

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW-11-53-24-W3M and through electronic Means on Wednesday August 26, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer  
Mae Rotsey, Assistant Administrator  
Gail Carruthers, Public Works Coordinator @ 10:40 a.m.  
Roy Johnson, Temporary Public Works Foreman @ 10:40 a.m.

GUESTS:

Tom Kirby, Hamlet Board Chairman @ 9:07 a.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:01 a.m.

1-1 AUGUST 26, 2020 AGENDA ADDITIONS:

2020-08-26-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the August 26, 2020 Agenda:

- 11-5.6 Fencing of Road Allowance Policy 300-20;
- 13-5.2 Capital Grant – St Walburg & District Wildlife Federation;
- 13-5.3 Capital Grant – St. Walburg Arena Board.

Carried Unanimously

1-1 AUGUST 26, 2020 AGENDA:

2020-08-26-002 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve the August 26, 2020 Agenda to be used as a guideline.

Carried

9:07 a.m. Tom Kirby, Hamlet Board Chairman entered Council Chambers to discuss Hamlet Projects.

9:12 a.m. Tom Kirby left Council Chambers.

2-1 AUGUST 12, 2020 MINUTES:

2020-08-26-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the August 12, 2020 minutes as presented.

Carried

5-1 PAYROLL- PP2020-17:

2020-08-26-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **August 2, 2020 to August 15, 2020** and **Council Remuneration for July 2020. Authorization #020234 direct deposit dated August 21, 2020** totaling **\$49,655.25.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages August 2, 2020 to August 15, 2020.**

Carried

5-2 ACCOUNTS – AUGUST 26, 2020:

2020-08-26-005 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated August 26, 2020:

• 28571 to 28622	<b>Totaling</b>	<b>\$355,077.59</b>
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Carried

RECESS MEETING:

2020-08-26-006 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried



RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:25 a.m.

10:40 a.m. Gail Carruthers and Roy Johnson entered Council Chambers to discuss Public Works Report.

12-4 REQUEST TO IMPROVE UNDEVELOPED RIGHT OF WAY – ½ MILE OF RR 3231 NORTH OF TWP ROAD 545:

2020-08-26-007 GORY: That the R.M. of Frenchman Butte No. 501 Council direct Public Works to improve undeveloped right of way ½ mile of Range Road 3231 North of Township Road 545 West of SW-36-54-23-W3M to a residential road standard.

Defeated

13-1 PURCHASE CAPITAL I FRONT MOUNT MULCHER FOR GRADER:

2020-08-26-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize purchase from Capital I Industries of a grader mounted sod mulcher with carbide tip, v-style drum adapted to craig lift group installed on John Deere 872G grader as per quote 5248KI-R for \$46,400.00 plus applicable taxes, pricing includes delivery and installation.

Carried

11:46 a.m. Roy Johnson left Council Chambers.

11-6 WOOD CHANGE ORDER #6 PROJECT ST175011 - SPRUCE LAKE GRID EAST:

2020-08-26-009 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council authorize the *Change Order for Project ST175011* with Wood Canada Ltd., increasing the agreement amount an additional \$23,515.37 plus taxes, from \$941,262.27 to \$964,077.64 plus taxes. This increase is due to additional environmental work and delays in the contractors' progress allocated as follows: infrastructure increase of \$11,406.91, environmental increase of \$11,908.46.

Carried

13-2 FOG COAT APPLICATION – TOWNSHIP ROAD 520 (LARRE GRID):

2020-08-26-010 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize 3.2 km Fog Coat Application for (Larre Grid) Township Road 520 from Highway 21 going East to ASL Paving Ltd. for the amount of \$46,014.63 plus applicable taxes as per quote dated August 19, 2020.

Carried

13-3 FOG COAT APPLICATION – RANGE ROAD 3230 (3K OIL ROAD):

2020-08-26-011 FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorize 1 km Fog Coat Application for (3K Oil Road) Range Road 3230 North of Highway 303 to ASL Paving Ltd. for the amount of \$16,453.18 plus applicable taxes as per quote dated August 19, 2020.

Carried

12:06 p.m. Gail Carruthers left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2020-08-26-012 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Public Works Coordinator Gail Carruthers and verbal report from Temporary Public Works Supervisor Roy Johnson.

Carried

RECESS MEETING:

2020-08-26-013 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:08 p.m.

  
Reeve



**Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW-11-53-24-W3M and through electronic Means on Wednesday August 26, 2020 at 9:00 a.m.**

IN-CAMERA:

2020-08-26-014  
1:08 p.m.

YOUNG: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

1:08 p.m.  
2:57 p.m.

Mae Rotsey left Council Chambers.  
Councillor Fischer left Council Chambers.

OUT-OF-CAMERA:

2020-08-26-015  
2:57 p.m.

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

RECESS MEETING:

2020-08-26-016  
2:57 p.m.

YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:10 p.m.

3:10 p.m.

Mae Rotsey entered Council Chambers.

6-3 REVISED 2020 BASE PAY SALARY GRID:

2020-08-26-017

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves change in Salary Grid 6 to Public Works Foreman in 900-01 *Human Resources Total Compensation/Recognition Policy Base Pay Salary Grid Schedule "A"* for 2020 effective August 26, 2020, a copy of which is attached to and forms part of these minutes.

Carried

6-3 PUBLIC WORKS FOREMAN POSITION:

2020-08-26-018

YOUNG: That the R.M. of Frenchman Butte No. 501 Council offers the employment position of Public Works Foreman to John Roy Johnson subject to the following conditions:

- Remuneration set at Grid 6, Step 4 \$89,903.42/year;
- 3 month probationary period;
- 4 weeks per annum vacation;
- Superannuation and benefits as set out in the Human Resources Total Compensation/Recognition Policy 900-01;
- Position to commence upon acceptance.

Carried

6-3 CIVIL ENGINEER TECHNOLOGIST EMPLOYMENT CONTRACT:

2020-08-26-019

NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge that the Reeve and CAO signed Civil Engineering Technologist Employment Contract on August 14, 2020 with Aaron Neilly as per offer in motion 2020-08-12-032.

Carried

12-5 TAX ABATEMENT ROLL# 3461 400:

2020-08-26-020

LARRE: That the R.M. of Frenchman Butte No. 501 Council; pursuant to *The Municipalities Act* Sub-Section 274(2)(a) as this property is deemed to be exempt from taxation; approve the tax abatement of Municipal Tax \$2,132.68; School Tax \$544.24 for a total of \$2,676.92 in regards to Roll # 3461 400; R/W1 501 CN W3, which is owned by the Town of St Walburg.

Carried



12-6 TAX ABATEMENT ROLL# 1362 000 & 1547 000:

2020-08-26-021 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council; pursuant to *The Municipalities Act* Sub-Section 292(1)(a) as this property is deemed to be exempt from taxation; approve the tax abatement of Municipal Tax \$189.36; School Tax \$53.41 for a total of \$242.77 in regards to Roll # 1362 000 SW 20-53-24-W3 and Municipal Tax \$83.05; School Tax \$23.42 for a total of \$106.47 in regards to Roll #1547 000 PT NE 35-53-25-W3, which is owned by the Crown.

Carried

12-8 TITLE TRANSFER AUTHORIZATION PARCEL NUMBERS 203787164 & 203787175:

2020-08-26-022 YOUNG: That the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and CAO to sign Information Services Corporation documentation to complete title transfers for Parcel numbers 203787164 and 203787175 within SE-30-53-24-W3M.

Carried

13-5 2020 RECREATION & CULTURE COMMUNITY CAPITAL GRANT:

2020-08-26-023 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council as per policy 700-03 award the following 2020 Recreation and Culture Capital Grant:

- Paradise Hill Bowling Alley - cement, gravel, handrail bollards, loading zone & handicap parking signs, outside lighting supplies to a maximum of \$4,000.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-5 2020 RECREATION & CULTURE COMMUNITY CAPITAL GRANT:

2020-08-26-024 LARRE: That the R.M. of Frenchman Butte No. 501 Council as per policy 700-03 award the following 2020 Recreation and Culture Capital Grant:

- St. Walburg & District Wildlife Federation – fencing, card lock controlled locking system to a maximum of \$4,000.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

3:42 p.m. Councillor Fischer entered Council Chambers.

IN-CAMERA:

2020-08-26-025 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves  
3:42 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

3:42 p.m. Mae Rotsey left Council Chambers.

3:42 p.m. Roy Johnson entered Council Chambers to discuss Public Works.

OUT-OF-CAMERA:

2020-08-26-026 NOETH: That the R.M. of Frenchman Butte No. 501 Council rises  
3:49 p.m. from the in-camera discussion.

Carried

3:49 p.m. Mae Rotsey entered Council Chambers.

3:53 p.m. Roy Johnson left Council Chambers.

6-3 PUBLIC WORKS FOREMAN EMPLOYMENT CONTRACT:

2020-08-26-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize Reeve and CAO to sign Public Works Foreman Employment Contract with John Roy Johnson as per offer in motion 2020-08-26-018.

Carried

14-1 CORRESPONDENCE – AUGUST 26, 2020:

2020-08-26-028 NOETH: That the R.M. of Frenchman Butte No. 501 Council accepts the August 26, 2020 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

  
Reeve



6-3.1 SALARY GRID RECOMMENDATION:

2020-08-26-029 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following wage step increase:

- Crystal Schaan from Salary Grid 11 Finance Assistant Salary Grid Step 4 to Finance Assistant Salary Grid 11 Step 5 effective August 16, 2020;

Carried

6-3.1 SALARY GRID RECOMMENDATION:

2020-08-26-030 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following wage step increase:

- Daniel Hardes from Salary Grid 4 Heavy Equipment Operator Salary Grid Step 4 to Salary Grid 4 Heavy Equipment Operator Salary Grid Step 5 effective July 19, 2020;

Carried

6-3.1 SALARY GRID RECOMMENDATION:

2020-08-26-031 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following wage step increase:

- Logan Spence from Salary Grid 4 Heavy Equipment Operator Salary Grid Step 5 to Salary Grid 4 Heavy Equipment Operator Salary Grid Step 6 effective August 30, 2020.

Carried

4:09 p.m. Councillor Gory left Council Chambers.  
4:12 p.n. Councilor Gory entered Council Chambers.

IN-CAMERA:

2020-08-26-032 YOUNG : That the R.M. of Frenchman Butte No. 501 Council moves  
4:14 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

4:14 p.m. Mae Rotsey left Council Chambers.

OUT-OF-CAMERA:

2020-08-26-033 FISCHER: That the R.M. of Frenchman Butte No. 501 Council rises  
4:56 p.m. from the in-camera discussion.

Carried

4:56 p.m. Mae Rotsey entered Council Chambers.

6-3.2 TEMPORARY PUBLIC WORKS SUPERVISOR SALARY PREMIUM:

2020-08-26-034 NOETH: Whereas R.M. of Frenchman Butte No. 501 Human Resources Total Compensation/Recognition Policy 900-01 states, in part: "In rare and extenuating situations where additional duties/responsibilities or special projects are added to an employee due to emergent or operational needs and the employee is required to perform the full scope of their position plus additional duties as assigned by the CAO; the CAO may notify Council and present a report and recommendation to temporarily adjust the employee's salary or provide for a bonus adjustment to ensure the employee is fairly compensated and recognized for their efforts. Upon Council resolution the employee's wages shall be adjusted accordingly for the specified duration or in the amount so approved."

Therefore, the R.M. of Frenchman Butte No. 501 Council authorizes Lyle Stockman's salary to be increased by 10% effective July 9, 2020 through to July 16, 2020.

Carried

6-3.1 SALARY GRID RECOMMENDATIONS:

2020-08-26-035 HRTZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following new hires:

- Stacy Stockman, Seasonal Heavy Equipment Operator, Step 2, Salary Grid 4 at \$26.52 starting August 31, 2020;
- Brandon Ducharme Seasonal Maintenance Step 4, Salary Grid 2 at \$25.35 starting September 1, 2020.

Carried

EXTEND MEETING:

2020-08-26-036 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

12-7 MG30 APPLICATION – 2 MILES ON 797:

2020-08-26-037 YOUNG: That the R.M. of Frenchman Butte No. 501 Council authorize purchase of up to 140,000 litres of MG30 from Kortech Calcium Services (28.5 cents per litre) for 2 miles of 797 between Range Road 3273 and Range Road 3275, to be applied when BMTR Ventures Ltd. completes Surface Mixing/Compaction 2020A.

Carried

6-2 ASPHALT PATCHING BUDGET:

2020-08-26-038 FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorizes additional \$20,000.00 expenditure for asphalt repairs on the 797 and Quinn Roads, total asphalt repairs on these roads not to exceed \$100,000.

Carried

15-1 ADJOURNMENT:

2020-08-26-039 GORY: That the R.M. of Frenchman Butte No. 501 Council adjourns this regular Meeting of Council at 5:46 p.m.

Carried

  
Reeve

  
Chief Administrative Officer