

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory 9:11 a.m.
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Crystal Schaan, Finance Officer
Aaron Neilly, Civil Engineer Technologist

CALLED TO ORDER:

The Special Meeting was called to order by Reeve Hougham at 8:35 a.m.

1-1 MARCH 31, 2021 AGENDA ADDITIONS:

2021-03-31-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the March 31, 2021 Agenda:

- 3-3.3 Right of Way Agreements
- 4-6 PHCH Request and Audited Financial Statement
- 4-7 Grant Policies

Carried Unanimously

1-1 MARCH 31, 2021 AGENDA:

2021-03-31-002 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approve the March 31, 2021 Agenda to be used as a guideline.

Carried

3-1.1 BORROW AGREEMENT DOUG AND LANORA EATON NE-33-53-27-W3M:

2021-03-31-003 YOUNG: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 29, 2021 with Doug and Lanora Eaton to purchase material from a dugout type borrow on NE-33-53-27-W3M.

Carried

3-1.2 BORROW AGREEMENT DOUG AND LANORA EATON SW-04-54-27-W3M:

2021-03-31-004 FISCHER: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 29, 2021 with Doug and Lanora Eaton to purchase material from a dugout type borrow on SW-04-54-27-W3M.

Carried

3-1.3 BORROW AGREEMENT WAYNE WINKLER NW-34-53-22-W3M:

2021-03-31-005 LARRE: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 28, 2021 with Wayne Winkler to purchase material from a dugout type borrow on NW-34-53-22-W3M.

Carried

3-1.4 BORROW AGREEMENT WARREN KELLIHER NE-34-53-27-W3M:

2021-03-31-006 NOETH: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 25, 2021 with Warren Kelliher to purchase material from a dugout type borrow on NE-34-53-27-W3M.

Carried

3-1.5 BORROW AGREEMENT PATRICIA HARWOOD SW-06-54-27-W3M:

2021-03-31-007 HRITZUK: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 24, 2021 with Patricia Harwood to purchase material from a dugout type borrow on SW-06-54-27-W3M.

Carried

3-1.6 BORROW AGREEMENT PATRICIA HARWOOD SW-05-54-27-W3M:

2021-03-31-008 NOETH: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 24, 2021 with Patricia Harwood to purchase material from a dugout type borrow on SW-05-54-27-W3M.

Carried

3-1.7 BORROW AGREEMENT RANDY GADSBY SW-02-54-26-W3M:

2021-03-31-009 FISCHER: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 24, 2021 with Randy Gadsby to purchase material from a dugout type borrow on SW-02-54-26-W3M.

Carried

3-1.8 BORROW AGREEMENT SCOTT HARLAND & HELEN STEELE NW-35-53-26-W3M:

2021-03-31-010 LARRE: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 24, 2021 with Scott Harland & Helen Steele to purchase material from a dugout type borrow on NW-35-53-26-W3M.

Carried

3-1.9 BORROW AGREEMENT DAVID SYMES NE-32-53-25-W3M:

2021-03-31-011 HRITZUK: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 26, 2021 with David Symes to purchase material from a dugout type borrow on NE-32-53-25-W3M.

Carried

3-2.1 RIGHT OF ENTRY AGREEMENT – DOUG AND LENORA EATON NE-33-53-27-W3M:

2021-03-31-012 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 29, 2021 with Doug and Lanora Eaton for the purpose of accessing NE-33-53-27W3M.

Carried

3-2.2 RIGHT OF ENTRY AGREEMENT – DOUG AND LENORA EATON SW-04-54-27-W3M:

2021-03-31-013 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 29, 2021 with Doug and Lanora Eaton for the purpose of accessing SW-04-54-27W3M.

Carried

3-2.3 RIGHT OF ENTRY AGREEMENT – WAYNE WINKLER NW-34-53-22-W3M:

2021-03-31-014 NOETH: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 28, 2021 with Wayne Winkler for the purpose of accessing NW-34-53-22W3M.

Carried

3-2.4 RIGHT OF ENTRY AGREEMENT – WARREN KELLIHER NE-34-53-27-W3M:

2021-03-31-015 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 25, 2021 with Warren Kelliher for the purpose of accessing NE-34-53-27W3M.

Carried

3-2.5 RIGHT OF ENTRY AGREEMENT – PATRICIA HARWOOD SW-06-54-27-W3M:

2021-03-31-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 24, 2021 with Patricia Harwood for the purpose of accessing SW-06-54-27W3M.

Carried

3-2.6 RIGHT OF ENTRY AGREEMENT – PATRICIA HARWOOD SW-05-54-27-W3M:

2021-03-31-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 24, 2021 with Patricia Harwood for the purpose of accessing SW-05-54-27W3M.

Carried

3-2.7 RIGHT OF ENTRY AGREEMENT – RANDY GADSBY SW-02-54-26-W3M:

2021-03-31-018 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 24, 2021 with Randy Gadsby for the purpose of accessing SW-02-54-26W3M.

Carried

3-2.8 RIGHT OF ENTRY AGREEMENT – SCOTT HARLAND & HELEN STEELE NE-35-53-26-W3M:

2021-03-31-019 NOETH: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 24, 2021 with Scott Harland & Helen Steele for the purpose of accessing NE-35-53-26W3M.

Carried

3-2.9 RIGHT OF ENTRY AGREEMENT – DAVID SYMES NE-32-53-25-W3M:

2021-03-31-020 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 26, 2021 with David Symes for the purpose of accessing NE-32-53-25W3M.

Carried

3-3 RIGHT OF WAY PROPERTY PURCHASE – WAYNE WINKLER PART NW-34-53-22-W3M:

2021-03-31-021 LARRE: That the R.M. of Frenchman Butte No. 501 enters into the *Form of Agreement for Sale of Land for Right of Way*, dated March 28, 2021 with Wayne Winkler for Part NW-34-53-22-W3M for sufficient land required for public roadway to acquire a 100' right of way.

Carried

4-5 BYLAW 2021-02, A BYLAW TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OF RENT OR SERVICE CHARGE FOR THE USE OF SEWER IN THE HAMLET OF FRENCHMAN BUTTE:

2021-03-31-022 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2021-02 A Bylaw to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged by Way of Rent or Service Charge for the Use of Sewer in the Hamlet of Frenchman Butte, be read a first time.

Carried


Reeve

2021-03-31-023 LARRE: That the R.M. of Frenchman Butte No. 501 Bylaw 2021-02 A Bylaw to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged by Way of Rent or Service Charge for the Use of Sewer in the Hamlet of Frenchman Butte, be read a second time.

Carried

2021-03-31-024 YOUNG: That the R.M. of Frenchman Butte No. 501 Bylaw 2021-02 A Bylaw to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged by Way of Rent or Service Charge for the Use of Sewer in the Hamlet of Frenchman Butte, be given three readings at this meeting.

Carried Unanimously

2021-03-31-025 NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2021-02 A Bylaw to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged by Way of Rent or Service Charge for the Use of Sewer in the Hamlet of Frenchman Butte, be read a third time and passed.

Carried

4-6 PARADISE HILL CARE HOME FUNDING REQUEST 2021:

2021-03-31-026 FISCHER: That the R.M. of Frenchman Butte No. 501 Council after having reviewed the projected *2021 Income and Expense Statement*, approve an operating grant to the Paradise Hill Care Home in the amount of \$22,441.00. Further that an audited financial statement is to be provided to the Municipality once completed.

Carried

9:11 a.m. Ronald Gory entered Council Chambers.

4-7 RECREATION AND CULTURE EVENT HOSTING GRANT POLICY 700-02:

2021-03-31-027 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approve the amended Recreation and Culture Event Hosting Grant Policy 700-02.

Carried

4-7 RECREATION AND CULTURE GRANT FUNDING ALLOCATIONS 2021:

2021-03-31-028 LARRE: That the R.M. of Frenchman Butte No. 501 allocate the 2021 Recreation and Culture Funding as follows:

- Recreation and Culture Historic Signage Grant \$2,500.00
- Recreation and Culture Event Hosting Grant \$2,500.00

Utilities Rebate for arenas, curling rinks, bowling alleys, and halls. Eligible costs include power, gas, phone 100% rebate available up to community maximum, bills to be submitted dated between Jan 1 and Nov 30. Invoices for the year are to be submitted no later than Dec 15 of the current year.

• Paradise Hill	\$24,000.00
• St. Walburg	\$24,000.00
• Turtleford	<u>\$12,000.00</u>
Total Funding	<u>\$ 60,000.00</u>

Rebate for halls and museums. Eligible costs include power, gas, phone 100% rebate, repairs and maintenance or improvements available up to community maximum, bills to be submitted dated between Jan 1 and Nov 30. Invoices for the year are to be submitted no later than Dec 15 of the current year.

• Frenchman Butte Legion	\$ 1,000.00
• Frenchman Butte Seniors	\$ 1,000.00
• Fort Pitt Hall	\$ 1,000.00
• Red Cross Hall	\$ 1,000.00
• Frenchman Butte Museum	\$ 1,000.00
• Imhoff Museum	<u>\$ 1,000.00</u>
Total Funding	<u>\$ 6,000.00</u>

Carried



Reeve

Minutes of the Special Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday, March 31, 2021 at 8:30 a.m.

RECESS MEETING:

2021-03-31-029 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
9:46 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Special Meeting of Council was reconvened by Reeve Hougham at 9:55 a.m.

11:52 a.m. Councillor Fischer left Council Chambers.

11:55 a.m. Councillor Fischer entered Council Chambers.

RECESS MEETING:

2021-03-31-030 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
12:17 a.m. for a 60 minute break.

RECONVENED MEETING:

The Special Meeting of Council was reconvened by Reeve Hougham at 1:01 p.m.

RECESS MEETING:

2021-03-31-031 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
3:15 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Special Meeting of Council was reconvened by Reeve Hougham at 3:25 p.m.

4:34 p.m. Aaron Neilly left Council Chambers and did not return.

EXTEND MEETING:

2021-03-31-032 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend
meeting.

Carried Unanimously

5:32 p.m. Councillor Gory left Council Chambers and did not return.

5:37 p.m. Councillor Noeth left Council Chambers.

5:39 p.m. Councillor Noeth entered Council Chambers.

4-7 COUNCIL REMUNERATION, CODE OF ETHICS, RECOGNITION & SYMPATHY POLICY

100-07:

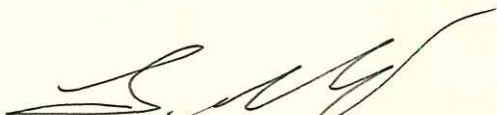
2021-03-31-033 NOETH: That the R.M. of Frenchman Butte No. 501 Council
approve the amended Council Remuneration, Code of Ethics, Recognition
& Sympathy 100-07.

Carried

9-1 ADJOURNMENT:

2021-03-31-034 YOUNG: That the R.M. of Frenchman Butte No. 501 Council
adjourns this Special Meeting of Council at 6:01 p.m.

Carried



Reeve



Chief Administrative Officer



Reeve


BYLAW NO. 2021-02

A BYLAW OF THE RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501 TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OF RENT OR SERVICE CHARGE FOR THE USE OF SEWER IN THE HAMLET OF FRENCHMAN BUTTE

COUNCIL of the Rural Municipality of Frenchman Butte No. 501 in the Province of Saskatchewan, enacts as follows:

1. The charges to be paid by the water consumer whose water service has been turned on shall be those set out in Schedule "A" attached; provided, however, the yearly water rates shall be payable in every case whether or not any water is consumed.
2. Persons who own or occupy premises drained into the sewer system shall pay for such services a rental rate or service charge in accordance with Schedule "B" attached.
3. All Sites with a structure shall be assessed an annual fee of \$100.00.
4. Accounts for water service and/or sewer service shall cover a period of **January 1 to December 31**, unless otherwise specified on Schedule "A" and Schedule "B", and shall be rendered on or before the first day of June. Accounts shall be paid on or before December 31. If an account is not paid prior to January 31 of the following year, the water service may be cut off. When the water service is cut off, it shall not be turned on until all arrears have been paid, together with a fee of **\$150.00** to cover the expenses of turning off the water and turning it on again; provided that if it is required to turn on the water service outside the employees' regular working hours, the fee shall be **\$250.00**.
5. Bylaw No. 2021-01 is repealed.

The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.


Reeve


Chief Administrative Officer (CAO)

Read a third time and adopted
This 31st day of March, 2021.



SCHEDULE "A"
TO BYLAW NO. 2021-02

YEARLY WATER RATES:

	2021	2022	2023
Residences	\$990.00	\$990.00	\$990.00
Businesses	\$1,880.00	\$1,880.00	\$1,880.00
Seniors Club Room	\$600.00	\$600.00	\$600.00
Frenchman Butte Legion	\$600.00	\$600.00	\$600.00
Churches	\$990.00	\$990.00	\$990.00
Seasonal Residences	\$990.00	\$990.00	\$990.00
Post Office	\$65.00	\$65.00	\$65.00
Frenchman Butte Museum	\$990.00	\$990.00	\$990.00

SCHEDULE "B"
TO BYLAW NO. 2021-02

YEARLY SEWER SERVICE CHARGES:

	2021	2022	2023
Residences	\$120.00	\$120.00	\$120.00
Businesses	\$240.00	\$240.00	\$240.00
Seniors Club Room	\$60.00	\$60.00	\$60.00
Frenchman Butte Legion	\$60.00	\$60.00	\$60.00
Churches	\$120.00	\$120.00	\$120.00
Seasonal Residences	\$120.00	\$120.00	\$120.00
Post Office	\$0.00	\$0.00	\$0.00
Frenchman Butte Museum	\$120.00	\$120.00	\$120.00



POLICY TITLE		ADOPTED BY RM Council Resolution No. 2018-03-07-020	POLICY NO. 100-07
<u>Council Remuneration, Code of Ethics, Recognition & Sympathy Policy</u>		Amended: 2021-03-31-033	
ORIGIN/AUTHORITY RM Council	JURISDICTION Members of Council of the RM of Frenchman Butte No. 501	EFFECTIVE DATE March 7, 2018	

1. PURPOSE

To establish appropriate guidelines and a consistent policy for elected members of the Council of the Rural Municipality of Frenchman Butte No. 501. To ensure elected officials are appropriately remunerated and reimbursed for expenses, recognized for their service to the RM and that they understand and adhere to the policy respecting sympathy, the acceptance of gifts and donations, as well as the code of ethics as provided for in Bylaw No. 2017-04 and the legal requirements of *The Municipalities Act* and any other applicable provincial legislation as amended from time to time.

2. DEFINITIONS

2.1 CAO – Chief Administrative Officer

2.2 Code of Ethics – means a set of rules and responsibilities establishing proper practices and acceptable social norms for individuals to adhere to while serving as members elected to the Council of the RM as set out in Bylaw No. 2017-04 and “Schedule A”.

2.3 Council - means the whole of Council comprised of all individuals elected to the Council of the RM of Frenchman Butte No. 501 including the Reeve.

2.4 Confidentiality – means the requirement of all members of Council to protect the privacy of any and all confidential information obtained as a member of Council in accordance with the *Local Authority Freedom of Information and Protection of Privacy Act* and any bylaws or procedures as established by the RM. All Confidential information in the possession of the member of Council shall be returned to the municipal office to be filed securely and/or to ensure it is properly destroyed.

2.5 Immediate Family: for the purposes of Sympathy 4.8 shall mean husband, wife and children.

2.6 Remuneration – means the per diem compensation paid to members of Council for service to the Rural Municipality in their capacity as an elected official.



3. SCOPE

This policy applies to all members elected to the Council of the RM.

4. POLICY

4.1 TERMS & CONDITIONS

This policy establishes the level of remuneration, eligible expenses, benefits and recognition for eligible members of Council who are duly elected and while actively serving or who have actively served the RM. It also provides for an annual oath of ethics declaration and guidelines respecting the accepting and receiving of gifts or prizes and donations.

4.2 CODE OF ETHICS & RESPONSIBILITIES

Every member of Council, upon being elected to office for the RM, is responsible to understand, abide and sign “Form A, Oath or Affirmation - Member of Council” as prescribed in *The Municipalities Act*. Council is responsible for ensuring compliance by each member of Council to this policy and the Code of Ethics Bylaw and efficiently and effectively dealing with any contraventions in a timely manner.

The CAO is responsible for the day to day administration of the policy and shall bring forward any recommended changes to Council for consideration and to ensure the policy is compliant with the legislation, meets best practices and the needs of the RM.

4.3 COUNCIL REMUNERATION AND REIMBURSEMENT

(Note: the following per diem rates were established in 2014 by resolution 2014-01-31-017)

Per Diem

Hourly Rate while on Municipal business: \$ 25.00/hour

Committee & Council Meetings/Conventions: \$125.00/half day (less than 4 hours)
\$ 250.00/day (more than 4 hours)

Council members have the discretion to charge per hour and/or not charge for their attendance at Committee Meetings.

No remuneration will be paid to attend ratepayers’ meetings (including neighboring municipalities)

Meals

Reimbursement to a maximum of \$60.00 per day without the requirement to submit receipts while attending conventions or training exceeding one day. In cases where meals are not provided and are required while attending day meetings, receipts may be submitted for reimbursement.

The R.M. will be responsible for meal expenses for invited guests of Council.

Lunch shall be provided for during regular and special day long Council meetings.



Purchases of alcohol shall not be an eligible expense under this policy and will not be reimbursed by the RM.

Accommodations

Accommodations for hotels shall be paid directly by the RM or reimbursed based on actual rates and receipts are required to be remitted to the CAO. Should a member of Council elect to stay at private accommodations they shall be eligible to claim **\$50.00 per night**.

Travel

Members of Council required to use their personal vehicles for approved RM business shall be reimbursed at a rate of **.60 cents per kilometer**. This rate shall be reviewed annually.

4.4 ADJUSTMENTS TO REMUNERATION AND REIMBURSEMENT RATES

The CAO shall conduct a review of the rates of remuneration and expenses paid to other comparable RM Council's every three (3) years or as otherwise requested by resolution of Council.

The results will be reviewed and the Council remuneration rates may be adjusted (increased or decreased) from time to time by resolution of Council subsequent to public notice being provided in accordance with the legislative requirements.

In conducting a review for determining if an increase is to be applied to the rates of remuneration and reimbursement for Council, Council shall consider the following factors:

- ✓ rates of remuneration set for comparable municipalities,
- ✓ prior year's consumer price index for Saskatchewan,
- ✓ the RM's ability to pay

If Council determines an increase is warranted based on the review, the CAO will prepare the necessary public notice in accordance with *The Municipalities Act* and subsequent to meeting the public notice requirements of the legislation Council may pass a resolution to amend this policy and adjust the remuneration rates accordingly.

4.5 COMPARABLE MUNICIPALITIES

The comparable municipalities shall, as much as possible, comprise of municipalities that are similar to the RM of Frenchman Butte taking into consideration such factors as: total assessment, assessment distribution, population, municipal services, size, local/regional labour market, economic environment, industry type, etc., and any other conditions or factors that Council deems suitable.

4.6 BENEFITS

Eligible members of Council may receive benefits subject to the underwriters' bylaw of plans. Members of Council will receive information regarding benefits from the Administration and can go on-line to the SARM web site at: www.sarm.ca.



Every eligible member of Council may be enrolled in the following benefit plans administered by SARM and the applicable premium will be paid as follows:

<u>Benefit</u>	<u>Who Pays</u>	<u>Percentage Paid</u>
Elected and Appointed Officials		
Group Coverage in the amount of \$50,000 which includes Short-Term Disability Benefit & Death Benefit	Municipality	100%
Elected and Appointed Officials		
Individual Coverage	Council Member	100%
Extended Health and Dental Benefits	Council Member	100%
Canada Pension Plan – Member Share	Council Member	100%
Canada Pension Plan – Municipal Share	Municipality	100%

4. RECOGNITION/RETIREMENT/RESIGNATION

Upon being elected to office, new members of Council shall be presented with a RM of Frenchman Butte logoed jacket at a council meeting as soon as possible after the election.

Upon the completion of at least one full term on RM Council the former member of Council will be recognized for their contributions at the next annual ratepayers meeting and presented with a suitably engraved gift valued at approximately \$250.00 (picture/plaque, statue, clock, knife, etc.) at that time by the Reeve or designate.

4.8 SYMPATHY GESTURES

In cases of bereavement, a member of Council shall notify the CAO or the CAO on their own accord shall send the following items as a gesture of sympathy and notify Council accordingly:

Flowers: Present Council Members & their immediate family members.

Gifts: Former Council Members with less than 10 years of service.

Flowers: Former Council Members who have served the Municipality 10 years or more.
(Note: the cost of flowers not to exceed \$70.00.)

4.9 RECEIVING OR ACCEPTING OF GIFTS/PRIZES OR DONATIONS

Members of Council may not accept any money, gifts or benefits or other things of value from any contractor, business, supplier, person/ratepayer, or entity with which the RM does business with or provides services to, or with whom the RM seeks to do business or provide services to.



This also extends to prohibit kickbacks or any form of illegal or improper payment of any kind and Council Members shall not accept free or concessionary use of property or the payment of travel, living or entertainment expenses to or for themselves or a member of their family or friends.

If gift is received which cannot be personally accepted, it is to be turned in to the CAO who will send a friendly letter of explanation that RM policy does not permit such acceptance unless Council authorizes that the gift be used as a fundraising /donation/promotional item in the RM.

****Exceptions:** Members of Council are allowed to participate in and personally accept any prize or gift obtained by chance events or random draws.

Members of Council may accept invitations and attend hospitality events during the SARM convention.

4.10 COMPLIANCE

Council is responsible for ensuring compliance by each member of Council to this policy. Council is also responsible for the review of this policy and to determine the appropriate action/consequence that to be imposed should a member of Council contravene this policy on a case by case basis.

5 RESPONSIBILITY/INTERPRETATION/REPEALING:

All Appendices attached to this policy may be amended from time to time based on operational need.

This policy shall be administered by the CAO; however, this policy cannot be amended without Council review and approval and if required the amendment of Bylaw No. 2017-04

This policy repeals and rescinds all previous policies, practices and resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on March 7, 2018 and shall continue in full force and effect until repealed or amended by subsequent resolution of Council.





Incorporated

R.M. of Frenchman Butte No. 501

POLICY TITLE <u>Recreation and Culture</u> <u>Event Hosting Grant Policy</u>		ADOPTED BY RM Council Resolution No. 2018-05-09-054 EFFECTIVE DATE May 9, 2018	POLICY NO. 700-02
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: March 31, 2021 Rescinded:	Resolution No. 2021-03-31-027 Resolution No.

1. PURPOSE:

To establish application and approval guidelines for Recreation and Culture Funding of Event Hosting

2. DEFINITIONS:

2.1 Events: A planned public occasion such as community celebrations, educational retreats, community fund-raisers (example: Terry Fox Run), sports events and workshops, etc. excluding religious celebrations and school activities

2.2 CAO: Means Chief Administrative Officer.

2.3 Council: Means Council for the Rural Municipality of Frenchman Butte No. 501.

3.0 SCOPE:

Events hosted within the municipalities of the RM of Frenchman Butte No. 501, Village of Paradise Hill or the Town of St. Walburg.

4.0 POLICY:

It is the policy of the RM that:

4.1 The Council shall review and approve funding allocation for Event Hosting on or before April 30 every year.

4.2 The Council shall review applications and approve according to this Policy until allocated budget has been used up.

4.3 Maximum grant available per event is \$250.00.

4.4 Applicants must be organizations, individuals do not qualify.

5.0 SPECIFIC REQUIREMENTS

5.1 Event must be held in the year for which the application was made.

Handwritten signature



POLICY TITLE

Event Hosting Grant Policy

- 5.2 Event Application Form (Form A) will be received throughout the year however applications must be received before October 31 in the year in which the event is taking place.
- 5.3 Incomplete applications will be rejected.
- 5.4 Event Payment Claim Form (Form B) and supporting documentation must be received on or before December 31 in the year in which the event was hosted.
- 5.5 A quorum of Council is required to approve applications.
- 5.6 Only one approved application per organization per year.
- 5.7 The Council reserves the right to approve or reject any written submissions as they deem appropriate.
- 5.8 Alcohol, food for concession, cash prizes, in-kind contributions and GST are non-eligible expenses.

6.0 EXCEPTIONS

- 6.1 Applications will be accepted in advance for the following year however approval will not be given until council has reviewed and approved funding as noted in 4.1 of this policy.
- 6.2 Subsequent applications by organizations will be accepted if there is funding available after October 31.

7.0 RESPONSIBILITY/INTERPRETATION/REPEALING:

All Appendices attached to this policy may be amended from time to time based on operational need.

This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.

This policy replaces all resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on May 9, 2018 shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.

SLP on



Room 480 • 2151 Scarth Street • Regina, SK S4P 2H8
Phone: 306-787-6221 Fax: 306-787-1610

April 8, 2021

Local Government Committee

Allison Roschker
Chief Administrative Officer
RM of Frenchman Butte No. 501
Box 180
PARADISE HILL SK S0M 2G0

Dear Allison Roschker:

Enclosed for your records is approval of water and sewer rates pursuant to subsection 23(3) of *The Municipalities Act*.

Yours truly,

A handwritten signature in black ink, appearing to read "Jaye Dereniwski", is written over a light blue horizontal line.

Jaye Dereniwski
Financial Analyst

Enclosure

21-071 Krismer

**RM OF FRENCHMAN BUTTE NO. 501 on behalf of the HAMLET OF
FRENCHMAN BUTTE – WATER AND SEWER RATES**

That the Committee approve the water and sewer rates for the Hamlet of Frenchman Butte contained in the Rural Municipality of Frenchman Butte No. 501's Bylaw No. 2021-02 in accordance with subsection 23(3) of The Municipalities Act.

CARRIED

