

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW-11-53-24-W3M and through electronic Means on Wednesday July 8, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer  
Mae Rotsey, Assistant Administrator  
Gail Carruthers, Public Works Coordinator @ 11:25 a.m.

GUESTS:

Cst. Justin Finlay, RCMP @ 3:31 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:02 a.m.

1-1 JULY 8, 2020 AGENDA ADDITIONS:

2020-07-08-001 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the July 8, 2020 Agenda:

- 11-6 797 Potholes

Carried Unanimously

1-1 JULY 8, 2020 AGENDA:

2020-07-08-002 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve the July 8, 2020 Agenda to be used as a guideline.

Carried

2-1 JUNE 24, 2020 MINUTES:

2020-07-08-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the June 24, 2020 minutes as presented.

Carried

4-1 JUNE 2020 BANK RECONCILIATION:

2020-07-08-004 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the June 30, 2020 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 5,345,462.97
St. Walburg Health Account	\$ 2,305.16
Turtleford Health Account	\$ 7,963.08
St. Walburg Rail Account	\$ 218,352.46
E-Transfer Account	\$ 0.00
Term Deposits (2.75%-3.45% Expiring 31-Jan-21 to 31-Jan-25)	\$ 2,675,741.52
Term Deposits (2.45% Expiring 15-Apr-21)	\$ 5,300,315.20
Term Deposits (2.5% Expiring 23-Apr-21)	\$ 2,601,883.45
<b>Total Cash in Bank as of June 30, 2020</b>	<b>\$ 16,152,023.84</b>
Petty Cash	\$ 200.00
<b>Total Cash and Short-Term Investments</b>	<b>\$ 16,152,223.84</b>

Carried

4-2 JUNE 2020 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2020-07-08-005 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the June 30, 2020 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes.

Carried

  
Reeve



5-1 PAYROLL- PP2020-14:

2020-07-08-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **June 21, 2020 to July 4, 2020. Authorization #020192 direct deposit dated July 10, 2020** totaling **\$39,827.05.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages June 21, 2020 to July 4, 2020.**

Carried

5-2 COUNCIL REMUNERATION:

2020-07-08-007 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of June 2020 Council Remuneration for the following amounts less deductions on July 24, 2020:

- Reeve Mills Midgley \$1,181.50
- Councillor Larre \$616.00
- Councillor Hritzuk \$671.00
- Councillor Fischer \$725.20
- Councillor Gory \$649.40
- Councillor Noeth \$625.00
- Councillor Young \$509.48

Carried

9:47 a.m. Councillor Larre declared conflict of interest due to being signing authority on Memorandum of Agreement NE-32-51-22-W3M under discussion for payment and left Council Chambers.

5-3 ACCOUNTS – MEMORANDUM OF AGREEMENT NE-32-51-22-W3M:

2020-07-08-008 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves payment for Memorandum of Agreement NE-32-51-22-W3M with payments to Leonard Larre (\$250.00) and George Larre (\$250.00).

Carried

9:51 a.m. Councillor Larre entered Council Chambers.

9:52 a.m. Councillor Fischer left Council Chambers.

9:54 a.m. Councillor Fischer entered Council Chambers.

5-3 ACCOUNTS – JULY 8, 2020:

2020-07-08-009 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated July 8, 2020:

- **28428 to 28466** **Totaling** **\$120,229.00**

Carried

6-1 SAFETY COMMITTEE:

2020-07-08-010 GORY: That the R.M. of Frenchman Butte No. 501 Council authorize Safety Committee to work with B Safe Consulting to update R.M. Safety Manual and complete site inspection for Parcel C, Portion SW-11-53-24-W3M.

Carried

10:56 a.m. Councillor Gory left Council Chambers.

10:59 a.m. Councillor Gory entered Council Chambers.

11:03 a.m. Councillor Larre left Council Chambers.

11:04 a.m. Councillor Larre entered Council Chambers.

RECESS MEETING:

2020-07-08-011 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 11:19 a.m.

  
Reeve



11:25 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

9-1 RIGHT OF ENTRY AGREEMENT – JETZKE SW 25-52-22-W3M:

2020-07-08-012 LARRE: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated June 30, 2020 with Anita Jetzke, for the purpose of locating underground utilities and services and; removing debris/vegetation that restricts the water flow through the water channel on SW-25-52-22-W3M.

Carried

9-2 BORROW AGREEMENT JETZKE NE 34-52-22-W3M:

2020-07-08-013 HRITZUK: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated June 30, 2020 with Anita Jetzke to purchase material from a landscape type borrow on NE-34-52-22-W3M.

Carried

13-4 ROAD CLOSURE TOWNSHIP ROAD 544:

2020-07-08-014 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued June 29, 2020:

- Township Road 544 from Range Road 3233 to Range Road 3234.

Carried

6-2.1 SEASONAL HEAVY EQUIPMENT OPERATOR 2020:

2020-07-08-015 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following seasonal heavy equipment operator for the 2020 season as per Human Resources Total Compensation / Recognition Policy 900-01:

- Mark Snider; July 20, 2020; Salary Grid Heavy Equipment Operator, Step 3 at \$28.23/hr.

Carried

6-2.2 SEASONAL MAINTENANCE 2020:

2020-07-08-016 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following seasonal maintenance employee for the 2020 season as per Human Resources Total Compensation / Recognition Policy 900-01:

- Kody Banach; July 6, 2020; Salary Grid Seasonal Maintenance, Step 1 at \$20.18/hr;
- Chris Martel; July 8, 2020; Salary Grid Seasonal Maintenance, Step 2 at \$21.89/hr.

Carried

6-2.3 SUMMER STUDENTS 2020:

2020-07-08-017 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following summer students for the 2020 season as per Human Resources Total Compensation / Recognition Policy 900-01:

- Kaden Koberlin; July 7, 2020; Salary Grid Students/Casual, Step 2 at \$15.56/hr.
- Eric Allenby; July 8, 2020; Salary Grid Students/Casual, Step 2 at \$15.56/hr.

Carried

RECESS MEETING:

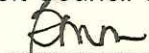
2020-07-08-018 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess  
12:16 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:03 p.m.

1:07 p.m. Councillor Fischer left Council Chambers.

  
Reeve



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1:09 p.m. Councillor Fischer entered Council Chambers.  
1:47 p.m. Gail Carruthers left Council Meeting.

**6-1 STAFF/COMMITTEE REPORTS:**

2020-07-08-019 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Public Works Coordinator Gail Carruthers.  
Carried

**13-1 PUBLIC MEETING – DISCRETIONARY DEVELOPMENT APPLICATION – GARDEN SUITE LOT 6, BLOCK 1, PLAN 101957418:**

2:00 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Discretionary Development Application Lot 6 Block 1 Plan 101957418  
There were no individuals in attendance expressing concerns regarding the proposed development permit.  
No written submissions were received in regards to proposed development permit.  
2:07 p.m. Public Hearing was closed by Reeve Mills Midgley.

**13-1 DEVELOPMENT PERMIT LOT 6 BLOCK 1 PLAN 101957418:**

2020-07-08-020 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for a Development Permit* submitted by Scott Schlekewy, June 15, 2020 for a lakeshore discretionary use on Lot 6 Block 1 Plan 1010957418 to construct a garden suite per R.M. of Frenchman Butte No. 501 Zoning Bylaw 2015-12 subject to the following conditions:  
1. Removal of existing garage.  
Carried

**RECESS MEETING:**

2020-07-08-021 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess  
2:59 p.m. for a 10 minute break.  
Carried

**RECONVENED MEETING:**

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:10 p.m.

3:31 p.m. Cst. Justin Finlay, RCMP entered Council Chambers to discuss Enhanced Officer Report.  
3:49 p.m. Cst. Justin Finlay left Council Chambers.

**11-5 RCMP MONTHLY REPORT:**

2020-07-08-022 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges May 2020 Enhanced Officer Report as presented by Constable Justin Finlay.  
Carried

4:00 p.m. Councillor Fischer left Council Chambers.  
4:03 p.m. Councillor Fischer entered Council Chambers

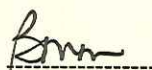
**IN-CAMERA:**

2020-07-08-023 GORY : That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
Carried

4:08 p.m. Mae Rotsey left Council Chambers and did not return.

**OUT-OF-CAMERA:**

2020-07-08-024 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises  
5:03 p.m. from the in-camera discussion.  
Carried

  
Reeve



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EXTEND MEETING:

2020-07-08-025 YOUNG: That the R.M. of Frenchman Butte No. 501 Council extend meeting.  
Carried Unanimously

RECESS MEETING:

2020-07-08-026 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess  
5:04 p.m. for a 10-minute break.  
Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 5:12 p.m.

IN-CAMERA:

2020-07-08-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves  
5:12 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
Carried

OUT-OF-CAMERA:

2020-07-08-028 FISCHER: That the R.M. of Frenchman Butte No. 501 Council rises  
6:25 p.m. from the in-camera discussion.  
Carried

12-1 iHUNTER UPDATE:

2020-07-08-029 NOETH: That the R.M. of Frenchman Butte No. 501 Council  
authorizes entering into a Digital Data License Agreement with Inside  
Outside Studios Inc. Calgary, AB.  
Carried

13-2 HAMLET MONTHLY WATER REPORT:

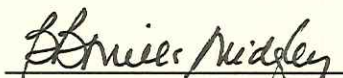
2020-07-08-030 YOUNG: That the R.M. of Frenchman Butte No. 501 Council  
acknowledge the presentation of the Hamlet of Frenchman Butte Water  
Treatment Plant Monthly Report for June 2020 and instructs  
Administration to place a copy of the report on file for future reference.  
Carried

14-1 CORRESPONDENCE – JULY 8, 2020:

2020-07-08-031 NOETH: That the R.M. of Frenchman Butte No. 501 Council accepts  
the July 8, 2020 correspondence as information to be filed as presented to  
Council, outlined in Appendix B.  
Carried

15-1 ADJOURNMENT:

2020-07-08-032 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council  
adjourns this Regular Meeting of Council at 6:45 p.m.  
Carried

  
Reeve

  
Chief Administrative Officer