

**Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held via electronic means on Wednesday March 25, 2020 at 9:00 a.m.**

**COUNCIL PRESENT:**

Reeve	B. Bonnie Mills Midgley via electronic means
Division 1	Leonard Larre via electronic means @ 9:18 a.m.
Division 2	Daniel Hritzuk via electronic means
Division 3	Owen Fischer via electronic means
Division 4	Ronald Gory via electronic means @ 10:46 a.m.
Division 5	Gay Noeth via electronic means
Division 6	Claus Young via electronic means

**STAFF PRESENT:**

Allison Roschker, Chief Administrative Officer via electronic means  
Mae Rotsey, Assistant Administrator via electronic means  
Gail Carruthers, Public Works Coordinator @ 10:10 a.m. via electronic means

**GUESTS:**

Laura Fechter, Pinnacle Business Solutions @ 10:58 a.m. via electronic means  
Gilbert Hardes, Hardy Services Ltd. @ 2:15 p.m. via electronic means

**CALLED TO ORDER:**

The Regular Meeting was called to order by Reeve Mills Midgley at 9:11 a.m.

**1-1 MARCH 25, 2020 AGENDA ADDITIONS:**

2020-03-25-001 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the March 25, 2020 Agenda:

- 13-9 Pest Control - Gopher

Carried Unanimously

**1-1 MARCH 25, 2020 AGENDA:**

2020-03-25-002 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve the March 25, 2020 Agenda to be used as a guideline.

Carried

**2-1 MARCH 4, 2020 MINUTES:**

2020-03-25-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the March 4, 2020 minutes as presented.

Carried

9:18 a.m. Councillor Larre joined Council Meeting via electronic means.

**2-2 MARCH 13, 2020 MINUTES:**

2020-03-25-004 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the March 13, 2020 minutes as presented.

Carried

**3-1 RM OF BRITANNIA TARGETED SECTOR SUPPORT (TSS) INITIATIVE APPLICATION:**

2020-03-25-005 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges letter of support provided by the R.M. of Frenchman Butte to the R.M. of Britannia No. 502 in support of Britannia's Targeted Sector Support (TSS) Initiative Application for a Regional Training Grounds for Volunteer Fire Fighters.

Carried

**4-1 DECEMBER 2019 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:**

2020-03-25-006 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the December 31, 2019 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes.

Carried

**5-1 PAYROLL- PP2020-06:**

2020-03-25-007 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for pay period **March 1, 2020 to March 14, 2020 and Council remuneration for February 2020. Authorization #020080 direct deposit dated March 20, 2020 totaling \$31,041.81.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages March 1, 2020 to March 14, 2020.**

Carried

  
Reeve





5-2 ACCOUNTS – MARCH 25, 2020:

2020-03-25-008 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated March 25, 2020:

• 28159 to 28190	<b>Totaling</b>	<b>\$67,834.54</b>
		Carried

RECESS MEETING:

2020-03-25-009 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess  
9:57 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:10 a.m.

10:10 a.m. Gail Carruthers joined Council Meeting via electronic means to discuss Public Works Report.

9-1 RIGHT OF WAY AGREEMENT - PRIEST FARMS LTD, NE 31-54-22-W3M:

2020-03-25-010 YOUNG: That the R.M of Frenchman Butte No. 501 enters into the *Agreement for Sale of Land for Right of Way*, dated February 24, 2020, with Priest Farms Ltd. for 3.40 acres from NE 31-54-22-W3M. The per acre payment amount established in the agreement is \$900.00.

Carried

11-4 CEMETERY MAINTENANCE TENDER 2020-2022 AWARDED:

2020-03-25-011 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council reviewed the bids submitted for cemetery maintenance for the years of 2020-2022 inclusive.

Further, the R.M. of Frenchman Butte No. 501 council awards the 2020-2022 cemetery maintenance contracts to Bryson Leganchuk, Paradise Hill for the following prices:

- |  |                         |
|--|-------------------------|
| • Glenbogie Cemetery SE-21-54-23-W3                  | \$3,000.00 + GST        |
| • Sylvan Hill Cemetery NW-13-52-24-W3                | \$3,000.00 + GST        |
| • Emmaville Cemetery NW-24-52-22-W3                  | \$3,000.00 + GST        |
| • Liberty Cemetery SW-27-54-22-W3                    | <u>\$2,999.97 + GST</u> |
| Total 3 year contract price <u>\$11,999.97 + GST</u> |                         |

Further, that the payments be made in equal installments in the following months:

- August 2020
- October 2020
- August 2021
- October 2021
- August 2022
- October 2022

Further that the R.M. of Frenchman Butte No. 501 Council enter into *Custom Mowing Agreements*, dated March 2, 2020 with Bryson Leganchuk for 2020-2022 cemetery maintenance at the above cemeteries.

Carried



11-5 PLAYGROUND MAINTENANCE TENDER 2020-2022 AWARDED:

2020-03-25-012 FISCHER: That the R.M. of Frenchman Butte No. 501 Council reviewed the bids submitted for playground maintenance for the years of 2020-2022 inclusive.

Further, the R.M. of Frenchman Butte No. 501 council awards the playground maintenance contract to Bryson Leganchuk, Paradise Hill for the bid price of \$2,499.99 plus GST per year 2020 to 2022.

Further, that the payments be made in equal installments in the following months:

- August 2020
- October 2020
- August 2021
- October 2021
- August 2022
- October 2022

Further that the R.M. of Frenchman Butte No. 501 Council enter into *Playground Maintenance Agreement*, dated March 18, 2020 with Bryson Leganchuk for 2020-2022 playground maintenance at the Perch Lake Municipal Playground.

Carried

11-6 DELTA AGGREGATES / E. CONSTRUCTION LTD.:

2020-03-25-013 FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorize Administration to share documents and information with Delta Aggregates/E. Construction Ltd. subject to receipt of direction from legal counsel, Christopher Boychuck, McDougall Gauly LLP.

Carried

11-7.1 LEASE LAND TENDER, PT SW-16-53-24-W3:

2020-03-25-014 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the lease land tender for Pt SW-16-53-24-W3 Parcel Number 203321719 to be posted with closing date of April 6, 2020 at 3:15 p.m. Lease in effect from May 15, 2020 to October 31, 2020.

Carried

10:46 a.m. Councillor Gory joined Council Meeting via electronic means.

11-7.2 LEASE LAND TENDER, PT NW 35-52-25-W3 EXT 1:

2020-03-25-015 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the lease land tender for Pt NW-35-52-25-W3 Ext 1. Parcel Number 130584371 to be posted with closing date of April 6, 2020 at 3:15 p.m. Lease in effect from April 15, 2020 to December 31, 2020. The Municipality will make no crop damage compensation should there be damage due to gravel extraction and/or road construction.

Carried

10:58 a.m. Laura Fechter, Pinnacle Business Solutions joined Council Meeting via electronic means to discuss 2019 Audited Financial Statements.

10:59 a.m. Gail Carruthers disconnected via electronic means and left Council Meeting.

13-1 APPROVE 2019 DRAFT FINANCIAL STATEMENTS:

2020-03-25-016 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the 2019 draft audited financial statements as presented by Pinnacle Business Solutions.

Carried

13-1 PINNACLE BUSINESS SOLUTIONS MANAGEMENT RESPONSIBILITY LETTER:

2020-03-25-017 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize Reeve and Chief Administrative Officer to sign March 25, 2020 Management Responsibility Letter addressed to Pinnacle Business Solutions.

Carried



**Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held via electronic means on Wednesday March 25, 2020 at 9:00 a.m.**

11:20 a.m. Laura Fechter disconnected via electronic means and left Council Meeting.  
11:22 a.m. Gail Carruthers joined Council Meeting via electronic means to discuss Public Works Report.

12-3 GRADER TENDER 2020A:

2020-03-25-018 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves *PW Grader Tender 2020A* as presented, and directs staff to post it on SaskTenders. Bids are due at 3:00 p.m. on April 20, 2020 with tender opening after bid closing, results to be distributed through email. Council's tender review will take place at the Council meeting to be held on April 22, 2020.

Carried

12-7 NORTH CENTRAL TRANSPORTATION PLANNING COMMITTEE APPOINTEE:

2020-03-25-019 GORY: That the R.M. of Frenchman Butte No. 501 Council nominates Dan Hritzuk as the North Central Transportation Planning Committee Division 5 Representative.

Carried

RECESS MEETING:

2020-03-25-020 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess  
12:03 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:09 p.m.

6-1 GRADER FRONT PLOUGH PURCHASE:

2020-03-25-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes purchase of grader front mount plough from Brandt Tractor Ltd., Saskatoon, SK for quoted amount of \$15,900.00 plus taxes.

Carried

13-4 FIVE YEAR CAPITAL PLAN:

2020-03-25-022 NOETH: That the R.M. of Frenchman Butte No. 501 Council adopts the R.M. of Frenchman Butte No. 501 *Five Year Capital Plan*, dated March 25, 2020 a copy of which is attached hereto and forms part of these minutes.

Carried

13-4 2020 CAPITAL BUDGET:

2020-03-25-023 FISCHER: That the R.M. of Frenchman Butte No. 501 Council adopts the R.M. of Frenchman Butte No. 501 *2020 Capital Budget*, dated March 25, 2020 a copy of which is attached hereto and forms part of these minutes.

Carried

13-2 PUBLIC MEETING – SUBDIVISION APPLICATION NW-04-53-23-W3M, LEER:

2:00 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Subdivision Application NW-04-53-23-W3M.  
There were no individuals in attendance expressing concerns regarding the proposed subdivision.  
No written submissions were received in regards to proposed subdivision.

2:07 p.m. Public Hearing was closed by Reeve Mills Midgley.



13-2 SUBDIVISION APPLICATION NW-04-53-23-W3M, LEER:

2020-03-25-024 NOETH: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Norman Leer, David Leer and Terri Leer that proposes the creation of one (1) new Parcel, A within the NW ¼ Section 04-53-23-W3M as prepared by Meridian Surveys (Alta.) Ltd., DWG File No. LS200221(PPS), dated January 13, 2020 acknowledging the following:

- There currently are no land uses within the vicinity that would be incompatible with the intended use of the proposed sites, or any site conditions that make the land unsuitable for intended use.
- There are currently no facilities that could be affected by the proposed subdivision.
- No servicing agreement will be required, current approach and developed access road meet municipal requirements.

Carried

2:15 p.m. Gilbert Hardes, Hardy Services Inc. joined Council Meeting via electronic means to discuss Gravel Contract.

2:23 p.m. Gilbert Hardes disconnected via electronic means and left Council Meeting.

13-7 OH&S MINUTES, MARCH 5, 2020:

2020-03-25-025 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the March 5, 2020 *Occupational Health & Safety Meeting Minutes* and instructs Administration to place a copy on file for future reference.

Carried

3:45 p.m. Gail Carruthers disconnected via electronic means and left Council Meeting.

6-1 STAFF/COMMITTEE REPORTS:

2020-03-25-026 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge written and verbal reports presented by Chief Administrative Officer, Allison Roschker and Public Works Coordinator Gail Carruthers.

Carried

RECESS MEETING:

2020-03-25-027 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess for a 14 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 4:00 p.m.

4:47 p.m. Councillor Gory disconnect via electronic means and left Council Meeting.

14-1 CORRESPONDENCE – MARCH 25, 2020:

2020-03-25-028 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the March 25, 2020 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2020-03-25-029 NOETH: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:00 p.m.

Carried

  
Reeve

  
Chief Administrative Officer

  
Reeve

