

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held at Council Chambers located at PT SW 11-53-24 W3 on Wednesday, January 22, 2025 at 9:00 a.m.

COUNCIL PRESENT:

Reeve Tom S. Hougham  
Division 1 Leonard Larre  
Division 2 Carri Zeller  
Division 3 Doug Trotzuk  
Division 4 Ronald Gory @ 9:39 a.m.  
Division 6 Evan Priest

COUNCIL ABSENT:

Division 5 Gay Noeth

STAFF PRESENT:

Crystal Schaan, Acting Administrator  
Vanessa Nasby, Administrative Assistant  
Dan Fedirko, Public Works @ 9:18 a.m.  
Aaron Neilly, Infrastructure Manager @ 9:18 a.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 JANUARY 22, 2025 AGENDA ADDITIONS:

2025-01-22-001 PRIEST: That the following be added to the January 22, 2025 Agenda.  
• 13-7 Tractor Truck Tender  
• 13-8 Gravel Truck Tender  
• 13-9 Grader Tender  
• 13-10 Hamlet Waterline Project Tender Release  
• 13-11 Pipestone Creek Change No. 1

Carried

1-1 JANUARY 22, 2025 AGENDA:

2025-01-22-002 TROTZUK: That the January 22, 2025 Agenda be used as a guideline.

Carried

2-1 JANUARY 8, 2025 MINUTES:

2025-01-22-003 LARRE: That the January 8, 2025 minutes be approved as presented.

Carried

2-2 JANUARY 15, 2025 SPECIAL MEETING MINUTES:

2025-01-22-004 TROTZUK: That the January 15, 2025 Special Meeting minutes be approved as presented.

Carried

2-3 JANUARY 22, 2025 SPECIAL MEETING MINUTES:

2025-01-22-005 PRIEST: That the January 22, 2025 Special Meeting minutes be approved as presented.

Carried

5-1 PAYROLL- PP2025-02:

2025-01-22-006 ZELLER: That the payroll accounts for the pay period **December 29, 2024 – January 11, 2025 Authorization #454 direct deposit dated January 17, 2025, totaling \$35,731.30 be approved.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages December 29, 2024 – January 11, 2025.**

Carried

5-2 ACCOUNTS – JANUARY 22, 2025:

2025-01-22-007 PRIEST: That the following payments dated January 22, 2025 be approved.

• Cheques 32960 to 32991	<b>Totaling</b>	<b>\$ 469,067.22</b>
• Other payments	<b>Totaling</b>	<b>\$ 62,872.02</b>
	<b>Total AP</b>	<b>\$531,939.24</b>

Carried

  
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9:18 a.m. Dan Fedirko and Aaron Neilly entered Council Chambers to discuss Public Works Report.

9:39 a.m. Councillor Gory entered Council Chambers.

13-7 TRACTOR TRUCK TENDER:

2025-01-22-008 PRIEST: That the release of the Request for Proposal for Purchase of a Tractor Truck, as outlined in the tender document, with a closing date of February 21, 2025, at 3:00 p.m. local Saskatchewan time be approved.  
Carried

13-8 GRAVEL TRUCK TENDER:

2025-01-22-009 TROTZUK: That the release of the Request for Proposal for Purchase of a Gravel Truck, as outlined in the tender document, with a closing date of February 21, 2025, at 3:00 p.m. local Saskatchewan time be approved.  
Carried

13-9 MOTOR GRADER TENDER:

2025-01-22-010 ZELLER: That the release of the Request for Proposal for Purchase of a Motor Grader, as outlined in the tender document, with a closing date of February 21, 2025, at 3:00 p.m. local Saskatchewan time be approved.  
Carried

13-11 PIPESTONE CREEK SCOPE CHANGE NO. 1

2025-01-22-011 ZELLER: That the Scope Change No. 1 for the Grid 797 Pipestone Creek Culvert Replacement project be approved, as outlined by BAR Engineering Co. Ltd., at an estimated cost of \$7,500.00 plus applicable taxes.  
The scope includes surveys, fish habitat review, and documentation required by the Department of Fisheries and Oceans (DFO).  
Carried

13-5 DITCH MOWING TENDER:

2025-01-22-012 PRIEST: That the release of the Request for Proposal for Ditch Mowing services for the years 2025 to 2027, as outlined in the tender document, with a closing date of February 28, 2025, at 3:00 p.m. local Saskatchewan time be approved.  
Carried

13-10 RELEASE OF REQUEST FOR PROPOSAL – HAMLET WATERLINE REPLACEMENT PROJECT:

2025-01-22-013 LARRE: That the release of the Request for Proposal (RFP) for the Hamlet Waterline Replacement Project be approved, as presented, with a release date of January 28, 2025, and a closing date of February 24, 2025, at 2:00 p.m. local Saskatchewan time. The RFP includes the design, tender, and construction management phases, with separate cost estimates required for each phase.  
Carried

9-1.1 RIGHT OF ENTRY AGREEMENT – KELLY AND PATRICIA EWERT SE 15-52-22W3:

2025-01-22-014 ZELLER: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated January 13, 2025 with Kelly and Patricia Ewert for the purpose of Brushing trees on SE 15-52-22W3.  
Carried

11:10 a.m. Councillor Larre declared conflict of interest in the next Agenda items and left Council Chambers.

9-1.2 RIGHT OF ENTRY AGREEMENT – LEONARD AND JOAN LARRE NE 10-52-22W3, SE 10-52-22W3 & SW 35-51-22W3:

2025-01-22-015 GORY: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated October 24, 2024 with Leonard and Joan Larre for the purpose of Brushing trees on NE 10-52-22W3, SE 10-52-22W3 & SW 35-51-22W3.  
Carried

  
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9-1.8 RIGHT OF ENTRY AGREEMENT – EDWARD AND JOAN KNOWLTON NE 27-51-22W3:

2025-01-22-016 ZELLER: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated November 1, 2024 with Edward and Joan Knowlton for the purpose of Brushing trees on NE 27-51-22W3.  
Carried

9-1.9 RIGHT OF ENTRY AGREEMENT – EDWARD AND JOAN KNOWLTON SW 26-51-22W3:

2025-01-22-017 PRIEST: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated December 3, 2024 with Edward and Joan Knowlton for the purpose of Brushing trees on SW 26-51-22W3.  
Carried

9-1.11 RIGHT OF ENTRY AGREEMENT – ROCKHOUSE RANCHING LTD. NE 34-51-22W3:

2025-01-22-018 TROTZUK: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated December 3, 2024 with Rockhouse Ranching Ltd. for the purpose of Brushing trees on NE 34-51-22W3.  
Carried

9-1.12 RIGHT OF ENTRY AGREEMENT – BRADLEY SCOTT NW 26-51-22W3:

2025-01-22-019 GORY: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated December 4, 2024 with Bradley Scott for the purpose of Brushing trees on NW 26-51-22W3.  
Carried

9-1.13 RIGHT OF ENTRY AGREEMENT – BRADLEY SCOTT AND JESSIE SCOTT SE 34-51-22W3:

2025-01-22-020 ZELLER: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated December 4, 2024 with Bradley Scott and Jessie Scott for the purpose of Brushing trees on SE 34-51-22W3.  
Carried

9-1.3 RIGHT OF ENTRY AGREEMENT – KELLY LARRE SE 22-52-22W3:

2025-01-22-021 TROTZUK: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated October 24, 2024 with Kelly Larre for the purpose of Brushing trees on SE 22-52-22W3.  
Carried

11:20 a.m. Councillor Larre entered Council Chambers.

9-1.4 RIGHT OF ENTRY AGREEMENT – MARCHANT FARMS LTD SW 14-52-22W3, NW 14-52-22W3 & NW 23-52-22W3:

2025-01-22-022 PREIST: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated October 19, 2024 with Marchant Farms Ltd for the purpose of Brushing trees on SW 14-52-22W3, NW 14-52-22W3 & NW 23-52-22W3.  
Carried


9-1.5 RIGHT OF ENTRY AGREEMENT – PAUL AND SHERRI JETZKE NE 03-52-22W3:

2025-01-22-023 LARRE: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated October 21, 2024 with Paul and Sherri Jetzke for the purpose of Brushing trees on NE 03-52-22W3.  
Carried

9-1.6 RIGHT OF ENTRY AGREEMENT – EMMAVILLE ENTERPRISES INC NE 15-52-22W3:

2025-01-22-024 LARRE: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated October 17, 2024 with Emmaville Enterprises for the purpose of Brushing trees on NE 15-52-22W3.  
Carried

  
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9-1.7 RIGHT OF ENTRY AGREEMENT – WOOFF FARMS LTD. NW 35-51-22W3, SW 02-52-22W3, NW 02-52-22W3 & NW 11-52-22W3 :

2025-01-22-025 ZELLER: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated November 1, 2024 with Wooff Farms Ltd. for the purpose of Brushing trees on NW 35-51-22W3, SW 02-52-22W3, NW 02-52-22W3 & NW 11-52-22W3.

Carried

9-1.10 RIGHT OF ENTRY AGREEMENT – MARIANNE LITTLE SE 03-52-22W3:

2025-01-22-026 GORY: That the Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated October 24, 2024 with Marianne Little for the purpose of Brushing trees on SE 03-52-22W3.

Carried

11:25 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.

RECESS MEETING:

2025-01-22-027 ZELLER: That this meeting recess.

Carried

RECONVENED MEETING:

11:34 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-3 ACTING ADMINISTRATOR TIME OFF REQUEST 2025-01:

2025-01-22-028 ZELLER: That the Acting Administrator Time off Request 2025-01 be approved.

Carried

13-2 FEBRUARY 26, 2025 REGULAR COUNCIL MEETING:

2025-01-22-029 LARRE: That the regular scheduled Council Meeting date on February 26, 2025 be cancelled.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2025-01-22-030 LARRE: That the written and verbal reports by Acting Administrator, Crystal Schaan, Public Works Foreman, Dan Fedirko and Infrastructure Manager, Aaron Neilly be acknowledged.

Carried

RECESS MEETING:

2025-01-22-031 PRIEST: That this meeting recess.

12:00 p.m.

Carried


RECONVENED MEETING:


1:00 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-1.1 BOARD OF REVISION APPOINTMENTS 2024:

2025-01-22-032 LARRE: That Western Municipal Consulting Ltd. be appointed to manage the Board of Revision process for the term commencing January 22, 2025 and expiring December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of revision:

- Dave Gurnsey
- Dave Thompson
- Donna Rae Zadvorny
- Gordon Parkinson
- Jeff Hutton
- Kevin Kleckner
- Mike Waschuk
- Stew Demmans
- Tim Lafreniere
- Wayne Adams
- Ken Friesen
- Femi Ogunrinde

  
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- Fife Ogunde
- Maureen Jickling
- Jamie Tiessen
- John Krill
- Christopher Blueman
- Alan Sawatsky
- Mike Meleca
- Hany Amin
- Kimberly Speers
- Nick Coroluick
- Farrah Ovans
- JayDee Mazier
- Jordan Boyes
- Kenneth Tan
- Tyler Shandro
- Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

13-1.2 SECRETARY TO THE BOARD OF REVISION 2024:

2025-01-22-033 ZELLER: That Vanessa Nasby be appointed to act as the Secretary to the Board of Revision, January 22, 2025 and expiring December 31, 2025 as per Section 221 (1) (a) of the Municipalities Act, S.S. 2005, C. M-36.1:

Carried

13-1.3 DEVELOPMENT APPEALS BOARD APPOINTMENT 2024:

2025-01-22-034 PRIEST: That the following be appointed of Western Municipal Consulting Ltd. to the Development Appeals Board, for a term commencing January 22, 2025 and expiring December 31, 2025:

- Dave Gurnsey
- Dave Thompson
- Donna Rae Zadvorny
- Gordon Parkinson
- Jeff Hutton
- Kevin Kleckner
- Mike Waschuk
- Murray Dean
- Stew Demmans
- Tim Lafreniere
- Wayne Adams
- Ken Friesen
- Femi Ogunrinde
- Fife Ogunde
- Maureen Jickling
- Jamie Tiessen
- Stu Hayward
- Pam Malach
- Barry Clark
- Corey Zaharuk
- John Krill
- Christopher Blueman
- Alan Sawatsky
- Mike Meleca
- Hany Amin
- Kimberly Speers
- Nick Coroluick
- Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for

  
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a hearing shall determine the chair of that hearing from among their numbers.

Carried

13-1.4 SECRETARY TO THE DEVELOPMENT APPEALS BOARD 2024:

2025-01-22-035 ZELLER: That Claudette McGuire of Western Municipal Consulting Ltd. be appointed as Secretary to the Development Appeals Board, commencing January 22, 2025 and expiring December 31, 2025.

Carried

2:29 p.m. Vanessa Nasby left Council Chambers.

IN-CAMERA:

2025-01-22-036 TROTZUK: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

2:30 p.m.

Carried

2:40 p.m. Acting Administrator Schaan left Council Chambers.

RECONVENED MEETING:

4:30 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

Carried

4:30 p.m. Acting Administrator Schaan entered Council Chambers.

14-1 CORRESPONDENCE – JANUARY 22, 2025:

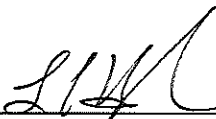
2025-01-22-037 PRIEST: That the January 22, 2025 correspondence as information to be filed as presented to Council, outlined in Appendix B be accepted.

Carried

15-1 ADJOURNMENT:


2025-01-22-038 GORY: That this Regular Meeting of Council at 4:33 p.m. be adjourned.

Carried

  
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