

COUNCIL PRESENT:

Reeve Tom S. Hougham  
Division 1 Leonard Larre  
Division 2 Carri Zeller  
Division 3 Owen Fischer  
Division 4 Ronald Gory  
Division 5 Gay Noeth

COUNCIL ABSENT:

Division 6 Evan Priest

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer  
Vanessa Nasby, Administrative Assistant  
Dan Fedirko, Public Works @ 9:37 a.m.  
Aaron Neilly, Infrastructure Manager @ 9:22 a.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 SEPTEMBER 25, 2024 AGENDA:

2024-09-25-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the September 25, 2024 Agenda to be used as a guideline.  
Carried

2-1 SEPTEMBER 11, 2024 MINUTES:

2024-09-25-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the September 11, 2024 minutes as presented.  
Carried

5-1 PAYROLL- PP2024-20:

2024-09-25-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **September 8, 2024 – September 21, 2024. Authorization #445 direct deposit dated September 27, 2024, totaling \$55,629.96.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages September 8, 2024 – September 21, 2024.**

Carried

9:15 a.m. Councillor Fischer left Council Chambers due to conflict of interest in the next Agenda item.

5-2 ACCOUNTS – SEPTEMBER 25, 2024:

2024-09-25-004 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payment dated September 25, 2024.  
• Owen Fischer **Totaling \$2,137.50**  
Carried


9:17 a.m. Councillor Fischer entered Council Chambers.

5-2 ACCOUNTS – SEPTEMBER 25, 2024:

2024-09-25-005 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated September 25, 2024.  
• Cheques 32667 to 32691  
• Cheques 32693 to 32702  
**Totaling \$483,705.72**  
Carried

9:22 a.m. Aaron Neilly entered Council Chambers to discuss Public Works Report.  
9:37 a.m. Dan Fedirko entered Council Chambers to discuss Public Works Report.  
10:13 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.

  
Reeve

  
CAO

RECESS MEETING:

2024-09-25-006 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess  
10:15 a.m. for a break.

Carried

RECONVENED MEETING:

10:25 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-1 LOADER INVOICE:

2024-09-25-007 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves the partial reimbursement for service order 119045 for the installing of loader mounts in the amount of \$219.70.

Carried

6-1 SASKPOWER QUOTE:

2024-09-25-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes the Chief Administrative Officer to sign the SaskPower quote in the amount of \$22,379.99 plus applicable taxes for the service to the new office building.

Carried

6-1 CONVERSATIONS WITH COUNCILS TRAINING:

2024-09-25-009 ZELLER: That the R.M. of Frenchman Butte No. 501 Council authorizes the Chief Administrative Officer to sign up Council members for Conversations with Councils Training in the amount of \$5,000.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2024-09-25-010 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports by Chief Administrative Officer, Allison Roschker, Infrastructure Manager, Aaron Neilly, and Public Works Foreman, Dan Fedirko.

Carried

RECESS MEETING:

2024-09-25-011 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess  
11:50 p.m. for a lunch break of approximately one hour.

Carried

RECONVENED MEETING:

12:51 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

IN-CAMERA:

2024-09-25-012 ZELLER: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

RECONVENED MEETING:

1:59 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

RECESS MEETING:

2024-09-25-013 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess  
1:59 p.m. for a Public Meeting.

Carried

13-1 PUBLIC MEETING – DEVELOPMENT PERMIT- NE 02-55-24W3:

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss Development Permit – Move in Building NE 02-55-24W3  
There were no individuals in attendance expressing concerns regarding the proposed development.  
No written submissions were received regarding the proposed development permit.



Reeve



CAO

2:05 p.m. Public Hearing was closed by Reeve Hougham.

IN-CAMERA:

2024-09-25-014  
2:05 p.m.

NOETH: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

RECONVENED MEETING:

2:54 p.m.  
2:54 p.m.

The Regular Meeting of Council was reconvened by Reeve Hougham.  
Councillor Zeller left Council Chambers.

12-3 ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION BYLAW NO. 1:

2024-09-25-015

LARRE: That the R.M. of Frenchman Butte No. 501 Council supports and acknowledges St. Walburg and District Fire and Rescue Association Bylaw No. 1.

Carried

13-2 DEVELOPMENT PERMIT NE 02-55-24W3:

2024-09-25-016

NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for a Development Permit* submitted by Dale Lauinger dated, August 28, 2024 for a move in building as per R.M. of Frenchman Butte No. 501 Zoning Bylaw 2015-12.

Carried

6-2 ROAD CLOSURE TOWNSHIP ROAD 533:

2024-09-25-017

FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued September 23, 2024:

- Township Road 533 from Highway 21 to Range Road 3243.

Carried

13-5 BYLAW 2024-16 A BYLAW TO REPEAL BYLAWS:

2024-09-25-018

LARRE: That the R.M. of Frenchman Butte No. 501 Council approve Bylaw 2024-16 A Bylaw to Repeal Bylaws, be read a first time.

Carried

2024-09-25-019

GORY: That the R.M. of Frenchman Butte No. 501 Council approve Bylaw 2024-16 A Bylaw to Repeal Bylaws, be read a second time.

Carried

2024-09-25-020

FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve Bylaw 2024-16 A Bylaw to Repeal Bylaws, given three readings at this meeting.

Carried Unanimously

2024-09-25-021

NOETH: That the R.M. of Frenchman Butte No. 501 Council approve Bylaw 2024-16 A Bylaw to Repeal Bylaws, be read a third time and passed.

Carried

13-3 CUSTOM RATES POLICY 300-18:

2024-09-25-022

NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the amended Custom Rates Policy 300-18 and a copy is attached to and forms part of these minutes.

Carried


13-4 RECREATION AND CULTURE EVENT HOSTING GRANT POLICY 700-02:

2024-09-25-023

FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the amended Recreation and Culture Event Hosting Grant Policy 700-02 and a copy is attached to and forms part of these minutes.

Carried

  
Reeve

  
CAO

14-1 CORRESPONDENCE – SEPTEMBER 25, 2024:

2024-09-25-024 NOETH: That the R.M. of Frenchman Butte No. 501 Council accepts the September 25, 2024 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2024-09-25-025 LARRE: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 4:?? p.m.

Carried

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer

**R.M. OF FRENCHMAN BUTTE NO. 501**

**BYLAW NO. 2024-16**

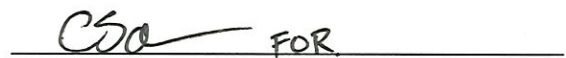
**A BYLAW TO REPEAL BYLAWS**

The Council of The Rural Municipality of Frenchman Butte No. 501, in the Province of Saskatchewan enacts as follows:

1. The Council of the R.M. of Frenchman Butte No. 501 has repealed the following bylaws:
  - Bylaw #2024-14 A Bylaw to Provide for the Closing and Selling of Municipal Road
  - Bylaw #2023-02 A Bylaw to Repeal Bylaws



  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer

Read a third time and adopted  
this 25<sup>th</sup> day of September, 2024.



Incorporated

# R.M. of Frenchman Butte No. 501

POLICY TITLE <b>Custom Rates Policy</b>		ADOPTED BY RM Council Resolution No. 2015-02-12-011 EFFECTIVE DATE February 12, 2015	POLICY NO. <b>300-18</b>
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: January 12, 2022 September 25, 2024 Rescinded:	Resolution No. 2022-01-12-023 Resolution No. 2024-09-25-022

**1. PURPOSE:**

To establish a policy by the fees which ratepayers will be charged for work completed with municipal equipment and RM personnel.

**2. DEFINITIONS:**

**2.1 CAO:** Means the Chief Administrative Officer of the Rural Municipality of Frenchman Butte No. 501.

**2.2 Council:** Means Council for the Rural Municipality of Frenchman Butte No. 501.

**2.3 Landowner:** Means the registered owner.

**2.4 R.M.:** Shall mean the R.M of Frenchman Butte No. 501.

**2.5 R.M. Representative:** Means Public Works Foreman or designate of the RM.

**3.0 SCOPE:**

**3.1** Fees and regulations by which custom work will be done when time permits or when it works best for the RM representative's schedule.

**4.0 POLICY:**

**4.1** Before any custom work will take place, the landowner shall sign an annual *Custom Work Waiver Form*.

**4.2** The landowner may telephone or email the RM office to request the custom work.

**4.3** Only the landowner of the R.M. may call in for custom work requests. The invoice will be sent to the landowner who calls in the work. All rates listed in "Schedule A"

**4.4** This policy shall be reviewed from time to time and shall continue until such time as this policy is repealed by resolution of Council.





POLICY TITLE

Custom Rates Policy

**5.0 REPEALING:**

All Appendices attached to this policy may be amended from time to time based on operational need.

This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.

This policy replaces all previous policies and resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on February 12, 2015 and shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.



POLICY TITLE  
Custom Rates Policy

### Schedule "A"

#### Custom Rates

Effective October 1, 2024

Custom Work Rates Policy	Rates	
Grading/Snowploughing	\$170/Hour	\$75 Minimum Charge
Mowing	\$185/Hour	Travel time will be charged from shop
Trackhoe	215.00/hr	Travel time will be charged from shop
Trackhoe with mulcher	275.00/hr	
Tandem Truck	140.00/hr	Travel time will be charged from shop
Skidsteer	140.00/hr	Travel time will be charged from shop
Backhoe	150.00/hr	
Scraper	400.00/hr	
Sanding Truck/Material	\$100/Hour + mileage and material	
General Labour (Truck & Employee)	100.00/hr	50.00/hr each additional employee
Tree Planter	\$10/day	
Plastic Shelter Belt Mulcher	\$10/day	





Incorporated

# R.M. of Frenchman Butte No. 501

POLICY TITLE <u>Recreation and Culture</u> <u>Event Hosting Grant Policy</u>		ADOPTED BY RM Council Resolution No. 2018-05-09-054 EFFECTIVE DATE May 9, 2018	POLICY NO.  700-02
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: March 31, 2021 February 08, 2023 January 24, 2024 September 25, 2024 Rescinded:	Resolution No. 2021-03-31-027 2023-02-08-022 2024-01-24-026 2024-09-25-023

**1. PURPOSE:**

To establish application and approval guidelines for Recreation and Culture Funding of Event Hosting

**2. DEFINITIONS:**

**2.1 Events:** A planned public occasion such as community celebrations, educational retreats, community fund-raisers (example: Terry Fox Run), sports events and workshops, etc. excluding benefit events to raise funds for individuals/families, religious celebrations and school activities

**2.2 CAO:** Means Chief Administrative Officer.

**2.3 Council:** Means Council for the Rural Municipality of Frenchman Butte No. 501.

**3.0 SCOPE:**

Events hosted within the municipalities of the RM of Frenchman Butte No. 501, Village of Paradise Hill or the Town of St. Walburg.

**4.0 POLICY:**

It is the policy of the RM that:

**4.1** The Council shall review and approve funding allocation for Event Hosting on or before April 30 every year.

**4.2** The Council shall review applications and approve according to this Policy until allocated budget has been used up.

**4.3** Maximum grant available per event is \$500.00.

**4.4** Applicants must be organizations, individuals do not qualify.

**5.0 SPECIFIC REQUIREMENTS**

**5.1** Event must be held in the year for which the application was made.



POLICY TITLE

Recreation and Culture Event Hosting Grant Policy

- 5.2 Event Application Form (Form A) will be received throughout the year however applications must be received before October 31 in the year in which the event is taking place.
- 5.3 Incomplete applications will be rejected.
- 5.4 Event Payment Claim Form (Form B) and supporting documentation must be received on or before December 31 in the year in which the event was hosted.
- 5.5 A quorum of Council is required to approve applications.
- 5.6 Only one approved application per organization per year.
- 5.7 The Council reserves the right to approve or reject any written submissions as they deem appropriate.
- 5.8 Alcohol, food for concession, cash prizes, in-kind contributions and GST are non-eligible expenses.

**6.0 EXCEPTIONS**

- 6.1 Applications will be accepted in advance for the following year however approval will not be given until council has reviewed and approved funding as noted in 4.1 of this policy.
- 6.2 Subsequent applications by organizations will be accepted if there is funding available after October 31.

**7.0 RESPONSIBILITY/INTERPRETATION/REPEALING:**

All Appendices attached to this policy may be amended from time to time based on operational need.

This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.

This policy replaces all resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on May 9, 2018 shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.