

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held at Council Chambers located at PT SW 11-53-24 W3 on Wednesday, May 21, 2025 at 9:00 a.m.

COUNCIL PRESENT:

| | |
|------------|--------------------------|
| Reeve | Tom S. Hougham |
| Division 1 | Leonard Larre |
| Division 2 | Carri Zeller |
| Division 4 | Ronald Gory |
| Division 5 | Gay Noeth |
| Division 6 | Evan Priest @ 10:39 a.m. |

COUNCIL ABSENT:

Division 3 Doug Trotsuk

STAFF PRESENT:

Aaron Neilly, Acting Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 9:30 a.m.

DELEGATES:

Kevin Bernhardt, with MCSnet @ 2:00 p.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 MAY 21, 2025 AGENDA ADDITIONS:

2025-05-21-001 NOETH: That the following be added to the May 21, 2025 Agenda.

- 13-8 Fire Ban
- 13-9 Appointments

Carried

1-1 MAY 21, 2025 AGENDA:

2025-05-21-002 ZELLER: That the May 21, 2025 Agenda be used as a guideline.

Carried

2-1 MAY 7, 2025 MINUTES:

2025-05-21-003 LARRE: That the May 7, 2025 minutes be approved as presented.

Carried

5-1 PAYROLL- PP2025-11:

2025-05-21-004 NOETH: That the payroll accounts for the pay period **May 4, 2025 – May 17, 2025 and Council Remuneration for April 2025, Authorization #463, direct deposit dated May 23, 2025, totaling \$60,943.68 be approved.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages May 4, 2025 – May 17, 2025.**

Carried

6-1 RESCIND MOTION:

2025-05-21-005 LARRE: That the following motion be rescinded:

"13-3 TRACTOR TRUCK PURCHASE:

2025-03-05-006 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves purchase from Brandt of 2026 Peterbuilt 589 for \$295,450.00 plus applicable taxes. Extended Basic warranty includes; 2 Year/320,000 km for \$2,570.00, Major Components is 36 months/480,000km. Protection plan plus Engine warranty with travel and towing \$10,315.00 USD.

Carried"

Carried

6-1 RESCIND MOTION:

2025-05-21-006 GORY: That the following motion be rescinded:

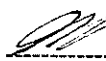
"13-2 GRAVEL TRUCK PURCHASE:

2025-03-05-005 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves purchase from Brandt of 2026 Peterbuilt 589 for \$316,500.00 plus applicable taxes. Basic warranty includes; 2 Year/320,000 km for \$2,570.00, Chasis, Transmission & Rear Axle is 36 months/480,000km. Protection plan plus Engine warranty with travel and towing \$10,315.00 USD.

Carried"

Carried


Reeve


AA

6-1 TRACTOR TRUCK PURCHASE:

2025-05-21-007 ZELLER: That the purchase of 2026 Peterbuilt 589 from Brant for \$295,450.00 plus applicable taxes. Extended Basic warranty includes; 2 Year/320,000 km for \$2,570.00, Major Components is 36 months/480,000km. Protection plan plus Engine warranty with travel and towing \$10,315.00 USD. The addition of the "Aftertreatment" warranty (5 years / 804,672 km) at a cost of \$3,845.00 USD be approved.

Carried

6-1 GRAVEL TRUCK PURCHASE:

2025-05-21-008 GORY: That the purchase of a 2026 Peterbuilt 589 from Brandt for \$316,500.00 plus applicable taxes be approved. Basic warranty includes; 2 Year/320,000 km for \$2,570.00, Chasis, Transmission & Rear Axle is 36 months/480,000km. Protection plan plus Engine warranty with travel and towing \$10,315.00 USD. The addition of the "Aftertreatment" warranty (5 years / 804,672 km) at a cost of \$3,845.00 USD be approved.

Carried

13-7 RESCIND MOTION:

2025-05-21-009 LARRE: That the following motion be rescinded:
"13-5 AWARD TENDER FOR GRID 797 PIPESTONE CREEK CULVERT REPLACEMENT:
2025-03-19-006 PRIEST: That the Tender for Grid 797 Pipestone Creek Culvert Replacement be awarded to Maxie Excavating LP based on their compliance with tender requirements, competitive pricing, and ability to complete the work within the specified timeframe. The tender will be awarded based on Unit Price Schedule B with 70 proposed site occupancy days, for a total amount of \$3,334,739.64 plus applicable taxes. Be it approved that Reeve Hougham and Acting Administrator, Crystal Schaan will sign the tender documents.

Carried"
Carried

13-7 PIPESTONE CREEK CULVERT REPLACEMENT:

2025-05-21-010 GORY: That the Grid 797 Pipestone Creek Culvert Replacement tender be awarded to Maxie Excavating LP, for the use of a Multi-Plate culvert, at a total tender amount of \$3,471,803.04 plus applicable taxes, with a revised site occupancy duration of 80 days; and further, that Reeve Hougham and Acting Administrator Aaron Neilly be authorized to sign contract documents to reflect these changes.

Carried

13-2 OFFICE FURNITURE:

2025-05-21-011 NOETH: That the purchase and installation of office furniture from Alberta Office Furniture Ltd. as per Invoice No. 2515 dated May 12, 2025, in the amount of \$61,984.65 including GST be authorize and furthermore, the Acting Chief Administrative Officer be authorized to execute all related documents.

Carried

5-2 ACCOUNTS – MAY 21, 2025:

2025-05-21-012 GORY: That the following payments dated May 21, 2025 be approved.

| | | |
|--------------------------|-----------------|-----------------------|
| • Cheques 33235 to 33273 | Totaling | \$1,164,770.63 |
| • Other Payments | Totaling | \$77,364.02 |
| | Total AP | \$1,242,134.65 |

Carried

9:30 a.m. Dan Fedirko entered Council Chamber to discuss Public Works Report.
10:39 a.m. Councillor Priest entered Council Chambers.


Reeve


AA

6-2 1998 TS14D11 BUGGY:

2025-05-21-013 ZELLER: That the 1998 TS14D11 Buggy Serial Number S7361020 be declared as surplus and approve its consignment to Saskatoon Ritchie Bros. Auctioneers for public auction, with the Acting Chief Administrative Officer, Aaron Neilly authorized to finalize the consignment agreement.

Carried

12-2 BYLAW 2025-08 A BYLAW OF THE RM OF FRENCHMAN BUTTE NO.501 TO CONFIRM MEMBERSHIP IN A NOT-FOR-PROFIT CORPORATION AND TO ACKNOWLEDGE ORGANIZATIONAL PROCEEDINGS:

2025-05-21-014 ZELLER: That the Bylaw 2025-08, A Bylaw of the RM of Frenchman Butte No. 501 to Confirm Membership in a Not-For-Profit Corporation and to Acknowledge Organization Proceedings, be read a first time.

Carried

2025-05-21-015 GORY: That the Bylaw 2025-08, A Bylaw of the RM of Frenchman Butte No. 501 to Confirm Membership in a Not-For-Profit Corporation and to Acknowledge Organization Proceedings, be read a second time.

Carried

2025-05-21-016 NOETH: That the Bylaw 2025-08, A Bylaw of the RM of Frenchman Butte No. 501 to Confirm Membership in a Not-For-Profit Corporation and to Acknowledge Organization Proceedings, be given three readings at this meeting.

Carried Unanimously

2025-05-21-017 PRIEST: That the Bylaw 2025-08, A Bylaw of the RM of Frenchman Butte No. 501 to Confirm Membership in a Not-For-Profit Corporation and to Acknowledge Organization Proceedings, be read a third time and passed.

Carried

13-8 LEVEL 1 FIRE BAN IN EFFECT MAY 22, 2025:

2025-05-21-018 LARRE: That the R.M. of Frenchman Butte No. 501 Council instructs the Acting Chief Administrative Officer to place a "Level 1 Fire Ban" on, in accordance with Bylaw No. 2021-07, Section 7.1;

"If determined by council the prevailing environmental conditions could give rise to an increased risk of a fire running out of control, council may by resolution issue a fire ban which prohibits specific fires in the Municipality."

This fire ban is placed on all fires within the R.M. of Frenchman Butte No. 501's boundaries effective on May 22, 2025 at 10:00 a.m. CST and shall remain in effect until removed by the Acting Chief Administrative Officer.

Carried

RECESS MEETING:

2025-05-21-019 NOETH: That this meeting recess.

11:15 a.m.

Carried

RECONVENED MEETING:

11:24 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

RECESS MEETING:

2025-05-21-020 PRIEST: That this meeting recess.

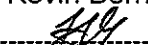
12:00 p.m.


Carried

RECONVENED MEETING:

1:01 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

2:00 p.m. Kevin Bernhardt with MCSnet entered Council Chambers.


Reeve


AA

2:37 p.m. Kevin Bernhardt left Council Chambers.

13-9 LLOYDMINSTER AND DISTRICT HEALTH ADVISORY COMMITTEE APPOINTMENTS:

2025-05-21-021 NOETH: That the following appointment, beginning January 1, 2025 expiring December 31, 2025 be approved:

- Marion Hougham

Carried

6-1 STAFF/COMMITTEE REPORTS:

2025-05-21-022 ZELLER: That the written and verbal reports by Acting Chief Administrative Officer, Aaron Neilly, and Public Works Foreman, Dan Fedirko be acknowledged.

Carried

13-4 BYLAW 2025-07 A BYLAW OF THE RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501 TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OF RENT OR SERVICE CHARGE FOR THE USE OF SEWER IN THE HAMLET OF FRENCHMAN BUTTE:

2025-05-21-023 NOETH: That the Bylaw 2025-07, A Bylaw of the Rural Municipality of Frenchman Butte No. 501 to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged By Way of Rent or Service Charge for the Use of Sewer in the Hamlet of Frenchman Butte be read a first time.

Carried

2025-05-21-024 PRIEST: That the Bylaw 2025-07, A Bylaw of the Rural Municipality of Frenchman Butte No. 501 to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged By Way of Rent or Service Charge for the Use of Sewer in the Hamlet of Frenchman Butte, be read a second time.

Carried

2025-05-21-025 LARRE: That the Bylaw 2025-07, A Bylaw of the Rural Municipality of Frenchman Butte No. 501 to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged By Way of Rent or Service Charge for the Use of Sewer in the Hamlet of Frenchman Butte, be given three readings at this meeting.

Carried Unanimously

2025-05-21-026 ZELLER: That the Bylaw 2025-07, A Bylaw of the Rural Municipality of Frenchman Butte No. 501 to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged By Way of Rent or Service Charge for the Use of Sewer in the Hamlet of Frenchman Butte, be read a third time and passed.

Carried

13-5.1 PARADISE HILL COMMUNITY CENTRE EVENT HOSTING GRANT:

2025-05-21-027 PRIEST: That the R.M. of Frenchman Butte No. 501 Council as per motion 2025-05-21-024 award the Paradise Hill Community Centre Event Hosting Grant to the in the amount of \$500.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-5.2 ST. WALBURG WALK FOR MENTAL WELLNESS EVENT HOSTING GRANT:

2025-05-21-028 NOETH: That the R.M. of Frenchman Butte No. 501 Council as per motion 2025-05-21-024 award the St. Walburg Walk for Mental Wellness Event Hosting Grant to the in the amount of \$500.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried


Reeve


AA

13-6.1 ROYAL CANADIAN LEGION FRENCHMAN BUTTE BRANCH 183 COMMUNITY CAPITAL GRANT:

2025-05-21-029 LARRE: That the R.M. of Frenchman Butte No. 501 Council as per motion 2025-05-21-024 award the Royal Canadian Legion Frenchman Butte Branch 183 Community Capital Grant to the in the amount of \$5,000.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-6.2 PARADISE HILL COMMUNITY CENTRE COMMUNITY CAPITAL GRANT:

2025-05-21-030 ZELLER: That the R.M. of Frenchman Butte No. 501 Council as per motion 2025-05-21-024 award the Paradise Hill Community Centre Community Capital Grant to the in the amount of \$5,000.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

14-1 CORRESPONDENCE – MAY 21, 2025:

2025-05-21-031 LARRE: That the May 21, 2025 correspondence as information to be filed as presented to Council, outlined in Appendix B be accepted.

Carried

15-1 ADJOURNMENT:

2025-05-21-032 GORY: That this Regular Meeting of Council at 3:20 p.m. be adjourned.

Carried


Reeve


Acting Chief Administrative Officer


Reeve


AA

BYLAW NO. 2025-07

A BYLAW OF THE RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501 TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OF RENT OR SERVICE CHARGE FOR THE USE OF SEWER IN THE HAMLET OF FRENCHMAN BUTTE

COUNCIL of the Rural Municipality of Frenchman Butte No. 501 in the Province of Saskatchewan, enacts as follows:

1. The charges to be paid by the water consumer whose water service has been turned on shall be those set out in Schedule "A" attached; provided, however, the yearly water rates shall be payable in every case whether or not any water is consumed.
2. Persons who own or occupy premises drained into the sewer system shall pay for such services a rental rate or service charge in accordance with Schedule "B" attached.
3. All Sites with a structure shall be assessed an annual fee of \$100.00.
4. Accounts for water service and/or sewer service shall cover a period of **January 1 to December 31**, unless otherwise specified on Schedule "A" and Schedule "B", and shall be rendered on or before the first day of June. Accounts shall be paid on or before December 31. If an account is not paid prior to January 31 of the following year, the water service may be cut off. When the water service is cut off, it shall not be turned on until all arrears have been paid, together with a fee of **\$150.00** to cover the expenses of turning off the water and turning it on again; provided that if it is required to turn on the water service outside the employees' regular working hours, the fee shall be **\$250.00**.
5. Bylaw No. 2024-06 is repealed.

The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.


Reeve


Acting Chief Administrative Officer

Read a third time and adopted
This 21st day of May, 2025.



SCHEDULE "A"
TO BYLAW NO. 2025-07

YEARLY WATER RATES:

| | 2025 | 2026 | 2027 |
|------------------------|------------|------------|------------|
| Residences | \$1,100.00 | \$1,100.00 | \$1,100.00 |
| Businesses | \$2,100.00 | \$2,100.00 | \$2,100.00 |
| Seniors Club Room | \$670.00 | \$670.00 | \$670.00 |
| Frenchman Butte Legion | \$670.00 | \$670.00 | \$670.00 |
| Churches | \$1,100.00 | \$1,100.00 | \$1,100.00 |
| Seasonal Residences | \$990.00 | \$990.00 | \$990.00 |
| Post Office | \$75.00 | \$75.00 | \$75.00 |
| Frenchman Butte Museum | \$990.00 | \$990.00 | \$990.00 |

SCHEDULE "B"
TO BYLAW NO. 2025-07

YEARLY SEWER SERVICE CHARGES:

| | 2024 | 2025 | 2026 |
|------------------------|----------|----------|----------|
| Residences | \$120.00 | \$120.00 | \$120.00 |
| Businesses | \$240.00 | \$240.00 | \$240.00 |
| Seniors Club Room | \$60.00 | \$60.00 | \$60.00 |
| Frenchman Butte Legion | \$60.00 | \$60.00 | \$60.00 |
| Churches | \$120.00 | \$120.00 | \$120.00 |
| Seasonal Residences | \$120.00 | \$120.00 | \$120.00 |
| Post Office | \$0.00 | \$0.00 | \$0.00 |
| Frenchman Butte Museum | \$120.00 | \$120.00 | \$120.00 |



BYLAW NO. 2025-08

A BYLAW OF THE RM OF FRENCHMAN BUTTE NO. 501 TO CONFIRM MEMBERSHIP IN A NOT-FOR-PROFIT CORPORATION AND TO ACKNOWLEDGE ORGANIZATIONAL PROCEEDINGS

The Council of the RM of Frenchman Butte No. 501, in the Province of Saskatchewan, enacts as follows:

1. This bylaw may be cited as the "Membership Confirmation and Corporate Acknowledgement Bylaw."
2. The purpose of this bylaw is:
 - a. To confirm the municipality's membership in a not-for-profit corporation.
 - b. To formally acknowledge the organizational proceedings and governance structure of the said corporation.
 - c. To authorize participation by the municipality.
3. In this bylaw:
 - a. "Corporation" means the not-for-profit corporation known as St. Walburg and District Fire and Rescue Association Inc. incorporated under *The Non-profit Corporations Act, 1995* on April 8, 2025.
 - b. "Municipality" means the RM of Frenchman Butte No. 501 a municipal corporation pursuant to *The Municipalities Act*.
 - c. "Council" means the elected Council of the Municipality.
4. Council hereby confirms the Municipality's membership in the Corporation and acknowledges that the Corporation has been duly incorporated and organized under the laws of Saskatchewan.
5. Council acknowledges and ratifies the following:
 - a. The certificate and articles of incorporation of the Corporation, attached hereto as "Exhibit A";
 - b. Bylaw No. 1 of the Corporation, attached hereto as "Exhibit B"; and
 - c. The resolutions and organizational proceedings of the directors of the Corporation taken prior to the passing of this bylaw, attached hereto as "Exhibit C".
6. Council authorizes the **Mayor/Reeve** and Chief Administrative Officer to execute the Acknowledgement of Membership, attached hereto as "Exhibit D".
7. This bylaw shall come into force and take effect on the day of its final passing.


Reeve


Acting Chief Administrative Officer

Read a third time and adopted

This 21st day of May, 2025.

