

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Dan Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Administrator Assistant
Aaron Neilly, Civil Engineer Technologist @ 11:10 a.m.
Roy Johnson, Public Works Foreman @ 11:20 a.m.

GUESTS:

Constable Justin Finlay, RCMP @ 9:56 a.m.
Hubert Pahtayken @ 10:20 a.m.
Richard Stanley @ 10:20 a.m.
Darryl Whitstone @ 10:20 a.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 JUNE 23, 2021 AGENDA ADDITIONS:

2021-06-23-001 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the June 23, 2021 Agenda:

- 9-3 Right of Entry Agreement
- 13-8 Road Closure Cancellation TWP 540 and RR 3275

Carried Unanimously

1-1 JUNE 23, 2021 AGENDA:

2021-06-23-002 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approve the June 23, 2021 Agenda to be used as a guideline.

Carried

2-1 JUNE 9, 2021 MINUTES:

2021-06-23-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the June 9, 2021 minutes as presented.

Carried

5-1 PAYROLL- PP2021-13:

2021-06-23-004 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **June 6, 2021 – June 19, 2021 Authorization #021176 direct deposit dated June 25, 2021 totaling \$38,830.65**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages June 6, 2021 – June 19, 2021.**

Carried

5-4 ACCOUNTS – JUNE 23, 2021:

2021-06-23-005 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated June 23, 2021:

• 29535 to 29568	Totaling	\$82,571.89
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13-7 TAX ERROR:

2021-06-23-006 LARRE: That the R.M. of Frenchman Butte No. 501 Council refunds the tax amount of \$1,355.69 for municipal and \$1,899.80 for school to Ken Craig for the administrative error of the tax property of roll number 00009431000 for the years of 2017-2020 inclusive.

Carried


Reeve


CAO

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held at Council Chambers located at PT SW 11-53-24 W3 on Wednesday, June 23, 2021 at 9:00 a.m.

9:56 a.m. Constable Justin Finlay entered Council Chambers to discuss Enhanced Policing Report.

10:18 a.m. Constable Justin Finlay left Council Chambers and did not return.

10:20 a.m. Hubert Pahtayken, Richard Stanley, and Darryl Whitstone entered Council Chambers to discuss Healing Center project.

10:58 a.m. Hubert Pahtayken, Richard Stanley, and Darryl Whitstone left Council Chambers and did not return.

RECESS MEETING:

2021-06-23-007 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
10:59 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

11:10 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

11:10 a.m. Aaron Neilly entered Council Chambers to discuss Civil Engineer Report.

11:20 a.m. Roy Johnson entered Council Chambers to discuss Public Works Report.

6-1 FEDERATION OF CANADIAN MUNICIPALITIES GRANT:

2021-06-23-008 FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to contract Matthewson & Co. for \$2000.00 plus applicable taxes to apply for the FCM Grant for the preparation of the RM's Asset Management Plan.

Carried

11:49 a.m. Allison Roschker left Council Chambers.

12:02 p.m. Allison Roschker entered Council Chambers.

12:03 p.m. Roy Johnson left Council Chambers and did not return.

13-2 RCMP MONTHLY REPORT:

2021-06-23-009 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges April – June 2021 Enhanced Officer Report as presented by Constable Justin Finlay.

Carried

6-1 CAO TIME OFF:

2021-06-23-010 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves CAO Absence Request Form 2021-03.

Carried

RECESS MEETING:

2021-06-23-011 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
12:09 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

12:55 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.


Carried

11-6 GRID 797 SASKTEL QUOTE:

2021-06-23-012 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the SaskTel quote for the estimated cost of \$32,925.00 to relocate SaskTel facilities along Grid 797.

Carried


Reeve


CAO

9-1 BORROW AGREEMENT ELLIOT AND MARGARET SIM NW-05-54-26-W3M:

2021-06-23-013 FISCHER: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, June 12, 2021 with Elliot and Margaret Sim to purchase material from a dugout type borrow on NW-05-54-26W3M.

Carried

9-3 RIGHT OF ENTRY AGREEMENT – ELLIOT AND MARGARET SIM NW-05-54-26-W3M:

2021-06-23-014 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated June 12, 2021 with Elliot and Margaret Sim for the purpose of accessing NW-05-54-26W3M.

Carried

11-7 BAR ENGINEERING SCOPE CHANGE AGREEMENT RM501 EO1-2020E SCOPE CHANGE NO. 2:

2021-06-23-015 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the Scope Change Agreement RM501 EO1-2020 Scope Change No. 2 for Grid 797 Construction Administration, Supervision & Quality Assurance between the R.M. of Frenchman Butte No. 501 and BAR Engineering Co. Ltd. for the following changes:

- failure repairs on Contractor Force Account.
- culvert identification, inspection, survey, and design, and
- environmental coordination and surveys

Carried

9-2 CNRL FACILITY CROSSING AGREEMENT FILE NO. 952996-5

2021-06-23-016 HRITZUK: That the R.M. of Frenchman Butte No. 501 enters into a *Facility Crossing Agreement* dated June 17, 2021 with CNRL for the pipeline crossing the developed municipal road allowance at the following location:

- SW ¼ 36-52-24 W3M

Carried

2:11 p.m. Aaron Neilly left Council Chambers and did not return.

6-1 STAFF/COMMITTEE REPORTS:

2021-06-23-017 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Civil Engineer Technologist, Aaron Neilly and verbal report provided by Public Works Foreman, Roy Johnson.

Carried

RECESS MEETING:

2021-06-23-018 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess
3:05 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

3:13 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.


Carried

IN-CAMERA:

2021-06-23-019 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council moves
3:14 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried


Reeve


CAO

OUT-OF-CAMERA:

2021-06-23-020
4:01 p.m.

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

11-5 MINISTRY OF AGRICULTURE - LANDS BRANCH APPLICATION TO PURCHASE AGRICULTURAL LEASE LAND, PT NW-10-52-24-W3M:

2021-06-23-021

FISCHER: That the R.M. of Frenchman Butte No. 501 Council directs the CAO to sign the *Ministry of Agriculture – Lands Branch Application to Purchase Agricultural Lease Land*, lease number 427200, PT NW-10-52-24-W3M for applicant Michael and George Duriez.

Carried

13-1 BRIAN BIELECKI, LIQUOR LICENCE SW-34-52-25-W3M:

2021-06-23-022

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the Liquor Permit to be issued to Brian Bielecki, for a wedding at SW-34-52-25-W3M, pending approval of government regulations. The permit is for the following dates and times:

- Saturday July 24, 2021, from 5:00 p.m. to 11:59 p.m. and
- Sunday, July 25, 2021 from 12:00 a.m. to 2:00 a.m.

Carried

13-3 PARCEL CONSOLIDATION SE 27-54-24-W3M

2021-06-23-023

GORY: That the R.M. of Frenchman Butte No. 501 consents to the consolidation of the following parcels within SE 27-54-24-W3M:

- Parcel 150343972 to be consolidated with Parcel 127755669

Carried

13-4 2021 ACCRUAL BUDGET RECONCILIATION:

2021-06-23-024

NOETH: That the R.M. of Frenchman Butte No. 501 Council adopts the 2021 accrued budget reconciliation as presented and a copy is attached to and forms part of these minutes.

Carried

12-1 2021 STRATEGIC PLAN:

2021-06-23-025

YOUNG: That the R.M. of Frenchman Butte No. 501 Council adopts the 2021 strategic plan as presented and a copy is attached to and forms part of these minutes.

Carried

13-8 ROAD CLOSURE CANCELLATION TOWNSHIP ROAD 540 AND RR 3275:

2021-06-23-026

FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure cancellation that was issued June 9, 2021:

- Two miles of Township Road 540 and Range Road 3275 to Hwy 17.

Carried

13-6 FIRE FIGHTING SERVICE FEES:

2021-06-23-027

GORY: That the R.M. of Frenchman Butte No. 501 Council acknowledges the increase of the fire fighting service fees to \$10,000 effective January 1, 2022.

Carried

14-1 CORRESPONDENCE – JUNE 23, 2021:

2021-06-23-028

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council accepts the June 23, 2021 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried


Reeve


CAO

IN-CAMERA:

2021-06-23-029
4:31 p.m.

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

OUT-OF-CAMERA:

2021-06-23-030
4:59 p.m.

FISCHER: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

EXTEND MEETING:

2021-06-23-031

LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

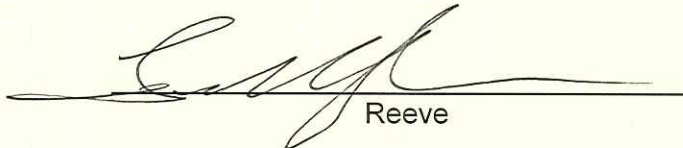
Carried Unanimously

15-1 ADJOURNMENT:

2021-06-23-032

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:08 p.m.

Carried



Reeve



Chief Administrative Officer



Reeve



CAO

Accrual Budget

	2021 Budget	2020 Budget
TOTAL CASH SURPLUS/(DEFICIT) (Must be greater than zero)	\$ 270,591.00	\$ 263,320.00

Long Term Debt

Less:	Long Term Debt Issue		
Add:	Long Term Debt repayment		

Municipal Reserves

Less:	Operating Fund Usage	-\$ 2,600,000.00	-\$ 2,000,000.00
	Transfer in from Reserves	-\$ 6,164,528.00	-\$ 451,150.00
Add:	Transfer to Reserves	\$ 5,300.00	\$ 2,000.00

Tangible Capital Asset Transactions

Add:	Acquisition of Tangible Capital Assets:		
	(Section 1) Gen. Gov't	\$ 536,100.00	\$ -
	Prot. - Policing		
	Prot. - Fire		
	Transportation	\$ 15,591,700.00	\$ 6,373,500.00
	Environ. Health		
	Public Health		
	Planning & Devel.		
	Recreation	\$ -	\$ 70,000.00
	Utilities	\$ -	\$ 600,000.00
	Subtotal	\$ 16,127,800.00	\$ 7,043,500.00

Less:	Amortization of Tangible Capital Assets:		
	(Section 2) Gen. Gov't	\$ 3,952.00	\$ 2,892.00
	Prot. - Policing		
	Prot. - Fire	\$ 3,450.00	\$ 3,450.00
	Transportation	\$ 1,793,983.00	\$ 1,709,151.00
	Environ. Health		
	Public Health		
	Planning & Devel.		
	Recreation	\$ 4,624.00	\$ 4,624.00
	Utilities	\$ 17,044.00	\$ 17,044.00
	Subtotal	\$ 1,823,053.00	\$ 1,737,161.00

Less:	Proceeds on disposal of tangible capital assets	\$ -	
Add:	Gain on the disposal of tangible capital assets		
Add:	Loss on the disposal of tangible capital assets		
		\$ -	\$ -

Net of Tangible Capital Asset transactions	\$ 14,304,747.00	\$ 5,306,339.00
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Excess (Shortage) of capital expenditures over expenses	\$ 5,816,110.00	\$ 3,120,509.00
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Other Non-Financial Asset Transactions

Add:	Acquisition of supplies inventories		
	Acquisition of prepaid expenses		
Less:	Consumption of supplies inventories		
	Use of prepaid expenses		
	Excess (Shortage) of expenditures over expenses	\$ -	\$ -

Budgeted Surplus (Deficit) with Amortization	\$ 5,816,110.00	\$ 3,120,509.00
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