

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW-11-53-24-W3M and through electronic means on Wednesday June 24, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Mae Rotsey, Assistant Administrator (through electronic means)
Gail Carruthers, Public Works Coordinator @ 10:49 a.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:01 a.m.

1-1 JUNE 24, 2020 AGENDA ADDITIONS:

2020-06-24-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the June 24 2020 Agenda:

- 13-3.4 2020 Commercial Tax Abatements
- 13-17 Culvert SW-10-55-22-W3M

Carried Unanimously

1-1 JUNE 24, 2020 AGENDA:

2020-06-24-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve the June 24, 2020 Agenda to be used as a guideline.

Carried

2-1 JUNE 10, 2020 MINUTES:

2020-06-24-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the June 10, 2020 minutes as presented.

Carried

5-1 PAYROLL- PP2020-13:

2020-06-24-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **June 7, 2020 to June 20, 2020** and **Council Remuneration for May 2020**.
Authorization #020178 direct deposit dated June 26, 2020 totaling **\$44,854.70**.

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages June 7, 2020 to June 20, 2020**.

Carried

6-1.1 HSI CAMERA QUOTE 1236:

2020-06-24-005 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council directs Administration to have HSI Group install 2 additional security cameras as per quote 1236 in the amount of \$1,096.95 plus applicable taxes. Cameras to cover the north and east sides of the R.M. building and yard.

Carried

RECESS MEETING:

2020-06-24-006 GORY: That the R.M. of Frenchman Butte No. 501 Council recess 10:20 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:32 a.m.

10:49 a.m. Gail Carruthers joined Council Meeting to discuss Public Works Report.

9-2.1 MINISTRY OF HIGHWAYS & INFRASTRUCTURE ROAD MAINTENANCE AGREEMENT NO. H20010-501A:

2020-06-24-007 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enters into Road Maintenance Agreement No. H20010-501A for the following:

- To haul approximately 150,000 t of aggregate on or over the following municipal roads: East along the North side of 29-53-24-W3M, South along the East side of 29-53-24-W3M, East along the North side of 21, 22-53-24-W3M and over the following undeveloped roads: North along the West side of 30-53-24-W3M.

Carried

9-2.2 MINISTRY OF HIGHWAYS & INFRASTRUCTURE ROAD MAINTENANCE AGREEMENT NO. H20010-501B:

2020-06-24-008 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enters into Road Maintenance Agreement No. H20010-501B for the following:

- To haul approximately 275,000 t of aggregate on or over the following municipal roads: South through 15-54-23-W3M, West along the North side of 9 and 10-54-23-W3M, South along the West side of 4 and 9-54-23-W3M, West along the North side of 31, 32-53-23-W3M, 35 and 36-53-24-W3M and over the following undeveloped roads: through Section 16-54-23-W3M.

Carried

9-2.3 MINISTRY OF HIGHWAYS & INFRASTRUCTURE ROAD MAINTENANCE AGREEMENT NO. H20010-501C:

2020-06-24-009 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enters into Road Maintenance Agreement No. H20010-501C for the following:

- To haul approximately 275,000 t of aggregate on or over the following municipal roads: East along the North side of 22-54-24-W3M.

Carried

11:12 a.m. Councillor Gory left Council Chambers.

11-6.1 GRAVEL AGREEMENT E. VANBERG PT NE-03-53-24-W3M:

2020-06-24-010 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enters into a *Gravel Purchase Agreement* with Elmer Vanberg PT NE-03-53-24-W3M dated June 24, 2020, for exclusive rights to purchase gravel subject to the following conditions:

- Approximately 24,000 cubic yards of Type 105 gravel (if available) for a price of \$12.00 per cubic yard, crushed before July 1, 2020 using radial stacker;
- Additional Type 105 gravel remaining on property for price of \$11.00 per cubic yard;
- Any reject sand removed for price of \$2.50 per cubic yard, based on truck load counts;
- Prices guaranteed until August 1, 2021;
- Stockpiled gravel to be removed before August 1, 2021 unless mutually agreed by both parties;
- A portion of gravel may be removed and paid for by scaled weight, based on one cubic yard of gravel weighing 2,565 pounds;
- Loader scale tickets to be used to calculate payment due to vendor;
- Deposit of \$120,000.00 to be paid within 30 days of signed agreement.
- Agreement dated June 24, 2020 replaces agreement dated April 22, 2020, approving motion 2020-04-22-012.

Further that the Reeve and CAO are authorized to sign agreement after vendor.

Carried

11:15 a.m. Councillor Gory entered Council Chambers.


Reeve

11-8 SASKPOWER - RANGE ROAD 3244 NORTH OF TOWNSHIP ROAD 520:

2020-06-24-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council direct Administration to have Meridian Surveys complete survey on road allowance on Range Road 3244 North of Township Road 520 to extend the approximately 80' right of way to 100' right of way for approximately two miles. Further Administration is to draft required right of way purchase agreements for required land purchases.

Carried

12-5 ENGLISHMAN RIVER CROSSING SE-16-52-22-W3M SCOPE CHANGE:

2020-06-24-012 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approve scope change for Arnold's Earthmoving for Englishman River Crossing SE-16-52-22-W3M to increase original expression of interest amount of \$33,800.00 (approved in motion 2020-06-10-024) by \$10,870.00 to a total of 44,670.00 plus applicable taxes. Increase is related to Department of Fisheries & Oceans (DFO) requiring installation of three 2700mm culverts.

Carried

12-5 CULVERT PURCHASE ENGLISHMAN RIVER CROSSING SE-16-52-22-W3M:

2020-06-24-013 NOETH: That the R.M. of Frenchman Butte No. 501 Council direct Administration to purchase the following from Prairie Steel for price of \$26,488.29 plus applicable taxes and including delivery:

- Three 2700mm x 17m x 2.8 mm culverts with stiffeners.

Carried

13-5 AWARD PASTURE TENDER PT NE & NW-29-53-22-W3M:

2020-06-24-014 GORY: That the R.M. of Frenchman Butte No. 501 Council awards Pasture for Lease by Tender for Pt NE & NW 29-53-22-W3M to Dennis & Grant Schlekewy in the amount of \$100.00 plus GST.

Carried

12:05 p.m. Councillor Fischer declared a conflict of interest due to being related to employee of company being discussed in next agenda item.

13-6 PULLING SHOULDERS TENDER 2020:

2020-06-24-015 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council awards Pulling Shoulders Tender 2020A to All Points Towing & Plowing Ltd. in the amount of \$5,350.00/mile plus taxes. Further that this price includes the removal of the culverts as discussed at site meeting June 17, 2020 (West of 11 and West of the NW-11-54-22-W3M).

Carried

12:10 p.m. Gail Carruthers left Council Chambers.

RECESS MEETING:

2020-06-24-016 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:02 p.m.

1:02 p.m. Councillor Fischer entered Council Chambers.

5-2 ACCOUNTS – JUNE 24, 2020:

2020-06-24-017 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated June 24, 2020:

• 28397 to 28427	Totaling	\$695,804.80
		Carried

11-1 AMENDED HIRING LEGAL COUNSEL POLICY 100-03:

2020-06-24-018 GORY: That the R.M. of Frenchman Butte No. 501 Council approve the amended 100-03 Hiring Legal Counsel Policy and a copy is attached to and forms part of these minutes.

Carried

1:18 p.m.

Gail Carruthers entered Council Chambers to discuss Public Works Report.

12-6 DELETE DIESEL ENGINE FLUID SYSTEM:

2020-06-24-019 LARRE: That the R.M. of Frenchman Butte No. 501 Council direct Public Works to have Oakley Mechanical delete the diesel engine fluid system on the following trucks for quoted price of \$12,730.00 plus applicable taxes:

- 2013 Freightliner 114SD;
- 2014 Freightliner 122SD;
- 2016 Freightliner 122SD.

Carried

13-9 ROAD CLOSURE CANCELLATION:

2020-06-24-020 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:

- Two miles of Township Road 542 from Range Road 3253 to Range Road 3254.

issued on April 22, 2020.

Carried

13-10 ROAD CLOSURE TOWNSHIP ROAD 532:

2020-06-24-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued June 15, 2020:

- Township Road 532 from Range Road 3231 to Range Road 3232.

Carried

13-11 ROAD CLOSURE TOWNSHIP ROAD 545:

2020-06-24-022 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued June 16, 2020:

- Township Road 545 from Range Road 3230 to Range Road 3225.

Carried

13-12 OH&S MINUTES, JUNE 8, 2020:

2020-06-24-023 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the June 8, 2020 *Occupational Health & Safety Meeting Minutes* and instructs Administration to place a copy on file for future reference.

Carried

13-13 FRENCHMAN BUTTE ACCESS ROAD CONSTRUCTION CAMP:

2020-06-24-024 FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorize Whitford Construction Ltd. setting up their construction camp on NW-35-52-25-W3M, subject to the following conditions:

- Occupant must leave the site cleaned and restored to original conditions;
- Occupant is liable for all site contamination and clean up;
- \$5,000.00 deposit refunded upon final site inspection.

Carried

6-2 DUST CONTROL

2020-06-24-025 GORY: That the R.M. of Frenchman Butte No. 501 Council authorize dust control application for a distance of 300 metres at Bohdan Ewanchuk's SW-02-54-22-W3M at no charge as per Policy 300-04 Section 4.1.3.

Carried

13-15 HIGHWAY 21 SIGNAGE:

2020-06-24-026 FISCHER: That the R.M. of Frenchman Butte No. 501 Council directs Administration to submit request to Ministry of Highways and Infrastructure to install the following signage along Highway 21 at the Perch Lake South turn off:

- "No Engine Retarder Brakes".

Carried

13-1 PUBLIC MEETING – DISCRETIONARY DEVELOPMENT APPLICATIONS – GRAVEL PIT NE-12-51-24-W3M & SE-18-51-23-W3M, BERTRAND:

2:00 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Discretionary Development Applications NE-12-51-24-W3M & SE-18-51-23-W3M.

There were no individuals in attendance expressing concerns regarding the proposed development permits.

No written submissions were received in regards to proposed development permits.

2:03 p.m. Public Hearing was closed by Reeve Mills Midgley.

13-1.1 DEVELOPMENT PERMIT, NE-12-51-24-W3M, BERTRAND:

2020-06-24-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for a Development Permit* submitted by Paul W. Bertrand, May 27, 2020 for an agriculture discretionary use on NE-12-51-24-W3M to establish a gravel quarry per R.M. of Frenchman Butte No. 501 Zoning Bylaw 2015-12 subject to the following conditions:

1. Signed agreement providing for continuous site reclamation in which an interest will be registered upon title.
2. Site design and access shall accommodate large truck traffic.
3. Gravel crushing occurs between the hours of 7:00 a.m. to 7:00 p.m. Monday to Friday.
4. Access approach to be as shown in submitted development plan.

Carried

13-1.2 DEVELOPMENT PERMIT, SE-18-51-23-W3M, BERTRAND:

2020-06-24-028 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for a Development Permit* submitted by Paul W. Bertrand June 3, 2020 for an agriculture discretionary use on SE-18-51-23-W3M to establish a gravel quarry per R.M. of Frenchman Butte No. 501 Zoning Bylaw 2015-12 subject to the following conditions:

1. Signed agreement providing for continuous site reclamation in which an interest will be registered upon title.
2. Site design and access shall accommodate large truck traffic.
3. Gravel crushing occurs between the hours of 7:00 a.m. to 7:00 p.m. Monday to Friday.
4. Access approach to be as shown in submitted development plan.

Carried

9-1 BERTRAND, NE-12-51-24-W3M & SE-18-51-23-W3M GRAVEL AGREEMENT:

2020-06-24-029 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enters into a *Gravel Purchase Agreement* with Paul Bertrand dated June 24, 2020, subject to the following conditions:

- Approximately 30,000 cubic yards of Type 105 gravel for a price of \$12.00 per cubic yard, crushed before July 31, 2020 using radial stacker;
- Additional quantities of gravel from ¾ inch to 1¼ inch size for price of \$12.00 per cubic yard;
- Prices guaranteed until December 31, 2021;
- Stockpiled gravel to be removed before December 31, 2024 unless mutually agreed by both parties.

Further that the Reeve and CAO are authorized to sign agreement after vendor.

Carried


Reeve

2:36 p.m. Gail Carruthers left Council Meeting.

6-1 STAFF/COMMITTEE REPORTS:

2020-06-24-030 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Public Works Coordinator Gail Carruthers.
Carried

IN-CAMERA:

2020-06-24-031 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves
2:38 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.
Carried

2:38 p.m. Mae Rotsey disconnected through electronic means and left Council Meeting.

OUT-OF-CAMERA:

2020-06-24-032 NOETH: That the R.M. of Frenchman Butte No. 501 Council rises
3:19 p.m. from the in-camera discussion.
Carried

RECESS MEETING:

2020-06-24-033 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
3:20 p.m. for a 10 minute break.
Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:32 p.m.

3:32 p.m. Mae Rotsey joined Council Meeting through electronic means.

13-3 2020 MILL RATE:

2020-06-24-034 FISCHER: That the R.M. of Frenchman Butte No. 501 Council establishes a uniform mill rate of 3.9 for the January 1, 2020 to December 31, 2020 taxes.
Carried

13-3.3 BYLAW 2020-08 A BYLAW TO ESTABLISH MILL RATE FACTORS:

2020-06-24-035 NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-08 A Bylaw to Establish Mill Rate Factors, be read a first time.
Carried

2020-06-24-036 YOUNG: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-08 A Bylaw to Establish Mill Rate Factors, be read a second time.
Carried

2020-06-24-037 HRITZUK: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-08 A Bylaw to Establish Mill Rate Factors, be given three readings at this meeting.
Carried Unanimously

2020-06-24-038 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-08 A Bylaw to Establish Mill Rate Factors, be read a third time and passed.
Carried

EXTEND MEETING:

2020-06-24-039 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.
Carried Unanimously

13-3.4 2020 COMMERCIAL TAX ABATEMENTS:

2020-06-24-040 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council abate 2020 Municipal taxes for properties assessed as *Commercial Other* as per attached Appendix C.

Carried

13-2 HAMLET MONTHLY WATER REPORT:

2020-06-24-041 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for May 2020 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-7 SASK LOTTERIES SPORT CULTURE & RECREATION FUNDING 2021-2022:

2020-06-24-042 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council allocates the 2021-2022 Sask Lotteries Sport Culture and Recreation Funding in the total amount of \$9,487.00 to playground/recreation equipment within the Municipality. Funding for this grant will be released after April 1, 2021.

Carried

14-1 CORRESPONDENCE – JUNE 24, 2020:

2020-06-24-043 YOUNG: That the R.M. of Frenchman Butte No. 501 Council accepts the June 24, 2020 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

11-4 COVID-19 PANDEMIC:

2020-06-24-044 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes Municipal Office to re-open to the Public as of July 6, 2020 following prescribed Saskatchewan Health Authority (SHA) protocols.

Carried

11-5 SPECIAL MEETING:

2020-06-24-045 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council schedules Special Meeting for July 15, 2020 at 9:00 a.m.

Carried

15-1 ADJOURNMENT:

2020-06-24-046 GORY: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:01 p.m.

Carried


Reeve


Chief Administrative Officer