

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Dan Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 9:24 a.m.
Aaron Neilly, Infrastructure Manager @ 9:24 a.m.

CALLED TO ORDER:

9:04 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 AUGUST 10, 2022 AGENDA:

2022-08-10-001 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the August 10, 2022 Agenda to be used as a guideline.

Carried

2-1 JULY 27, 2022 MINUTES:

2022-08-10-002 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the July 27, 2022 minutes as presented.

Carried

4-1 JULY 2022 BANK RECONCILIATION:

2022-08-10-003 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the July 2022 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 762,636.35
St. Walburg Health Account	\$ 2,313.55
Turtleford Health Account	\$ 7,993.00
Online Banking Account	\$ 0.71
Term Deposits (0.25%-3.45% Expiring 31-Jan-23 to 31-Jan-25)	\$ 1,699,034.36
Term Deposits (2.5% Expiring 23-Apr-22)	\$ 2,692,142.00
Total Cash in Bank as of July 31, 2022	\$ 5,402,897.05
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 5,403,097.05

Carried

4-2 JULY 2022 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2022-08-10-004 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the July 31, 2022 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix C.

Carried

9:24 a.m. Aaron Neilly and Dan Fedirko entered Council Chambers to discuss Public Works Report.

10:35 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.

RECESS MEETING:

2022-08-10-005 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

RECONVENED MEETING:

10:51 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.


Reeve


CAO

5-1 PAYROLL- PP2022-16:

2022-08-10-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **July 17-30, 2022. Authorization #387 direct deposit dated Aug 5, 2022 totaling \$49,213.29**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages July 17-30, 2022.**
Carried

5-2 ACCOUNTS – AUGUST 10, 2022:

2022-08-10-007 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated August 10, 2022.

• 30670 to 30701 **Totaling \$185,335.59**

Carried

5-3 COUNCIL REMUNERATION:

2022-08-10-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of June 2022 Council Remuneration for the following amounts less deductions on July 29, 2022:

• Reeve Hougham	\$930.80
• Councillor Larre	\$771.30
• Councillor Hritzuk	\$436.60
• Councillor Fischer	\$683.60
• Councillor Gory	\$696.40
• Councillor Noeth	\$709.00
• Councillor Young	\$772.84

Carried

5-4 VOID CHEQUES:

2022-08-10-009 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding of the following cheques due to printing error.

• 30654

Carried

6-1 STAFF/COMMITTEE REPORTS:

2022-08-10-010 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports presented by Chief Administrative Officer, Allison Roschker, Infrastructure Manager, Aaron Neilly, and Public Works Foreman, Dan Fedirko.

Carried

RECESS MEETING:

2022-08-10-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
12:09 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

1:04 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
1:42 p.m. Councillor Fischer left Council Chambers.

13-1 PUBLIC MEETING – DISCRETIONARY DEVELOPMENT PERMIT 10-10-52-23-W3M:

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss Discretionary Development Permit 10-10-52-23-W3M.
There were no individuals in attendance expressing concerns regarding the proposed development.
No written submissions were received in regards to proposed development.

2:02 p.m. Public Hearing was closed by Reeve Hougham.

RECESS MEETING:

2022-08-10-012 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
2:05 p.m. for a 10 minute break.

Carried


Reeve


CAO

RECONVENED MEETING:

2:10 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-2.1 HAMLET TENDER BLK/PAR A PLAN 101696519 EXT 3:

2022-08-10-013 HRTIZUK: That the R.M of Frenchman Butte No. 501 Council approves the tender received from Dale Lauinger for the purchase of BLK/Par A Plan 101696519 Ext 3 located in the Hamlet of Frenchman Butte, in the amount of \$1,777.77 with the water and sewer to be installed when building construction starts.

Carried

IN-CAMERA:

2022-08-10-014 HRTIZUK: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal issues as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

OUT-OF-CAMERA:

2022-08-10-015 YOUNG: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

13-1 DEVELOPMENT PERMIT 10-10-52-23-W3M:

2022-08-10-016 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for a Development Permit* submitted by Cenovus Energy Ltd., July 6, 2022 for a relocation of an office building on 10-10-52-23-W3M per R.M. of Frenchman Butte No. 501 Zoning Bylaw 2015-12.

Carried

13-2.2 HAMLET TENDER LOT 3, BLOCK 7:

2022-08-10-017 GORY: That the R.M of Frenchman Butte No. 501 Council approves the tender received from Gregory Parenteau for the purchase of LOT 3 / BLK 7 Plan AW1295 located in the Hamlet of Frenchman Butte, in the amount of \$1,300.00

Carried

6-4 SALARY GRID RECOMMENDATION:

2022-08-10-018 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following wage step increase:

- Crystal Schaan from Salary Grid 11, Step 5 to Salary Grid 11 Step 6 effective August 14, 2022.

Carried

13-3 ACTING ADMINISTRATOR APPOINTMENT:

2022-08-10-019 HRTIZUK: That the R.M. of Frenchman Butte No. 501 Council appoints Crystal Schaan as Acting Administrator from August 18, 2022 to September 09, 2022 inclusive.

Carried

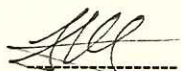
13-3 ACTING ADMINISTRATOR PAY:

2022-08-10-020 NOETH: Whereas R.M. of Frenchman Butte No. 501 Human Resources Total Compensation/Recognition Policy 900-01 states, in part:

"In rare and extenuating situations where additional duties/responsibilities or special projects are added to an employee due to emergent or operational needs and the employee is required to perform the full scope of their position plus additional duties as assigned by the CAO; the CAO may notify Council and present a report and recommendation to temporarily adjust the employee's salary or provide for a bonus adjustment to ensure the employee is fairly compensated and recognized for their efforts. Upon Council's formal approval the employee's wages shall be adjusted accordingly for the specified duration or in the amount so approved."

Therefore, the R.M. of Frenchman Butte No. 501 Council authorizes Crystal Schaan salary to be increased by 25% effective August 18, 2022 and until September 09, 2022 inclusive. Wage will revert to Step 6 of Finance Officer Base Pay Salary Grid as of September 09, 2022.

Carried


Reeve


CAO

13-4 CASUAL/SEASONAL EMPLOYMENT 2022:

2022-08-10-021 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following summer employment for the 2022 season as per Human Resources and Compensation Policy 900-01:

- Declan Weinhandl; August 3, 2022; Salary Grid 1 Students/Casual, Step 4;
- Korlan Lysohirka; August 5, 2022; Salary Grid 1 Students/Casual, Step 2;
- James Rosin; August 5, 2022; Salary Grid 1 Students/Casual, Step 2.

Carried

13-5 NOTICE OF INTENT FOR SEISMIC OPERATIONS:

2022-08-10-022 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes the C.A.O. to sign the Notice of Intent for Seismic Operations.

Carried

13-6 APPLICATION TO SUBDIVIDE LAND:

2022-08-10-023 GORY: That the R.M. of Frenchman Butte No. 501 Council authorizes the C.A.O. to sign the Application to Subdivide Land. The Plan of Proposed Subdivision of part of Reg'd Plan No. AB3612 within N.E.1/4 Sec. 33-Twp.53-Rge.22-W.3Mer. and within S.E.1/4 Sec.4-Twp.54-Rge.22-W.3Mer. and part of N.E.1/4 Sec.33, N.W.1/4 Sec.34 & S.W. L.S.13 Sec.34-Twp.53-Rge.22-W3Mer and part of L.S.5 Sec.3 & S.E.1/4 Sec.4-Twp.54-Rge.22-W.3Mer and part of Plan No. 101717063 within S.E.1/4 Sec.4-Twp.54-Rge.22-W.3Mer and Surface Consolidation. R.M. of Frenchman Butte No. 501, Saskatchewan.

Carried

13-8 HAMLET MONTHLY WATER REPORT:

2022-08-10-024 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for July 2022 and instructs Administration to place a copy of the report on file for future reference.

Carried

3:21 p.m. Councillor Gory left Council Chambers.

13-9 LIQUOR PERMIT POLICY 700-04

2022-08-10-025 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the Liquor Permit Policy and a copy is attached to and forms part of these minutes.

Carried

14-1 CORRESPONDENCE – AUGUST 10, 2022:

2022-08-10-026 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the August 10, 2022 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2022-08-10-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 3:33 p.m.

Carried


Reeve


Chief Administrative Officer


Reeve


CAO