

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 3	Doug Trotsuk
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

COUNCIL ABSENT:

Division 2 Carri Zeller

STAFF PRESENT:

Aaron Neilly, Acting Chief Administrative Officer (A/CAO)
Crystal Schaan, Deputy CAO
Dan Fedirko, Public Works Foreman @ 9:43 a.m.

DELEGATES:

S/Sgt Corey Buckingham, Onion Lake Detachment @ 11:30 a.m.

GUESTS:

Daniel Villeneuve @ 2:00 p.m.
Cindy Villeneuve @ 2:00 p.m.
Walter Gobert @ 2:00 p.m.

Reeve Tom S. Hougham, Councillor Leonard Larre, Councillor Carri Zeller, Councillor Doug Trotsuk, Councillor Ronald Gory, Councillor Gay Noeth, and Councillor Evan Priest completed their respective Public Disclosure Annual Statement Form 2.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 NOVEMBER 26, 2025 AGENDA ADDITIONS:

2025-11-26-001 LARRE: That the following be added to the November 26, 2025 Agenda.

- 13-9 Pipestone Creek Change Order No. 9
- 13-10 Turtleford RCMP Report
- 13-11 A/CAO Time Off Request
- 13-12 RR3264A Waste Management

Carried

1-1 NOVEMBER 26, 2025 AGENDA:

2025-11-26-002 NOETH: That the November 26, 2025 Agenda be used as a guideline.

Carried

2-1 NOVEMBER 12, 2025 MINUTES:

2025-11-26-003 PRIEST: That the November 12, 2025 minutes be approved as presented.

Carried

5-1 PAYROLL- PP2025-24:

2025-11-26-004 NOETH: That the payroll accounts for the pay period **November 2, 2025 – November 15, 2025 Authorization #476, direct deposit dated November 21, 2025, totaling \$41,382.14 be approved.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages November 2, 2025 – November 15, 2025.**

Carried

IN-CAMERA:

2025-11-26-005 PRIEST: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried


Reeve


A/CAO

OUT-OF-CAMERA:

9:41 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
Carried

9:43 a.m. Dan Fedirko entered Council Chambers to discuss Public Works report.

RECESS MEETING:

2025-11-26-006 PRIEST: That this meeting recess.
10:25 a.m.
Carried

RECONVENED MEETING:

10:34 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

10:36 a.m. Aaron Neilly presented the A/CAO report.

13-9 PIPESTONE CREEK CHANGE ORDER NO. 9:

2025-11-26-007 GORY: That Council approve Change Order No. 9 for the Grid 797 Pipestone Creek Culvert Replacement Project, as prepared by BAR Engineering and submitted by Maxie's Excavating GP Inc., for the supply and installation of Curlex sediment log in the amount of \$20 per linear meter, as outlined in the Change Order dated November 25, 2025.
Carried

10:46 a.m. Dan Fedirko left Council Chambers.

5-2 ACCOUNTS – NOVEMBER 26, 2025:

2025-11-26-008 NOETH: That the following payments dated November 26, 2025 be approved.

• Cheques 33739 to 33759	Totaling	\$294,384.04
• Other Payments	Totaling	\$27,795.08
	Total AP	\$322,179.12

Carried

11:30 a.m. S/Sgt Corey Buckingham entered Council Chambers to present Onion Lake RCMP Report.

RECESS MEETING:

2025-11-26-009 PRIEST: That this meeting recess.
12:00 p.m.
Carried

RECONVENED MEETING:

1:00 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

1:01 p.m. S/Sgt Corey Buckingham left Council Chambers.

13-8 ECONOMIC INCREASE 2026:

2025-11-26-010 NOETH: That Council approves a 3% general economic wage increase effective the first pay period of 2026 to 900-01 Human Resources Policy Salary Grid Schedule "A" for 2026, which a copy is attached to and forms part of these minutes as Appendix B Base Pay Salary Grid.
Carried

13-8 BASE PAY SALARY GRID INCREASE 2026:

2025-11-26-011 LARRE: That Council approves a 2% base pay salary grid increase effective the first pay period of 2026 to 900-01 Human Resources Policy Salary Grid Schedule "A" for 2026, which a copy is attached to and forms part of these minutes as Appendix B Base Pay Salary Grid.
Carried


Reeve


A/CAO

13-1 ONION LAKE RCMP REPORT:

2025-11-26-012 PRIEST: That Council acknowledges the 2025 Onion Lake RCMP Report presented by S/Sgt Corey Buckingham and instructs Administration to place a copy on file for future reference.

Carried

5-3 COUNCIL REMUNERATION:

2025-11-26-013 GORY: That the electronic payment of November 2025 Council Remuneration for the following amounts less deductions on December 5, 2025 be approved:

• Reeve Hougham	\$ 2,032.60
• Councillor Larre	\$ 915.70
• Councillor Zeller	\$ 435.00
• Councillor Trotzuk	\$ 2,130.60
• Councillor Gory	\$ 1,042.60
• Councillor Noeth	\$ 2,284.80
• Councillor Priest	\$ 741.20

Carried

13-11 ACTING CHIEF ADMINISTRATIVE OFFICER TIME OFF REQUEST 2025-03:

2025-11-26-014 GORY: That the Acting Administrator Time off Request 2025-03 be approved.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2025-11-26-015 PRIEST: That the written and verbal report by A/CAO, Aaron Neilly, and Public Works Foreman, Dan Fedirko be acknowledged.

Carried

9-1 LAND PURCHASE AGREEMENT NE-30-53-23W3M SURFACE PARCEL #149290421 & SE-31-53-23W3M SURFACE PARCEL #149290498:

2025-11-26-016 LARRE: That Council enter into a Land Purchase Agreement with Duane and Heather Salzl for 1.52 acres of land described as NE-30-53-23W3M Surface Parcel #149290421 and SE-31-53-23W3M Surface Parcel #149290498, for a total purchase price of \$1673.69, and authorize the Reeve and A/CAO to sign the agreement.

Carried

13-4 SARM BEAVER CONTROL PARTICIPANT – ADDITION:

2025-11-26-017 TROTZUK: That Council adds Travis Oster and Trace Oster to the SARM Beaver Control Program List authorizing them to remove problem beavers within the R.M. of Frenchman Butte No. 501.

Carried

13-5 APAS MEMBERSHIP:

2025-11-26-018 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves the membership to Agricultural Producers Association of Saskatchewan (APAS) for 2026 in the total amount of \$22,242.20.

Carried

13-6 HAMLET OF FRENCHMAN BUTTE OUTSTANDING UTILITIES – 30 DAY NOTICE:

2025-11-26-019 TROTZUK: That the R.M. of Frenchman Butte No. 501 Council pursuant to Section 369 of The Municipalities Act authorizes Administration to send required notice by registered mail to customers with unpaid Hamlet Sewer, Structure, Water and Garbage Fees advising them outstanding fees will be added to tax roll; and after notice expiry date any outstanding accounts will be added to the tax roll.

Carried


Reeve


A/CAO

13-7 CHRISTMAS HOLIDAY HOURS:

2025-11-26-020 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the staff to close the office on December 24, 2025 at 12:00 p.m. and resume regular business hours on December 29, 2025 at 8:00 a.m.
Carried

13-10 TURTLEFORD RCMP REPORT:

2025-11-26-021 TROTZUK: That Council acknowledges the 2025 Turtleford RCMP Report submitted by S/Sgt Ken Burnouf and instructs Administration to place a copy on file for future reference.
Carried

RECESS MEETING:

2025-11-26-022 LARRE: That this meeting recess for a Public Meeting.
2:00 p.m.
Carried

13-2 PUBLIC MEETING – ZONING BYLAW:

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss the Zoning Bylaw.
2:00 p.m. Daniel Villeneuve, Cindy Villeneuve, and Walter Gobert were in attendance of the Public Meeting to discuss the Zoning Bylaw.
2:20 p.m. Daniel Villeneuve and Cindy Villeneuve left Council Chambers.
2:20 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:21 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
2:25 p.m. Councillor Priest left Council Chambers.

12-1 BYLAW 2025-13 A BYLAW TO ADOPT AN OFFICIAL COMMUNITY PLAN:

2025-11-26-023 LARRE: That the Bylaw 2025-11, A Bylaw to Adopt an Official Community Plan, pursuant to Section 35 of *The Planning and Development Act, 2007*, be read a second time.
Carried

12-1 BYLAW 2025-13 A BYLAW TO ADOPT AN OFFICIAL COMMUNITY PLAN:

2025-11-26-024 TROTZUK: That the Bylaw 2025-11, A Bylaw to Adopt an Official Community Plan, pursuant to Section 35 of *The Planning and Development Act, 2007*, be read a third time and passed.
Carried

12-2 BYLAW 2025-14 A BYLAW TO ADOPT A ZONING BYLAW:

2025-11-26-025 GORY: That the Bylaw 2025-12, A Bylaw to Adopt a Zoning Bylaw, pursuant to Section 75 of *The Planning and Development Act, 2007*, be read a second time.
Carried

12-2 BYLAW 2025-14 A BYLAW TO ADOPT A ZONING BYLAW:

2025-11-26-026 NOETH: That the Bylaw 2025-12, A Bylaw to Adopt a Zoning Bylaw, pursuant to Section 75 of *The Planning and Development Act, 2007*, be read a third time and passed.
Carried


2:30 p.m. Councillor Priest entered Council Chambers.
2:31 p.m. Councillor Forum discussion.
3:20 p.m. Councillor Priest left Council Chambers.
3:35 p.m. Councillor Priest entered Council Chambers.
3:55 p.m. Walter Gobert left Council Chambers.
4:00 p.m. Councillor Priest left Council Chambers.

14-1 CORRESPONDENCE – NOVEMBER 26, 2025:

2025-11-26-027 NOETH: That the November 26, 2025 correspondence as information to be filed as presented to Council, outlined in Appendix C be accepted.
Carried

15-1 ADJOURNMENT:

2025-11-26-028 GORY: That this Regular Meeting of Council at 4:25 p.m. be adjourned.
Carried


Reeve


Acting Chief Administrative Officer


Reeve


A/CAO

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 3	Doug Trotzuk
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

COUNCIL ABSENT:

Division 2 Carri Zeller

STAFF PRESENT:

Aaron Neilly, Acting Chief Administrative Officer (A/CAO)
Crystal Schaan, Deputy CAO

GUESTS:

Daniel Villeneuve
Cindy Villeneuve
Walter Gobert

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss the Official Community Plan Bylaw and Zoning Bylaw.

2:00 p.m. Daniel Villeneuve, Cindy Villeneuve, and Walter Gobert, RM Ratepayers entered the Public Hearing Meeting held in the Council Chambers.

Concerns from RM ratepayers regarding the OCP Bylaw and Zoning Bylaw were the following:

- Concerns with being rezoned as residential.
- Concerns if the rezoning of the land will affect future tax increases.
- Concerns that neighbouring properties with the same visual characteristics and use have been assessed at different values, creating an inconsistency.

2:20 p.m. Public Hearing was closed by Reeve Hougham.


Reeve


Acting Chief Administrative Officer


Reeve


A/CAO