

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday February 12, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer @ 9:19 a.m.
Division 4	Ronald Gory @ 9:37 a.m.
Division 6	Claus Young

COUNCIL ABSENT:

Division 5 Gay Noeth

STAFF PRESENT:

Mae Rotsey, Assistant Administrator
Gail Carruthers, Public Works Coordinator @ 11:03 a.m.

GUESTS:

Hubert Pahtayken, Onion Lake First Nation Council Member @ 11:48 a.m.
Ivan Harper, Onion Lake First Nation Justice Director @ 11:48 a.m.
Jesse Agrey, ConX Wireless @ 1:46 p.m. via teleconference
Corporal Christopher Bezaire, RCMP @ 2:06 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:05 a.m.

1-1 FEBRUARY 12, 2020 AGENDA ADDITIONS:

2020-02-12-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the February 12, 2020 Agenda:

- 13-13 List Of Lands In Arrears
- 13-14 Enhanced Officer Report

Carried Unanimously

1-1 FEBRUARY 12, 2020 AGENDA:

2020-02-12-002 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve the February 12, 2020 Agenda to be used as a guideline.

Carried

2-1 JANUARY 22, 2020 MINUTES:

2020-02-12-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the January 22, 2020 minutes as presented.

Carried

2-2 FEBRUARY 5, 2020 MINUTES:

2020-02-12-004 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the February 5, 2020 minutes as presented.

Carried

5-3 VOID CHEQUES:

2020-02-12-005 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding of following cheques due to error in printing process:

• 28069	Receiver General	\$10,442.94
• 28070	Municipal Employee Pension Plan	\$5,837.90

Carried

9:19 a.m.

Councillor Fischer entered Council Chambers.

5-1 PAYROLL- PP2020-03:

2020-02-12-006 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **January 19, 2020 to February 1, 2020. Authorization #020038 direct deposit dated February 7, 2020** totaling **\$21,084.81.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages January 19, 2020 to February 1, 2020.**

Carried


Reeve

5-2 COUNCIL REMUNERATION:

2020-02-12-007 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of January 2020 Council Remuneration for the following amounts less deductions on February 21, 2020:

• Reeve Mills Midgley	\$2,256.00
• Councillor Larre	\$ 899.00
• Councillor Hritzuk	\$1,757.20
• Councillor Fischer	\$1,086.00
• Councillor Gory	\$1,061.20
• Councillor Noeth	\$1,242.00
• Councillor Young	\$ 926.72

Carried

4-2 JANUARY 2020 BANK RECONCILIATION:

2020-02-12-008 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the January 31, 2020 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 7,017,710.32
St. Walburg Health Account	\$ 2,303.41
Turtleford Health Account	\$ 7,949.20
St. Walburg Rail Account	\$ 217,942.50
E-Transfer Account	\$ 0.05
Term Deposits (2.75%-3.45% Expiring 01-May-20 to 31-Jan-24)	\$ 2,660,630.39
Term Deposits (2.95% Expiring 15-Apr-20)	\$ 5,148,552.30
Term Deposits (2.9% Expiring 23-Apr-20)	\$ 2,532,722.45
Total Cash in Bank as of January 31, 2020	\$ 17,587,810.62
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 17,588,010.62

Carried

13-11 PEST CONTROL OFFICER – APPOINTMENTS:

2020-02-12-009 YOUNG: That the R.M. of Frenchman Butte No. 501 Council appoints the following as Pest Control Officers for the R.M. of Frenchman Butte No. 501 for the purpose of Clubroot survey:

- Katey Makohoniuk, SARM Division 1 Plant Health Officer
- Joanne Kwasnicki, SARM Division 2 Plant Health Officer
- Betty Johnson, SARM Division 3 Plant Health Officer
- Lynne Roszell, SARM Division 4 Plant Health Officer
- Chelsea Baraniecki, SARM Division 5 Plant Health Officer
- Colleen Fennig, SARM Division 6 Plant Health Officer.

Carried

13-1 HAMLET MONTHLY WATER REPORT:

2020-02-12-010 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for January 2020 and instructs Administration to place a copy of the report on file for future reference.

Carried

9:37 a.m. Councillor Gory entered Council Chambers.

IN-CAMERA:

2020-02-12-011 YOUNG: That the R.M. of Frenchman Butte No. 501 Council moves
9:50 a.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

9:50 a.m. Mae Rotsey left Council Chambers.

10:25 a.m. Mae Rotsey entered Council Chambers.


Reeve

OUT-OF-CAMERA:

2020-02-12-012 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises
10:25 a.m. from the in-camera discussion.
Carried

RECESS MEETING:

2020-02-12-013 GORY: That the R.M. of Frenchman Butte No. 501 Council recess
10:25 a.m. for a 10 minute break.
Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:36 a.m.

5-4 ACCOUNTS – FEBRUARY 12, 2020:

2020-02-12-014 LARRE: That the R.M. of Frenchman Butte No. 501 Council
approves the following payments as per *List of Accounts for Approval*
dated February 12, 2020:
• **28069 to 28115** **Totaling** **\$229,511.02**
Carried

11:03 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

9-1 ROAD MAINTENANCE AGREEMENT – TOLKO INDUSTRIES LTD.:

2020-02-12-015 GORY: That the R.M. of Frenchman Butte No. 501 Council enters
into a *Road Maintenance Agreement 2020-02* with Tolko Industries Ltd.
for hauling timber at secondary weights at speeds not to exceed 60 km
per hour from January 22, 2020 to March 15, 2020 on or over the
following roads:
• Township Road 544 from Range Road 3231 to Range Road 3233;
• Range Road 3233 from Township Road 544 to Township Road 542;
• Township Road 542 from Range Road 3233 to Range Road 3232;
• Range Road 3232 from Township Road 542 to Township Road 540A;
• Township Road 540A from Range Road 3232 to St. Walburg town
limits.

Further that the Reeve and CAO are authorized to sign after vendor.
Carried

10-1 GEAR ENERGY PIPELINE CROSSING AGREEMENT LEXTERRA FILE 20-00019:

2020-02-12-016 HRITZUK: That the R.M. of Frenchman Butte No. 501 enters into a
Pipeline Crossing Agreement dated February 6, 2020 with Gear Energy
Ltd. for the pipeline crossing the undeveloped municipal road allowance at
the following location:
• Between NE-10-52-24-W3M and SE-15-52-24-W3M
Carried

12-1 BYLAW 2020-03 A BYLAW TO PROVIDE FOR TRAFFIC SIGNS:

2020-02-12-017 YOUNG: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-03,
A Bylaw Concerning the Erection of Highway Traffic Signs be read a first
time.
Carried

2020-02-12-018 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-03,
A Bylaw Concerning the Erection of Highway Traffic Signs be read a
second time.
Carried

2020-02-12-019 LARRE: That the R.M. of Frenchman Butte No. 501 Bylaw 2020-03,
A Bylaw Concerning the Erection of Highway Traffic Signs be given three
readings at this meeting.
Carried Unanimously

2020-02-12-020 GORY: That the R.M. of Frenchman Butte No. Bylaw 2020-03, A Bylaw Concerning the Erection of Highway Traffic Signs be read a third time and passed.

Carried

13-6 APPROVE CEMETERY MAINTENANCE TENDER 2020-2022:

2020-02-12-021 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the Cemetery Maintenance Tender as presented, and directs the Public Works Coordinator to advertise in the local paper and R.M. website, with a closing date of March 2, at 3:00 p.m. C.S.T. and a public opening to follow immediately at the R.M. of Frenchman Butte No. 501 Council Chambers.

Carried

11:48 a.m. Hubert Pahtayken, Onion Lake First Nations Council Member and Ivan Harper, Onion Lake First Nations Justice Director entered Council Chambers to discuss Current Issues.

12:15 p.m. Hubert Pahtayken, Ivan Harper and Gail Carruthers left Council Chambers.

RECESS MEETING:

2020-02-12-022 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess

12:15 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:12 p.m.

1:12 p.m. Hubert Pahtayken, Onion Lake First Nations Council Member and Ivan Harper, Onion Lake First Nations Justice Director entered Council Chambers to discuss Current Issues.

1:32 p.m. Hubert Pahtayken, Ivan Harper left Council Chambers.

1:46 p.m. Jesse Agrey, ConX Wireless enter Council Chambers via teleconference to discuss Text2Car.

2:06 p.m. Jesse Agrey disconnected teleconference call and left Council Chambers.

2:06 p.m. Corporal Chris Bezaire, RCMP entered Council Chambers to discuss Enhanced Officer Reports for December 2019 and January 2020.

2:44 p.m. Corporal Chris Bezaire left Council Chambers.

11-5 ONION LAKE RCMP REPORT:

2020-02-12-023 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges October to December 2019 Aboriginal Community Policing Report as prepared by Staff Sergeant Ken Burnouf, dated February 5, 2020.

Carried

13-14 RCMP MONTHLY REPORT:

2020-02-12-024 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges December 2019 Enhanced Officer Report as presented by Corporal Chris Bezaire.

Carried

13-14 RCMP MONTHLY REPORT:

2020-02-12-025 GORY: That the R.M. of Frenchman Butte No. 501 Council acknowledges January 2020 Enhanced Officer Report as presented by Corporal Chris Bezaire.

Carried

11-3 RCMP ANNUAL PERFORMANCE PLAN MEETING FEBRUARY 26, 2020:

2020-02-12-026 YOUNG: That the R.M. of Frenchman Butte No. 501 Council authorize Councillor Hritzuk to attend the RCMP Annual Performance Plan Meeting at the Turtleford Detachment on Wednesday, February 26th at 7:00 p.m. The priorities identified by the R.M. of Frenchman Butte No. 501 are:

- Property Crimes
- Drug Enforcement
- Gang Activity
- Public Education/Safety

Carried

RECESS MEETING:

2020-02-12-027 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
3:16 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:28 p.m.

3:28 p.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

4:38 p.m. Gail Carruthers left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2020-02-12-028 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal report presented by Assistant Administrator Mae Rotsey along with verbal and written reports presented by Public Works Coordinator Gail Carruthers.

Carried

11-7.1 SALARY GRID – ASSISTANT ADMINISTRATOR:

2020-02-12-029 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges Assistant Administrator at Step 7 of Assistant Administrator 2020 Base Pay Salary Grid with salary of \$87,598.66 (which includes the 2020 1.9% economic increase), as of December 22, 2019 as per Human Resources Total Compensation/Recognition Policy 900-01.

Carried

11-7.1 APPOINTMENT – FINANCE ASSISTANT:

2020-02-12-030 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges promotion of Crystal Schaan from Office Assistant to Finance Assistant as of December 22, 2019.

Carried

11-7.1 SALARY GRID – FINANCE ASSISTANT:

2020-02-12-031 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges Finance Assistant, Crystal Schaan at Step 4 of Finance Assistant 2020 Base Pay Salary Grid with hourly rate of \$28.68 (which includes the 2020 1.9% economic increase), as of December 22, 2019 as per Human Resources Total Compensation/Recognition Policy 900-01.

Carried

EXTEND MEETING:

2020-02-12-032 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

5:06 p.m. Councillor Young left Council Chambers and did not return.

5:10 p.m. Councillor Gory left Council Chambers and did not return.


Reeve

11-2.1 900-01 HUMAN RESOURCES TOTAL COMPENSATION RECOGNITION POLICY:

2020-02-12-033 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve the amended *900-01 Human Resources Total Compensation Recognition Policy* and a copy is attached to and forms part of these minutes.

Carried

11-2.2 900-04 EMPLOYEE HANDBOOK:

2020-02-12-034 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve the amended *900-04 Employee Handbook Policy* and a copy is attached to and forms part of these minutes.

Carried

IN-CAMERA:

2020-02-12-035 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves
6:34 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

6:34 p.m.

Mae Rotsey left Council Chambers.

6:36 p.m.

Mae Rotsey entered Council Chambers.

OUT-OF-CAMERA:

2020-02-12-036 FISCHER: That the R.M. of Frenchman Butte No. 501 Council rises
6:36 p.m. from the in-camera discussion.

Carried

11-7.2 ACTING ADMINISTRATOR APPOINTMENT:

2020-02-12-037 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council appoints Mae Rotsey as Acting Administrator from February 10, 2020 to March 13, 2020 inclusive.

Carried

11-7.2 ACTING ADMINISTRATOR PAY:

2020-02-12-038 FISCHER: Whereas R.M. of Frenchman Butte No. 501 Human Resources Total Compensation/Recognition Policy 900-01 states, in part:

"In rare and extenuating situations where additional duties/responsibilities or special projects are added to an employee due to emergent or operational needs and the employee is required to perform the full scope of their position plus additional duties as assigned by the CAO; the CAO may notify Council and present a report and recommendation to temporarily adjust the employee's salary or provide for a bonus adjustment to ensure the employee is fairly compensated and recognized for their efforts. Upon Council's formal approval the employee's wages shall be adjusted accordingly for the specified duration or in the amount so approved."

Therefore, the R.M. of Frenchman Butte No. 501 Council authorizes Mae Rotsey's salary to be increased by 10% effective February 10, 2020 and until March 13, 2020 inclusive. Wage will revert to Step 7 of Assistant Administrator Base Pay Salary Grid as of March 14, 2020.

Carried

11-7.4 SARM DENTAL BENEFITS:

2020-02-12-039 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge the following changes to SARM Dental Benefits effective December 22, 2019 (First Pay Period of 2020):

- Change from Level #2 to Level #5.

Carried

11-1 RESCIND MOTION 2019-12-18-015:

2020-02-12-040 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council repeals motion 2019-12-18-015:

"11-1 501 UTILITY AUTHORITY INC. MAINTENANCE AGREEMENT:

2019-12-18-015 HRITZUK: That the R.M. of Frenchman Butte No. 501 enters into *501 Utility Maintenance Agreement* with 501 Utility Authority Inc. for maintenance of Joint Aerated Lagoon and associated facilities.

Carried"
Carried

15-1 ADJOURNMENT:

2020-02-12-041 LARRE: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 7:06 p.m.

Carried



Reeve



Chief Administrative Officer