

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday January 8, 2020 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory @ 9:25 a.m.
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer  
Mae Rotsey, Assistant Administrator  
Gail Carruthers, Public Works Coordinator @ 10:18 a.m.

GUEST:

Marvin Loewen, Associated Engineering @ 5:11 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:04 a.m.

1-1 JANUARY 8, 2020 AGENDA ADDITIONS:

2020-01-08-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the January 8, 2020 Agenda:

- 11-2.3 Standard Maintenance Policy 300-10
- 11-2.4 Membership and License Fees Policy 100-02
- 11-2.5 Council Remuneration, Code of Ethics, Recognition & Sympathy Policy 100-07
- 11-4 Municipal Revenue Sharing Declaration of Eligibility

Carried Unanimously

1-1 JANUARY 8, 2020 AGENDA:

2020-01-08-002 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve the January 8, 2020 Agenda to be used as a guideline.

Carried

9:07 a.m. Councillor Fischer entered Council Chambers.

2-1 DECEMBER 18, 2019 MINUTES:

2020-01-08-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the December 18, 2019 minutes as presented.

Carried

9:25 a.m. Councillor Gory entered Council Chambers.

4-1 DECEMBER 2019 BANK RECONCILIATION:

2020-01-08-004 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the December 31, 2019 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 6,656,607.35
St. Walburg Health Account	\$ 2,303.21
Turtleford Health Account	\$ 7,943.14
St. Walburg Rail Account	\$ 222,617.02
E-Transfer Account	\$ 0.17
Term Deposits (2.90%-3.45% Expiring 31-Jan-20 to 31-Jan-23)	\$ 2,589,308.71
Term Deposits (2.95% Expiring 15-Apr-20)	\$ 5,143,552.30
Term Deposits (2.9% Expiring 23-Apr-20)	\$ 2,532,722.45
<b>Total Cash in Bank as of December 31, 2019</b>	<b>\$ 17,160,054.61</b>
Petty Cash	\$ 200.00
<b>Total Cash and Short-Term Investments</b>	<b>\$ 17,160,254.35</b>

Carried



5-1 PAYROLL- PP2019-26:

2020-01-08-005 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **December 8, 2019 to December 21, 2019 and Council remuneration for December 2019. Authorization #019361 direct deposit dated December 27, 2019** totaling **\$26,919.31.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages December 8, 2019 to December 21, 2019.**

Carried

5-2 PAYROLL- PP2020-01:

2020-01-08-006 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **December 22, 2019 to January 4, 2020. Authorization #020010 direct deposit dated January 10, 2020** totaling **\$19,585.46.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages December 22, 2019 to January 4, 2020.**

Carried

5-3 ACCOUNTS – DECEMBER 31, 2019:

2020-01-08-007 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated December 31, 2019:

• 27981 to 28018	<b>Totaling</b>	<b>\$188,925.22</b>
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Carried

5-4 ACCOUNTS – JANUARY 8, 2020:

2020-01-08-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated January 8, 2020:

• 28019 to 28034	<b>Totaling</b>	<b>\$162,348.78</b>
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Carried

RECESS MEETING:

2020-01-08-009 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess  
10:08 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:18 a.m.

10:18 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

9-1 SECTION 35 AGREEMENT TO CONSENT TO EASEMENT – SE-17-54-26-W3M:

2020-01-08-010 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enters into *Section 35 Agreement to Consent to Easement* with The Onion Lake Cree Nations and Its Members for the most Southerly 5.181 metres (17 feet) of SE-17-54-26-W3M.

Carried

9-2 ULMER CONSTRUCTION INC.:

2020-01-08-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council enter into Supplemental Agreement ST175011-B with Ulmer Construction Inc. and no further funds are to be paid to Ulmer Construction Inc. with regards to Contract No. ST175011 and Supplemental Agreement No. ST175011-A.

Carried



9-3 ROAD MAINTENANCE AGREEMENT – MISTIK INDUSTRIES LTD.:

- 2020-01-08-012 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enters into a *Road Maintenance Agreement 2020-01* with Mistik Management Ltd. for hauling timber at secondary weights at speeds not to exceed 60 km per hour and not in temperatures above minus six (-6) degrees Celsius from January 1, 2020 to March 15, 2020 on or over the following roads:
- Township Road 544 from Range Road 3260 to Range Road 3261 and either;
  - Range Road 3261 from Township Road 550 to Township Road 540; or
  - Range Road 3261 from Township Road 544 to Township Road 540;
- Then following:
- Township Road 540 from Range Road 3261 to Range Road 3245;
  - Range Road 3245 from Township Road 540 to Township Road 540A;
  - Township Road 540A from Range Road 3245 to 3243;
  - Range Road 3243 from Township Road 540A to Township Road 540;
  - Township Road 540 from Range Road 3243 to Range Road 3232;
  - Range Road 3232 from Township Road 540 to Township Road 540A;
  - Township Road 540A from Range Road 3232 to St. Walburg Town Limits.
- Further that *Road Maintenance Agreement 2019-08* is cancelled.

Carried

13-15 ROAD CLOSURE TOWNSHIP ROAD 542:

- 2020-01-08-013 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued January 2, 2020:
- Three miles of Township Road 542 from Range Road 3245 to Range Road 3252.

Carried

13-16 ROAD CLOSURE CANCELLATION TOWNSHIP ROAD 542:

- 2020-01-08-014 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:
- Three mile of Township Road 542 from Range Road 3245 to Range Road 3252;
- issued on January 2, 2020.

Carried

10:49 a.m. Gail Carruthers left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

- 2020-01-08-015 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal report presented by Chief Administrative Officer Allison Roschker along with verbal and written reports presented by Public Works Coordinator Gail Carruthers.

Carried

6-3 CAO ABSENCE REQUEST:

- 2020-01-08-016 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve Chief Administrative Officer Absence Requests 2019-04 and 2019-05.

Carried

13-3.0 SCHEDULE SPECIAL MEETING:

- 2020-01-08-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council schedules a Special Meeting for January 15, 2020 at 11:30 a.m.

Carried

12-5.2 HEART OF TREATY 6 (HOT6) RECONCILIATION DECLARATION:

- 2020-01-08-018 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council becomes partner of the Heart of Treaty 6 Reconciliation, Commitment to Relationships and Trust, authorizing Reeve to sign Reconciliation Document as partner representative for the R.M. of Frenchman Butte No. 501.

  
Reeve



Carried

RECESS MEETING:

2020-01-08-019 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess  
12:08 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:06 p.m.

13-14.1 PUBLIC MEETING – SUBDIVISION/PARCEL TIES SE-30-53-24-W3M, HANNIS:

2:00 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss  
Subdivision/Parcel Ties SE 30-53-24-W3M.  
There were no individuals in attendance expressing concerns regarding  
the proposed subdivision/parcel ties.  
No written submissions were received in regards to proposed  
subdivision/parcel ties.  
2:01 p.m. Public Hearing was closed by Reeve Mills Midgley.

13-14.1 SUBDIVISION/PARCEL TIES SE-30-53-24-W3M, HANNIS:

2020-01-08-020 FISCHER: That the R.M. of Frenchman Butte No. 501 Council  
recommends approval of the Subdivision Application submitted by Darren  
Hannis & R.M. of Frenchman Butte No. 501 that proposes the following  
subdivisions/parcel ties:  
• Surface Parcel 203717167 to be tied to Surface Parcel 203717077;  
• Surface Parcel 203717066 to be tied to Surface Parcel 203717156.

Carried

13-1 HAMLET MONTHLY WATER REPORT:

2020-01-08-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council  
acknowledge the presentation of the Hamlet of Frenchman Butte Water  
Treatment Plant Monthly Report for November 2019 and instructs  
Administration to place a copy of the report on file for future reference.

Carried

13-2 HAMLET MONTHLY WATER REPORT:


2020-01-08-022 YOUNG: That the R.M. of Frenchman Butte No. 501 Council  
acknowledge the presentation of the Hamlet of Frenchman Butte Water  
Treatment Plant Monthly Report for December 2019 and instructs  
Administration to place a copy of the report on file for future reference.

Carried

13-3 2020 REGULAR COUNCIL MEETING DATES:

2020-01-08-023 NOETH: That the R.M. of Frenchman Butte No. 501 Council  
schedule the following Regular Council meetings for 2020:

- January 8, 2020 9:00 a.m.
- January 22, 2020 9:00 a.m.
- February 12, 2020 9:00 a.m.
- February 26, 2020 9:00 a.m.
- March 4, 2020 9:00 a.m.
- March 25, 2020 9:00 a.m.
- April 8, 2020 9:00 a.m.
- April 22, 2020 9:00 a.m.
- May 13, 2020 9:00 a.m.
- May 27, 2020 9:00 a.m.
- June 10, 2020 9:00 a.m.
- June 24, 2020 9:00 a.m.
- July 8, 2020 9:00 a.m.
- July 22, 2020 9:00 a.m.
- August 12, 2020 9:00 a.m.
- August 26, 2020 9:00 a.m.
- September 9, 2020 9:00 a.m.
- September 23, 2020 9:00 a.m.
- October 14, 2020 9:00 a.m.
- October 28, 2020 9:00 a.m.
- November 25, 2020 9:00 a.m.
- December 9, 2020 9:00 a.m.
- December 16, 2020 9:00 a.m.

  
Reeve



Carried

13-14.2 PUBLIC MEETING – SUBDIVISION APPLICATION NE & SE-03-53-24-W3M, WEINHANDL/SMITH:

2:20 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Subdivision Application NE & SE-03-53-24-W3M. There were no individuals in attendance expressing concerns regarding the proposed subdivision. No written submissions were received in regards to proposed subdivision.

2:21 p.m. Public Hearing was closed by Reeve Mills Midgley.

13-14.2 SUBDIVISION APPLICATION NE & SE-03-53-24-W3M, WEINHANDL/SMITH:

2020-01-08-024 LARRE: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Coralie Smith executor for Doreen Weinhandl that proposes the creation of one (1) new Parcel J within the NE & SE ¼ Section 03-53-24-W3M as prepared by Meridian Surveys (Alta.) Ltd., DWG File No. LS190721 (PPS), dated October 25, 2019, subject to the following conditions:

- Cash in lieu of municipal reserve for 0.525 hectares.

Carried

13-4 2020 ANNUAL APPOINTMENTS:

2020-01-08-025 GORY: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning January 1, 2020 expiring November 8, 2020:

- |  |  |
|--|--|
| • EMO Coordinator                                    | Walter Gobert  |
| • Pest Control Officer                               | Ken Kratchmer  |
| • North Sask River Municipal Health Holdings         | Ronald Gory  |
| • Paradise Hill Care Home Board                      | Gay Noeth<br>Claus Young   |
| • District 38 Rat Board                              | Leonard Larre  |
| • West Yellowhead Waste Resource Authority (WYWRA)   | Owen Fischer   |
| • Paradise Hill Health Clinic                        | Owen Fischer<br>B. Bonnie Mills Midgley                          |
| • Lakeland Library Board                             | Gay Noeth  |
| • North Saskatchewan River Basin Council             | Leonard Larre (Alternate)<br>Dan Hritzuk                         |
| • St. Walburg & Area Seniors Initiatives Board       | Ronald Gory  |
| • Tolko Industries Ltd. OSB Public Advisory Group    | Gay Noeth  |
| • Weed Inspector                                     | Carri Zeller   |
| • North West Mutual Aid Area                         | Claus Young  |
| • St. Walburg & District Fire and Rescue Association | Gay Noeth<br>Ronald Gory   |
| • Lagoon Committee                                   | Owen Fischer<br>B. Bonnie Mills Midgley                          |
| • Regional Collaboration Committee                   | B. Bonnie Mills Midgley<br>Dan Hritzuk                           |
| • Northwest Municipalities' Assoc                    | B. Bonnie Mills Midgley<br>CAO                                   |
| • Ag Health & Safety Network                         | B. Bonnie Mills Midgley  |
| • Community Futures Lloyd & Region                   | B. Bonnie Mills Midgley  |
| • Heart of Treaty Six-Lloydminster                   | B. Bonnie Mills Midgley (Alternate)<br>Gay Noeth                 |
| • Northwest Heavy Oil Municipalities Committee       | B. Bonnie Mills Midgley<br>CAO                                   |
| • 501 Utility Authority Inc.                         | Owen Fischer<br>B. Bonnie Mills Midgley<br>Gay Noeth (Alternate) |
| • Agriculture Producers Association Of Saskatchewan  | Leonard Larre  |

Carried

  
Reeve



13-5 DEPUTY REEVE APPOINTMENT:

2020-01-08-026 YOUNG: That the R.M. of Frenchman Butte No. 501 Council appoint Daniel Hritzuk as Deputy Reeve of the R.M. of Frenchman Butte No. 501 for the term of January 1, 2020 to December 31, 2020 in accordance with Bylaw 2017-02 Council Procedures Bylaw.

Carried

13-6 SASKATCHEWAN LOTTERIES TRUST FUND GRANT:

2020-01-08-027 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize CAO to sign and submit the Saskatchewan Lotteries Trust Fund For Sport, Culture and Recreation Community Grant Program for Sport, Culture and Recreation 2021 Application Form using population of 1494 with per capita amount of \$6.35 for total of \$9,487.00.

Carried

13-8.1 TRANSFER TO CAPITAL RESERVES:

2020-01-08-028 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council authorize the following transfers:

- From GL 310-110-200 Reserve – PNRHA \$13,719.46  
to GL 490-110-106 PH Clinic;
- From GL 590-110-101 Transfer In Reserves Hamlet \$4,000.00  
to GL 310-110-700 Reserve Organized Hamlet FB

Carried

13-8.2 TRANSFER TO MUNICIPAL DEDICATION ACCOUNT RESERVES:

2020-01-08-029 GORY: That the R.M. of Frenchman Butte No. 501 Council authorize the following transfer of Cash in Lieu of Dedicated Lands:

- To GL 310-100-200 Reserve – Municipal Dedication \$2,229.26  
from GL 590-500-100 Municipal Reserve (Dedicated).

Carried

RECESS MEETING:

2020-01-08-030 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess  
3:00 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:13 p.m.

Councillor Noeth requested recorded vote on agenda item 13-11 Fidelity Bond.

13-11 FIDELITY BOND FROM JANUARY 1, 2019 TO JANUARY 1, 2020:

2020-01-08-031 GORY: That the R.M. of Frenchman Butte No. 501 Council acknowledges the Chief Administrative Officer's presentation of the Saskatchewan Association of Rural Municipalities' Certificate/Invoice BON200501 for Bond Policy Number SARMBOND2018 in the amount of \$10,000.00, with a policy period from January 1, 2020 to January 1, 2021 as required under Section 113 of *The Municipalities Act*.

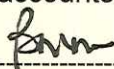
For	Against
Reeve	
Division 1	
Division 2	
Division 3	
Division 4	
Division 5	
Division 6	

Carried Unanimously

13-12 HAMLET OF FRENCHMAN BUTTE OUTSTANDING UTILITIES – 30 DAY NOTICE:

2020-01-08-032 YOUNG: That the R.M. of Frenchman Butte No. 501 Council pursuant to Section 369 of The Municipalities Act authorizes Administration to send required notice by registered mail to customers with unpaid Hamlet Sewer, Structure, Water and Garbage Fees advising them outstanding fees will be added to tax roll; and after notice expiry date any outstanding accounts will be added to the tax roll.

Carried

  
\_\_\_\_\_  
Reeve



11-4 MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY:

- 2020-01-08-033 NOETH: That the R.M. of Frenchman Butte No. 501 Council confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
  - Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
  - In Good Standing with respect to the reporting and remittances of Education Property Taxes;
  - Adoption of Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of Council have filed and annually updated their Public Disclosure Statements as required; and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

14-1 CORRESPONDENCE – JANUARY 8, 2019:

- 2020-01-08-034 FISCHER: That the R.M. of Frenchman Butte No. 501 Council accepts the January 8, 2020 correspondence as information to be filed as presented to Council, outlined in Appendix C.

Carried

IN-CAMERA:

- 2020-01-08-035  
4:14 p.m. HRITZUK: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal matters as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

OUT-OF-CAMERA:

- 2020-01-08-036  
4:59 p.m. LARRE: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

EXTEND MEETING:

- 2019-12-18-037 FISCHER: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

RECESS MEETING:

- 2020-01-08-038  
5:01 p.m. FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 5:11 p.m.

IN-CAMERA:

- 2020-01-08-039  
5:11 p.m. HRITZUK: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal matters as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

5:11 p.m.

Marvin Loewen, Associated Engineering joined meeting via telephone.

5:14 p.m.

Marvin Loewen disconnected call.

OUT-OF-CAMERA:

- 2020-01-08-040  
5:38 p.m. NOETH: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

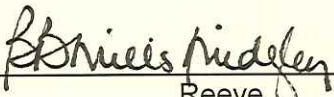
Carried

  
Reeve

15-1 ADJOURNMENT:

2020-01-08-041 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:38 p.m.

Carried

  
Reeve

  
Chief Administrative Officer

  
Reeve