

COUNCIL PRESENT:

Reeve Tom S. Hougham
Division 1 Leonard Larre
Division 3 Doug Trotzuk
Division 4 Ronald Gory @ 9:05 a.m.
Division 5 Gay Noeth
Division 6 Evan Priest

COUNCIL ABSENT:

Division 2 Carri Zeller

STAFF PRESENT:

Aaron Neilly, Acting Chief Administrative Officer (A/CAO)
Crystal Schaan, Deputy CAO
Dan Fedirko, Public Works Foreman @ 9:30 a.m.

GUESTS:

Walter Gobert, RM Ratepayer @ 1:55 p.m.
Roy Johnson, RM Ratepayer @ 2:00 p.m.
Joyce Johnson, RM Ratepayer @ 2:00 p.m.

PUBLIC MEETING:

Subdivision NE28-54-22W3M @ 1:55 p.m.
OCP/Zoning Bylaw @ 2:00 p.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 JANUARY 28, 2026 AGENDA ADDITIONS:

2026-01-28-001 LARRE: That the following be added to the January 28, 2026 Agenda.
• 5-4 VOID Cheque
• 13-11 501 Utility Authority

Carried

1-1 JANUARY 28, 2026 AGENDA:

2026-01-28-002 NOETH: That the January 28, 2026 Agenda be used as a guideline.
Carried

9:05 a.m. Councillor Gory entered Council Chambers.

2-1 JANUARY 7, 2026 MINUTES:

2026-01-28-003 TROTZUK: That the January 7, 2026 minutes be approved as presented.

Carried

5-1 PAYROLL- PP2026-02:

2026-01-28-004 NOETH: That the payroll accounts for the pay period **December 28, 2025 – January 10, 2026 Authorization #480, direct deposit dated January 16, 2026, totaling \$34,681.19 be approved.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages December 28, 2025 – January 10, 2026.**

Carried

5-2 PAYROLL- PP2026-03:

2026-01-28-005 NOETH: That the payroll accounts for the pay period **January 11 – 24, 2026 Authorization #481, direct deposit dated January 30, 2026, totaling \$32,565.15 be approved.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages January 11-24, 2026.**

Carried


Reeve


A/CAO

5-3 ACCOUNTS – JANUARY 28, 2026:

2026-01-28-006 GORY: That the following payments dated January 28, 2026 be approved.

• Cheques 33847 to 33890	Totaling	\$1,248,264.96
• Other Payments	Totaling	\$66,639.26
	Total AP	\$1,314,904.22

Carried

5-4 VOID CHEQUE:

2026-01-28-007 LARRE: That Council approves the voiding of the following cheque due to incorrect payment method:

- Transport Tire Ltd.
Cheque 33879

\$5,541.74
Carried

6-3 SALARY GRID RECOMMENDATION:

2026-01-28-008 PRIEST: That Council acknowledges the following wage step increase:

- Sylvia Skogman from Office Assistant Salary Grid 5, Step 3 to Office Assistant Salary Grid 5, Step 4, effective January 25, 2026.

Carried

9-1.1 RIGHT OF ENTRY AGREEMENT – DANIEL & BONNIE SWEEZEY SW & SE 23-53-25W3M:

2026-01-28-009 TROTZUK: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 22, 2026, with Daniel & Bonnie Sweezy for the purpose of snow ploughing windrows through the field.

Carried

9-1.2 RIGHT OF ENTRY AGREEMENT – JOHN MIDGLEY & BONNIE MILLS MIDGLEY SW24-53-25W3M:

2026-01-28-010 GORY: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 23, 2026, with John Midgley & Bonnie Mills Midgley for the purpose of snow ploughing windrows through the field.

Carried

9-1.3 RIGHT OF ENTRY AGREEMENT – RONNY KALTENBORN SE 23-52-24W3M:

2026-01-28-011 PRIEST: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 9, 2026, with Ronny Kaltenborn for the purpose of snow ploughing windrows through the field.

Carried

9-1.4 RIGHT OF ENTRY AGREEMENT – STEVEN & DANELLE FINK NE13-53-25W3M:

2026-01-28-012 LARRE: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 19, 2026, with Steven & Danelle Fink for the purpose of snow ploughing windrows through the field.

Carried

9-1.5 RIGHT OF ENTRY AGREEMENT – DARYL & JUDY USENIK NE & SE 24-53-25W3M:

2026-01-28-013 NOETH: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 23, 2026, with Daryl & Judy Usenik for the purpose of snow ploughing windrows through the field.

Carried

9-1.6 RIGHT OF ENTRY AGREEMENT – CHARLES & LOUISE MARCHADOUR SE19-51-23W3M:

2026-01-28-014 TROTZUK: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 14, 2026, with Charles & Louise Marchadour for the purpose of snow ploughing windrows through the field.

Carried



Reeve



A/CAO

9-1.7 RIGHT OF ENTRY AGREEMENT – E&E FARMS LTD. SE & NE 06-52-23W3M:

2026-01-28-015 PRIEST: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 6, 2026, with E&E Farms Ltd. for the purpose of snow ploughing windrows through the field.

Carried

9-1.8 RIGHT OF ENTRY AGREEMENT – GLORIA & LEON SEGUIN SE20-54-22W3M:

2026-01-28-016 GORY: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 19, 2026, with Gloria & Leon Seguin for the purpose of snow ploughing windrows through the field.

Carried

9-1.9 RIGHT OF ENTRY AGREEMENT – LOUIS & LINDA DESILETS SE7-52-23W3M:

2026-01-28-017 NOETH: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 6, 2026, with Louis & Linda Desilets for the purpose of snow ploughing windrows through the field.

Carried

9-1.10 RIGHT OF ENTRY AGREEMENT – PETER & KARYN STOLNIUK SW14-54-22W3M:

2026-01-28-018 GORY: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 5, 2026, with Peter & Karyn Stolniuk for the purpose of snow ploughing windrows through the field.

Carried

9-1.11 RIGHT OF ENTRY AGREEMENT – RODNEY & DONNA PREECE NW05-53-23W3M:

2026-01-28-019 PRIEST: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 6, 2026, with Rodney & Donna Preece for the purpose of snow ploughing windrows through the field.

Carried

9-1.12 RIGHT OF ENTRY AGREEMENT – KUYPERS FARMS LTD. SE35-53-24W3M:

2026-01-28-020 NOETH: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 20, 2026, with Kuypers Farms Ltd. for the purpose of snow ploughing windrows through the field.

Carried

9-1.13 RIGHT OF ENTRY AGREEMENT – WILCIL & KRISTEN CYDEJKO SE35-53-24W3M:

2026-01-28-021 LARRE: That Council enters into the Grant of Right of Entry to Rural Municipality Agreement, dated January 20, 2026, with Wilcil & Kristen Cydejko for the purpose of snow ploughing windrows through the field.

Carried

9-2 R.M. CARRIER AGREEMENT - OWEN FISCHER, MELANIE FISCHER:

2026-01-28-022 PRIEST: That Council approve the R.M. of Frenchman Butte No. 501 Carrier Agreement with Owen Fischer, Melanie Fischer, and further authorize the Reeve and A/CAO to sign the agreement.

Carried

9:25 a.m. Aaron Neilly presented the A/CAO report.
9:30 a.m. Dan Fedirko entered Council Chambers to discuss Public Works report.
9:50 a.m. Dan Fedirko left Council Chambers.
9:52 a.m. Councillor Larre and Councillor Trotzuk left Council Chambers due to conflict of interest in the next agenda item.

13-6 APPROVAL OF AMENDMENTS TO POLICY 100-18 – MUNICIPAL ASSET DISPOSAL:

2026-01-28-023 GORY: That Council approve the amendments to Policy 100-18 – Municipal Asset Disposal Policy, as presented and adopted effective January 28, 2026.

Carried

10:01 a.m. Councillor Larre and Councillor Trotzuk entered Council Chambers.
10:08 a.m. Councillor Priest left Council Chambers.


Reeve


A/CAO

13-7 APPROVAL OF AMENDMENTS TO POLICY 800-01 LIQUID DOMESTIC SEWAGE CARRIER FEES:

2026-01-28-024 TROTZUK: That Council approve the amendments to Policy 800-01 Liquid Domestic Sewage Carrier Fees Policy, as presented and adopted January 28, 2026. Policy to come into effect on March 1, 2026. Carried

10:20 a.m. Councillor Priest entered Council Chambers.

13-8 APPROVAL OF AMENDMENTS TO THE CARRIER AGREEMENT:

2026-01-28-025 LARRE: That Council approve the amendments to the RM of Frenchman Butte No. 501 Carrier Agreement, as presented, effective January 28, 2026. Carried

RECESS MEETING:

2026-01-28-026 PRIEST: That this meeting recess. Carried
10:27 a.m.

RECONVENED MEETING:

10:45 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

IN-CAMERA:

2026-01-28-027 NOETH: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried
11:17 a.m.

OUT-OF-CAMERA:

11:59 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham. Carried

RECESS MEETING:

2026-01-28-028 NOETH: That this meeting recess. Carried
12:00 p.m.

RECONVENED MEETING:

1:00 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

IN-CAMERA:

2026-01-28-029 TROTZUK: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried
1:02 p.m.

OUT-OF-CAMERA:

1:30 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham. Carried

6-1 STAFF/COMMITTEE REPORTS:

2026-01-28-029 PRIEST: That the written and verbal report by A/CAO, Aaron Neilly, and Public Works Foreman, Dan Fedirko be acknowledged. Carried

13-3 TRANSFER TO CAPITAL RESERVES:

2026-01-28-030 TROTZUK: That Council authorize the following transfers:
• From GL 590-190-100 Transfer to Health Fund Reserve to GL 310-110-205 Reserve – PNRHA \$6487.91
• From GL 590-110-101 Transfer to Reserves Hamlet to GL 310-110-105 Reserve Organized Hamlet FB WTP \$15,116.76
• From GL 590-130-100 Transfer to Rd Construction Reserves to GL 310-100-350 Reserve Road Projects \$2,000,000.00
Carried



Reeve



A/CAO

13-4 BOARD OF REVISION APPOINTMENTS 2026:

2026-01-28-031 PRIEST: That pursuant to [Subsection 220(1) of The Municipalities Act, the RM of Frenchman Butte No. 501 Council appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:

- Dave Gurnsey
- Dave Thompson
- Donna Rae Zadvorny
- Gordon Parkinson
- Jeff Hutton
- Kevin Kleckner
- Mike Waschuk
- Stew Demmans
- Wayne Adams
- Ken Friesen
- Femi Ogunrinde
- Fife Ogunde
- Maureen Jickling
- Jamie Tiessen
- John Krill
- Christopher Blueman
- Alan Sawatsky
- Mike Meleca
- Hany Amin
- Kimberly Speers
- Nick Coroluick
- Farrah Ovans
- JayDee Mazier
- Jordan Boyes
- Kenneth Tan
- Tyler Shandro
- Regan Rayner
- Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

13-4 SECRETARY TO THE BOARD OF REVISION 2026:

2026-01-28-032 NOETH: That pursuant to [Subsection 221(1) of The Municipalities Act, the RM of Frenchman Butte No. 501 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

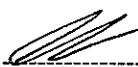
13-5 DEVELOPMENT APPEALS BOARD APPOINTMENTS 2026:

2026-01-28-033 LARRE: That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM of Frenchman Butte No. 501 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board:

- Dave Gurnsey
- Dave Thompson
- Donna Rae Zadvorny
- Gordon Parkinson



Reeve



A/CAO

- Jeff Hutton
- Kevin Kleckner
- Mike Waschuk
- Stew Demmans
- Wayne Adams
- Ken Friesen
- Femi Ogunrinde
- Fife Ogunde
- Maureen Jickling
- Jamie Tiessen
- Stu Hayward
- Pam Malach
- Barry Clark
- John Krill
- Christopher Blueman
- Alan Sawatsky
- Mike Meleca
- Hany Amin
- Kimberly Speers
- Nick Coroluick
- Farrah Ovans
- JayDee Mazier
- Jordan Boyes
- Kenneth Tan
- Tyler Shandro
- Regan Rayner
- Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

13-5 SECRETARY TO THE DEVELOPMENT APPEALS BOARD 2026:

2026-01-28-034 TROTZUK: That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RM of Frenchman Butte No. 501 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

13-9 APPROVAL OF CULVERT PURCHASE:

2026-01-28-035 LARRE: That Council approve the purchase of culverts from Atlantic Industries Limited for the quoted amount of \$63,314.04, plus applicable taxes.

Carried

13-10 APPROVAL OF RESPONSE LETTER – ONION LAKE RESERVE CREATION REQUESTS:

2026-01-28-036 PRIEST: That Council approve the letter dated January 28, 2026, responding to Onion Lake Cree Nation's reserve creation inquiries for files 344-011, 344-014, 344-015, 344-016, 344-017, 344-019, 344-020, 344-031, 344-040, 344-045, 344-047, 344-052, and 344-053, and authorize the A/CAO to send the letter as presented.

Carried

RECESS MEETING:

2026-01-28-037 PRIEST: That this meeting recess for a Public Meeting.
1:54 p.m.

Carried



Reeve



A/CAO

13-1 PUBLIC MEETING – SUBDIVISION NE28-54-22W3M:

1:55 p.m. Reeve Hougham declared the Public Meeting open to discuss the Subdivision Permit Application NE28-54-22W3M. Walter Gobert was in attendance. There were no expressed concerns regarding the proposed subdivision application. No written submissions were received in regards to the proposed subdivision application.

2:00 p.m. Public Hearing was closed by Reeve Hougham.

13-2 PUBLIC MEETING – ZONING BYLAW:

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss the OCP and Zoning Bylaw.

2:00 p.m. Roy Johnson, Joyce Johnson, and Walter Gobert were in attendance of the Public Meeting to discuss the OCP and Zoning Bylaw.

2:20 p.m. Roy Johnson, Joyce Johnson, and Walter Gobert left Council Chambers.

2:20 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:21 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-2 SUBDIVISION APPLICATION NE 28-54-22W3:

2026-01-28-038 LARRE: That the approval of the Subdivision Application submitted by Raymond Seguin recommended, that proposes the creation of one (1) new Parcel A within the NE 28-54-22W3 as prepared by Meridian Surveys, File No. SUBD-005629-2025 dated December 17, 2025.

- There currently are no land uses within the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for intended use.
- There are currently no facilities that could be affected by the proposed subdivision.
- No servicing agreement will be required. In the effect of a change from the 20m to 30m frontage, it would meet municipal requirements.
- Per Clause 183c of the Planning and Development Act, this proposal is exempt from providing Municipal Reserve land.

Carried

2:18 p.m. Councillor Forum discussion.

14-1 CORRESPONDENCE – JANUARY 28, 2026:

2026-01-28-039 NOETH: That the January 28, 2026 correspondence as information to be filed as presented to Council, outlined in Appendix C be accepted.

Carried

4:05 p.m. Councillor Trotsuk left Council Chambers.

13-2 BYLAW 2025-13 A BYLAW TO ADOPT AN OFFICIAL COMMUNITY PLAN:

2026-01-28-040 NOETH: That the Bylaw 2025-11, A Bylaw to Adopt an Official Community Plan, pursuant to Section 35 of *The Planning and Development Act, 2007*, be read a second time.

Carried

13-2 BYLAW 2025-13 A BYLAW TO ADOPT AN OFFICIAL COMMUNITY PLAN:

2026-01-28-041 GORY: That the Bylaw 2025-11, A Bylaw to Adopt an Official Community Plan, pursuant to Section 35 of *The Planning and Development Act, 2007*, be read a third time and passed.

Carried

13-2 BYLAW 2025-14 A BYLAW TO ADOPT A ZONING BYLAW:

2026-01-28-042 PRIEST: That the Bylaw 2025-12, A Bylaw to Adopt a Zoning Bylaw, pursuant to Section 75 of *The Planning and Development Act, 2007*, be read a second time.

Carried


Reeve


A/CAO

13-2 BYLAW 2025-14 A BYLAW TO ADOPT A ZONING BYLAW:

2026-01-28-043 LARRE: That the Bylaw 2025-12, A Bylaw to Adopt a Zoning Bylaw, pursuant to Section 75 of *The Planning and Development Act, 2007*, be read a third time and passed.

Carried

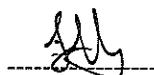
15-1 ADJOURNMENT:

2026-01-28-044 GORY: That this Regular Meeting of Council at 4:20 p.m. be adjourned.

Carried


Reeve


Acting Chief Administrative Officer


Reeve


A/CAO