

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 3	Doug Trozduk
Division 4	Ronald Gory @ 9:11 a.m.
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Crystal Schaan, Acting Administrator
 Vanessa Nasby, Administrative Assistant
 Dan Fedirko, Public Works @ 9:56 a.m.
 Aaron Neilly, Infrastructure Manager @ 9:56 a.m.

CALLED TO ORDER:

9:01 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-0 DELEGATE AUTHORITY TO TAKE MINUTES:

2025-01-08-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes the Acting Administrator as per Sub Section 110(4) of *The Municipalities Act*, to delegate responsibility to record the minutes to the Administrative Assistant. Carried

1-1 JANUARY 8, 2025 AGENDA ADDITIONS:

2025-01-08-002 LARRE: That the following be added to the January 8, 2025 Agenda.
 • 13-8 Saskatchewan Lotteries Trust Fund Grant Carried

1-1 JANUARY 8, 2025 AGENDA:

2025-01-08-003 ZELLER: That the January 8, 2025 Agenda be used as a guideline. Carried

2-1 DECEMBER 18, 2024 MINUTES:

2025-01-08-004 PRIEST: That the December 18, 2024 minutes be approved as presented. Carried

13-2 RESCIND MOTION 2024-12-18-014:

2025-01-08-005 NOETH: That the following motion is rescinded.
"13-1 ARREARS ADDED TO TAX ROLL:
 2024-12-18-014 NOETH: That the outstanding 2024 accounts receivables be added to the tax roll on December 31, 2024 be authorized. Carried"
Carried

9:11 a.m. Councillor Gory entered Council Chambers.

13-2 ARREARS ADDED TO TAX ROLL:

2025-01-08-006 TROZDUK: That the outstanding 2024 accounts receivables be added to the tax roll on February 28, 2025 be authorized. Carried

4-1 DECEMBER 2024 BANK RECONCILIATION:


2025-01-08-007 ZELLER: That the December 2024 month end Bank Reconciliation balances be acknowledged as follows:

Chequing Account Operating	\$ 16,641,890.69
St. Walburg Health Account	\$ 2,377.91
Turtleford Health Account	\$ 8,241.93
Online Banking Account	\$ 22,542.14
Term Deposits (5.2% Expiring 31-Dec-25)	\$ 624,895.84
Total Cash in Bank as of December 31, 2024	\$ 17,299,948.51
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	<u>\$ 17,300,148.51</u>

Carried



 Reeve



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4-2 DECEMBER 2024 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2025-01-08-008 NOETH: That the December 31, 2024 month end Statement of Financial Activities – Detailed be acknowledged, which is attached to and forms part of these minutes as Appendix A. Carried

13-5 FIDELITY BOND FROM JANUARY 1, 2025 TO JANUARY 1, 2026:

2025-01-08-009 GORY: That the R.M of Frenchman Butte No. 501 Council acknowledges the Chief Administrative Officer's presentation of the Saskatchewan Association of Rural Municipalities' Certificate/Invoice BON25501 for Bond Policy Number SARMBOND2018 in the amount of \$200,000.00, with a policy period from January 1, 2025 to January 1, 2026 as required under Section 113 of *The Municipalities Act*. Carried Unanimously

5-1 PAYROLL- PP2024-26 COUNCIL INDEMNITY PAYMENT:

2025-01-08-010 LARRE: That the payroll accounts for the pay period **December 1 – December 31, 2024. Authorization #452 direct deposit dated December 20, 2024, totaling \$6,734.16 be approved.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages December 1 – December 31, 2024.**

Carried

5-2 PAYROLL- PP2025-01:

2025-01-08-011 NOETH: That the payroll accounts for the pay period **December 15, 2024 –December 28, 2024 Authorization #453 direct deposit dated January 3, 2025, totaling \$34,929.80 be approved.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix C Salaries and Wages December 15, 2024 – December 28, 2024.**

Carried

9:52 a.m. Councillor Gory left Council Chambers.

5-3 ACCOUNTS – DECEMBER 31, 2024:

2025-01-08-012	PRIEST:	That the following payments dated December 31, 2024 be approved.	
	•	Cheques 32916 to 32942	\$34,150.94
	•	Other payments	12560.63
		Total AP	\$46,711.57

Carried

5-4 ACCOUNTS – JANUARY 8, 2025:

2025-01-08-013	LARRE:	That the following payments dated January 8, 2025 be approved.	
	•	Cheques 32943 to 32959	\$220,727.91
	•	Other payments	\$ 182,560.66
		Total AP	\$403,288.57

Carried

9:56 a.m. Dan Fedirko and Aaron Neilly entered Council Chambers to discuss Public Works Report.

9:56 a.m. Councillor Gory entered Council Chambers.

9-1 CENOVUS ENERGY INC. PIPELINE CROSSING AGREEMENT:


2025-01-08-014 PRIEST: That the R.M. of Frenchman Butte No. 501 enters into a *Pipeline Crossing Agreement*, dated December 13, 2024, with Cenovus Energy Inc. for the above ground pipeline crossing the municipal road allowance at the following location:

- From: SE 15-24-24-W3M To: SW 14-51-24-W3M

Carried



Reeve



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9-1 CENOVUS ENERGY INC. PIPELINE CROSSING AGREEMENT:

2025-01-08-015 LARRE: That the R.M. of Frenchman Butte No. 501 enters into a *Pipeline Crossing Agreement* dated, December 13, 2024, with Cenovus Energy Inc. for the above ground pipeline crossing the municipal road allowance at the following location:

- From: NW 9-52-23-W3M To: SW 16-52-23-W3M

Carried

6-3 RELEASE GRID 797 PIPESTONE CREEK CULVERT REPLACEMENT TENDER:

2024-01-08-016 PRIEST: That the release of the tender document for the Grid 797 Pipestone Creek Culvert Replacement project (BAR Project No. 24MU-598400) based on DFO approval, with a closing date of 2:00 PM, February 19, 2025 be approved.

Carried

10:55 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.

RECESS MEETING:

2025-01-08-017 PRIEST: That this meeting recess.

Carried

RECONVENED MEETING:

11:08 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-4.1 PARADISE HILL CLINIC HIRE:

2025-01-08-018 PRIEST: That the hiring of the following full-time Paradise Hill Clinic Board Medical Office Assistant be acknowledged as per the recommendation by the Paradise Hill Clinic Board hiring committee:

- Meagan Warren; Paradise Hill Clinic Board, Salary Grid 14, Step 2, effective January 2, 2025.

Carried

6-1 EMMAVILLE CEMETERY FENCE MAINTENANCE:

2025-01-08-019 PRIEST: That the request from John Jones for the reimbursement of the paint for the Emmaville Cemetery fence in the amount of \$86.28 be approved.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2025-01-08-020 NOETH: That the written and verbal reports by Acting Administrator, Crystal Schaan, Public Works Foreman, Dan Fedirko and Infrastructure Manager, Aaron Neilly be acknowledged.

Carried

RECESS MEETING:

2025-01-08-021 ZELLER: That this meeting recess.

12:01 p.m.

Carried

RECONVENED MEETING:

1:01 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-3 2025 REGULAR COUNCIL MEETING DATES:

2025-01-08-022 ZELLER: That the R.M. of Frenchman Butte No. 501 Council schedule the following Regular Council meetings for 2025 to be held at Council Chambers located at PT SW 11-53-24W3:

- January 22, 2025 9:00 a.m.
- February 12, 2025 9:00 a.m.
- February 26, 2025 9:00 a.m.
- March 05, 2025 9:00 a.m.
- March 19, 2025 9:00 a.m.
- April 09, 2025 9:00 a.m.
- April 23, 2025 9:00 a.m.
- May 07, 2025 9:00 a.m.
- May 21, 2025 9:00 a.m.
- June 11, 2025 9:00 a.m.
- June 25, 2025 9:00 a.m.
- July 09, 2025 9:00 a.m.


Reeve


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- July 23, 2025 9:00 a.m.
- August 13, 2025 9:00 a.m.
- August 27, 2025 9:00 a.m.
- September 10, 2025 9:00 a.m.
- September 24, 2025 9:00 a.m.
- October 05, 2025 9:00 a.m.
- October 22, 2025 9:00 a.m.
- November 12, 2025 9:00 a.m.
- November 26, 2025 9:00 a.m.
- December 17, 2025 9:00 a.m.

Carried

13-4 2025 ANNUAL APPOINTMENTS:

2025-01-08-023

LARRE: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning January 1, 2025 expiring December 31, 2025:

- Pest Control Officer Ken Kratchmer
- APAS Carri Zeller
Evan Priest (alternate)
- North Sask River Municipal Health Holdings Leonard Larre
- Paradise Hill Care Home Board Carri Zeller
Evan Priest
- District 38 Rat Board Leonard Larre
- West Yellowhead Waste Resource Authority (WYWRA) Doug Trotsuk
- Paradise Hill Health Clinic Gay Noeth
Evan Priest
- Lakeland Library Board Carri Zeller (St. Walburg)
Gay Noeth (Paradise Hill)
- Meadow Lake OSB Public Advisory Group Evan Priest
- North West Mutual Aid Area Gay Noeth
Ronald Gory
- St. Walburg & District Fire and Rescue Association Ronald Gory
Tom S. Hougham
- Northwest Municipalities' Assoc. Tom S. Hougham
CAO
- Ag Health & Safety Network Ronald Gory
- 501 Utility Authority Inc. Doug Trotsuk
Gay Noeth
- Human Resources Committee Carri Zeller
Tom S. Hougham
CAO
- Deputy Reeve Appointment Evan Priest
- EMO Coordinator Shannon McLean
- Road Committee Dan Fedirko
Aaron Neilly
- Fire Chief Appointments Keith Craig (St. Walburg)
Keith Craig (Paradise Hill)
Brent Edwards (Turtleford)
- Weed Inspector Aaron Neilly

Carried


13-6 HAMLET MONTHLY WATER REPORT:

2025-01-08-024

ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for December 2024 and instructs Administration to place a copy of the report on file for future reference. Council has noted high water volume and understands the issue is being investigated.

Carried


Reeve


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13-7 WRITE OFF BAD DEBTS:

2025-01-08-025 PRIEST: That the bad debts as listed below in the amount of \$6,750.00 be written off as of December 31, 2024 be authorized:

- Canadian Natural Resources Ltd. \$6,750.00

Carried

13-8 SASKATCHEWAN LOTTERIES TRUST FUND GRANT:

2024-01-10-026 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes the Acting Administrator to sign and submit the Saskatchewan Lotteries Trust Fund For Sport, Culture and Recreation Community Grant Program for Sport, Culture and Recreation 2026 Application Form using population of 1364 with per capita amount of \$7.95 for total of \$10,844.00.

Carried

14-1 CORRESPONDENCE – JANUARY 8, 2025:

2025-01-08-027 PRIEST: That the January 8, 2025 correspondence as information to be filed as presented to Council, outlined in Appendix D be accepted.

Carried

RECESS MEETING:

2025-01-08-028 LARRE: That this meeting recess.
2:52 p.m.

Carried

RECONVENED MEETING:

3:00 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
3:01 p.m. Vanessa Nasby and Crystal Schaan left Council Chambers.

IN-CAMERA:

2025-01-08-029 ZELLER: That this meeting go in-camera to discuss legal as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

OUT-OF-CAMERA:

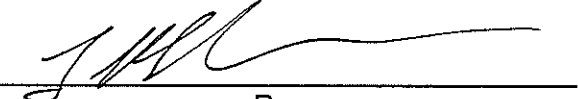
3:51 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
Carried

3:51 p.m. Vanessa Nasby and Crystal Schaan entered Council Chambers.

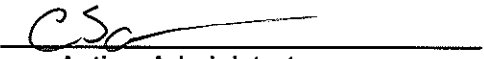
15-1 ADJOURNMENT:

2025-01-08-030 GORY: That this Regular Meeting of Council at 3:51 p.m. be adjourned.

Carried




Reeve



Acting Administrator



Reeve



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