

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday January 22, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve B. Bonnie Mills Midgley
Division 1 Leonard Larre
Division 2 Daniel Hritzuk
Division 3 Owen Fischer @ 9:07 a.m.
Division 4 Ronald Gory @ 9:10 a.m.
Division 5 Gay Noeth
Division 6 Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Mae Rotsey, Assistant Administrator
Gail Carruthers, Public Works Coordinator @ 10:15 a.m.

GUEST:

Colleen Fennig, SARM Division 6 Plant Health Officer @ 11:47 a.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:03 a.m.

1-1 JANUARY 22, 2020 AGENDA:

2020-01-22-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve the January 22, 2020 Agenda to be used as a guideline.

Carried

9:07 a.m. Councillor Fischer entered Council Chambers.
9:10 a.m. Councillor Gory entered Council Chambers.

2-1 JANUARY 8, 2020 MINUTES:

2020-01-22-002 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the January 8, 2020 minutes as presented.

Carried

2-1 JANUARY 15, 2020 MINUTES:

2020-01-22-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the January 15, 2020 minutes as presented.

Carried

5-1 PAYROLL- PP2020-02:

2020-01-22-004 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **January 5, 2020 to January 18, 2020. Authorization #020024 direct deposit dated January 24, 2020** totaling \$20,924.84.

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages January 5, 2020 to January 18, 2020.**

Carried

5-3 ACCOUNTS – JANUARY 22, 2020:

2020-01-22-005 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated January 22, 2020:

• 28035 to 28068	Totaling	\$154,991.68
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Carried

6-3 CAO ABSENCE REQUEST:

2020-01-22-006 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve Chief Administrative Officer Absence Request 2020-01.

Carried

RECESS MEETING:

2020-01-22-007 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried


Reeve

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:14 a.m.

10:15 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

11-5 OFFER FOR SALE OF LAND FRENCHMAN BUTTE HIGHWAY, PT NW-35-52-25-W3M:

2020-01-22-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council enters into *Offer for Sale of Land and Damages Thereto* with the Ministry of Highways and Infrastructure for 5.449 hectares within NW ¼ Section 35-52-25-W3M Ext. 1 at price of \$20,215.79 for the land and fixed cost allowance of \$3,032.37 (15% of purchase price) for a total of \$23, 248.16.
Carried

13-3 ROAD WARRANTY RELEASE – NASBY:

2020-01-22-009 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge warranty period for *Certificate of Completion* for Laverne & Shelley Nasby for roadway east of SE-35-53-23-W3M has expired and inspection by RM Staff and Council Representative completes requirements outlined in Service Agreement. Administration is directed to release Irrevocable Letter of Credit.
Carried

13-4 2020 TIRE PURCHASES:

2020-01-22-010 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize the following dealers for tire purchases until March 31, 2020:

- Kal Tire for grader tires, loader tires and the Ford F550 tire purchases.

Carried

13-4 2020 TIRE PURCHASES:

2020-01-22-011 YOUNG: That the R.M. of Frenchman Butte No. 501 Council authorize the following dealers for tire purchases until December 31, 2020:

- Fort Pitt Tire/North Shore Tire for tractor tire purchases and all other truck and trailer tire purchases excluding Ford F550.

Carried

11:06 a.m. Gail Carruthers left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2020-01-22-012 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal report presented by Chief Administrative Officer Allison Roschker along with verbal and written reports presented by Public Works Coordinator Gail Carruthers.
Carried

11:47 a.m. Colleen Fennig, SARM Division 6 Plant Health Officer and Gail Carruthers entered Council Chambers to discuss Clubroot.

12:08 p.m. Colleen Fennig and Gail Carruthers left Council Chambers.

RECESS MEETING:

2020-01-22-013 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess for a 60 minute break.
Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:00 p.m.

1:00 p.m. Colleen Fennig, SARM Division 6 Plant Health Officer and Gail Carruthers entered Council Chambers to discuss Clubroot.

1:14 p.m. Colleen Fennig and Gail Carruthers left Council Chambers.


Reeve

13-2 SARM ANNUAL CONVENTION RESOLUTION:

2020-01-22-014 YOUNG: That the R.M. of Frenchman Butte No. 501 Council directs Administration to submit the following Resolution to SARM for inclusion in March 2020 Convention:

"WHEREAS Clubroot is of great concern to all RM's and agriculture producers throughout Saskatchewan; and

WHEREAS Clubroot locations and information are not listed by the Ministry of Agriculture for the general public to review/access;

BE IT RESOLVED that SARM lobby the Provincial Government to ensure that Land Locations for all cases of known Clubroot in Saskatchewan be posted publicly by the Ministry of Agriculture.

Carried

11-1 STRATEGIC PLAN 2020-2023:

2020-01-22-015 LARRE: That the R.M. of Frenchman Butte No. 501 Council adopts R.M. of Frenchman Butte No. 501 Strategic Plan 2020-2023, dated January 22, 2020 as attached to and forming part of the minutes.

Carried

13-3 ROAD WARRANTY RELEASE – TOPPING:

2020-01-22-016 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge warranty period for *Certificate of Completion* Brennan Topping for 210 metres of road on RR 3252 east of NW 26-52-25-W3M shown on Schedule D of the Servicing Agreement expires January 23, 2020. Administration is directed to release Irrevocable Letter of Credit upon inspection by RM Staff and Council Representative confirming all requirements outlined in Service Agreement have been met.

Carried

3-1 MINISTRY AGRICULTURE – AGREEMENT CANCELLATION REQUEST NON-PAYMENT OF PROPERTY TAXES RELATIVE TO PROVINCIAL LAND:

2020-01-22-017 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize Reeve and CAO to sign Ministry of Agriculture – Lands Branch Agreement Cancellation Request Non-payment of Property Taxes Relative to Provincial Land.

Carried

12-1 RESCIND MOTION 2020-01-08-024:

2020-01-22-018 LARRE: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2020-01-08-024:

"13-14.2 SUBDIVISION APPLICATION NE & SE-03-53-24-W3M, WEINHANDL/SMITH:

2020-01-08-024 LARRE: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Coralie Smith executor for Doreen Weinhandl that proposes the creation of one (1) new Parcel J within the NE & SE ¼ Section 03-53-24-W3M as prepared by Meridian Surveys (Alta.) Ltd., DWG File No. LS190721 (PPS), dated October 25, 2019, subject to the following conditions:

- Cash in lieu of municipal reserve for 0.525 hectares.

Carried"
Carried

12-1 SUBDIVISION APPLICATION NE & SE-03-53-24-W3M, WEINHANDL/SMITH:

- 2020-01-22-019 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Coralie Smith executor for Doreen Weinhandl that proposes the creation of one (1) new Parcel J within the NE & SE ¼ Section 03-53-24-W3M as prepared by Meridian Surveys (Alta.) Ltd., DWG File No. LS190721 (PPS), dated October 25, 2019, subject to the following conditions:
- Cash in lieu of municipal reserve for 0.525 hectares.

Further that, as stated in section 5.0.1.16 a) ii) (page 24) of the R.M. of Frenchman Butte No. 501 Official Community Plan (OCP): *"At Council's discretion, additional subdivisions may be allowed to be subdivided from a quarter section for any site fragmented from the balance of a quarter section by either natural (river, creek, coulee, etc.) or man-made (developed road allowance, railway etc.) barriers."* As Parcel H is subdivided by a developed road allowance, Council considers Parcel J to be the 3rd subdivision within this quarter.

Carried

12-2 RESCIND MOTION 2019-11-27-017:

- 2020-01-22-020 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2019-11-27-017:

"13-3 SUBDIVISION APPLICATION SW-08-53-23-W3M, CANFIELD/GRIFFITH:

- 2019-11-27-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Ashley Canfield and Clinton Griffith that proposes the creation of one (1) new Parcel B within the SW ¼ Section 08-53-23-W3M as prepared by McElhanney Geomatics Engineering Ltd., DWG File No. 341113713, dated October 16, 2019, subject to the following conditions:
- Right of Way purchase of 17 feet along entire south side of SW-08-53-23-W3M.
 - Cash in lieu of municipal reserve for .405 hectares.

Carried"
Carried

12-2 SUBDIVISION APPLICATION SW-08-53-23-W3M, CANFIELD/GRIFFITH:

- 2020-01-22-021 NOETH: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Ashley Canfield and Clinton Griffith that proposes the creation of one (1) new Parcel B within the SW ¼ Section 08-53-23-W3M as prepared by McElhanney Geomatics Engineering Ltd., DWG File No. 341113713, dated October 16, 2019, subject to the following conditions:
- Right of Way purchase of 17 feet along entire south side of SW-08-53-23-W3M.

Carried

12-3 WRITE OFF BAD DEBTS:

- 2020-01-22-022 YOUNG: That the R.M. of Frenchman Butte No. 501 Council authorizes the bad debts as listed below in the amount of \$1,921.00 be written off as of December 31, 2019:
- | | | |
|-------------------------|--------------------|----------|
| • B. Foulston | Snowploughing | \$52.50 |
| • E. & M. McIntyre | Hamlet Utility | \$981.00 |
| • 1249122 Alberta Ltd. | Overweight Permits | \$787.50 |
| • C&J Energy Production | Overweight Permits | \$50.00 |
| • RPS-HMA Land Services | Overweight Permits | \$50.00. |

Carried

12-4 TRANSFER TO CAPITAL RESERVES:

- 2020-01-22-023 GORY: That the R.M. of Frenchman Butte No. 501 Council authorize the following transfers:
- From GL 590-140-100 Transfer to Equipment Reserve \$241,500.00 to GL 310-100-100 Future Expenditure/Capital (2019-12-11-011, Sanding Truck).

Carried


Reeve

12-5 GRANT-IN-LIEU CANCELLATION 2018 - 2019:

2020-01-22-024 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council pursuant to Grant-In-Lieu's being grants based on tax notices, not actual payment of taxes and that the Federal Government can never be considered in arrears on taxes at any time, cancel a total of \$72,516.16 as per the following Grant-In-Lieu amounts for 2018 and 2019 for the Onion Lake RCMP Properties due to residential property values being incorrectly assessed as commercial for the 2018 and 2019 Grant-In-Lieu as well as communication towers being incorrectly included in 2018 and 2019 assessment:

	<u>Municipal</u>	<u>School</u>
• Roll # 1569 (2018)	\$ 38.31	\$ 12.74
• Roll # 2760 (2018)	\$ 9,685.76	\$2,241.77
• Roll # 2761 (2018)	\$10,183.79	\$1,227.07
• Roll # 2762 (2018)	\$ 5,992.79	\$ 722.09
• Roll # 2763 (2018)	\$12,360.74	\$1,489.38
• Roll # 2760 (2019)	\$ 6,847.49	\$ 720.30
• Roll # 2761 (2019)	<u>\$18,721.38</u>	<u>\$2,272.55</u>
Total:	<u>\$63,830.26</u>	<u>\$8,685.90</u>

Carried

13-7 BOARD OF REVISION APPOINTMENTS 2020:

2020-01-22-025 GORY: That the R.M. of Frenchman Butte No. 501 Council appoints the following to the Board of Revision, for a term commencing January 22, 2020 and expiring December 31, 2020:

- Clint Krismer;
- Gord Krismer;
- Christina Krismer;
- Jeff Hutton;
- Kirby Bodnard;
- Charmaine Luscombe;
- Cam Duncan;
- Brenda Lauf;
- Dave Lang; and
- Gail Wartman.

Carried

13-7 SECRETARY TO THE BOARD OF REVISION 2020:

2020-01-22-026 YOUNG: That the R.M. of Frenchman Butte No. 501 Council appoints the following to act as the Secretary to the Board of Revision, January 22, 2020 and expiring December 31, 2020 as per Section 221 (1) (a) of the Municipalities Act, S.S. 2005, C. M-36.1:

- Mae Rotsey

Carried

13-8 DEVELOPMENT APPEALS BOARD APPOINTMENT 2020:

2020-01-22-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints the following to the Development Appeals Board, for a term commencing January 22, 2020 and expiring December 31, 2020:

- Clint Krismer;
- Gord Krismer;
- Christina Krismer;
- Jeff Hutton;
- Kirby Bodnard;
- Charmaine Luscombe;
- Cam Duncan;
- Brenda Lauf;
- Dave Lang; and
- Gail Wartman.

Carried

13-8 SECRETARY TO THE DEVELOPMENT APPEALS BOARD 2020:

2020-01-22-028 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council appoints Crystal Schaan as Secretary to the Development Appeals Board, commencing January 22, 2020 and expiring December 31, 2020.

Carried


Reeve

13-8 REMUNERATION 2020 BOARD MEMBERS:

2020-01-22-029 NOETH: That the R.M. of Frenchman Butte No. 501 compensates the Development Appeals Board and the Board of Revision appointees for 2020 at the following rates:

- Hearings - Daily Rate (4 – 8 hours) \$1350;
- Hearings – ½ Day (2 – 4 hours): \$675;
- Hearings – Minimum (less than 2 hours): \$450;
- Written Decisions: \$75.00 / hour;
- Secretarial Duties: \$35.00 / hour (if not RM staff);
- Meals \$45 /day per Board member (\$10/\$15/\$20, bkfst/lunch/supper);
- Accommodations, actual using a nearby modest, clean facility.

Carried

11-4 INVESTMENT RENEWAL:

2020-01-22-030 YOUNG: That the R.M. of Frenchman Butte No. 501 Council authorizes the Chief Administrative Officer to invest the amount of \$517,297.26 plus January interest in a 48 month Term Deposit at rate of 2.75% with Synergy Credit Union.

Carried

RECESS MEETING:

2020-01-22-031 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
2:27 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 2:39 p.m.

SCHEDULE SPECIAL MEETING:

2020-01-22-032 LARRE: That the R.M. of Frenchman Butte No. 501 Council schedules a Special Meeting for February 5, 2020 at 1:00 p.m.

Carried

EXTEND MEETING:

2020-01-22-033 NOETH: That the R.M. of Frenchman Butte No. 501 Council extend
meeting.

Carried Unanimously

RECESS MEETING:

2020-01-22-034 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
5:02 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 5:12 p.m.

14-1 CORRESPONDENCE – JANUARY 22, 2020:

2020-01-22-035 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the January 22, 2020 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2020-01-22-036 NOETH: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:14 p.m.

Carried


Reeve


Chief Administrative Officer


Reeve