

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held at Council Chambers located at PT SW 11-53-24 W3 on Wednesday, November 6, 2024 at 9:00 a.m.

COUNCIL PRESENT:

Reeve Tom S. Hougham  
Division 1 Leonard Larre  
Division 2 Carri Zeller  
Division 3 Owen Fischer  
Division 4 Ronald Gory  
Division 5 Gay Noeth  
Division 6 Evan Priest

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer  
Crystal Schaan, Finance Officer  
Dan Fedirko, Public Works @ 9:33 a.m.

GUESTS:

Doug Trozduk @ 9:00 a.m.  
Kelly Husch @ 1:59 p.m.  
Vanessa Nasby @ 1:59 p.m. via electronic means

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 NOVEMBER 6, 2024 AGENDA ADDITIONS:

2024-11-06-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the November 6, 2024 Agenda.  
• 13-13 APAS

Carried

1-1 NOVEMBER 6, 2024 AGENDA:

2024-11-06-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the November 6, 2024 Agenda to be used as a guideline.

Carried

2-1 OCTOBER 23, 2024 MINUTES:

2024-11-06-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the October 23, 2024 minutes as presented.

Carried

4-1 OCTOBER 2024 BANK RECONCILIATION:

2024-11-06-004 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledges the October 2024 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 16,673,879.07
St. Walburg Health Account	\$ 2,373.56
Turtleford Health Account	\$ 8,226.84
Online Banking Account	\$ 34,521.48
Term Deposits (5.2% Expiring 31-Dec-25)	\$ 596,423.93
<b>Total Cash in Bank as of September 30, 2024</b>	<b>\$ 17,315,424.88</b>
Petty Cash	\$ 200.00
<b>Total Cash and Short-Term Investments</b>	<b>\$ 17,315,624.88</b>

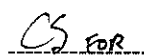
Carried

4-2 OCTOBER 2024 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2024-11-06-005 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the October 31, 2024 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix A.

Carried

  
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Reeve

  
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CAO

5-1 PAYROLL- PP2024-23:

2024-11-06-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **October 20, 2024 – November 2, 2024. Authorization #448 direct deposit dated November 8, 2024, totaling \$55,395.29.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages October 20, 2024 – November 2, 2024.**

Carried

9:21 a.m. Councillor Zeller left Council Chambers due to conflict of interest in the next Agenda item.

5-3 ACCOUNTS – NOVEMBER 6, 2024:

2024-11-06-007 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated November 6, 2024 to 102137247 Saskatchewan Ltd.

• Cheque 32794	Invoice 269	\$187.74
• Cheque 32794	Invoice 294	\$565.95
• Cheque 32794	Invoice 295	\$1,955.89
• Cheque 32794	Invoice 296	\$4,147.76
• Cheque 32794	Invoice 300	\$1,631.27

**Totaling \$8,488.61**

Carried

9:23 a.m. Councillor Zeller entered Council Chambers.

5-3 ACCOUNTS – NOVEMBER 6, 2024:

2024-11-06-008 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated November 6, 2024.

- Cheques 32780 to 32793
- Cheques 32795 to 32839

**Totaling \$470165.23**

Carried

9:33 a.m. Dan Fedirko entered Council Chambers to discuss Public Works Report.

6-3 RANGE ROAD 3222:

2024-11-06-009 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves clearing approach sight lines for safety and completing a traffic count on Range Road 3222 from Township 530 to Township 514A.

Carried

10:30 a.m. Dan Fedirko left Council Chambers.

RECESS MEETING:

2024-11-06-010 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess  
10:31 a.m. for a break.

Carried

RECONVENED MEETING:

10:40 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-1 STAFF/COMMITTEE REPORTS:

2024-11-06-011 ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports by Chief Administrator Officer, Allison Roschker and Public Works Foreman, Dan Fedirko.

Carried

RECESS MEETING:

2024-11-06-012 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess  
12:00 p.m. for a break.

Carried



Reeve



CAO

RECONVENED MEETING:

1:01 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

1:59 p.m. Kelly Husch entered Council Chambers for the Public Meeting.  
1:59 p.m. Vanessa Nasby entered Council Chambers for the Public Meeting via electronic means.

RECESS MEETING:

2024-11-06-013 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess  
2:00 p.m. for a Public Meeting.  
Carried

13-1 PUBLIC MEETING – ROAD CLOSURE BYLAW SE 35-53-23W3 & SW 36-53-23W3:

2:00 p.m. Public Meeting Road Closure SE 35-53-23W3 & SW 36-53-23W3. No written submissions were received regarding SE 35-53-23W3 & SW 36-53-23W3.

2:17 p.m. Public Hearing was closed by Reeve Hougham.  
2:20 p.m. Kelly Husch and Vanessa Nasby left Council Chambers.

RECONVENED MEETING:

2:20 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-13 APAS REPRESENTATIVE REIMBURSEMENT:

2024-11-06-014 GORY: That the R.M of Frenchman Butte No. 501 approves the top up of the APAS payment for indemnity, per diem and kilometers to attend APAS meetings for our representative.  
Carried

13-13 APAS LAND AND ENVIRONMENT WORKING COMMITTEE:

2024-11-06-015 NOETH: That the R.M of Frenchman Butte No. 501 approves the RM representative to sit on the APAS Land and Environment Working Committee.  
Carried

RECESS MEETING:

2024-11-06-016 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess  
3:13 p.m. for a break.  
Carried

RECONVENED MEETING:

3:25 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

9-1 STORAGE AGREEMENT REUBEN & CAROL MAPLETOFT NW 34-53-26-W3M:

2024-11-06-017 FISCHER: That the R.M of Frenchman Butte No. 501 enters into a *Storage Agreement* dated, November 6, 2024 with Reuben & Carol Mapletoft for the purpose of storing construction related products on NW 34-53-26W3.  
Carried


3:47 p.m. Councillor Fischer left Council Chambers due to conflict of interest in agenda item 12-5 Truck Dump Maintenance.

12-5 TRUCK DUMP MAINTENANCE:

2024-11-06-018 LARRE: That the R.M. of Frenchman Butte No. 501 appoints Owen Fischer as a casual maintenance for the truck dump station.  
Carried

3:48 p.m. Councillor Fischer returned to Council Chambers.

  
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Reeve

  
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CAO

13-3.1 BAR ENGINEERING PROJECT NO. 23MU-578600 CHANGE NO. 1:

2024-11-06-019 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the Scope Change No. 1 for New Office Building, the R.M. of Frenchman Butte No. 501 and BAR Engineering Co. Ltd. for the following changes:

- Electrical Distribution Equipment from 42kAIC to 10kAIC.

Carried

13-3.2 BAR ENGINEERING PROJECT NO. 23MU-578600 CHANGE NO. 2:

2024-11-06-020 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves the Scope Change No. 2 for New Office Building, the R.M. of Frenchman Butte No. 501 and BAR Engineering Co. Ltd. for the following changes:

- Substitution of 140x343 Canopy Beams Form 140x292 Timber Canopy Beams.

Carried

13-6.1 PARADISE HILL COMMUNITY CENTRE EVENT HOSTING GRANT:

2024-11-06-021 ZELLER: That the R.M. of Frenchman Butte No. 501 Council as per motion 2024-01-24-029 award the Paradise Hill Community Centre Event Hosting Grant in the amount of \$500.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

3:57 p.m. Councillor Priest left Council Chambers due to conflict of interest in agenda item 13-6.2 Paradise Hill Early Learning Centre Event Hosting Grant.

13-6.2 PARADISE HILL EARLY LEARNING CENTRE EVENT HOSTING GRANT:

2024-11-06-022 LARRE: That the R.M. of Frenchman Butte No. 501 Council as per motion 2024-01-24-029 award the Paradise Hill Early Learning Centre Event Hosting Grant in the amount of \$500.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

3:59 p.m. Councillor Priest entered Council Chambers.

6-1 CHRISTMAS PARTY:

2024-11-06-023 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves staff to have a Christmas Party held on December 6, 2024 and purchase \$150.00 gift card per staff member.

Carried

13-8 SAMA SERVICE AGREEMENT:

2024-11-06-024 GORY: That the R.M. of Frenchman Butte No. 501 Council accepts the presented Service Charter provided by the Saskatchewan Assessment Management Agency for the years 2025-2028 and further, that the Reeve be authorized to sign the document.

Carried

6-1 SARM INSURANCE:

2024-11-06-025 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the purchase of the increased excess liability insurance from \$3,000,000 to \$7,000,000 and purchase the Errors and Omissions for \$2,000,000.

Carried

13-9 SAMA PRELIMINARY VALUES:

2024-11-06-026 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the presented SAMA 2025 Preliminary Values Report.

Carried

13-11 HAMLET MONTHLY WATER REPORT:

2024-11-06-027 ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for October 2024 and instructs Administration to place a copy of the report on file for future reference.

Carried



Reeve



CAO

14-1 CORRESPONDENCE – NOVEMBER 6, 2024:

2024-11-06-028      PRIEST:      That the R.M. of Frenchman Butte No. 501 Council accepts the November 6, 2024 correspondence as information to be filed as presented to Council, outlined in Appendix C.

Carried

4:30 p.m.      Doug Trozduk and Crystal Schaan left Council Chambers.

IN-CAMERA:

2024-11-06-029      PRIEST:      That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

RECONVENED MEETING:

5:00 p.m.      The Regular Meeting of Council was reconvened by Reeve Hougham.

EXTEND MEETING:

2024-11-06-030      FISCHER:      That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

IN-CAMERA:

2024-11-06-031      NOETH:      That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

RECONVENED MEETING:

6:20 p.m.      The Regular Meeting of Council was reconvened by Reeve Hougham.

5-2 COUNCIL REMUNERATION:

2024-11-06-032      GORY:      That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of October 2024 Council Remuneration for the following amounts less deductions on November 22, 2024:

- Reeve Hougham      \$1,375.65
- Councillor Larre      \$1,141.50
- Councillor Zeller      \$841.40
- Councillor Fischer      \$860.10
- Councillor Gory      \$1,072.70
- Councillor Noeth      \$889.80
- Councillor Priest      \$1,080.70

Carried

15-1 ADJOURNMENT:

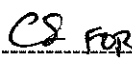
2024-11-06-033      FISCHER:      That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:28 p.m.

Carried

  
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Reeve

 FOR  
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Chief Administrative Officer

  
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Reeve

 FOR  
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CAO