

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held through electronic Means on Wednesday May 6, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley via electronic means @ 9:13 a.m.
Division 1	Leonard Larre via electronic means
Division 2	Daniel Hritzuk via electronic means
Division 3	Owen Fischer via electronic means
Division 4	Ronald Gory via electronic means
Division 5	Gay Noeth via electronic means
Division 6	Claus Young via electronic means

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer via electronic means
Mae Rotsey, Assistant Administrator via electronic means
Gail Carruthers, Public Works Coordinator @ 10:51 a.m. via electronic means

CALLED TO ORDER:

The Regular Meeting was called to order by Deputy Reeve Hritzuk at 9:11 a.m.

1-1 MAY 6, 2020 AGENDA:

2020-05-06-001 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve the May 6, 2020 Agenda to be used as a guideline. Carried

9:13 a.m. Reeve Mills Midgley joined Council Meeting through electronic means and assumed the Chair.

2-1 APRIL 22, 2020 MINUTES:

2020-05-06-002 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the April 22, 2020 minutes as presented. Carried

2-2 MAY 1, 2020 MINUTES:

2020-05-06-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the May 1, 2020 minutes as presented. Carried

9:36 a.m. Councillor Fischer disconnected through electronic means and left Council Meeting.

4-1 APRIL 2020 BANK RECONCILIATION:

2020-05-06-004 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the April 30, 2020 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 6,487,502.98
St. Walburg Health Account	\$ 2,304.39
Turtleford Health Account	\$ 7,960.42
St. Walburg Rail Account	\$ 218,273.73
E-Transfer Account	\$ 0.00
Term Deposits (2.90%-3.45% Expiring 01-May-20 to 31-Jan-24)	\$ 2,675,741.52
Term Deposits (2.45% Expiring 15-Apr-21)	\$ 5,300,315.20
Term Deposits (2.5% Expiring 23-Apr-21)	\$ 2,601,883.45
Total Cash in Bank as of April 30, 2020	\$ 17,293,981.69
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 17,294,181.69

Carried

9:39 a.m. Councillor Fischer joined Council Meeting through electronic means.

4-2 APRIL 2020 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2020-05-06-005 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the April 30, 2020 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes. Carried

5-1 PAYROLL- PP2020-09:

2020-05-06-006 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **April 12, 2020 to April 25, 2020. Authorization #020122 direct deposit dated May 1, 2020 totaling \$20,563.69.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages April 12, 2020 to April 25, 2020.**

Carried

5-2 COUNCIL REMUNERATION:

2020-05-06-007 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of April 2020 Council Remuneration for the following amounts less deductions on May 15, 2020:

- Reeve Mills Midgley \$1,154.00
- Councillor Larre \$800.00
- Councillor Hritzuk \$847.80
- Councillor Fischer \$962.00
- Councillor Gory \$984.60
- Councillor Noeth \$750.00
- Councillor Young \$800.00

Carried

5-3 ACCOUNTS – MAY 6, 2020:

2020-05-06-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated May 6, 2020:

- **28260 to 28297** **Totaling** **\$361,167.84**

Carried

10:29 a.m. Councillor Fischer disconnected through electronic means and left Council Meeting.

6-1 CAO TIME OFF:

2020-05-06-009 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves CAO Absence Request Form 2020-02.

Carried

RECESS MEETING:

2020-05-06-010 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
10:31 a.m. for a 15 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:45 a.m.

10:45 a.m. Councillor Fischer joined the Council Meeting through electronic means.

6-1 RESPECT TRAINING:

2020-05-06-011 NOETH: That the RM of Frenchman Butte No. 501 will pay for staff and Council to take the online Respect Training offered in partnership from SARM and the Respect Group, certification cost is \$20.00/person.

Carried


10:51 a.m. Gail Carruthers joined Council Meeting through electronic means to discuss Public Works Report.

9-1 MINISTRY OF HIGHWAYS & INFRASTRUCTURE ROAD MAINTENANCE AGREEMENT NO. H20011-501:

2020-05-06-012 NOETH: That the R.M. of Frenchman Butte No. 501 Council enters into Road Maintenance Agreement No. H20011-501 for the following:

- hauling of approximately 50,000 tonnes of aggregate.

Carried


Reeve



12-2.4 EXPRESSION OF INTEREST FOR ENGINEERING CONSULTING SERVICES 2020A:

2020-05-06-013 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the *Expression of Interest 2020A for Engineering Consulting Services for Road Design and Tender Preparation (797)* and directs staff to place the document on SaskTenders. Submissions are due at 3:00 p.m. C.S.T. on June 8, 2020, due to COVID-19 a summary debriefing of tender opening will be provided in email after tender opening. Council's review of the submissions will take place at the Council meeting to be held on June 10, 2020.

Carried

12-2.5 EXPRESSION OF INTEREST FOR ENGINEERING CONSULTING SERVICES 2020B:

2020-05-06-014 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the *Expression of Interest 2020B for Engineering Consulting Services for Road Design, and Tender Preparation (Quinn Rd)* and directs staff to place the document on SaskTenders. Submissions are due at 3:15 p.m. C.S.T. on June 8, 2020, due to COVID-19 a summary debriefing of tender opening will be provided in email after tender opening. Council's review of the submissions will take place at the Council meeting to be held on June 10, 2020.

Carried

12-2.6 EXPRESSION OF INTEREST FOR ENGINEERING CONSULTING SERVICES 2020C:

2020-05-06-015 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the *Expression of Interest 2020C for Engineering Consulting Services for Road Design and Tender Preparation (Winkler Rd)* and directs staff to place the document on SaskTenders. Submissions are due at 3:30 p.m. C.S.T. on June 8, 2020, due to COVID-19 a summary debriefing of tender opening will be provided in email after tender opening. Council's review of the submissions will take place at the Council meeting to be held on June 10, 2020.

Carried

12-3 MINISTRY OF HIGHWAYS & INFRASTRUCTURE SPRING ROAD BANS:

2020-05-06-016 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council directs Administration to inform Ministry of Highways & Infrastructure that the R.M. of Frenchman Butte No. 501 wishes to;

- Exempt municipal roads entirely from spring road bans.

Carried

12-1 EXTEND FIRE BAN:

2020-05-06-017 YOUNG: That the R.M. of Frenchman Butte No. 501 Council instructs the Chief Administrative Officer to extend the "Fire Ban" in accordance with Bylaw 2018-11. This fire ban is placed on all fires within the R.M. of Frenchman Butte No. 501 boundaries effective Wednesday, May 6, 2020 @ 10:00 a.m. CST and shall remain in effect until removed by a motion of Council.

Carried

13-2.1 ROAD CLOSURE TOWNSHIP ROAD 542:

2020-05-06-018 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued April 22, 2020:

- Two miles of Township Road 542 from Range Road 3253 to Range Road 3254.

Carried

13-2.2 ROAD CLOSURE TOWNSHIP ROAD 542:

2020-05-06-019 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued April 23, 2020:

- One mile of Township Road 542 from Range Road 3263 to Range Road 3264.

Carried

13-2.3 ROAD CLOSURE RANGE ROAD 3233:

2020-05-06-020 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued April 23, 2020:

- Three quarters of a mile of Range Road 3233, West of PT SW-34-54-23-W3M and West of NW-34-54-23-W3M.

Carried


Reeve



13-2.4 ROAD CLOSURE TOWNSHIP ROAD 522:

- 2020-05-06-021 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued April 26, 2020:
- Township Road 522 from the SW corner of SE-16-52-22-W3M and to the West.
- Carried

13-2.5 ROAD CLOSURE RANGE ROAD 3245:

- 2020-05-06-022 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued April 26, 2020:
- One mile of Range Road 3245 between Township Road 534 and Township Road 535.
- Carried

13-2.6 ROAD CLOSURE TOWNSHIP ROAD 550:

- 2020-05-06-023 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued April 26, 2020:
- One mile of Township Road 550 north of section 34-54-25-W3M.
- Carried

13-2.7 ROAD CLOSURE TOWNSHIP ROAD 544:

- 2020-05-06-024 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued April 26, 2020:
- One mile of Township Road 544 from Range Road 3233 to Range Road 3234.
- Carried

13-3.1 ROAD CLOSURE CANCELLATION:

- 2020-05-06-025 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:
- Three quarters of a mile of Range Road 3233 West of Pt SW-34-54-23-W3M and West of NW-34-54-23-W3M; issued on April 23, 2020.
- Carried

13-5 AWARD GRAVEL HAUL TENDER 2020A:

- 2020-05-06-026 FISCHER: That the R.M. of Frenchman Butte No. 501 Council awards the *Request for Bid – Gravel Hauling 2020A* for the hauling of approximately 27,000 cubic yards of $\frac{3}{4}$ inch gravel within the R.M. of Frenchman Butte No 501 to Dmytryshun & Sons Contracting Ltd., at the following rates:
- \$0.45 per cubic yard for loading (includes scaling) + GST;
 - \$0.38 per cubic yard per mile for hauling and spreading +GST;
 - to be paid a minimum of 5 miles of hauling; and

further, that The R.M. of Frenchman Butte No. 501 Council enter into a contract with Dmytryshun & Sons Contracting Ltd. for this work.

Carried

RECESS MEETING:

- 2020-05-06-027 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess 12:03 p.m. for a 60 minute break.
- Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:00 p.m.

13-4 SANDING TRUCK WARRANTY:

- 2020-05-06-028 LARRE: That the R.M. of Frenchman Butte No. 501 Council instructs Administration to purchase the following warranty for 108SD Sanding Truck:
- | | |
|--|------------|
| • Freightliner TC4 warranty (60 months/322,000 km) | \$4,041.00 |
| • Cummins Plan 1 Engine (60 months/322,000 km) | \$4,292.00 |
| • Cummins Aftertreatment (60 months/322,000 km) | \$1,436.00 |
- Total cost for additional warranty would be \$9,769.00.

Defeated

13-8 WATER ISSUES SW-28-52-24-W3M:

2020-05-06-029 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council directs Administration to work with Wood PLC and Water Security Agency (WSA) to resolve drainage issues on SW-28-52-24-W3M.

Carried

1:54 p.m. Councillor Hritzuk disconnected through electronic means and left Council Meeting.

1:58 p.m. Councillor Hritzuk joined Council Meeting through electronic means.

13-6.1 SEASONAL HEAVY EQUIPMENT OPERATORS 2020:

2020-05-06-030 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following seasonal heavy equipment operators for the 2020 season as per Human Resources and Compensation Policy 900-01:

- Daniel Harges; April 27, 2020; Salary Grid Heavy Equipment Operator, Step 4 at \$29.97/hr.
- Roy Johnson; April 27, 2020; Salary Grid Heavy Equipment Operator, Step 5 at \$31.70/hr.
- Byron Wolfe; April 27, 2020; Salary Grid Heavy Equipment Operator, Step 3 at \$28.23/hr.

Carried

13-6.2 SEASONAL MAINTENANCE 2020:

2020-05-06-031 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following seasonal maintenance employees for the 2020 season as per Human Resources and Compensation Policy 900-01:

- Dereck Lessard; May 4, 2020; Salary Grid Seasonal Maintenance, Step 3 at \$23.63/hr.
- Claude Cantre; May 4, 2020; Salary Grid Seasonal Maintenance, Step 3 at \$23.63/hr.
- Nicole Hoffman; May 4, 2020; Salary Grid Seasonal Maintenance, Step 3 at \$23.63/hr.
- Travis Maier; May 4, 2020; Salary Grid Seasonal Maintenance, Step 3 at \$23.63/hr.

Carried

13-6.3 SUMMER STUDENT 2020:

2020-05-06-032 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following summer student for the 2020 season as per Human Resources and Compensation Policy 900-01:

- Kody Banach; May 4, 2020; Salary Grid Students/Casual, Step 3 at \$17.29/hr.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2020-05-06-033 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Public Works Coordinator Gail Carruthers.

Carried

2:17 p.m. Gail Carruthers disconnected via electronic means and left Council Meeting.

RECESS MEETING:

2020-05-06-034 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess for a 5 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 2:57 p.m.

IN-CAMERA:

2020-05-06-035
3:00 p.m.

FISCHER: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

4:12 p.m.

Councillor Hritzuk disconnected through electronic means and left Council Meeting and did not return.

OUT-OF-CAMERA:

2020-05-06-036
4:34 p.m.

GORY: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

6-3 TERMINATE TEMPORARY FULL-TIME OFFICE ASSISTANT POSITION:

2020-05-06-037

NOETH: That the R.M. of Frenchman Butte No. 501 Council terminates position of Temporary Full Time Office Assistant effective March 27, 2020.

Carried

11-3 BYLAW 2020-06 A BYLAW TO PROVIDE FOR ENTERING INTO A MAINTENANCE AGREEMENT WITH THE 501 UTILITY AUTHORITY INC.:

2020-05-06-038

LARRE: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-06 A Bylaw to Provide for Entering Into A Maintenance Agreement With The 501 Utility Authority, be read a first time.

Carried

2020-05-06-039

YOUNG: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-06 A Bylaw to Provide for Entering Into A Maintenance Agreement With The 501 Utility Authority, be read a second time.

Carried

2020-05-06-040

FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-06 A Bylaw to Provide for Entering Into A Maintenance Agreement With The 501 Utility Authority, be given three readings at this meeting.

Carried Unanimously

2020-05-06-041

NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-06 A Bylaw to Provide for Entering Into A Maintenance Agreement With The 501 Utility Authority, be read a third time and passed.

Carried

11-3 BYLAW 2020-07 A BYLAW TO PROVIDE FOR ENTERING INTO AN OPERATING AGREEMENT WITH THE 501 UTILITY AUTHORITY INC., THE TOWN OF ST. WALBURG AND THE VILLAGE OF PARADISE HILL:

2020-05-06-042

FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-07 A Bylaw to Provide for Entering Into An Operating Agreement With The 501 Utility Authority Inc., the Town of St. Walburg and the Village of Paradise Hill, be read a first time.

Carried

2020-05-06-043

LARRE: That the R.M. of Frenchman Butte No. 501 2020-07 A Bylaw to Provide for Entering Into An Operating Agreement With The 501 Utility Authority Inc., the Town of St. Walburg and the Village of Paradise Hill be read a second time.

Carried

2020-05-06-044

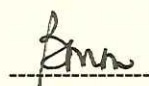
NOETH: That the R.M. of Frenchman Butte No. 501 2020-07 A Bylaw to Provide for Entering Into An Operating Agreement With The 501 Utility Authority Inc., the Town of St. Walburg and the Village of Paradise Hill be given three readings at this meeting.

Carried Unanimously

2020-05-06-045

YOUNG: That the R.M. of Frenchman Butte No. 501 2020-07 A Bylaw to Provide for Entering Into An Operating Agreement With The 501 Utility Authority Inc., the Town of St. Walburg and the Village of Paradise Hill be read a third time and passed.

Carried


Reeve



4:56 p.m. Councillor Fischer declared a conflict of interest due to being a liquid waste hauler within the RM and disconnected through electronic means and left Council Meeting.

11-3 RM OF FRENCHMAN BUTTE NO 501 CARRIER AGREEMENT:

2020-05-06-046 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the updated RM of Frenchman Butte No. 501 Carrier Agreement Form to be used for all liquid waste haulers accessing the 501 Utility Authority Inc.'s facilities.

Carried

4:59 p.m. Councillor Fischer joined Council Meeting through electronic means.

11-3.1 OVERDRIVE WELL SERVICES LTD. – CARRIER AGREEMENT:

2020-05-06-047 GORY: That the R.M. of Frenchman Butte No. 501 Council enters into Carrier Agreement with Overdrive Well Services Ltd., dated October 21, 2019.

Carried

EXTEND MEETING:

2020-05-06-048 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

12-2 SCHEDULE SPECIAL MEETING:

2020-05-06-049 LARRE: That the R.M. of Frenchman Butte No. 501 Council schedules Special Meeting for Wednesday, May 13, 2020 at 8:00 a.m.

Carried

11-3.2 ASSET TRANSFER TO 501 UTILITY AUTHORITY INC.:

2020-05-06-050 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes municipal auditor, Pinnacle Business Solutions to transfer the R.M. of Frenchman Butte No. 501's share of the 501 Utility Authority Inc. from the R.M.'s financial statements to the 501 Utility Authority Inc.'s financial statements. Further that this transfer is to be effective as of January 1, 2020.

Carried

13-1 HAMLET MONTHLY WATER REPORT:

2020-05-06-051 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for April 2020 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-9 SMHI LANDS WITHDRAWAL 2020:

2020-05-06-052 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the Saskatchewan Municipal Hail Association Lands Withdrawal From March 31, 2020 to March 31, 2021.

Carried

13-10 FRENCHMAN BUTTE MUSEUM SOCIETY REQUEST:

2020-05-06-053 LARRE: That the R.M. of Frenchman Butte No. 510 Council waive Building Permit Fee in the amount of \$100.00 and Development Permit Fee in the amount of \$100.00 for Frenchman Butte Museum Society proposed pole shed on Parcel X, Plan 92B02289 Ext. 0.

Carried

15-1 ADJOURNMENT:

2020-05-06-054 YOUNG: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:33 p.m.

Carried


Reeve


Chief Administrative Officer


Reeve