



Incorporated

R.M. of Frenchman Butte No. 501

POLICY TITLE Road & Bridge Repair Maintenance Policy		ADOPTED BY RM Council Resolution No. 2023-04-26-011 EFFECTIVE DATE April 26, 2023	POLICY NO. 100-16
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: Rescinded:	Resolution No. Resolution No.

1. PURPOSE:

“Inadequate safety design, longer emergency response times, and increased speed all contribute to fatal accidents on rural roads.”¹

The purpose of this policy is to set out guidelines for repair and maintenance of public roads. This policy describes how the policy is applied, the assessment process, the construction standards required and the criteria the Council uses to determine when a road is maintained. This policy also describes the level of service that can be expected by the public once the plan is in place.

The RM of Frenchman Butte is committed to:

1. Providing maintenance to roadways consistently throughout the RM, without preference or prejudice, based on asset management principles.
2. Making sure that maintenance of any one rural road is not maintained to the extent that other rural roads are neglected.
3. Implementing a transparent process that identifies how decisions are made regarding road repair and maintenance.
4. Developing and implementing standards based on affordability, desired road conditions and asset management principles which makes safety a priority.
5. Developing an annual schedule and budget for recurrent maintenance, including but not limited to local reconstruction and patching.

Priority for repair and replacement is based off on

When procedure is based on a more objective policy, it releases Councillors from making repair and replacement decisions based on opinion and provides a united approach to repair and maintenance that should remain relevant as new Councils are elected.

It is the duty of Frenchman Butte to make sure that all roads serve the needs of the public, in a way that provides a safe, practical, and reasonable level of maintenance within an appropriate budget.

¹ Source: Road Maintenance Policy: Lower Saucon Township

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Principles

1. The travelling public should be safe on Frenchman Butte roads. However, Frenchman Butte is a rural municipality with limited resources. The standards set out in this policy are considered the minimums and are exceeded when possible.
2. The Council considers the standards a reasonable balance between acceptable maintenance and service levels and their fiscal responsibilities.

Disclaimer

The RM of Frenchman Butte reserves the right to deviate from this policy due to:

1. Inclement weather
2. Labor shortages
3. Equipment failure
4. Unforeseen circumstances

Scope

This policy includes repair and replacement for the roads identified in the Tangible Capital Assets registry.

Procedure

1. Beginning in the spring of 2024 and every subsequent spring, the Public Works department arranges for a patrol of the roads by the Infrastructure Manager, Public Works Supervisor, and division Councillor (optional) to examine and report on the road conditions after the impacts of winter. Digital pictures and written reports record conditions.
2. The Administrator and Infrastructure Manager use this report along with the 10-year capital plan, priority routes and budget to determine the upcoming annual maintenance schedules and repair work.
3. If approved, the Administrator makes the updates to the 10-year capital plan and assigns the work as appropriate.
4. A copy of the annual repair and maintenance plan is made available to the public.
5. The Infrastructure Manager and Public Works Supervisor are responsible for maintaining records required by this policy. An electronic copy of these records is provided to the Administrator regularly, monthly is recommended. The Foreman works with the Administrator to keep all the records in a format accessible to them both.
6. Data on road conditions result from:
 - a. Community reports
 - b. Road patrols
 - c. Routine maintenance and repairs
 - d. Supervising employers who perform duties on behalf of the Municipality.
 - e. Professional reports

Please note: Road patrol is not considered a Council meeting, and nothing discussed during the patrol takes the place of a regular resolution process.



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This policy has a life of 4 years or less at the discretion of the current Council.

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