

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held at Council Chambers located at PT SW 11-53-24 W3 on Wednesday, October 9, 2024 at 9:00 a.m.

COUNCIL PRESENT:

Reeve Tom S. Hougham
Division 1 Leonard Larre
Division 3 Owen Fischer
Division 4 Ronald Gory
Division 5 Gay Noeth
Division 6 Evan Priest

COUNCIL ABSENT:

Division 2 Carri Zeller

STAFF PRESENT:

Crystal Schaan, Acting Administrator
Vanessa Nasby, Administrative Assistant
Aaron Neilly, Infrastructure Manager @ 9:40 a.m.

DELEGATES:

Hamlet Board Charman – Josh Evans @ 11:32 a.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 OCTOBER 9, 2024 AGENDA ADDITIONS:

2024-10-09-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the October 9, 2024 Agenda.

- 5-3 Council Indemnity
- 13-10 Road Closure Cancellation

Carried

1-1 OCTOBER 9, 2024 AGENDA:

2024-10-09-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the October 9, 2024 Agenda to be used as a guideline.

Carried

2-1 SEPTEMBER 25, 2024 MINUTES:

2024-10-09-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the September 25, 2024 minutes as presented.

Carried

2-2 OCTOBER 1, 2024 MINUTES:

2024-10-09-004 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the October 1, 2024 minutes as presented.

Carried

2-3 OCTOBER 4, 2024 MINUTES:

2024-10-09-005 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the October 4, 2024 minutes as presented.

Carried


4-1 SEPTEMBER 2024 BANK RECONCILIATION:

2024-10-09-006 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledges the September 2024 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 19,129,084.44
St. Walburg Health Account	\$ 2,371.07
Turtleford Health Account	\$ 8,217.88
Online Banking Account	\$ 46,844.00
Term Deposits (5.2% Expiring 31-Dec-25)	\$ 596,423.93
Total Cash in Bank as of September 30, 2024	\$ 19,782,941.32
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 19,783,141.32

Carried


Reeve


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4-2 SEPTEMBER 2024 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2024-10-09-007 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the September 30, 2024 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix A.

Carried

5-1 PAYROLL- PP2024-21:

2024-10-09-008 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **September 22, 2024 – October 5, 2024. Authorization #446 direct deposit dated October 11, 2024, totaling \$51,985.91.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages September 22, 2024 – October 5, 2024.**

Carried

5-2 ACCOUNTS – OCTOBER 9, 2024:

2024-10-09-009 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated October 9, 2024.

- **Cheques 32703 to 32738** **Totaling \$2,899,113.12**

Carried

5-3 COUNCIL REMUNERATION:

2024-10-09-010 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of September 2024 Council Remuneration for the following amounts less deductions on October 25, 2024:

- Reeve Hougham \$1,247.75
- Councillor Larre \$915.00
- Councillor Zeller \$1,075.75
- Councillor Fischer \$672.60
- Councillor Gory \$836.60
- Councillor Noeth \$573.70
- Councillor Priest \$570.20

Carried

9:40 a.m. Aaron Neilly entered Council Chambers to discuss Public Works Report.
10:46 a.m. Aaron Neilly left Council Chambers.
10:47 a.m. Councillor Fischer left Council Chambers.

RECESS MEETING:

2024-10-09-011 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess for a break.

Carried

RECONVENED MEETING:

10:58 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
10:58 a.m. Councillor Fischer entered Council Chambers.

6-1 EMO CO-ORDINATOR RESIGNATION:

2024-10-09-012 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the resignation of Stacy Stockman as the R.M. of Frenchman Butte EMO Coordinator effective October 8, 2024.

Carried

13-8 SYNERGY COLLABRIA MASTERCARD:


2024-10-09-013 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves application for Administrative Assistant, Vanessa Nasby for Synergy Credit Union Collabria No Fee Cash Back Business Mastercard with credit limit of \$1,000.00.

Further that the R.M. of Frenchman Butte No. 501 Council directs Administration to increase Crystal Schaan's credit limit to \$10,000.00.

Carried



Reeve



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6-1 STAFF/COMMITTEE REPORTS:

2024-10-09-014 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports by Acting Administrator, Crystal Schaan, Infrastructure Manager, Aaron Neilly, and written report by Public Works Foreman, Dan Fedirko.

Carried

13-5 HAMLET MONTHLY WATER REPORT:

2024-10-09-015 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for September 2024 and instructs Administration to place a copy of the report on file for future reference.

Carried

11:19 a.m. Councillor Noeth left Council Chambers due to conflict of interest in the next Agenda items.

13-6 RED CROSS COMMUNITY CENTRE EVENT HOSTING GRANT:

2024-10-09-016 FISCHER: That the R.M. of Frenchman Butte No. 501 Council as per motion 2024-01-24-029 award the Red Cross Community Centre Event Hosting Grant to a maximum \$500.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-7 RED CROSS COMMUNITY CENTRE CAPITAL GRANT:

2024-10-09-017 PRIEST: That the R.M. of Frenchman Butte No. 501 Council as per motion 2024-01-24-029 award the Red Cross Community Centre Capital Grant to a maximum \$4,500.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

11:25 a.m. Councillor Noeth entered Council Chambers.

13-9 OH&S MINUTES, SEPTEMBER 27, 2024:

2024-10-09-018 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledges the September 27, 2024 *Occupational Health & Safety Meeting Minutes* and instructs Administration to place a copy on file for future reference.

Carried

13-10 ROAD CLOSURE CANCELLATION:

2024-10-09-019 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure issued October 3, 2024:

- Township Road 533 from Highway 21 to Range Road 3243

Carried

11:32 a.m. Josh Evans, Hamlet Board Chairman entered Council Chambers to discuss Hamlet Water Line Break.

RECESS MEETING:

2024-10-09-020 PRIEST: That the R.M. of Frenchman Butte No. 501 Council recess
12:09 p.m. for a break.

Carried

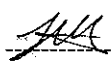
RECONVENED MEETING:

1:00 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
1:00 p.m. Josh Evans left Council Chambers.

6-1 EMO CO-ORDINATOR APPOINTMENT:

2024-10-09-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints Shannon McLean as the interim R.M. of Frenchman Butte EMO Coordinator effective October 9, 2024.

Carried



Reeve



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14-1 CORRESPONDENCE – OCTOBER 9, 2024:


2024-10-09-022 PRIEST: That the R.M. of Frenchman Butte No. 501 Council accepts the October 9, 2024 correspondence as information to be filed as presented to Council, outlined in Appendix C.

Carried


15-1 ADJOURNMENT:

2024-10-09-023 NOETH: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 1:55 p.m.

Carried



Reeve



Acting Administrator