

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Dan Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 10:30 a.m.
Aaron Neilly, Infrastructure Manager @ 10:30 a.m.

CALLED TO ORDER:

9:08 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 JULY 13, 2022 AGENDA ADDITIONS:

2022-07-13-001 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the July 13, 2022 Agenda:

- Award Hamlet Tenders

Carried

1-1 JULY 13, 2022 AGENDA:

2022-07-13-002 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the July 13, 2022 Agenda to be used as a guideline.

Carried

2-1 JUNE 22, 2022 MINUTES:

2022-07-13-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the June 22, 2022 minutes as presented.

Carried

4-1 JUNE 2022 BANK RECONCILIATION:

2022-07-13-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the June 2022 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 1,001,417.95
St. Walburg Health Account	\$ 2,312.76
Turtleford Health Account	\$ 7,989.95
Online Banking Account	\$ 0.03
Term Deposits (0.25%-3.45% Expiring 31-Jan-23 to 31-Jan-25)	\$ 1,699,034.36
Term Deposits (2.5% Expiring 23-Apr-22)	\$ 2,692,142.00
Total Cash in Bank as of June 30, 2022	\$ 5,402,897.05
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 5,403,097.05

Carried

4-2 JUNE 2022 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2022-07-13-005 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the June 30, 2022 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix D.

Carried

5-1 PAYROLL- PP2022-14:

2022-07-13-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **June 19, 2022 – July 2, 2022. Authorization #385 direct deposit dated July 8, 2022 totaling \$45,580.57**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages June 19, 2022 – July 2, 2022.**

Carried


Reeve


CAO

5-2 ACCOUNTS – JULY 13, 2022:

2022-07-13-007 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated July 13, 2022.

• 30578 to 30628	Totaling	\$257,293.23
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Carried

5-4 COUNCIL REMUNERATION:

2022-07-13-008 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of June 2022 Council Remuneration for the following amounts less deductions on July 29, 2022:

• Reeve Hougham	\$1,059.50
• Councillor Larre	\$869.00
• Councillor Hritzuk	\$561.60
• Councillor Fischer	\$762.60
• Councillor Gory	\$957.60
• Councillor Noeth	\$1,434.80

Carried

RECESS MEETING:

2022-07-13-009 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
10:17 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

10:29 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
10:30 a.m. Aaron Neilly and Dan Fedirko entered Council Chambers to discuss Public Works Report.
11:31 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.

6-1 CENOVUS ENERGY TAX ABATEMENT – BASE TAX:

2022-07-13-010 YOUNG: That the R.M. of Frenchman Butte No. 501 Council abate 2022 Municipal Base Taxes for the properties for which a second SAMA alternate number was created due to limitations to SAMA's assessment software and base tax in the amount of \$40,000.00 has been applied in duplicate as per attached Appendix C.

Carried

IN-CAMERA:

2022-07-13-011 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council moves
12:09 p.m. in-camera to discuss legal issues as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

OUT-OF-CAMERA:

2022-07-13-012 NOETH: That the R.M. of Frenchman Butte No. 501 Council rises
12:10 p.m. from the in-camera discussion.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2022-07-13-013 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports presented by Chief Administrative Officer, Allison Roschker, Infrastructure Manager, Aaron Neilly, and Public Works Foreman, Dan Fedirko.

Carried

RECESS MEETING:

2022-07-13-014 GORY: That the R.M. of Frenchman Butte No. 501 Council recess
12:12 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

1:07 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
1:07 p.m. Councillor Hritzuk left Council Chambers.

9-1 RIGHT OF WAY PURCHASE MANY BRANDS RANCH LTD. SW-21-53-26-W3M:

2022-07-13-015 YOUNG: That the R.M. of Frenchman Butte No. 501 enters into the *Form of Agreement for Sale of Land for Right of Way*, dated June 29, 2022, with Many Brands Ranch Ltd. for approximately .52 acres on SW-21-53-26-W3M. The per acre payment amount established in the agreement is \$900.00 per acre.

Carried

9-2 MEMORANDUM OF AGREEMENT-HAROLD GEORGE SIM & DONALD FREDRICK SPENSE

2022-07-13-016 FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and Administrator to sign the *Memorandum of Agreement* with Harold George Sim & Donald Fredrick Spence, dated June 4, 2022. The Memorandum of Agreement allows the Lessee to store and access a grader, various tools, blades, grease, oil and fuel on SW 09-54-26-W3, for a period of 5 years commencing May 1, 2022 and ending on April 30, 2027. An annual payment of \$500.00 will be paid the first week of June each year to the Lessor.

Carried

13-2 C.A.O. TIME OFF:

2022-07-13-017 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves C.A.O. Absence Request Form 2022-02 and 2022-03.

Carried

13-4 2022 ELECTION RETURNING OFFICER:

2022-07-13-018 LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints Allison Roschker as Returning Officer for the Wednesday, November 9, 2022 Municipal Elections.

Carried

13-5 ROAD CLOSURE CANCELLATION RANGE ROAD 3221:

2022-07-13-019 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure cancellation that was issued April 6, 2022:

- Range Road 3221 from the TWP Road 524 to TWP Road 530.

Carried

13-6 STALE DATED CHEQUE:

2022-07-13-020 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding and reissuing of the following cheques due to stale dated:

• 29806	Laurie Darling	\$215.46
• 30121	Laurie Darling	\$196.36

Carried

13-7 MUTUAL AID AGREEMENT:

2022-07-13-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council supports the signing of the Mutual Aid Agreement between St. Walburg and District Fire and Rescue Association and the R.M. of Britannia No. 502.

Carried

RECESS MEETING:

2022-07-13-022 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
3:25 p.m. for a 10 minute break.

Carried


Reeve


CAO

RECONVENED MEETING:

3:43 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
3:43 p.m. Councillor Larre left Council Chambers due to conflict of interest in the next Agenda item.

9-1 MEMORANDUM OF AGREEMENT – KELLY LARRE SE-33-51-22-W3:

2022-07-13-023 GORY: That the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and Administrator to enter into a *Memorandum of Agreement* with Kelly Larre, due to change of ownership. The Memorandum of Agreement allows the Lessee to store gravel or sand on SE 33-51-22-W3, commencing January 28, 2022. This payment of \$300.00 will be paid before December 31 of any year during which gravel or sand is stored on the property.

Carried

3:45 p.m. Councillor Larre entered Council Chambers.

13-11 HAMLET MONTHLY WATER REPORT:

2022-07-13-024 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for June 2022 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-13 DIVISION BOUNDARY POLICY 100-14:

2022-07-13-025 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the Division Policy and a copy is attached to and forms part of these minutes.

Carried

13-14 HAMLET FESTIVAL PARKING:

2022-07-13-026 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the Hamlet of Frenchman Butte can use Lot 11 Blk/Par 10 Plan BT118 for parking during the festival on August 14, 2022.

Carried

EXTEND MEETING:

2022-07-13-027 NOETH: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

5:22 p.m. Vanessa Nasby left Council Chambers.

14-1 CORRESPONDENCE – JULY 13, 2022:


2022-07-13-028 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the July 13, 2022 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2022-07-13-029 FISCHER: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:29 p.m.

Carried


Reeve


Chief Administrative Officer