

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held through Electronic Means on Wednesday April 22, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley via electronic means
Division 1	Leonard Larre via electronic means
Division 2	Daniel Hritzuk via electronic means
Division 3	Owen Fischer via electronic means
Division 4	Ronald Gory via electronic means @ 9:37 a.m.
Division 5	Gay Noeth via electronic means
Division 6	Claus Young via electronic means

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer via electronic means
Mae Rotsey, Assistant Administrator via electronic means
Gail Carruthers, Public Works Coordinator @ 10:40 a.m. via electronic means

GUESTS:

Jesse Agrey, ConX Wireless @ 11:00 a.m. via electronic means
Barbara Ziesman, Ministry of Agriculture @ 1:00 p.m. via electronic means
Adrienne Cottrell, Ministry of Agriculture @ 1:00 p.m. via electronic means
Colleen Fennig, SARM Plant Health Officer @ 1:00 p.m. via electronic means
Darrel Winder, RM Ratepayer @ 1:09 p.m. via electronic means

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:00 a.m.

1-1 APRIL 22, 2020 AGENDA ADDITIONS:

2020-04-22-001 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the April 22, 2020 Agenda:

- 12-2.7 2020 Education Mill Rates
- 6-3 CAO Human Resources Report

Carried Unanimously

1-1 APRIL 22, 2020 AGENDA:

2020-04-22-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve the April 22, 2020 Agenda to be used as a guideline.

Carried

2-1 APRIL 8, 2020 MINUTES:

2020-04-22-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the April 8, 2020 minutes as presented.

Carried

5-1 PAYROLL- PP2020-08:

2020-04-22-004 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **March 29, 2020 to April 11, 2020** and **Council Remuneration for March 2020**. **Authorization #020108 direct deposit dated April 17, 2020** totaling **\$32,986.24**.

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages March 29, 2020 to April 11, 2020**.

Carried

9:13 a.m. Reeve Mills Midgley declared a possible conflict of interest due to being involved in requesting legal services related to MLT Aikins invoice 6113028 discussed in next agenda item and left Council Chambers.

9:13 a.m. As per Sub Section 91(1) of the *Municipalities Act*, Deputy Reeve Hritzuk Assumed the Chair.

9:37 a.m. Councillor Gory joined Council Meeting through electronic means.

Councillor Gory requested a recorded vote on agenda item 5-2 MLT AIKINS WESTERN CANADA'S LAW FIRM INVOICE 6113028.

5-2 MLT AIKINS WESTERN CANADA'S LAW FIRM INVOICE 6113028:

2020-04-22-005 GORY: That the R.M. of Frenchman Butte No. 501 Council approves payment of MLT Aikins Western Canada's Law Firm Invoice 6113028, dated March 31, 2020 in the amount of \$1,851.79 tax inclusive, outside of Hiring Legal Counsel Authority Policy 100-03, due to extenuating circumstances related to COVID-19 Pandemic with a staff member returning from International travel.

<u>For</u>	<u>Against</u>
Division 1	Division 4
Division 2	
Division 3	
Division 5	
Division 6	

Carried

9:47 a.m. Reeve Mills Midgley joined Council Meeting through electronic means and assumed the Chair.

10:01 a.m. Councillor Gory disconnected through electronic means and left Council Meeting.

5-3 ACCOUNTS – APRIL 22, 2020:

2020-04-22-006 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated April 22, 2020:

• 28236 to 28259	Totaling	\$126,845.87
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Carried

10:05 a.m. Councillor Gory joined Council Meeting through electronic means.

RECESS MEETING:

2020-04-22-007 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
10:19 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:30 a.m.

6-1.2 RESCIND MOTION 2020-03-25-016:

2020-04-22-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2020-03-25-016:

"13-1 APPROVE 2019 DRAFT FINANCIAL STATEMENTS:

2020-03-25-016 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the 2019 draft audited financial statements as presented by Pinnacle Business Solutions.

Carried"
Carried

6-1.2 RESCIND MOTION 2020-03-25-017:

2020-04-22-009 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2020-03-25-017:

"13-1 PINNACLE BUSINESS SOLUTIONS MANAGEMENT RESPONSIBILITY LETTER:

2020-03-25-017 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize Reeve and Chief Administrative Officer to sign March 25, 2020 Management Responsibility Letter addressed to Pinnacle Business Solutions.

Carried"
Carried

6-1.2 APPROVE 2019 DRAFT FINANCIAL STATEMENTS:

2020-04-22-010 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the 2019 draft audited financial statements as prepared by Pinnacle Business Solutions and presented to Council April 22, 2020.

Carried

6-1.2 PINNACLE BUSINESS SOLUTIONS MANAGEMENT RESPONSIBILITY LETTER:

2020-04-22-011 GORY: That the R.M. of Frenchman Butte No. 501 Council authorize Reeve and Chief Administrative Officer to sign April 22, 2020 Management Responsibility Letter addressed to Pinnacle Business Solutions.

Carried

10:40 a.m. Gail Carruthers joined Council Meeting through electronic means to discuss Public Works Report.

9-2 GRAVEL AGREEMENT E. VANBERG PT NE-03-53-24-W3M:

2020-04-22-012 LARRE: That the R.M. of Frenchman Butte No. 501 Council enters into a *Gravel Purchase Agreement* with Elmer Vanberg PT NE-03-53-24-W3M dated April 22, 2020, for exclusive rights to purchase gravel subject to the following conditions:

- Approximately 24,000 cubic yards of Type 105 gravel (if available) for a price of \$12.00 per cubic yard, crushed before July 1, 2020 using radial stacker;
- Additional Type 105 gravel remaining on property for price of \$11.00 per cubic yard;
- Any reject sand removed for price of \$2.50 per cubic yard, based on truck load counts;
- Prices guaranteed until August 1, 2021;
- Stockpiled gravel to be removed before August 1, 2021 unless mutually agreed by both parties;

Further that the Reeve and CAO are authorized to sign agreement after vendor.

Carried

11:00 a.m. Jesse Agrey, ConX Wireless joined Council Meeting through electronic means to discuss ConX Wireless quotes.

11:13 a.m. Jesse Agrey disconnected through electronic means and left Council Meeting.

11-6 GRADER TENDER 2020A:

2020-04-22-013 LARRE: Whereas, The R.M. of Frenchman Butte No. 501 called for tenders for one grader, with one trade-in and tendered for one grade without a trade-in, to be submitted by 3:00 pm Central Standard Time, April 20, 2020; and
Whereas the tender document included a clause stating that "*The lowest or any tender not necessarily accepted*"; and
Whereas Council has reviewed the tender packages from Brandt, Redhead and Finning Canada.
Therefore, be it resolved, that the R.M. of Frenchman Butte No. 501 Council purchases the following from Finning Canada.

One 2020 Caterpillar 150Joy AWD Motor Grader, serial number 0EB500220 with 12 month full comprehensive warranty with 12 months of travel included on all warranty claims:

1 New 2020 Motor Grader	\$408,898.57
7yr 9000 hour Power Train Warranty	\$ 23,326.74
12 Month Warranty with travel	\$ 0.00
Subtotal	\$432,225.31
GST Tire Recycling Fee	\$ 17.10
GST	\$ 21,611.27
PST	\$ 25,933.52
Provincial Tire Levy	\$ 342.00
Total Sale Price	<u>\$480,129.19</u>

No Trade-in.

Carried

12:04 p.m. Gail Carruthers disconnected through electronic means and left Council Meeting.

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held through Electronic Means on Wednesday April 22, 2020 at 9:00 a.m.

RECESS MEETING:

2020-04-22-014 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
12:04 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 12:55 p.m.

12:57 p.m. Councillor Larre declared a conflict of interest being a producer on lands adjacent to those being discussed in next agenda item, disconnected through electronic means and left Council Meeting.

1:00 p.m. Barbara Ziesman, Ministry of Agriculture; Adrienne Cottrell, Ministry of Agriculture and Colleen Fennig, SARM Division 6 Plant Health Officer joined Council Meeting through electronic means.

IN-CAMERA:

2020-04-22-015 FISCHER: That the R.M. of Frenchman Butte No. 501 Council moves
1:02 p.m. in-camera to discuss LAFOIP issues as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

1:09 p.m. Darrel Winder, RM Ratepayer joined Council Meeting through electronic means.

1:20 p.m. Darryl Winder disconnected through electronic means and left Council Meeting.

OUT-OF-CAMERA:

2020-04-22-016 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises
1:41 p.m. from the in-camera discussion.

Carried

1:41 p.m. Councillor Larre joined Council Meeting through electronic means.

1:53 p.m. Barbara Ziesman, Adrienne Cottrell, and Colleen Fennig disconnected through electronic means and left Council Meeting.

6-1.1 CONX WIRELESS / TEXT 2CAR:

2020-04-22-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council
authorize purchase of the following from ConX Wireless/Text 2Car:

- **Invoice 68P-313** for 5 Grader Packages, Annual Service Plans and One-Time Activation Fee, invoice total of **\$10,004.85** tax inclusive.
- **Invoice 68P-314** for 4 Plug & Go GPS Tracking Devices, OBDII Y-Adapters, Annual Service Plan and One Time Activation Fee for invoice total of **\$2,517.48** tax inclusive.
- **Invoice 68P-315** for 2 Mower Packages, Annual Service Plans, X-it Location Plotting & Notification Device w/12v Accessory Plug, X-it Annual Service Plan, Map Overlay and One Time Activation Fee, invoice total of **\$6,206.01** tax inclusive.
- **Invoice 68P-359** for 2 Gravel Truck Utility Packages, 2 Sander/Plow Utility Packages, Annual Service Plans and One Time Activation Fee, invoice total of **\$7,656.78** tax inclusive.

Further that staff is authorized to contract 3rd party installer to complete equipment installations.

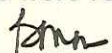
Carried

13-1 PUBLIC MEETING – SUBDIVISION APPLICATION SE-03-54-25-W3M, HANNIS:

2:02 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Subdivision Application SE-03-54-25-W3M.

There were no individuals in attendance expressing concerns regarding the proposed subdivision.

No written submissions were received in regards to proposed subdivision.



Reeve

2:04 p.m. Public Hearing was closed by Reeve Mills Midgley.

13-1 SUBDIVISION APPLICATION SE-03-54-25-W3M, HANNIS:

2020-04-22-018 NOETH: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Lynda and Theodore Hannis that proposes the creation of one (1) new Parcel, A – Public Utility (Cellular Tower) within the SE ¼ Section 03-54-25-W3M as prepared by Valard Geomatics, DWG File No. 200043-MC02R0, dated February 19, 2020 acknowledging the following:

- There currently are no land uses within the vicinity that would be incompatible with the intended use of the proposed sites, or any site conditions that make the land unsuitable for intended use.
- There are currently no facilities that could be affected by the proposed subdivision.
- No servicing agreement will be required, current approach and developed access road meet municipal requirements.

Carried

13-2 PUBLIC MEETING – DEVELOPMENT PERMIT APPLICATION SW-16-54-22-W3M:

2:15 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Development Application SW-16-54-22-W3M.
There were no individuals in attendance expressing concerns regarding the proposed development.
Two written submission were received and presented to Council in regards to proposed development.

2:25 p.m. Public Hearing was closed by Reeve Mills Midgley.

13-2 DEVELOPMENT PERMIT, SW-16-54-22-W3M:

2020-04-22-019 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for a Development Permit* submitted by Steve Kozinski, Darin Kozinski and Chantal Kozinski, March 31, 2020 for an agriculture discretionary use on SW-16-54-22-W3M to establish a gravel quarry per R.M. of Frenchman Butte No. 501 Zoning Bylaw 2015-12 subject to the following conditions:

1. Signed agreement providing for continuous site reclamation in which an interest will be registered upon title.
2. Site design and access shall accommodate large truck traffic.
3. Gravel crushing occurs between the hours of 7:00 a.m. to 7:00 p.m. Monday to Friday.
4. Access approach to be as shown in submitted development plan.
5. Adequate signage must be present on the haul road at the quarry approach.

Carried

2:28 p.m. Gail Carruthers joined Council Meeting through electronic means to discuss Public Works Report.

2:47 p.m. Councillor Larre disconnected through electronic means and left Council Meeting.

RECESS MEETING:

2020-04-22-020 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess for a 13 minute break.

Carried

RECONVENED MEETING:

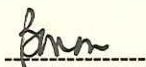
The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:14 p.m.

3:14 p.m. Councillor Larre joined Council Meeting through electronic means.

11-6 GRADER WARRANTY – 2014 870G:

2020-04-22-021 GORY: That the R.M. of Frenchman Butte No. 501 Council instructs Public Works to operate the 2014 870G Grader serial number 1DW870GXCED657725 without warranty.

Carried


Reeve

12-2.6 REQUEST FOR BID - GRAVEL HAULING 2020A:

2020-04-22-022 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the *Request for Bid – Gravel Hauling 2020A* for the hauling of approximately 27,000 cubic yards of ¾ inch gravel within the R.M. of Frenchman Butte No 501. Bids are due at 10:00 a.m. C.S.T. on May 5, 2020 with tender opening after bid closing, results will be distributed through email. Council's tender review will take place at the Council meeting to be held on May 6, 2020.

Carried

12-3 MINISTRY OF HIGHWAYS AGREEMENT – ROAD TRANSFERS:

2020-04-22-023 LARRE: That the R.M. of Frenchman Butte No. 501 Council enters into Provincial Highway Transfer Agreement between Her Majesty the Queen, In Right of the Province of Saskatchewan, as Represented by the Minister of Highways and Infrastructure for the following:

- (Service Road) of the Access Road is described as the segment from its junction with Highway 3 to a point 550 m to the north and the newly constructed Connector Road (225 m length). Within the NW-35-52-25-W3M and to the road allowance on the West.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2020-04-22-024 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Public Works Coordinator Gail Carruthers.

Carried

4:43 p.m. Gail Carruthers disconnected through electronic means and left Council Meeting.

EXTEND MEETING:

2020-04-22-025 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

5:33 p.m. Councillor Gory disconnected through electronic means and left Council Meeting.

13-4 NOTICE OF OBJECTION, PEST MANAGEMENT REGULATORY AGENCY'S STRYCHNINE DECISION:

2020-04-22-026 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council directs Administration to submit letter of object for Pest Management Regulatory Agency's Strychnine Decision.

Carried

14-1 CORRESPONDENCE – APRIL 22, 2020:

2020-04-22-027 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council accepts the April 22, 2020 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

12-2.7 2020 EDUCATION MILL RATES:

2020-04-22-028 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the 2020 Education Mill Rates established by Government of Saskatchewan as follows:

Agriculture/Property	1.43 mills
Residential Property	4.12 mills
Commercial/Industrial	6.27 mills
Resource (oil & gas, mines & pipelines)	9.68 mills

Carried

13-1 PUBLIC UTILITY SE-03-54-25-W3M:

2020-04-22-029 LARRE: That the R.M. of Frenchman Butte No. 501 Council directs Administration to send correspondence to Brendan Hanson, Sask Tel Corporate Services to give preliminary approval in principal for Public Utility – Cellular Tower on SE-03-54-25-W3M which is a Permitted Use in RM of Frenchman Butte No. 501 Zoning Bylaw, requiring setbacks of 150 feet from centre of roadway for any structure and/or guide wires. Further that a Development Permit Application will need to be submitted for full approval.

Carried

15-1 ADJOURNMENT:

2020-04-22-030 NOETH: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:00 p.m.

Carried



Reeve



Chief Administrative Officer