

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held at 102 - 3rd Avenue, Paradise Hill, SK and through electronic means on Wednesday June 10, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley (Fred North Room Paradise Hill)
Division 1	Leonard Larre (Fred North Room Paradise Hill)
Division 2	Daniel Hritzuk (Fred North Room Paradise Hill)
Division 3	Owen Fischer (Fred North Room Paradise Hill)
Division 4	Ronald Gory (Fred North Room Paradise Hill)
Division 5	Gay Noeth (Fred North Room Paradise Hill)
Division 6	Claus Young via electronic means

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer (Fred North Room Paradise Hill)
Mae Rotsey, Assistant Administrator via electronic means
Gail Carruthers, Public Works Coordinator @ 11:03 a.m. via electronic means

GUESTS:

Bruce Murray, Hamlet of Frenchman Butte @ 9:40 a.m. via electronic means
Darren Saunders, Hamlet of Frenchman Butte @ 9:52 a.m. via electronic means
Bonnie Saunders, Hamlet of Frenchman Butte @ 9:52 a.m. via electronic means
Gary Parenteau, Hamlet of Frenchman Butte @ 9:52a.m via electronic means.
Vanessa Parenteau, Hamlet of Frenchman Butte @ 9:52 a.m. via electronic means
Levis Beaudoin, Hamlet of Frenchman Butte @ 10:00 a.m. via electronic means
Maxine Beaudoin, Hamlet of Frenchman Butte @ 10:00 a.m. via electronic means
Tom E. Hougham, Frenchman Butte Museum Society @ 10:00 a.m. via electronic means
Rudy Buchta, Hamlet of Frenchman Butte @ 10:00 a.m. via electronic means

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:04 a.m.

1-1 JUNE 10, 2020 AGENDA ADDITIONS:

2020-06-10-001	LARRE:	That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the June 10, 2020 Agenda:
		<ul style="list-style-type: none">• 11-2.2a. Overdrive Carrier Agreement• 13-8 Assessments/Flooding

Carried Unanimously

1-1 JUNE 10, 2020 AGENDA:

2020-06-10-002	HRITZUK:	That the R.M. of Frenchman Butte No. 501 Council approve the June 10, 2020 Agenda to be used as a guideline.
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Carried

2-1 MAY 27, 2020 MINUTES:

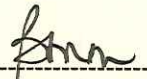
2020-06-10-003	FISCHER:	That the R.M. of Frenchman Butte No. 501 Council approves the May 27, 2020 minutes as presented.
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Carried

4-1 MAY 2020 BANK RECONCILIATION:

2020-06-10-004	NOETH:	That the R.M. of Frenchman Butte No. 501 Council acknowledges the May 31, 2020 month end Bank Reconciliation balances as follows:
	Chequing Account Operating	\$ 5,863,697.66
	St. Walburg Health Account	\$ 2,304.78
	Turtleford Health Account	\$ 7,961.77
	St. Walburg Rail Account	\$ 218,316.67
	E-Transfer Account	\$ 0.00
	Term Deposits (2.75%-3.45% Expiring 01-May-20 to 31-Jan-25)	\$ 2,675,741.52
	Term Deposits (2.45% Expiring 15-Apr-21)	\$ 5,300,315.20
	Term Deposits (2.5% Expiring 23-Apr-21)	\$ 2,601,883.45
	Total Cash in Bank as of May 31, 2020	\$ 16,670,221.05
	Petty Cash	\$ 200.00
	Total Cash and Short-Term Investments	\$ 16,670,421.05

Carried


Reeve

4-2 MAY 2020 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2020-06-10-005 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the May 31, 2020 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes.
Carried

5-1 PAYROLL- PP2020-12:

2020-06-10-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **May 24, 2020 to June 6, 2020. Authorization #020164 direct deposit dated June 12, 2020** totaling **\$43,002.79.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages May 24, 2020 to June 6, 2020.**
Carried

5-2 COUNCIL REMUNERATION:

2020-06-10-007 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of May 2020 Council Remuneration for the following amounts less deductions on June 26, 2020:

• Reeve Mills Midgley	\$1,058.25
• Councillor Larre	\$800.00
• Councillor Hritzuk	\$800.00
• Councillor Fischer	\$925.00
• Councillor Gory	\$925.00
• Councillor Noeth	\$750.00
• Councillor Young	\$800.00

Carried

9:40 a.m. Bruce Murray, Hamlet of Frenchman Butte joined through electronic means as part of the gallery.
9:44 a.m. Councillor Young disconnected through electronic means and left Council Meeting and did not return.

5-3 KORTECH CALCIUM SERVICES:

2020-06-10-008 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize purchasing MG30 from Kortech Calcium Services, Division of Calcium Incorporated for the application of dust control at multiple locations throughout the Municipality. Kortech Calcium Services Invoice 19894 dated May 15, 2020 in the amount of \$28,051.09 (tax inclusive) is approved for payment.
Carried

5-4 VOID CHEQUE 28221:

2020-06-10-009 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding of cheque 28221 to estate of Roy Ross Eggen in the amount of \$24,460.72 due to error in vendor name. Replacement cheque to be issued now that estate has been settled.
Carried

9:52 a.m. Bonnie Saunders, Darren Saunders, Vanessa Parenteau and Gary Parenteau, Hamlet of Frenchman Butte joined Council Meeting through electronic means as part of the gallery.
10:00 a.m. Tom E. Hougham, Rudy Buchta, Maxine Beadouin, Levis Beadouin, Hamlet of Frenchman Butte joined Council meeting through electronic means to discuss Hamlet Drainage.
10:20 a.m. Levis Beaudoin, Maxine Beaudoin, Tom E. Hougham, Bruce Murray, Bonnie Saunders, Darren Saunders, Rudy Buchta, Vanessa Parenteau and Gary Parenteau disconnected through electronic means and left Council Meeting.

RECESS MEETING:

2020-06-10-010 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
10:20 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:31 a.m.

5-4 PURCHASE ORDER REQUIREMENT FOR EMO PURCHASES:

2020-06-10-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council direct
that any purchases made by the EMO Coordinator will require an
approved purchase order.

Carried

5-4 ACCOUNTS – JUNE 10, 2020:

2020-06-10-012 GORY: That the R.M. of Frenchman Butte No. 501 Council
approves the following payments as per *List of Accounts for Approval*
dated June 10, 2020:

• 28347 to 28396 **Totaling \$148,701.19**

Carried

11:03 a.m. Gail Carruthers joined Council Meeting though electronic means to
discuss Public Works Report.

11:12 a.m. Gail Carruthers disconnected via electronic means and left Council
Meeting.

IN-CAMERA:

2020-06-10-013 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council moves
11:13 a.m. in-camera to discuss strategic planning as authorized by the legislative
authority of *The Municipalities Act* Section 120 including the exemptions in
Part III of *The Local Authority Freedom of Information and Protection of
Privacy Act*.

Carried

11:13 a.m. Mae Rotsey disconnected through electronic means and left Council
Meeting.

OUT-OF-CAMERA:

2020-06-10-014 LARRE: That the R.M. of Frenchman Butte No. 501 Council rises
12:04 p.m. from the in-camera discussion.

Carried

12:04 p.m. Councillor Gory left the meeting and did not return.

RECESS MEETING:

2020-06-10-015 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess
12:04 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 12:50 p.m.

IN-CAMERA:

2020-06-10-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves
12:51 p.m. in-camera to discuss strategic planning as authorized by the legislative
authority of *The Municipalities Act* Section 120 including the exemptions in
Part III of *The Local Authority Freedom of Information and Protection of
Privacy Act*.

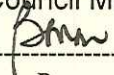
Carried

OUT-OF-CAMERA:

2020-06-10-017 NOETH: That the R.M. of Frenchman Butte No. 501 Council rises
3:50 p.m. from the in-camera discussion.

Carried

3:54 p.m. Mae Rotsey joined Council Meeting through electronic means.


Reeve

6-3 CIVIL ENGINEER TECHNOLOGIST UPDATED JOB DESCRIPTION:

2020-06-10-018 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves revised Job Description for Civil Engineer Technologist dated June 10, 2020.

Carried

6-3 CIVIL ENGINEER TECHNOLOGIST POSITION ADVERTISING:

2020-06-10-019 FISCHER: That the R.M. of Frenchman Butte No. 501 Council directs Administration to advertise the Civil Engineer Technologist position.

Carried

11-6 WATER SECURITY AGENCY APPROVAL – PATH ON ENVIRONMENTAL RESERVE:

2020-06-10-020 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council provides municipal approval for an eight foot width access path through the approximately twenty feet of environmental reserve to provide lake access to Lot 2 Block 1 Plan 101957418 (Perch Lake) as requested in *Aquatic Habitat Protection Permit Application to Water Security Agency*, Permit Number 2020-NOWE-068-ML5 submitted by Doug Novlan.

Carried

4:08 p.m.

Gail Carruthers joined Council Meeting through electronic means to discuss Public Works Report.

11-5.1 AWARD ENGINEERING REQUEST FOR PROPOSAL 2020A – 797:

2020-06-10-021 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council awards Engineering Request for Proposal – 797 to WSP Canada in the amount of \$64,056.80 plus applicable taxes.

Carried

11-5.2 AWARD ENGINEERING REQUEST FOR PROPOSAL 2020B – QUINN ROAD:

2020-06-10-022 NOETH: That the R.M. of Frenchman Butte No. 501 Council awards Engineering Request for Proposal – Quinn Road to WSP Canada in the amount of \$38,278.80 plus applicable taxes.

Carried

11-5.3 AWARD ENGINEERING REQUEST FOR PROPOSAL 2020C – WINKLER ROAD:

2020-06-10-023 LARRE: That the R.M. of Frenchman Butte No. 501 Council awards Engineering Request for Proposal – Winkler Road to Wood Environmental and Infrastructure Solutions in the amount of \$19,815.60 plus applicable taxes.

Carried

12-2 ENGLISHMAN RIVER CROSSING SE-16-52-22-W3M:

2020-06-10-024 FISCHER: That the R.M. of Frenchman Butte No. 501 Council awards contract to Arnold's Earthmoving for quote 20-01-002 for culvert install at the Englishman River SE-16-52-22-W3M for the amount of 33,800.00 plus applicable taxes.

Carried

12-4 PASTURE TENDER PT NE & NW-29-53-22-W3M:

2020-06-10-025 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves Pasture for Lease by Tender for Pt NE & NW 29-53-22-W3M. Tender closing 3:00 p.m. June 22, 2020, telephone debrief after tender opening. Tender to be awarded at June 24, 2020 Council Meeting.

Carried

13-2 SEASONAL MAINTENANCE 2020:

- 2020-06-10-026 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following seasonal maintenance employee for the 2020 season as per Human Resources and Compensation Policy 900-01:
- Trevor Turchyn; May 25, 2020; Salary Grid Seasonal Maintenance, Step 3 at \$23.63/hr.

Carried

13-3 SUMMER STUDENT 2020:

- 2020-06-10-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following summer student for the 2020 season as per Human Resources and Compensation Policy 900-01:
- Nicholas Wenger; June 1, 2020; Salary Grid Students/Casual, Step 5 at \$20.75/hr.

Carried

13-4 PULLING SHOULDERS TENDER 2020A:

- 2020-06-10-028 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves Request for Bid Pulling Shoulders 2020A with closing date of June 18, 2020, tender to be awarded at the June 24, 2020 Council Meeting.

Carried

EXTEND MEETING:

- 2020-06-10-029 FISCHER: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

13-5 ROAD CLOSURE TOWNSHIP ROAD 532:

- 2020-06-10-030 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued May 26, 2020:
- Township Road 532 from Range Road 3225 to Range Road 3230.

Carried

13-6.1 ROAD CLOSURE CANCELLATION:

- 2020-06-10-031 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:
- Township Road 534 from Range Road 3245 to Range Road 3250.
 - Range Road 3245 from Township Road 534 to Township Road 535.
- issued on April 27, 2020.

Carried

13-6.2 ROAD CLOSURE CANCELLATION:

- 2020-06-10-032 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:
- One mile of Township Road 550 north of Section 34-54-25-W3M.
- issued on April 28, 2020.

Carried

13-6.3 ROAD CLOSURE CANCELLATION:

- 2020-06-10-033 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:
- One mile of Township Road 542 from Range Road 3263 to Range Road 3264.
- issued on April 23, 2020.

Carried

13-6.4 ROAD CLOSURE CANCELLATION:

- 2020-06-10-034 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:
- Township Road 544 from Range Road 3233 to Range Road 3234.
- issued on May 2, 2020.

Carried

9-1 MINISTRY OF HIGHWAYS AND INFRASTRUCTURE LESSEE CONSENT FORM:

2020-06-10-035 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council authorizes Reeve and CAO to sign Ministry of Highways and Infrastructure Lessee Consent Form for SW-11-53-24-W3M Ext. 1, File Number 21-16, H-29682.

Carried

6:04 p.m.

Gail Carruthers disconnected through electronic means and left Council Meeting.

6-1 STAFF/COMMITTEE REPORTS:

2020-06-10-036 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Public Works Coordinator Gail Carruthers.

Carried

11-2.2 OVERDRIVE CARRIER AGREEMENT:

2020-06-10-037 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enters into Carrier Agreement with Overdrive Well Services Ltd., dated June 10, 2020.

Carried

7-1 DECOMMISSION WELL HAMLET OF ONION LAKE::

2020-06-10-038 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council direct Administration to submit pre-approval application to Farm and Ranch Water Infrastructure Program regarding decommissioning well located on Hamlet of Onion Lake Lot 8 Plan 69B02260. The landowner (R.M. of Frenchman Butte No. 501) will be responsible for any costs over the grant allocation for the well decommissioning.

Carried

RECESS MEETING:

2020-06-10-039 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess for a 5 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 6:15 a.m.

IN-CAMERA:

2020-06-10-040 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

6:47 p.m.

Mae Rotsey disconnected through electronic means and left Council Chambers and did not return.

OUT-OF-CAMERA:

2020-06-10-041 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

OH&S/SAFETY COMMITTEE:

2020-06-10-042 LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints Councillor Fischer, Councillor Hritzuk and the CAO to form an OH&S/Safety Committee.

Carried

13-12 WATER CONCERNS ADJACENT TO THE HAMLET OF FRENCHMAN BUTTE:

2020-06-10-043 NOETH: That the R.M. of Frenchman Butte No. 501 Council instructs Administration to contact Water Security Agency (WSA) to review water issues adjacent to the Hamlet of Frenchman Butte. Administration will work with WSA and affected landowners.

Carried

15-1 ADJOURNMENT:

2020-06-10-044 LARRE: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 7:52 p.m.

Carried



Reeve



Chief Administrative Officer