

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Dan Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer  
Aaron Neilly, Civil Engineer Technologist @ 12:05 p.m.  
Roy Johnson, Public Works Foreman @ 12:05 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Hougham at 9:00 a.m.

**At the commencement of the December 9, 2020 Council Meeting, Councillor of Division 2 Dan Hritzuk completed his respective Oath of Office.**

**Councillor Dan Hritzuk completed his respective Public Disclosure Statement Form 1.**

1-1 DECEMBER 9, 2020 AGENDA ADDITIONS:

2020-12-09-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the December 9, 2020 Agenda:

- 13-6 St. Walburg Fire Budget
- 12-1 Committee Appointments

Carried Unanimously

1-1 DECEMBER 9, 2020 AGENDA:

2020-12-09-002 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve the December 9, 2020 Agenda to be used as a guideline.

Carried

2-1 NOVEMBER 25, 2020 MINUTES:

2020-12-09-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the November 25, 2020 minutes as presented.

Carried

4-1 NOVEMBER 2020 BANK RECONCILIATION:

2020-12-09-004 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the November 2020 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 4,347,193.74
St. Walburg Health Account	\$ 2,306.73
Turtleford Health Account	\$ 7,968.55
St. Walburg Rail Account	\$ 218,535.08
Online Banking Account	\$ 0.01
Term Deposits (2.90%-3.45% Expiring 01-May-20 to 31-Jan-23)	\$ 2,675,741.52
Term Deposits (2.95% Expiring 15-Apr-20)	\$ 5,300,315.20
Term Deposits (2.9% Expiring 23-Apr-20)	\$ 2,601,883.45
<b>Total Cash in Bank as of November 30, 2020</b>	<b>\$ 15,153,944.28</b>
Petty Cash	\$ 200.00
<b>Total Cash and Short-Term Investments</b>	<b>\$ 15,154,144.28</b>

Carried

4-2 NOVEMBER 2020 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2020-12-09-005 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the November 2020 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes.

Carried

  
Reeve

5-1 PAYROLL- PP2020-25:

2020-12-09-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **November 22 to December 5, 2020. Authorization #020346 direct deposit dated December 11, 2020 totaling \$22,373.88.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages November 22, 2020 to December 5, 2020.**

Carried

5-2 COUNCIL REMUNERATION:

2020-12-09-007 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of November 2020 Council Remuneration for the following amounts less deductions on December 24, 2020:

• Reeve Hougham	\$905.40
• Councillor Larre	\$889.40
• Councillor Fischer	\$956.20
• Councillor Gory	\$866.00
• Councillor Noeth	\$1147.80
• Councillor Young	\$801.72

Carried

5-3 ACCOUNTS – DECEMBER 9, 2020:

2020-12-09-008 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated December 9, 2020:

• **28943 to 28975** **Totaling** **\$206,363.54**

Carried

13-3 TOM KIRBY SASKENERGY BILL:

2020-12-09-009 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payment of \$1,570.76 plus applicable taxes for Tom Kirby's SaskEnergy bill for an incident in August, 2020 when a gas line was hit at SW-21-53-25-W3.

Defeated

11-2.1 RECRUITMENT:

2020-12-09-010 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following full-time Infrastructure Assistant as per Human Resources and Compensation Policy 900-01:

- Shannon McLean; December 7, 2020; Infrastructure Assistant Salary Grid 7, Step 1.

Carried

11-2.2 RECRUITMENT:

2020-12-09-011 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following full-time Office Assistant as per Human Resources and Compensation Policy 900-01:

- Vanessa Nasby; December 7, 2020; Office Assistant Salary Grid 3, Step 4.

Carried

RECESS MEETING:

2020-12-09-012 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess  
10:38 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

10:47 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.



IN-CAMERA:

2020-12-09-013  
11:03 a.m.

YOUNG: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

OUT-OF-CAMERA:

2020-12-09-014  
11:36 a.m.

FISCHER: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

6-3 MEDIATION APPOINTMENT:

2020-12-09-015

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council appoint Reeve Tom Hougham and CAO Allison Roschker to attend the mediation on the Mae Rotsey and Gail Carruthers matters.

Carried

12:05 a.m.

Aaron Neilly and Roy Johnson entered Council Chambers to discuss Public Works Report.

RECESS MEETING:

2020-12-09-016  
12:08 p.m.

FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess for a 60 minute break.

Carried

RECONVENED MEETING:

12:52 p.m.

The Regular Meeting of Council was reconvened by Reeve Hougham.

6-2 EXPRESSION OF INTEREST FOR GRID 797:

2020-12-09-017

YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves Civil Engineer Technologist, Aaron Neilly, to send Expression of Interest to engineering consulting firms for the construction supervision and quality assurance during Grid 797 construction.

Carried

6-2 BOLNEY ROAD DESIGN BY CLIFTON ENGINEERING GROUP:

2020-12-09-018

NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the new design option CBR 4 option 2 for Bolney Road West presented by Clifton Engineering Group.

Carried

6-2.3 SASKPOWER POWER POLE INSTALLATION ON TWP 520:

2020-12-09-019

NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the installation of a 25KV Powerline at the 100-foot Right-Of-Way along the northern boundary of NE-31-51-24-W3M and NW-32-51-24-W3M along TWP 520 based on the following conditions;

- That the RM of Frenchman Butte No. 501 shall have the right to request relocation of proposed powerline for future road construction and shall not incur any additional costs as a result;
- SaskPower shall agree to indemnify and save harmless the RM of Frenchman Butte No. 501 from and against all loss, costs, charges, damages and expenses which the R.M. of Frenchman Butte No. 501 may suffer or sustain as a result of the operations by SaskPower on the demised premises.

Carried



6-2 GEAR ENERGY LTD. MEMORANDUM OF UNDERSTANDING:

2020-12-09-020 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and CAO to sign the Memorandum of Understanding with Gear Energy Ltd. to construct a 66-foot road standard within the registered road allowance at SE-15-52-24-W3M.

Carried

2:54 p.m. Aaron Neilly and Roy Johnson left Council Chambers and did not return.

6-1 STAFF/COMMITTEE REPORTS:

2020-12-09-021 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Civil Engineer Technologist, Aaron Neilly and verbal report provided by Public Works Foreman, Roy Johnson.

Carried

RECESS MEETING:

2020-12-09-022 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

RECONVENED MEETING:

3:19 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

11-2.1 MEDIATION REPRESENTATIVE:

2020-12-09-023 LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints the following as representatives with the authority to make decisions on behalf of the Rural Municipality for mediation proceedings with Acadia Construction Management Ltd.:

- Reeve Hougham
- Councillor Fischer

Carried

13-6 2021 ANNUAL APPOINTMENTS:

2020-12-09-024 LARRE: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning December 9, 2020 expiring December 31, 2021:

• EMO Coordinator	Walter Gobert
• Pest Control Officer	Ken Kratchmer
• North Sask River Municipal Health Holdings	Ronald Gory
• Paradise Hill Care Home Board	Gay Noeth
	Claus Young
• District 38 Rat Board	Leonard Larre
• West Yellowhead Waste Resource Authority (WYWRA)	Owen Fischer
• Paradise Hill Health Clinic	Owen Fischer
	Tom S. Hougham
• Lakeland Library Board	Gay Noeth
• North Saskatchewan River Basin Council	Dan Hritzuk
• St. Walburg & Area Seniors Initiatives Board	Leonard Larre (alternate)
	Ronald Gory
• Meadow Lake OSB Public Advisory Group	Gay Noeth
• Weed Inspector	Carrie Zeller
• North West Mutual Aid Area	Claus Young
• St. Walburg & District Fire and Rescue Association	Gay Noeth
• Northwest Municipalities' Assoc.	Ronald Gory
	Tom S. Hougham
	CAO
• Ag Health & Safety Network	Tom S Hougham
• Community Futures Lloyd & Region	Dan Hritzuk
• Heart of Treaty Six-Lloydminster	Gay Noeth
• Northwest Heavy Oil Municipalities Committee	Owen Fischer
	CAO



Reeve



- 501 Utility Authority Inc. Owen Fischer  
Tom S. Hougham  
Gay Noeth (Alternate)
  - Agriculture Producers Association Of Saskatchewan (APAS) Leonard Larre
  - Road Committee Ronald Gory  
Dan Hritzuk
  - Lloydminster & District Health Advisory Committee Gay Noeth  
Owen Fischer (Alternate)
- Carried

13-2 PEST CONTROL OFFICER – APPOINTMENTS:

- 2020-12-09-025 FISCHER: That the R.M. of Frenchman Butte No. 501 Council appoints the following as Pest Control Officers for the R.M. of Frenchman Butte No. 501 for the purpose of Clubroot survey:
- Katey Makohoniuk, SARM Division 1 Plant Health Officer
  - Joanne Kwasnicki, SARM Division 2 Plant Health Officer
  - Betty Johnson, SARM Division 3 Plant Health Officer
  - Lynne Roszell, SARM Division 4 Plant Health Officer
  - Chelsea Neuberger, SARM Division 5 Plant Health Officer
  - Colleen Fennig, SARM Division 6 Plant Health Officer.
- Carried

13-1 HAMLET MONTHLY WATER REPORT:

- 2020-12-09-026 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for November 2020 and instructs Administration to place a copy of the report on file for future reference.
- Carried

13-4 AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN (APAS):

- 2020-12-09-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize payment of \$22,469.16 to the Agricultural Producers of Saskatchewan (APAS) for the January 1, 2021 to December 31, 2021 membership fee, to be paid by December 16, 2020.
- Carried

5-3 VOID CHEQUES:

- 2020-12-09-028 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding of the following cheques due to a printing error:
- 28964 -28970
- Carried

13-5 FIDELITY BOND:

- 2020-12-09-029 GORY: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to increase the fidelity bond insurance to \$200,000.00 at a cost of \$325.00.
- Carried

EXTEND MEETING:

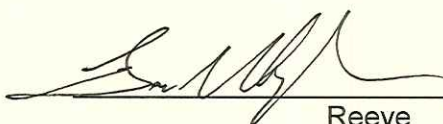
- 2020-12-09-030 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.
- Carried Unanimously

14-1 CORRESPONDENCE – DECEMBER 9, 2020:

- 2020-12-09-031 NOETH: That the R.M. of Frenchman Butte No. 501 Council accepts the December 9, 2020 correspondence as information to be filed as presented to Council, outlined in Appendix B.
- Carried

15-1 ADJOURNMENT:

- 2020-12-09-032 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:12 p.m.
- Carried

  
Reeve

  
Chief Administrative Officer