

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory @ 9:12 a.m.
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer  
Mae Rotsey, Assistant Administrator  
Gail Carruthers, Public Works Coordinator @ 9:53 a.m.

GUEST:

Corporal Chris Bezaire, RCMP @ 4:40 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:02 a.m.

1-1 DECEMBER 18, 2019 AGENDA ADDITIONS:

2019-12-18-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the December 18, 2019 Agenda:

- 6-3 CAO Absence Request;
- 9-2 Mistik Management – Road Use Agreement 2019-10;
- 11-8 Ministry of Highways Letter – Frenchman Butte Access Road;
- 13-9 WSP General Engineering Contract;
- 13-10 St. Walburg Fire & Rescue 2020 Budget;
- 13-11 Transfers to Reserve;
- 13-12 Recreation and Culture Funding;
- 13-13 Clubroot.

Carried Unanimously

1-1 DECEMBER 18, 2019 AGENDA:

2019-12-18-002 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve the December 18, 2019 Agenda to be used as a guideline.

Carried

9:12 a.m. Councillor Gory entered Council Chambers.

2-1 DECEMBER 11, 2019 MINUTES:

2019-12-18-003 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the December 11, 2019 minutes as presented.

Carried

5-2 ACCOUNTS – DECEMBER 18, 2019:

2019-12-18-004 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated December 18, 2019:

• 27954 to 27980	<b>Totaling</b>	<b>\$563,358.03</b>
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Carried

5-1 COUNCIL REMUNERATION:

2019-12-18-005 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of December 2019 Council Remuneration for the following amounts less deductions on December 27, 2019:

• Reeve Mills Midgley	\$1,006.00
• Councillor Larre	\$ 616.00
• Councillor Hritzuk	\$ 792.00
• Councillor Fischer	\$ 432.20
• Councillor Gory	\$ 611.20
• Councillor Noeth	\$ 595.60
• Councillor Young	\$ 634.48

Carried

  
Reeve



6-3 CAO ABSENCE REQUEST:

2019-12-18-006      HRITZUK:      That the R.M. of Frenchman Butte No. 501 Council approve Chief Administrative Officer Absence Requests 2019-02 and 2019-03.

Carried

11-2.4 RECRUITMENT:

2019-12-18-007      NOETH:      That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following temporary full-time office assistant as per Human Resources and Compensation Policy 900-01:

- Karri Beland; January 6, 2020; Office Assistant Salary Grid 3, Step 2 at \$21.48/hr.

Carried

9:53 a.m.      Gail Carruthers entered Council Chambers to discuss Public Works Report.

9-2 ROAD MAINTENANCE AGREEMENT – MISTIK INDUSTRIES LTD.:

2019-12-18-008      YOUNG:      That the R.M. of Frenchman Butte No. 501 Council enters into a *Road Maintenance Agreement 2019-10* with Mistik Management Ltd. for hauling timber at secondary weights at speeds not to exceed 60 km per hour and not in temperatures above negative six (-6) degrees Celsius from December 16, 2019 to March 15, 2020 on or over the following roads:

- Township Road 544 from Range Road 3231 to Range Road 3230;
- Range Road 3230 from Township Road 544 to Township Road 540A; and
- Township Road 540A from Range Road 3230 to St. Walburg town limits.

Carried

12-1 BORING CULVERT CONTRACT RM501-2019-1 PROJECT 4 FINAL INSPECTION:

2019-12-18-009      LARRE:      That the R.M. of Frenchman Butte No. 501 Council acknowledges the completed Grading Release Form (Final Inspection) from Contract RM501-2019-1, Project 4 Boring Culvert Replacement on Range Road 3235 at NE-30-51-23-W3M.

Carried

13-2 OH&S MINUTES, DECEMBER 2, 2019:

2019-12-18-010      HRITZUK:      That the R.M. of Frenchman Butte No. 501 Council acknowledges the December 2, 2019 *Occupational Health & Safety Meeting Minutes* and instructs Administration to place a copy on file for future reference.

Carried

13-3 WSP CHANGE ORDER 2 – 4 CULVERTS:

2019-12-18-011      LARRE:      That the R.M. of Frenchman Butte No. 501 Council approves the Change Order 2 for WSP for Four Culvert Installations Project in the amount of \$9,125.00 (including GST) increasing to a value of \$106,859.96 (including GST) for the following out of scope work:

- Additional site construction supervision for Site #4 due to hitting an abandoned culvert.

Carried

13-9 WSP GENERAL ENGINEERING CONTRACT:

2019-12-18-012      FISCHER:      That the R.M. of Frenchman Butte No. 501 Council enters into a *Service Agreement* dated December 10, 2019 with WSP Canada Inc. for General Engineering Services to a maximum amount of \$10,000.00 (plus applicable taxes).

Carried

10:30 a.m.      Gail Carruthers left Council Chambers.



6-1 STAFF/COMMITTEE REPORTS:

2019-12-18-013 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal report presented by Chief Administrative Officer Allison Roschker and verbal and written reports presented by Public Works Coordinator Gail Carruthers.

Carried

RECESS MEETING:

2019-12-18-014 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess  
10:30 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:40 a.m.

11-1 501 UTILITY AUTHORITY INC. MAINTENANCE AGREEMENT:

2019-12-18-015 HRITZUK: That the R.M. of Frenchman Butte No. 501 enters into *501 Utility Maintenance Agreement* with 501 Utility Authority Inc. for maintenance of Joint Aerated Lagoon and associated facilities.

Carried

RECESS MEETING:

2019-12-18-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess  
12:05 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:02 p.m.

IN-CAMERA:

2019-12-18-017 NOETH: That the R.M. of Frenchman Butte No. 501 Council moves  
2:07 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

2:07 p.m. Allison Roschker and Mae Rotsey left Council Chambers.  
3:31 p.m. Mae Rotsey entered Council Chambers.

OUT-OF-CAMERA:

2019-12-18-018 YOUNG: That the R.M. of Frenchman Butte No. 501 Council rises  
3:31 p.m. from the in-camera discussion.

Carried

RECESS MEETING:

2019-12-18-019 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess  
3:31 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:40 p.m.

3:40 p.m. Allison Roschker entered Council Chambers.

11-2.3 ADMINISTRATIVE JOB DESCRIPTIONS:

2019-12-18-020 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the following job descriptions dated December 18, 2019:

- Assistant Administrator;
- Finance Assistant;
- General Office Assistant;
- Public Works Coordinator;
- Public Works Supervisor;
- Public Works Office Assistant.

Carried

  
Reeve



11-2.5 STAFF VACATION CARRY-OVER:

2019-12-18-021 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges presentation of vacation carry-overs as per Human Resources and Compensation Policy 900-01.

Carried

11-7 HAMLET OF FRENCHMAN BUTTE PROPERTY TENDER:

2019-12-18-022 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges that there were no tenders received for the Tax Title properties within the Hamlet of Frenchman Butte with tender closing date of 10:00 a.m. December 17, 2019 for the following properties:

- Lot 15, Block 1, Plan A01958 Ext. 0;
- Lot 17, Block 2, Plan A01958 Ext. 0;
- Lot 18, Block 2, Plan A01958 Ext. 0;
- Lot 21, Block 2, Plan A01958 Ext. 0;
- Lot 22, Block 2, Plan A01958 Ext. 0;
- Parcel A, Plan 101696519 Ext. 3;
- Lot 1, Block 7, Plan AW1295 Ext. 3;
- Lot 6, Block 7, Plan 101696665 Ext. 4; and
- Lot 11, Block 10, Plan BT118 Ext. 1 (which was a purchased property).

Carried

13-8 SCHEDULE REGULAR MEETING:

2019-12-18-023 YOUNG: That the R.M. of Frenchman Butte No. 501 Council schedules Regular Meeting of Council for 9:00 a.m. Wednesday, January 8, 2020.

Carried

13-4 PARADISE HILL CARE HOME FUNDING REQUEST 2019:

2019-12-18-024 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council after having reviewed the projected *2019 Income and Expense Statement*, approve an operating grant to the Paradise Hill Care Home in the amount of \$12,429.97. Further that an audited financial statement is to be provided to the Municipality once completed.

Carried

4:40 p.m. Corporal Christopher Bezaire entered Council Chambers to discuss Enhanced Officer November 2019 Report.

5:00 p.m. Corporal Christopher Bezaire left Council Chambers.

EXTEND MEETING:

2019-12-18-025 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

13-5 RCMP MONTHLY REPORT:

2019-12-18-026 GORY: That the R.M. of Frenchman Butte No. 501 Council acknowledges November 2019 Enhanced Officer Report as presented by Corporal Chris Bezaire.

Carried

13-12 HERITAGE SIGNAGE, 2019 FUNDING ALLOCATION:

2019-12-18-027 GORY: That the R.M. of Frenchman Butte No. 501 Council instructs Administration to purchase and install heritage signage for the following sites as per 2019 Recreation and Culture Funding allocation:

- Glenbogie Store and Post Office, SE-21-54-23-W3M;
- Glenbogie Cemetery, SE-21-54-23-W3M

Carried

5:19 p.m. Councillor Hritzuk declared a possible conflict of interest due to being land owner of property being discussed in next agenda item and left Council Chambers.

13-12 HERITAGE SIGNAGE, 2019 FUNDING ALLOCATION:

2019-12-18-028 GORY: That the R.M. of Frenchman Butte No. 501 Council instructs Administration to purchase and install heritage signage for the following sites as per 2019 Recreation and Culture Funding allocation:

- Glenbogie North Star Memorial Hall, SW-22-54-23-W3M.

Carried

5:21 p.m. Councillor Hritzuk entered Council Chambers.

13-11 ARREARS ADDED TO TAX ROLL:

2019-12-18-029 YOUNG: That the R.M. of Frenchman Butte No. 501 Council authorizes that outstanding 2019 accounts receivables be added to the tax roll on December 31, 2019.

Carried

13-11 FUNDS TRANSFER:

2019-12-18-030 FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorize transfer of funds from St. Walburg Rail Account to the R.M. Tendered Account for the purchase of NE-29-53-22-W3M (including surveying costs \$4,850.00) and weigh scale purchase (deposit) in the amount of \$61,648.75.

Carried

14-1 CORRESPONDENCE – DECEMBER 18, 2019:

2019-12-18-031 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council accepts the December 18, 2019 correspondence as information to be filed as presented to Council, outlined in Appendix A.

Carried

15-1 ADJOURNMENT:

2019-12-18-032 YOUNG: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:57 p.m.

Carried

  
Reeve

  
Chief Administrative Officer