

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held at the St. Walburg Curling Rink located at 4th Street East, on Wednesday, March 24, 2021 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre @ 9:10 a.m.
Division 2	Dan Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Office Assistant
Aaron Neilly, Civil Engineer Technologist @ 11:05 a.m.
Roy Johnson, Public Works Foreman @ 11:05 a.m.

GUESTS:

Jared McRorie, Seiferling Law @ 10:02 a.m.
Laura Fechter, Pinnacle Business Solutions @ 1:00 p.m.
Walter Gobert, EMO Coordinator @ 2:30 p.m.

CALLED TO ORDER:

9:05 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 MARCH 24, 2021 AGENDA ADDITIONS:

2021-03-24-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the March 24, 2021 Agenda:

- 13-16 Fire ban
- 13-17 Road Closure Cancellation – Range Rd 3234
- 9-5 Road Maintenance Agreements
- 6-1 C.A.O. time off request

Carried Unanimously

1-1 MARCH 24, 2021 AGENDA:

2021-03-24-002 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approve the March 24, 2021 Agenda to be used as a guideline.

Carried

9:10 a.m. Councillor Larre entered Council Chambers.

2-1 MARCH 3, 2021 MINUTES:

2021-03-24-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the March 3, 2021 minutes as presented.

Carried

2-1 MARCH 10, 2021 MINUTES:

2021-03-24-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the March 10, 2021 minutes as presented.

Carried

4-1 FEBRUARY 2021 BANK RECONCILIATION:

2021-03-24-005 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the February 2021 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 8,276,132.73
St. Walburg Health Account	\$ 2,307.58
Turtleford Health Account	\$ 7,971.50
St. Walburg Rail Account	\$ 107,220.10
Online Banking Account	\$ 0.00
Term Deposits (0.25%-3.45% Expiring 31-Jan-22 to 31-Jan-25)	\$ 2,756,952.27
Term Deposits (2.45% Expiring 15-Apr-21)	\$ 5,300,315.20
Term Deposits (2.5% Expiring 23-Apr-21)	\$ 2,601,883.45
Total Cash in Bank as of February 28, 2021	\$ 19,052,782.83
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 19,052,982.83

Carried


Reeve



4-2 FEBRUARY 2021 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2021-03-24-006 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the February 28, 2021 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix C.

Carried

5-1 PAYROLL- PP2021-06:

2021-03-24-007 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **February 28, 2021 – March 13, 2021 and Council Remuneration for February 2021. Authorization #021078 direct deposit dated March 19, 2021 totaling \$29,351.37**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages February 28, 2021 – March 13, 2021.**

Carried

5-2 ACCOUNTS – MARCH 24, 2021:

2021-03-24-008 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated March 24, 2021:

• 29260 to 29295	Totaling	\$73,797.41
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5-3 VOID CHEQUE:

2021-03-24-009 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding of the following cheque due to error in vendor name, and apply the credit of \$603.00 to the taxes on SW-13-54-26W3M.

• 29213	Helena Koberlin	\$603.00
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Carried

6-1 ONION LAKE TREATY LAND ENTITLEMENT:

2021-03-24-010 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the C.A.O. to write a letter to Crown Indigenous Relations and Northern Development Canada (AADNC) indicating that Council has no knowledge of any environmental concerns.

Carried

IN-CAMERA:

2021-03-24-011 FISCHER: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal issues as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

10:02 a.m. Jared McRorie, Seiferling Law joined Council Meeting via electronic means.
10:28 a.m. Councillor Fischer left Council Chambers.
10:34 a.m. Councillor Fischer entered Council Chambers.
10:46 a.m. Jared McRorie disconnected through electronic means and left Council Meeting.

OUT-OF-CAMERA:

2021-03-24-012 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

RECESS MEETING:

2021-03-24-013 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

11:05 a.m. Roy Johnson and Aaron Neilly entered Council Chambers to discuss Public Works Report.


Reeve

RECONVENED MEETING:

11:13 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

11-3 SUPPLEMENTAL AGREEMENT RM501-2020-1B:

2021-03-24-014 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the Supplemental Agreement RM501-2020-1B for Grid 797 between the R.M. of Frenchman Butte No. 501 and Carmacks Enterprises Ltd.

Carried

11:44 a.m. Vanessa Nasby left Council Chambers.

11:56 a.m. Vanessa Nasby entered Council Chambers.

RECESS MEETING:

2021-03-24-015 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
12:03 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

12:38 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

12:59 p.m. Councillor Fischer left Council Chambers.

1:00 p.m. Laura Fechter, Pinnacle Business Solutions joined Council Chambers.

1:02 p.m. Councillor Fischer entered Council Meeting.

1:02 p.m. Roy Johnson and Aaron Neilly left Council Chambers and did not return.

1:32 p.m. Laura Fechter left Council Chambers and did not return.

13-7 PINNACLE BUSINESS SOLUTIONS MANAGEMENT RESPONSIBILITY LETTER:

2021-03-24-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize Reeve and Chief Administrative Officer to sign March 24, 2021 Management Responsibility Letter addressed to Pinnacle Business Solutions.

Carried

13-1 PUBLIC MEETING – DISCRETIONARY DEVELOPMENT PERMIT NE-10-53-23-W3M

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss Discretionary Development Permit NE-10-53-23-W3M.
There were no individuals in attendance expressing concerns regarding the proposed development.
No written submissions were received in regards to proposed development.

2:02 p.m. Public Hearing was closed by Reeve Hougham.

2:30 p.m. Walter Gobert, EMO Coordinator joined Council Chambers.

RECESS MEETING:

2021-03-24-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
3:31 p.m. for a 10 minute break.

Carried

3:35 p.m. Walter Gobert left Council Chambers and did not return

RECONVENED MEETING:

3:41 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-1 BOW RIVER RECEIVERSHIP:

2021-03-24-018 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes the C.A.O. to join with other R.M.'s in using Russell Gregory LLP for the Bow River Receivership proceedings.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2021-03-24-019 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Civil Engineer Technologist, Aaron Neilly and verbal report provided by Public Works Foreman, Roy Johnson.

Carried

13-7 NORTHWEST MUTUAL AID REPORT:

2021-03-24-020 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges 2021 Mutual Aid Report as presented by EMO Coordinator, Walter Gobert.

Carried

6-1 C.A.O. TIME OFF:

2021-03-24-021 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves C.A.O. Absence Request Form 2021-02.

Carried

6-4 APPOINTMENT – ADMINISTRATIVE ASSISTANT:

2021-03-24-022 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges appointment of Vanessa Nasby to Administrative Assistant from Office Assistant as of March 15, 2021.

Carried

6-4.1 SALARY GRID RECOMMENDATION:

2021-03-24-023 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following wage step increase:

- Shannon McLean from Infrastructure Assistant Salary Grid 7, Step 1 to Infrastructure Assistant Salary Grid 7 Step 3 effective March 15, 2021;
- Vanessa Nasby from Office Assistant Salary Grid 3, Step 4 to Administrative Assistant Salary Grid 5, Step 3 effective March 15, 2021.

Carried

9-1.1 RIGHT OF WAY ON BOLONY ROAD FROM EAST OF PARADISE HILL TO RANGE ROAD 3234:

2021-03-24-024 FISCHER: That the R.M. of Frenchman Butte No. 501 enters into the *Form of Agreement for Sale of Land for Right of Way* with all land owners adjacent to Bolony Road from East of Paradise Hill to Range Road 3234. In order to widen right of way from 30 metres to 42 metres.

Carried

9-1.2 RIGHT OF WAY ON RANGE ROAD 3261 FROM TOWNSHIP ROAD 542 TO TOWNSHIP ROAD 543:

2021-03-24-025 HRITZUK: That the R.M. of Frenchman Butte No. 501 enters into the *Form of Agreement for Sale of Land for Right of Way*, with all land owners adjacent to range road 3261 for correction of 30 metre right of way.

Carried

9-2.1 BORROW AGREEMENT ERVIN AND PAT HARLAND NE-31-53-25-W3M:

2021-03-24-026 NOETH: That the R.M. of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 11, 2021 with Ervin and Pat Harland to purchase material from a dugout type borrow on NE-31-53-25-W3M.

Carried

9-2.2 BORROW AGREEMENT SCOTT AND BEVERLEY HARLAND NE-36-53-26-W3M:

2021-03-24-027 YOUNG: That the R.M. of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 11, 2021 with Scott and Beverley Harland to purchase material from a dugout type borrow on NE-36-53-26-W3M.

Carried



Reeve

9-2.3 BORROW AGREEMENT DOUG AND LANORA EATON SE-04-54-27-W3M:

2021-03-24-028 YOUNG: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 12, 2021 with Doug and Lanora Eaton to purchase material from a dugout type borrow on SE-04-54-27-W3M.

Carried

9-2.4 BORROW AGREEMENT TOWN OF ST. WALBURG SW-03-54-22-W3M:

2021-03-24-029 GORY: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 24, 2021 with Town of St. Walburg to purchase material from a dugout type borrow on SW-03-54-22-W3M.

Carried

9-2.5 BORROW AGREEMENT TYLER AND REBECCA MAPLETOFT SW-03-54-26-W3M:

2021-03-24-030 YOUNG: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 12, 2021 with Tyler and Rebecca Mapletoft to purchase material from a dugout type borrow on SW-03-54-26-W3M.

Carried

9-2.6 BORROW AGREEMENT TYLER AND REBECCA MAPLETOFT NE-34-53-26-W3M:

2021-03-24-031 YOUNG: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 21, 2021 with Tyler and Rebecca Mapletoft to purchase material from a dugout type borrow on NE-34-53-26-W3M.

Carried

4:09 p.m. Councillor Young left Council Chambers declaring a conflict of interest.

9-2.7 BORROW AGREEMENT CLAUS, JEAN AND DENNY YOUNG SE-04-54-26-W3M:

2021-03-24-032 LARRE: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 10, 2021 with Claus, Jean, and Denny Young to purchase material from a dugout type borrow on SE-04-54-26-W3M.

Carried

9-3.2 RIGHT OF ENTRY AGREEMENT – CLAUS, JEAN, AND DENNY YOUNG SE-04-54-26-W3M:

2021-03-24-033 LARRE: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 10, 2021 with Claus, Jean, and Denny Young for the purpose of accessing a culvert on SE-04-54-26-W3M.

Carried

4:11 p.m. Councillor Young entered Council Chambers.

9-2.8 BORROW AGREEMENT ROBERT AND KAREN WEILER NW-35-52-24-W3M:

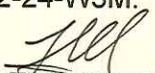
2021-03-24-034 FISCHER: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 12, 2021 with Robert and Karen Weiler to purchase material from a dugout type borrow on NW-35-52-24-W3M.

Carried

9-2.9 BORROW AGREEMENT STEPHEN PALSICH NE-34-52-24-W3M:

2021-03-24-035 FISCHER: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated, March 22, 2021 with Stephen Palsich to purchase material from a dugout type borrow on NE-34-52-24-W3M.

Carried


Reeve

9-3.1 RIGHT OF ENTRY AGREEMENT – DOUG AND LENORA EATON SE-04-54-27-W3M:
2021-03-24-036 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 12, 2021 with Doug and Lanora Eaton for the purpose of accessing SE-04-54-27-W3M

Carried

9-3.3 RIGHT OF ENTRY AGREEMENT – SCOTT AND BEVERLEY HARLAND NE-36-53-26-W3M:
2021-03-24-037 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 11, 2021 with Scott and Beverley Harland for the purpose of accessing NE-36-53-26-W3M.

Carried

9-3.4 RIGHT OF ENTRY AGREEMENT –ERVIN AND PAT HARLAND NE-31-53-25-W3M:
2021-03-24-038 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 11, 2021 with Ervin and Pat Harland for the purpose of accessing NE-31-53-25W3M.

Carried

9-3.5 RIGHT OF ENTRY AGREEMENT – TYLER AND REBECCA MAPLETOFT SE-04-54-26-W3M:
2021-03-24-039 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 12, 2021 with Tyler and Rebecca Mapletoft for the purpose of accessing SE-04-54-26-W3M.

Carried

9-3.6 RIGHT OF ENTRY AGREEMENT – TYLER AND REBECCA MAPLETOFT NE-34-53-26-W3M:
2021-03-24-040 GORY: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 15, 2021 with Tyler and Rebecca Mapletoft for the purpose of accessing NE-34-53-26-W3M.

Carried

9-3.7 RIGHT OF ENTRY AGREEMENT – F.N.C. SERVICES LTD. SE-04-54-22-W3M:
2021-03-24-041 GORY: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated March 12, 2021 with F.N.C. Services Ltd. for the purpose of accessing SE-04-54-22-W3M.

Carried

9-4 STORAGE AGREEMENT LARRE FARMING INC. SW-03-53-22-W3M:
2021-03-24-042 NOETH: That the R.M of Frenchman Butte No. 501 enters into a *Storage Agreement* dated, March 18, 2021 with Larre Farming Inc. for the purpose of storing construction materials on SW-03-53-22-W3M

Carried

9-5.1 ROAD MAINTENANCE AGREEMENT 2021-03 – ASL PAVING LTD.:
2021-03-24-043 LARRE: That the R.M. of Frenchman Butte No. 501 Council enters into a *Road Maintenance Agreement 2021-03* with ASL Paving Ltd. for hauling gravel (approximately 1500 loads) at speeds not to exceed 60 km per hour from May 1, 2021 to November 14, 2021.

- TWP 542 from Range Road 3251 to Range Road 3252;
- Range Road 3232 from Township Road 542 to Hwy 3

Carried


Reeve

9-5.2 ROAD MAINTENANCE AGREEMENT 2021-04 – ASL PAVING LTD.:

2021-03-24-044 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enters into a *Road Maintenance Agreement 2021-04* with ASL Paving Ltd. for hauling gravel (approximately 900 loads) at speeds not to exceed 60 km per hour from May 1, 2021 to November 14, 2021.

- Range Road 3264 from Township Road 532 to Township Road 540 (Grid 797)
- Township Road 540 (Grid 979) from Range Road 3264 to Hwy 17.

Carried

13-1 DEVELOPMENT PERMIT, NE-10-53-23-W3M:

2021-03-24-045 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for a Development Permit* submitted by John Hardes on February 22, 2021 for an agriculture discretionary use on NE-10-53-23-W3M to construct a Gravel Pit per R.M. of Frenchman Butte No. 501 Zoning Bylaw 2015-12.

The issuance of this permit is subject to the following conditions:

1. Gravel crushing can only occur Monday – Friday between the hours of 7:00 a.m. – 7:00 p.m. unless prior approval is obtained by residents or seasonal occupants within 1.6 kilometers (1 mile).
2. Signed agreement providing for continuous site reclamation, the agreement to be protected by registration of an interest on title that runs with the land.
3. Site design and access shall accommodate large truck traffic at no cost to the R.M. of Frenchman Butte No. 501.
4. Adequate signage must be present on the haul road at the quarry approach.
5. Signed agreement providing summer road maintenance during gravel hauling operations.
6. All legislative requirements are the responsibility of the developer.
7. Signed affidavit by property owner(s) allowing entity to act on their behalf.

Carried

13-2 RESCIND MOTION 2021-02-24-026:

2021-03-24-046 LARRE: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2021-02-24-026.

"13-4 BOARD OF REVISION APPOINTMENTS 2021:

2021-02-24-026 LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints the following to the Board of Revision, for a term commencing February 24, 2021 and expiring December 31, 2021:

- Clint Krismer;
- Gord Krismer;
- Christina Krismer;
- Jeff Hutton;
- Kirby Bodnard;
- Charmaine Luscombe;
- Cam Duncan;
- Brenda Lauf;
- Dave Lang; and
- Gail Wartman.

Carried"
Carried

13-3 RESCIND MOTION 2021-02-24-028:

2021-03-24-047 FISCHER: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2021-02-24-026.

"13-5 DEVELOPMENT APPEALS BOARD APPOINTMENT 2021:

2021-02-24-028 FISCHER: That the R.M. of Frenchman Butte No. 501 Council appoints the following to the Development Appeals Board, for a term commencing February 24, 2021 and expiring December 31, 2021:

- Clint Krismer;
- Gord Krismer;
- Christina Krismer;
- Jeff Hutton;
- Kirby Bodnard;
- Charmaine Luscombe;
- Cam Duncan;
- Brenda Lauf;
- Dave Lang; and
- Gail Wartman.

Carried"
Carried



Reeve

13-2 BOARD OF REVISION APPOINTMENTS 2021:

2021-03-24-048 LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints the following to the Board of Revision, for a term commencing March 24, 2021 and expiring December 31, 2021:

- Gord Krismer;
- Cameron Duncan;
- Jeff Hutton;
- Kirby Bodnard;
- Christina Krismer;
- Brenda Lauf;
- Dave Lang; and
- Pamela Malach

Carried

13-3 DEVELOPMENT APPEALS BOARD APPOINTMENT 2021:

2021-03-24-049 FISCHER: That the R.M. of Frenchman Butte No. 501 Council appoints the following to the Development Appeals Board, for a term commencing March 24, 2021 and expiring December 31, 2021:

- Gord Krismer;
- Cameron Duncan;
- Jeff Hutton;
- Kirby Bodnard;
- Christina Krismer;
- Brenda Lauf;
- Dave Lang; and
- Pamela Malach

Carried

13-4 REMUNERATION 2021 BOARD MEMBERS:

2021-03-24-050 NOETH: That the R.M. of Frenchman Butte No. 501 Council compensates the Development Appeals Board and the Board of Revision appointees for 2021 at the rates referenced in the email dated March 8, 2021.

Carried

13-5 ROAD CLOSURE TOWNSHIP ROAD 542:

2021-03-24-051 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued March 10, 2020:

- Two miles on TWP 542 between Range Road 3234 to Range Road 3240.

Carried

13-17 ROAD CLOSURE CANCELLATION TOWNSHIP ROAD 542:

2021-03-24-052 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:

- Two miles on TWP 542 between Range Road 3234 to Range Road 3240 issued on March 10, 2021.

Carried

13-8 VANESSA NASBY EDUCATION REFUND:

2021-03-24-053 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve the education support request for LG200, LG202, LG204, LG206, and LG208 by Vanessa Nasby up to a maximum amount of \$8,500.00 to cover registration fees, books, tuition and travel, subject to the following conditions:

1. Upon receipt of signed "Education Support Return in Service Agreement"
2. Payment to be issued after completion of individual courses LG200, LG202, LG204, LG206 and LG208 upon receipt of approved costs and transcript showing successful completion of course.

Carried

13-12 ENHANCED RCMP OFFICER POSITION:

2021-03-24-054 GORY: That the R.M. of Frenchman Butte No. 501 Council authorizes Chief Administrator Officer to write a letter regarding the extension of the Enhanced Officer position for another three years.

Carried


Reeve

extension of the Enhanced Officer position for another three years.

Carried

13-14 SCHEDULE 2021 SPECIAL MEETING:

2021-03-24-055 LARRE: That the R.M. of Frenchman Butte No. 501 Council Schedules Special Meeting for budget, strategic plan, and conducting any other municipal business as determined by Council on Wednesday, March 31, 2021 at 8:30 a.m. for 2021 Budget.

Carried

13-16 FIRE BAN IN EFFECT, MARCH 25, 2021 9:10 A.M. CST:

2021-03-24-056 NOETH: That the R.M. of Frenchman Butte No. 501 Council instructs the CAO to place a "Fire Ban" on, in accordance with Bylaw No. 2018-11, Section 7.1;

"If determined by council the prevailing environmental conditions could give rise to an increased risk of a fire running out of control, council may by resolution issue a fire ban which prohibits all Outdoor Fires in the Municipality."

This fire ban is placed on all fires within the R.M. of Frenchman Butte No. 501's boundaries effective on March 25, 2021 at 9:10 a.m. CST and shall remain in effect until 10:00 a.m. April 14, 2021 at which time it may be extended by resolution of Council.

Defeated

EXTEND MEETING:

2021-03-24-057 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

13-11 ASSESSMENT APPEAL FEE

2021-03-24-058 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the Assessment Appeal Fee of \$75.00.

Carried

5:16 p.m. Councillor Gory left Council Chambers and did not return.

14-1 CORRESPONDENCE – March 24, 2021:

2021-03-24-059 YOUNG: That the R.M. of Frenchman Butte No. 501 Council accepts the March 24, 2021 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2021-03-24-060 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:48 p.m.

Carried


Reeve


Chief Administrative Officer


Reeve

Rural Municipality of Frenchman Butte No. 501
Statement of Financial Activities - Detailed
For the Period Ending February 28, 2021

	Current	Year To Date	Budget	Budget VS YTD Variance	%
REVENUES					
TAXATION					
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears	6,853.70	14,599.10		14,599.10	
	6,853.70	14,599.10	0.00	14,599.10	0.00
TOTAL TAXATION:	6,853.70	14,599.10	0.00	14,599.10	0.00
FEES AND CHARGES					
Custom Work					
420-100-110 - F&C - Custom Work - Snow Removal	850.00	900.00		900.00	
	850.00	900.00	0.00	900.00	0.00
Sale of Supplies and Gravel					
420-200-300 - F&C - Sale of Supplies - Maps	67.56	492.82		492.82	
	67.56	492.82	0.00	492.82	0.00
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees	20.00	20.00		20.00	
	20.00	20.00	0.00	20.00	0.00
Licenses and Permits					
420-700-220 - F&C - Permits - Development & Buildin	2,240.00	2,740.00		2,740.00	
420-700-230 - F&C - Permits - Access/Proximity	100.00	100.00		100.00	
420-710-100 - F&C - Overweight/Vehicle Permits	2,250.00	10,050.00		10,050.00	
	4,590.00	12,890.00	0.00	12,890.00	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	40.00	330.00		330.00	
	40.00	330.00	0.00	330.00	0.00
	40.00	330.00	0.00	330.00	0.00
TOTAL FEES AND CHARGES:	5,567.56	14,632.82	0.00	14,632.82	0.00
MAINTENANCE AND DEVELOPMENT CHARGES					
Road Maintenance and Restoration Agreements					
430-100-100 - M&D - Road Maintenance Fees	1,070.91	1,070.91		1,070.91	
	1,070.91	1,070.91	0.00	1,070.91	0.00
TOTAL MAINTENANCE AND DEVELOPMENT	1,070.91	1,070.91	0.00	1,070.91	0.00
UTILITIES					
Sewer					
440-210-100 - Sewer - Charges - Lagoon	479.83	1,481.73		1,481.73	
	479.83	1,481.73	0.00	1,481.73	0.00
TOTAL UTILITIES:	479.83	1,481.73	0.00	1,481.73	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	4,204.80	16,531.45		16,531.45	
	4,204.80	16,531.45	0.00	16,531.45	0.00
TOTAL INVESTMENT INCOME AND COMMIS	4,204.80	16,531.45	0.00	16,531.45	0.00
OTHER REVENUES					
Other Revenue					
480-110-100 - Other revenue - Misc	230.00	230.00		230.00	
480-180-100 - PNRHA- Monthly Payment	2,333.00	4,666.00		4,666.00	
480-180-101 - PNRHA- RM Admin Fee	200.00	400.00		400.00	
	2,763.00	5,296.00	0.00	5,296.00	0.00
TOTAL OTHER REVENUES:	2,763.00	5,296.00	0.00	5,296.00	0.00
TOTAL REVENUES:	20,939.80	53,612.01	0.00	53,612.01	0.00

Rural Municipality of Frenchman Butte No. 501
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	Current	Year To Date	Budget	Budget VS YTD Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council meetings - Indemnity	4,750.00	4,750.00		(4,750.00)	
	4,750.00	4,750.00	0.00	(4,750.00)	0.00
510-110-230 - GG - Salaries - Administrator	9,250.56	14,338.70		(14,338.70)	
510-110-232 - GG - Salaries - Clerical	18,445.75	27,863.92		(27,863.92)	
	32,446.31	46,952.62	0.00	(46,952.62)	0.00
Benefits					
510-120-110 - GG - Council - Payroll Benefits		925.00		(925.00)	
510-120-115 - GG - Council - CPP	136.26	136.26		(136.26)	
	136.26	1,061.26	0.00	(1,061.26)	0.00
510-130-230 - GG - Benefits - Administrator	1,383.31	7,791.46		(7,791.46)	
510-130-232 - GG - Benefits - Clerical	2,800.35	11,663.95		(11,663.95)	
510-130-238 - GG - Benefits - WCB	2,227.82	2,227.82		(2,227.82)	
	6,547.74	22,744.49	0.00	(22,744.49)	0.00
	38,994.05	69,697.11	0.00	(69,697.11)	0.00
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal	924.32	1,136.32		(1,136.32)	
510-200-120 - GG - Cont. - Consultant	740.40	740.40		(740.40)	
510-200-150 - GG - Cont. - Assessment - SAMA	37,740.00	37,740.00		(37,740.00)	
510-200-170 - GG - Cont. - Advertising		160.00		(160.00)	
510-210-120 - GG - Council - Meeting Mileage	448.08	448.08		(448.08)	
510-210-130 - GG - Council Meeting Meals	422.28	569.63		(569.63)	
510-210-151 - GG - Council - Incidentals	250.00	250.00		(250.00)	
510-210-165 - GG - Admin. Staff - Training	25.00	25.00		(25.00)	
510-210-170 - GG - Admin. Staff - Mileage and Meals	303.48	425.88		(425.88)	
510-220-100 - GG - Contract - Office Caretaking	600.00	1,200.00		(1,200.00)	
510-230-100 - GG - Cont. - Insurance - General & Bor	3,456.58	27,604.44		(27,604.44)	
510-240-100 - GG - Cont. - Memberships & Subscripti	200.00	6,265.08		(6,265.08)	
510-260-110 - GG - Contract - ISC Registration	76.75	76.75		(76.75)	
510-260-120 - GG - Contract - Board of Revision		200.00		(200.00)	
510-260-150 - GG - Contract - Elections	75.00	75.00		(75.00)	
510-270-150 - GG - Contract - Security System		63.59		(63.59)	
510-280-130 - GG - Contract - Software support	4,906.00	12,519.79		(12,519.79)	
	50,167.89	89,499.96	0.00	(89,499.96)	0.00
Utilities					
510-300-110 - GG - Utility - Heat	360.32	360.32		(360.32)	
510-300-120 - GG - Utility - Power	224.53	224.53		(224.53)	
510-300-140 - GG - Utility - Telephone	1,529.45	3,034.73		(3,034.73)	
	2,114.30	3,619.58	0.00	(3,619.58)	0.00
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage	487.02	905.03		(905.03)	
510-410-140 - GG - Maint. - Office Supplies/Stationery	741.61	1,201.03		(1,201.03)	
510-410-150 - GG - Maint. - Small Equipment	179.99	179.99		(179.99)	
510-420-100 - GG - Maint. - Janitor Supplies	269.56	301.23		(301.23)	
	1,678.18	2,587.28	0.00	(2,587.28)	0.00
Other					
510-900-125 - GG - Other - Rentals (Halls, etc)	150.00	150.00		(150.00)	
	150.00	150.00	0.00	(150.00)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	93,104.42	165,553.93	0.00	(165,553.93)	0.00
PROTECTIVE SERVICES					
FIRE PROTECTION					
Professional/Contractual Services					
525-210-100 - PS - Fire - EMS Contract - 911		1,960.88		(1,960.88)	
	0.00	1,960.88	0.00	(1,960.88)	0.00
TOTAL FIRE PROTECTION:	0.00	1,960.88	0.00	(1,960.88)	0.00
TOTAL PROTECTIVE SERVICES:	0.00	1,960.88	0.00	(1,960.88)	0.00

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Rural Municipality of Frenchman Butte No. 501
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	Current	Year To Date	Budget	Budget VS YTD Variance	%
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-122 - TS - Supervisor	7,563.24	12,025.52		(12,025.52)	
530-110-123 - TS - Civil Engineer Tech	8,244.72	9,710.04		(9,710.04)	
	15,807.96	21,735.56	0.00	(21,735.56)	0.00
Benefits					
530-120-120 - TS - Maint. - Benefits - Employees	27.18	11,283.82		(11,283.82)	
530-120-122 - TS - Supervisor Benefits	1,136.82	6,265.84		(6,265.84)	
530-120-123 - TS - Civil Engineer Tech Benefits	1,259.98	5,200.37		(5,200.37)	
530-120-124 - TS - Maint. - Benefits - Worker's Comp	6,746.90	6,746.90		(6,746.90)	
530-120-125 - TS - Seasonal Benefits	(593.65)	14,008.77		(14,008.77)	
	8,577.23	43,505.70	0.00	(43,505.70)	0.00
	24,385.19	65,241.26	0.00	(65,241.26)	0.00
Professional/Contractual Services					
530-210-151 - TS - Maint.- Contract - Shop Rental	1,380.00	2,640.00		(2,640.00)	
530-210-155 - TS - Maint - Contract - Waste/Bin Dispc	134.64	134.64		(134.64)	
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	549.04	14,624.24		(14,624.24)	
	2,063.68	17,398.88	0.00	(17,398.88)	0.00
Utilities					
530-300-110 - TS - Maint. - Utility - Heat	360.32	360.32		(360.32)	
530-300-120 - TS - Maint. - Utility - Power	224.53	224.53		(224.53)	
530-300-140 - TS - Maint. - Utility - Telephone	473.65	753.65		(753.65)	
530-310-100 - TS - Maint. - Utility - Street Lights OL	12.62	12.62		(12.62)	
530-310-200 - TS - Maint. - Utility - Street Lights FB	239.65	239.65		(239.65)	
	1,310.77	1,590.77	0.00	(1,590.77)	0.00
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Office Supplies	1,261.42	1,296.42		(1,296.42)	
530-400-150 - TS - Maint. - Supplies (Consumables)	(93.05)	(93.05)		93.05	
530-410-120 - TS - Maint. - Shop Repairs	134.49	134.49		(134.49)	
530-410-130 - TS - Maint. - Shop Supplies/Small Tool	580.85	1,568.05		(1,568.05)	
530-420-114 - TS-Maint - Repairs/Parts- CAT DOZER		3,317.54		(3,317.54)	
530-420-133 - TS-Maint-Repair/Prt FL Sanding Truck		453.21		(453.21)	
530-420-141 - TS-Maint- Repair/Part - JD Backhoe	1,863.00	1,988.48		(1,988.48)	
530-420-144 - TS-Maint-Repair/Parts 624K Loader 20	417.43	417.43		(417.43)	
530-420-145 - TS-Maint- Repairs/Parts 2016 872G Gr	192.89	187.60		(187.60)	
530-420-150 - TS-Maint-Repairs/Parts 2016 Freightlin		1,245.50		(1,245.50)	
530-420-155 - TS-Maint. - 872G 2017 Grader	1,390.85	1,390.85		(1,390.85)	
530-420-156 - TS-Maint - Repairs/Parts JD872G (18)	526.54	526.54		(526.54)	
530-420-159 - TS - Maint - 2018 F250 Truck	83.00	83.00		(83.00)	
530-420-161 - TS-Maint - 872G 2019 Grader		51.24		(51.24)	
530-420-163 - TS-Maint.- Repairs/Parts - JD7410 (19)		2,200.90		(2,200.90)	
530-420-165 - TS-Maint-Repair/Prt- Cat Grader 2020	137.50	244.76		(244.76)	
530-430-120 - TS-Maint. - Machine - Grader Blades/B	4,432.81	4,432.81		(4,432.81)	
530-440-100 - TS-Maint. - Gravel/Sand	300.00	300.00		(300.00)	
530-440-124 - TS - Maint - ROW Payments	2,553.01	2,553.01		(2,553.01)	
530-450-100 - TS - Maint. - Culverts/Drainage		4,770.00		(4,770.00)	
	13,780.74	27,068.78	0.00	(27,068.78)	0.00
Grants and Contributions					
530-550-120 - TS - Heavy Equipment - Capital	6,639.87	6,639.87		(6,639.87)	
	6,639.87	6,639.87	0.00	(6,639.87)	0.00
TOTAL MAINTENANCE:	48,180.25	117,939.56	0.00	(117,939.56)	0.00
CONSTRUCTION					
Professional/Contractual Services					
535-210-101 - TS - Const. - Grid 797 Engineering	6,303.50	6,303.50		(6,303.50)	
535-210-102 - TS - Const. - Bolney Road West Eng	5,240.66	14,590.48		(14,590.48)	
535-210-108 - TS - Const. - Spruce Lake Grid Engine	1,017.36	1,017.36		(1,017.36)	
	12,561.52	21,911.34	0.00	(21,911.34)	0.00
TOTAL CONSTRUCTION:	12,561.52	21,911.34	0.00	(21,911.34)	0.00
SNOW REMOVAL					
Wages and Benefits					
Wages					

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537-110-120 - TS - Snow - Salaries & Wages	32,754.64	54,278.82		(54,278.82)	
	32,754.64	54,278.82	0.00	(54,278.82)	0.00
Benefits					
537-120-120 - TS - Snow - Benefits - Employees	5,167.22	18,701.46		(18,701.46)	
	5,167.22	18,701.46	0.00	(18,701.46)	0.00
	37,921.86	72,980.28	0.00	(72,980.28)	0.00
Maintenance, Materials & Supplies					
537-420-110 - TS - Snow - Oil & Fuel	15,437.66	15,882.08		(15,882.08)	
	15,437.66	15,882.08	0.00	(15,882.08)	0.00
TOTAL SNOW REMOVAL:	53,359.52	88,862.36	0.00	(88,862.36)	0.00
TOTAL TRANSPORTATION SERVICES:	114,101.29	228,713.26	0.00	(228,713.26)	0.00
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-110-110 - EH&W - Salaries	1,925.14	2,918.04		(2,918.04)	
540-120-110 - EH&W - Benefits	368.12	3,182.23		(3,182.23)	
40-130-120 - P.Hill Clinic Admin Fee	200.00	400.00		(400.00)	
	2,493.26	6,500.27	0.00	(6,500.27)	0.00
Professional/Contractual Services					
540-200-110 - EH&W - Cont. - Waste Collection/Dispc	1,182.75	1,182.75		(1,182.75)	
540-200-120 - EH&W - Waste Coll/Disposal - Hamlet	441.79	441.79		(441.79)	
540-200-121 - EH&W - Cont. - St. Walburg Recycling	1,000.00	2,000.00		(2,000.00)	
	2,624.54	3,624.54	0.00	(3,624.54)	0.00
Utilities					
540-300-140 - EH&W - Utility - PNRHA - Telephone	207.08	207.08		(207.08)	
	207.08	207.08	0.00	(207.08)	0.00
TOTAL ENVIRONMENTAL SERVICES:	5,324.88	10,331.89	0.00	(10,331.89)	0.00
PLANNING AND DEVELOPMENT SERVICES					
Professional/Contractual Services					
560-210-100 - P&D - Cont. - Advertising	(480.00)	(480.00)		480.00	
	(480.00)	(480.00)	0.00	480.00	0.00
TOTAL PLANNING AND DEVELOPMENT SER	(480.00)	(480.00)	0.00	480.00	0.00
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Requisition	9,419.67	9,419.67		(9,419.67)	
	9,419.67	9,419.67	0.00	(9,419.67)	0.00
TOTAL RECREATION AND CULTURAL SERV	9,419.67	9,419.67	0.00	(9,419.67)	0.00
UTILITIES					
WATER					
Wages and Benefits					
580-120-110 - UT - Water - Benefits - Hamlet FB	72.79	72.79		(72.79)	
	72.79	72.79	0.00	(72.79)	0.00
Professional/Contractual Services					
580-290-110 - UT - Water - Lab Testing - Hamlet	160.35	336.54		(336.54)	
580-290-190 - UT - Water - Contract Operator Hamlet	1,120.00	1,960.00		(1,960.00)	
	1,280.35	2,296.54	0.00	(2,296.54)	0.00
Utilities					
580-300-110 - UT - Water - Heat (Hamlet FB)	94.78	195.38		(195.38)	
30-300-120 - UT - Water - Power (Hamlet FB)		120.06		(120.06)	
30-300-130 - UT - Water - St. Walburg Well - Power	83.50	83.50		(83.50)	
580-300-150 - UT - Water - P Hill Well Power	152.54	152.54		(152.54)	
	330.82	551.48	0.00	(551.48)	0.00
TOTAL WATER:	1,683.96	2,920.81	0.00	(2,920.81)	0.00
SEWER					
Grants and Contributions					
585-500-110 - UT - Sewer - Grants and Contributions	1,715.00	1,715.00		(1,715.00)	

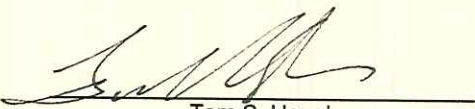
Rural Municipality of Frenchman Butte No. 501
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	Current	Year To Date	Budget	Budget VS YTD Variance	%
	1,715.00	1,715.00	0.00	(1,715.00)	0.00
TOTAL SEWER:	1,715.00	1,715.00	0.00	(1,715.00)	0.00
TOTAL UTILITIES:	3,398.96	4,635.81	0.00	(4,635.81)	0.00
TOTAL EXPENDITURES:	224,869.22	420,135.44	0.00	(420,135.44)	0.00
CHANGE IN SURPLUS	(203,929.42)	(366,523.43)	0.00	(366,523.43)	0.00
CHANGE IN NET-FINANCIAL ASSETS	(203,929.42)	(366,523.43)	0.00	(366,523.43)	0.00
CHANGE IN NET ASSETS	(203,929.42)	(366,523.43)	0.00	(366,523.43)	0.00

ACCOUNT BALANCES	Current	Year to Date	Balance
Cash and Investments			
110-110-110 - Cash - On Hand - Petty Cash			200.00
110-110-120 - Bank - Demand	(140,980.30)	(2,267,214.94)	8,276,132.73
110-110-121 - Bank - Chequing - Online		(0.01)	
110-110-133 - Bank - Term Deposit - 1 Yr Cshbl (2.45			5,300,315.20
110-110-134 - Bank - Term Deposits 1-5 Yr NonR (3.4		81,210.75	2,756,952.27
110-110-136 - Bank - Term Deposit - St. Walburg (Ra	16.45	34.66	107,220.10
110-110-138 - Bank - Term Deposit 1 Yr Cashable (2.			2,601,883.45
110-110-140 - Bank - On Deposit - Turtleford Health	0.92	1.94	7,971.50
110-110-150 - Bank - On Deposit - St.Walburg Health	0.27	0.56	2,307.58
Total Cash and Investments:	(140,962.66)	(2,185,967.04)	19,052,982.83
Municipal Taxes Receivable			
110-200-100 - Municipal - Tax Receivable	(105,224.74)	(199,163.58)	583,832.00
110-200-900 - Municipal - Allow. for Uncollected	82,931.59	82,931.59	(8,999.45)
Total Municipal Taxes Receivable:	(22,293.15)	(116,231.99)	574,832.55

Certified correct and in accordance with the records Presented to council on
March 24, 2021


Allison Roschker
Chief Administrative Officer


Tom S. Hougham
Reeve