



Incorporated

R.M. of Frenchman Butte No. 501

POLICY TITLE Annual Ratepayers' Meeting Policy		ADOPTED BY Council Resolution 2018-01-24-024	POLICY NO. 100-04
ORIGIN/AUTHORITY M Council	JURISDICTION RM of Frenchman Butte No. 501	Amended:	Resolution No.
		Rescinded:	Resolution No.

1. PURPOSE:

The purpose of this policy is for the R.M. of Frenchman Butte No. 501 Council to create Policy for the CAO and/or Municipal Staff to organize an Annual Ratepayers' Meeting.

2. DEFINITIONS:

2.1 CAO: Means the Chief Administrative Officer of the R.M. of Frenchman Butte No. 501.

2.2 Council:
Means Council for the R.M. of Frenchman Butte No. 501.

3. SCOPE:

This policy provides direction to CAO or Municipal Staff to organize an Annual Ratepayers' Meeting on behalf of council without a resolution of Council.

4. POLICY:

This policy gives the CAO and/or Municipal Staff direction to organize an Annual Ratepayers' Meeting on behalf of Council.

5. SPECIFIC REQUIREMENTS

1. A Ratepayers' Meeting shall be held annually between November 15 and December 15.
2. Guests to comprise of:
 - A) All ratepayers.
 - B) Guest speakers.
 - C) Representatives from the following municipalities:
 - i) Town of St. Walburg;
 - ii) Village of Paradise Hill;
 - iii) RM of Mervin # 499;



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- iv) RM of Loon Lake # 561;
 - v) RM of Britannia # 502;
 - vi) RM of Eldon # 471;
 - vii) Onion Lake First Nations;
 - viii) Town of Turtleford.
- D) Representatives from local fire departments that serve R.M. Frenchman Butte No. 501.
 - E) Representatives from the RCMP.
 - F) Representative from Federal and Provincial Governments.
 - G) Any other persons Council wishes to invite.
3. A) Meeting will be held within the Village of Paradise Hill during even years.
B) Meeting will be held within the Town of St. Walburg during odd years.
4. Ratepayers' Meeting shall comprise of a catered evening meal which shall be free of charge to all guests.
5. Council shall approve agenda and all guest speakers.
6. Ratepayers' Meeting shall be advertised:
- A) Two issues of local newspaper.
 - B) Posters within communities of Town of St. Walburg, Village of Paradise Hill, Hamlets of Frenchman Butte and Spruce Lake.
 - C) R.M. of Frenchman Butte No. 501 web page.
 - D) R.M. of Frenchman Butte No. 501 Facebook Page.
 - E) Additional locations suggested by Council.

6.0 EXCEPTIONS –

This policy is to be used as a guideline and portions may be varied from year to year by resolution of Council.

7.0 RESPONSIBILITY/INTERPRETATION/REPEALING:

This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.

This policy repeals and rescinds all previous policies and resolutions that have been passed by the Council with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on January 24, 2018 and shall continue in full force and effect until repealed or amended by subsequent resolution of Council.