

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre @ 9:05 a.m.
Division 2	Carri Zeller
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 10:04 a.m.
Aaron Neilly, Infrastructure Manager @ 10:04 a.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 NOVEMBER 14, 2023 AGENDA ADDITIONS:

2023-11-14-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the November 14, 2023 Agenda:

- 13-8 Ratepayers Meeting

Carried

1-1 NOVEMBER 14, 2023 AGENDA:

2023-11-14-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the November 14, 2023 Agenda to be used as a guideline.

Carried

2-1 OCTOBER 25, 2023 MINUTES:

2023-11-14-003 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the October 25, 2023 minutes as presented.

Carried

9:05 a.m. Councillor Larre entered Council Chambers.

4-1 OCTOBER 2023 BANK RECONCILIATION:

2023-11-14-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the October 2023 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 12,039,866.50
St. Walburg Health Account	\$ 2,344.09
Turtleford Health Account	\$ 8,108.18
Online Banking Account	\$ 12,995.47
Term Deposits (0.25%-3.45% Expiring 31-Jan-24 to 31-Jan-28)	\$ 1,157,302.49
Total Cash in Bank as of October 31, 2023	\$ 13,220,616.73
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 13,220,816.73

Carried

4-2 OCTOBER 2023 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2023-11-14-005 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledges the October 31, 2023 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix C.

Carried


Reeve


CAO

5-1 PAYROLL- PP2023-23:

2023-11-14-006 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **October 22 – November 4, 2023. Authorization #421 direct deposit dated November 10, 2023, totaling \$43,989.31.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages October 22 – November 4, 2023.**

Carried

5-2 COUNCIL REMUNERATION:

2023-11-14-007 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of October 2023 Council Remuneration for the following amounts less deductions on November 24, 2023:

• Reeve Hougham	\$471.20
• Councillor Larre	\$432.40
• Councillor Zeller	\$704.60
• Councillor Fischer	\$129.20
• Councillor Gory	\$832.60
• Councillor Noeth	\$660.60
• Councillor Priest	\$372.80

Carried

5-3 ACCOUNTS – NOVEMBER 14, 2023:

2023-11-14-008 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated November 14, 2023.

• 31906 to 31957	Totaling \$367,660.91
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Carried

13-5 MENTOR FOR VANESSA NASBY TO COMPLETE RURAL CLASS 'C' CERTIFICATE:

2023-11-14-009 FISCHER: That the R.M. of Frenchman Butte No. 501 Council request Mentoring Services with Ken Reiter for the purpose of Vanessa Nasby completing her Rural Class 'C' Certificate at the cost of \$60 per hour and \$0.70 per km and RMAA membership if necessary.

Carried

RECESS MEETING:

2023-11-14-010 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
9:54 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

10:04 a.m.	The Regular Meeting of Council was reconvened by Reeve Hougham.
10:04 a.m.	Dan Fedirko and Aaron Neilly entered Council Chambers to discuss Public Works Report.
11:15 a.m.	Dan Fedirko and Aaron Neilly left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2023-11-14-011 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports by Infrastructure Manager, Aaron Neilly, Public Works Foremen, Dan Fedirko, and Chief Administrative Officer, Allison Roschker.

Carried

RECESS MEETING:

2023-11-14-012 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess
12:12 p.m. for a 60 minute break.

Carried



Reeve



CAO

RECONVENED MEETING:

1:04 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

9-1 RIGHT OF WAY PURCHASE NORTHSORE ENTERPRISES NE 19-53-27-W3M:

2023-11-14-013 PRIEST: That the R.M. of Frenchman Butte No. 501 enters into the *Form of Agreement for Sale of Land for Right of Way*, dated October 26, 2023, with Northshore Enterprise Inc. for approximately 0.25 acres along the Northernly boundary of NE 19-53-27-W3M. The per acre payment amount established in the agreement is \$354.34.

Carried

13-1 HAMLET MONTHLY WATER REPORT:

2023-11-14-014 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for October 2023 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-2 ST. WALBURG AGRICULTURAL SOCIETY EVENT HOSTING GRANT:

2023-11-14-015 LARRE: That the R.M. of Frenchman Butte No. 501 Council as per motion 2023-02-08-022 award the Event Hosting Grant to the St. Walburg Agricultural Society in the amount of \$500.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

RECESS MEETING:

2023-11-14-016 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess
3:03 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

3:16 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-6 HAMLET OF FRENCHMAN BUTTE OUTSTANDING UTILITIES – 30 DAY NOTICE:

2023-11-14-017 PRIEST: That the R.M. of Frenchman Butte No. 501 Council pursuant to Section 369 of The Municipalities Act authorizes Administration to send required notice by registered mail to customers with unpaid Hamlet Sewer, Structure, Water and Garbage Fees advising them outstanding fees will be added to tax roll; and after notice expiry date any outstanding accounts will be added to the tax roll.

Carried


13-7 MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY:

2023-11-14-018 LARRE: That the R.M. of Frenchman Butte No. 501 Council confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Pubic Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittances of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried



Reeve



CAO

14-1 CORRESPONDENCE – NOVEMBER 14, 2023:

2023-11-14-019 ZELLER: That the R.M. of Frenchman Butte No. 501 Council accepts the November 14, 2023 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2023-11-14-020 GORY: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 4:13 p.m.

Carried



Reeve



Chief Administrative Officer



Reeve



CAO