

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW-11-53-24-W3M and through electronic Means on Wednesday August 12, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk via electronic means @ 9:02 a.m.
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer  
Crystal Schaan, Finance Assistant  
Gail Carruthers, Public Works Coordinator @ 10:17 a.m.  
Roy Johnson, Temporary Public Works Foreman @ 10:17 a.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:02 a.m.

1-1 AUGUST 12, 2020 AGENDA ADDITIONS:

2020-08-12-001 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the August 12, 2020 Agenda:

- 11-12.1 WSP Design Drawings Review – Quinn Road
- 13-7.1 Temporary Road Closure RR 3242
- 13-12 Organized Hamlet
- 11-15 TWP 520
- 11-16 TWP 532 West of RR 3224

Carried Unanimously

1-1 AUGUST 12, 2020 AGENDA:

2020-08-12-002 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve the August 12, 2020 Agenda to be used as a guideline.

Carried

2-1 JULY 22, 2020 MINUTES:

2020-08-12-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the July 22, 2020 minutes as presented.

Carried

2-1 AUGUST 4, 2020 MINUTES:

2020-08-12-004 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the August 4, 2020 minutes as presented.

Carried

4-1 JULY 2020 BANK RECONCILIATION:

2020-08-12-005 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the July 31, 2020 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 4,971,352.25
St. Walburg Health Account	\$ 2,305.55
Turtleford Health Account	\$ 7,964.43
St. Walburg Rail Account	\$ 218,389.45
E-Transfer Account	\$ 0.00
Term Deposits (2.75%-3.45% Expiring 31-Jan-21 to 31-Jan-25)	\$ 2,675,741.52
Term Deposits (2.45% Expiring 15-Apr-21)	\$ 5,300,315.20
Term Deposits (2.5% Expiring 23-Apr-21)	\$ 2,601,883.45
<b>Total Cash in Bank as of July 31, 2020</b>	<b>\$ 15,777,951.85</b>
Petty Cash	\$ 200.00
<b>Total Cash and Short-Term Investments</b>	<b>\$ 15,778,151.85</b>

Carried

4-2 JULY 2020 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2020-08-12-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the July 31, 2020 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes.

Carried



Reeve



5-1 PAYROLL- PP2020-16:

2020-08-12-007 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **July 19, 2020 to August 1, 2020. Authorization #020220 direct deposit dated August 7, 2020 totaling \$49,359.54.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages July 19, 2020 to August 1, 2020.**

Carried

5-2 COUNCIL REMUNERATION:

2020-08-12-008 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of July 2020 Council Remuneration for the following amounts less deductions on August 21, 2020:

- Reeve Mills Midgley \$1,409.00
- Councillor Larre \$1,099.30
- Councillor Hritzuk \$1,065.20
- Councillor Fischer \$1,074.60
- Councillor Gory \$1,146.60
- Councillor Noeth \$1,123.00
- Councillor Young \$1,276.16

Carried

9:38 a.m.

Councillor Fischer declared a conflict of interest due to being owner of business discussed in next agenda item and left Council Chambers.

5-3 ACCOUNTS:

2020-08-12-009 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves payment to Owen Fischer, Melanie Fischer for invoice 774579 dated July 31, 2020 in the amount of \$141.25 tax included, cheque no. 28544.

Carried

9:39 a.m.

Councillor Fischer entered Council Chambers.

5-3 ACCOUNTS – AUGUST 12, 2020:

2020-08-12-010 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated August 12, 2020:

- **28508 to 28543 & 28545 to 28570 Totaling \$1,112,963.75**

Carried

RECESS MEETING:

2020-08-12-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess  
10:02 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:15 a.m.

10:17 a.m.

Gail Carruthers and Roy Johnson entered Council Chambers to discuss Public Works Report.

12:03 p.m.

Roy Johnson left Council Chambers.

RECESS MEETING:

2020-08-12-012 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess  
12:04 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:03 p.m.

  
Reeve



9-1 RIGHT OF ENTRY AGREEMENT – R. JONES SE 26-52-22-W3M:

2020-08-12-013 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated July 28, 2020 with Ruth Jones, for the purpose of locating underground utilities and services and removing debris/vegetation that restricts water flow through the water channel on SE-26-52-22-W3M.

Carried

11-6 SEAL COAT APPLICATIONS:

2020-08-12-014 FISCHER: That the R.M. of Frenchman Butte No. 501 Council awards Request for Proposal 7.5 km Fog Coat Application to ASL Paving Ltd. for the amount of \$108,250.56 plus applicable taxes.

Carried

11-7 SURFACE MIXING 797 GRID:

2020-08-12-015 YOUNG: That the R.M. of Frenchman Butte No. 501 Council awards Request for Bid Surface Mixing/Compaction 2020A to BMTR Ventures Ltd. for price of \$42,000.00/mile plus applicable taxes.

Carried

11-8 GRAVEL CRUSHING 2020A:

2020-08-12-016 GORY: That the R.M. of Frenchman Butte No. 501 Council award the Request for Proposal 2020A to Dmytryshyn & Sons Contracting Ltd. to crush remaining gravel at SE-16-53-24-W3M at price of \$3.75/cubic yard.

Carried

1:39 p.m. Councillor Larre left Council Chambers.

11-10 CONTRACT GRAVEL HAUL INCREASE:

2020-08-12-017 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes extending the Request for Bid – Gravel Hauling 2020A with Dmytryshyn & Sons Contracting Ltd. for an additional 5,000 yards.

Carried

1:41 p.m. Councillor Larre entered Council Chambers.

11-11 REPEAL MOTION 2020-07-22-032:

2020-08-12-018 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council repeals motion 2020-07-22-032 due to WSP not being available.  
"13-13 CULVERT FAILURE RANGE ROAD 3234 NORTH OF TOWNSHIP ROAD 534:  
2020-07-22-032 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize utilizing WSP for engineering the culvert sizing and design required for the culvert replacement on Range Road 3234 West of SW-28-53-23-W3M.

Carried"  
Carried

11-11 CULVERT FAILURE RANGE ROAD 3234 NORTH OF TOWNSHIP ROAD 534:

2020-08-12-019 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize utilizing Wood Environmental & Infrastructure for engineering the culvert sizing and design required for the culvert replacement on Range Road 3234 West of SW-28-53-23-W3M.

Carried

11-13 RURAL INTEGRATED ROADS FOR GROWTH AGREEMENT (BOLNEY):

2020-08-12-020 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enter into Rural Integrated Roads for Growth Capital Funding Agreement with The Saskatchewan Association of Rural Municipalities (SARM) for Grading Project on a Municipal Road located in N 29, 30-52-23-W3M; through 35, 36-52-24-W3M.

Carried



11-14 AWARD RESHAPING 4 MILES – MEADOW DEW ROAD:

2020-08-12-021 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council award the reshaping of 4 miles on the Meadow Dew Road (Township Road 524 from Range Road 3242 to Range Road 3244; Range Road 3244 from Township Road 522 to Township Road 524) to Hardclay Construction for \$40,800 plus applicable taxes.

Carried

13-6 ROAD CLOSURE CANCELLATION TOWNSHIP ROAD 535:

2020-08-12-022 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of following road closure:

- $\frac{3}{4}$  mile of TWP Road 535 located North of NE 25-53-22-W3M and North of Part NW 25-53-22-W3M.

issued July 14th, 2020:

Carried

13-7 ROAD CLOSURE CANCELLATION TOWNSHIP ROAD 522:

2020-08-12-023 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of following road closure:

- Township Road 522 from the SW corner of SE-16-52-22-W3M and to the West.

issued April 26, 2020:

Carried

13-7.1 ROAD CLOSURE RANGE ROAD 3242:

2020-08-12-024 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued August 7, 2020:

- Range Road 3242 from the Village of Paradise Hill limits to Township Road 524.

Carried

13-9 TARGETED SECTOR SUPPORT INITIATIVE GRANT AGREEMENT:

2020-08-12-025 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enter into *Targeted Sector Support Initiative Cost-Shared Grant Funding Agreement* with The Targeted Sector Support Steering Committee, as Represented by the Saskatchewan Urban Municipalities Association (TSS Steering Committee) for Public Sector Governance Training, the maximum Total Eligible Expenditures approved for this Project is \$13,000.00.

Carried

6-1 SARM BEAVER CONTROL PARTICIPANT – ADDITION:

2020-08-12-026 YOUNG: That the R.M. of Frenchman Butte No. 501 Council adds Kalsey Hoffman to the SARM Beaver Control Program List authorizing him to remove problem beavers within the R.M. of Frenchman Butte No. 501.

Carried

2:47 p.m. Gail Carruthers left Council Chambers.

RECESS MEETING:

2020-08-12-027 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess for a 15 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:02 p.m.

3:02 p.m. Gail Carruthers entered Council Chambers to discuss Public Works.

3:04 p.m. Gail Carruthers left Council Chambers.



Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW-11-53-24-W3M and through electronic Means on Wednesday August 12, 2020 at 9:00 a.m.

IN-CAMERA:

2020-08-12-028  
3:05 p.m.

LARRE: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

3:05 p.m.  
4:45 p.m.

Crystal Schaan left Council Chambers.  
Crystal Schaan entered Council Chambers.

OUT-OF-CAMERA:

2020-08-12-029  
4:45 p.m.

YOUNG: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2020-08-12-030

LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Public Works Coordinator Gail Carruthers.

Carried

2-2 REVISED 2020 BASE PAY SALARY GRID:

2020-08-12-031

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the changes to the Civil Engineer Technologist Salary Grid in *900-100 Human Resources Total Compensation/Recognition Policy Base Pay Salary Grid Schedule "A"* for 2020 effective August 12, 2020, a copy of which is attached to and forms part of these minutes.

Carried

6-3 CIVIL ENGINEER TECHNOLOGIST POSITION:

2020-08-12-032

FISCHER: That the R.M. of Frenchman Butte No. 501 Council offers the employment position of Civil Engineer Technologist to Aaron Neilly subject to the following conditions:

- Remuneration set at Grid 9, Step 5 \$100,016.42/year;
- Clean criminal record check;
- Clean driver's abstract;
- 3 month probationary period;
- 3 weeks per annum vacation;
- Superannuation and benefits as set out in the Human Resources Total Compensation/Recognition Policy 900-01;
- Position to commence as soon as possible;
- Payment of Professional Designation Fees.

Carried

EXTEND MEETING:

2020-08-12-033

LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

11-15 REQUEST FOR BIDS ROAD RESHAPING 2020A AND 2020B:

2020-08-12-034

YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves Request for Bid Road Reshaping 2020A (6 miles - Township 520 Highway 21 to Range Road 3242) and Request for Bid Road Reshaping 2020B (8.5 miles - Range Road 3242 between Township Road 513 and Township Road 525) as presented.

Carried

13-1 HAMLET MONTHLY WATER REPORT:

2020-08-12-035

LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for July 2020 and instructs Administration to place a copy of the report on file for future reference.

Carried

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IN-CAMERA:

2020-08-12-036  
6:14 p.m.

FISCHER: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

6:14 p.m.  
6:56 p.m.

Crystal Schaan left Council Chambers and did not return.  
Councillor Hritzuk disconnected through electronic means and did not return.

OUT-OF-CAMERA:

2020-08-12-037  
7:47 p.m.

NOETH: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

13-12 HAMLET TAX ALLOCATION:

2018-08-12-038

NOETH: That the R.M. of Frenchman Butte No. 501 Council allocates 75% of the Organized Hamlet of Frenchman Butte's levy to their Hamlet Account for 2020, in accordance with section 69 (1) (b) of the Municipalities Act, 2005.

Carried

13-12 HAMLET OF FRENCHMAN BUTTE GRANT:

2018-08-12-039

FISCHER: That the R.M. of Frenchman Butte No. 501 Council provide a 2020 Operating Grant of 25% of the Organized Hamlet Levy to their Hamlet Account for 2020.

Carried

15-1 ADJOURNMENT:

2020-08-12-040

YOUNG: That the R.M. of Frenchman Butte No. 501 Council adjourns this regular Meeting of Council at 8:05 p.m.

Carried

  
Reeve

  
Chief Administrative Officer