Act or any other trail or path.
- 2.8 **Road Construction Project:** Means initial road construction, rebuilding road, clay capping, and any other project as deemed by Council.
- 2.9 **R.M. Representative:** Means Public Works Supervisor or designate of the RM.



3.0 SCOPE:

- 3.1 Establishment of approach development standards
- 3.2 Allocate financial responsibility of costs for approach development

4.0 POLICY:

It is the policy of the RM that:

- 4.1 The Permittee must make written application to the RM for the installation of an access approach. The application must include a site plan showing the location of the proposed approach.
- 4.2 The location of the proposed approach will be reviewed by the R.M. Representative who will determine if the location is satisfactory or if a new location will be required. (NOTE: approaches are to be staked prior to R.M. notification, to enable proper inspection by the R.M. Representative). If the location is satisfactory, the R.M. Representative shall give written approval to the Permittee, in accordance with this policy.
- 4.3 The Permittee will be required to pay a fee of \$100.00 for each approach application.
- 4.4 The approach must be installed at the expense of the Permittee, and with no costs to the municipality. This includes gravel, surfacing and line locating and any costs associated with utilities.

5.0 DEVELOPMENT STANDARDS

- 5.1 Approaches must be constructed at a right angle to the intersecting road.
- 5.2 The width of the approach must be wide enough to accommodate entry onto the municipal right-of-way to ensure the side slopes of the road are not damaged. Approaches must have a minimum 7-meter top.
- 5.3 The approaches must be designed to provide clear site lines for a distance of 140 metres in both directions when accessing the municipal road. Trees must be removed if any are present within this area.
- 5.4 If drainage structures are required, a culvert of appropriate construction and dimension must be installed. Sizing of culvert will be determined by the R.M. Representative.
- 5.5 Elevation of approach onto the intersecting road shall not exceed a grade of 6%.



- 5.6 The right-of-way must be landscaped and left without any blockage or debris.
- 5.7 The approach must have minimum 3-1 slopes, unless written consent is obtained from the R.M. Representative.
- 5.8 Upon completion, the approach must be graveled or surfaced.
- 5.9 The R.M. Representative retains the right to request additional requirements and/or standards at the time the application is approved
- 5.10 Construction of the approach is subject to inspection by the R.M. Representative. The Permittee must do whatever works are required to ensure development standards have been met.

6.0 EXCEPTIONS –

- 6.1 To compensate for the inconvenience of road construction; and only during road construction; and where there is currently no approaches, one new approach per property will be installed at the expense of the RM adjacent to the road construction project.
- 6.2 If requested by the Landowner, all existing approaches accessing property that is adjacent to road construction project will be replaced at the expense of the RM. Location of approach(s) to be mutually agreed between Landowner and RM Representative providing it is adjacent to new road construction project and must meet Development Standards of this policy.
- 6.3 If during road construction project there is a safety issue requiring the approach to be relocated to a different property boundary on the same parcel, approach relocation shall require approval via council resolution.
- 6.4 In the case of lakeshore development subdivisions:
 - 6.4.1 the width of the approach must be wide enough to accommodate entry onto the municipal right-of- way to ensure the side slopes of the road are not damaged. Approaches must have a minimum 4-meter top.
 - 6.4.2 subsection 5.3, site lines does not apply.
 - 6.4.3 subsection 5.5 elevation does not apply.
- 6.5 This policy does not apply to subdivision of land where a servicing agreement may be used.


7.0 RESPONSIBILITY/INTERPRETATION/REPEALING:

All Appendices attached to this policy may be amended from time to time based on operational need.

This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.

This policy replaces all previous policies and resolutions that have been passed by the Council with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on February 13, 2019 shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.





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Approach Policy 300-14 Appendix A

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501
ACCESS APPROACH APPLICATION FORM

1. Applicant:
Name: _____ Phone: _____
Address: _____ Postal Code: _____

2. Registered Owner: same as above _____ or:
Name: _____ Phone: _____
Address: _____ Postal Code: _____

3. Property (Legal Description):
LSD or 1/4 _____ Sec _____ Twp _____ Rge _____ W _____
Lot(s) _____ Block _____ Registered Plan No. _____

4. Contractor/Contact person doing the construction:
Name: _____ Phone: _____

5. Proposed start date _____ Proposed date of completion _____

6. **Detailed Site Plan** needs to be attached to this application (showing proposed location of access approach onto municipal right of way).

7. Payment of application fee per approach: \$100.00 (fee to accompany this application).

_____ Date

_____ Signature

Return To: Rural Municipality of Frenchman Butte No. 501
Box 180
Paradise Hill, SK S0M 2G0 Phone: 306-344-2034

FOR OFFICE USE ONLY

Fee Received? _____ General Receipt# _____

Approved By _____ Date Approved _____

****Attach Copy of Access Approach Policy Paper**

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Approach Policy 300-14 Appendix A

Detailed Site Plans

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