

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory @ 9:16 a.m.
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Mae Rotsey, Assistant Administrator
Gail Carruthers, Public Works Coordinator @ 9:20 a.m.
Gwen Johnston, Administration Support/Mentor @ 11:53 a.m.

GUESTS:

Brant Wheeler, Lloydminster Regional Health Foundation @ 12:58 p.m.
Stephanie Munro, Lloydminster Regional Health Foundation @ 12:58 p.m.
Charlie Noeth, Metalhead Mechanical @ 1:18 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:01 a.m.

1-1 NOVEMBER 27, 2019 AGENDA ADDITIONS:

2019-11-27-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the November 27, 2019 Agenda:

- 6-4 CAO Absence Request;
- 11-5.8 Signing Authority;
- 11-5.9 CAO Collabria Credit Card Authorization;
- 11-14 Ministry of Agriculture Lease Land, SE-15-50-22-W3M;
- 11-15 Ministry of Agriculture Lease Land, SW-15-50-22-W3M;
- 13-4.11 St. Walburg Ag Society – 4H Regional Show;
- 13-15 SARM Follow-up.

Carried Unanimously

1-1 NOVEMBER 27, 2019 AGENDA:

2019-11-27-002 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve the November 27, 2019 Agenda to be used as a guideline.

Carried

2-1 NOVEMBER 6, 2019 MINUTES:

2019-11-27-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the November 6, 2019 minutes as presented.

Carried

9:16 a.m.

Councillor Gory entered Council Chambers.

5-1 PAYROLL- PP2019-23:

2019-11-27-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **October 27, 2019 to November 9, 2019 and Council remuneration for October 2019. Authorization #019319 direct deposit dated November 15, 2019 totaling \$34,778.31.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages October 27, 2019 to November 9, 2019.**

Carried

5-2 PAYROLL- PP2019-24:

2019-11-27-005 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **November 10, 2019 to November 23, 2019. Authorization #019333 direct deposit dated November 30, 2019 totaling \$23,750.82.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages November 10, 2019 to November 23, 2019.**

Carried

IN-CAMERA:

2019-11-27-006 YOUNG: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal issues as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.
9:20 a.m.

Carried

9:20 a.m. Gail Carruthers entered Council Chambers to discuss legal issues.
9:40 a.m. Gail Carruthers left Council Chambers.

OUT-OF-CAMERA:

2019-11-27-007 LARRE: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.
9:40 a.m.

Carried

5-3 ACCOUNTS – NOVEMBER 27, 2019:

2019-11-27-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated November 27, 2019:

• 27857 to 27913	Totaling	\$1,222,146.79
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Carried

RECESS MEETING:

2019-11-27-009 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.
10:33 a.m.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:43 a.m.

IN-CAMERA:

2019-11-27-010 FISCHER: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.
10:44 a.m.

Carried

10:44 a.m. Allison Roschker and Mae Rotsey left Council Chambers.
11:50 a.m. Allison Roschker and Mae Rotsey entered Council Chambers.

OUT-OF-CAMERA:

2019-11-27-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.
11:50 a.m.

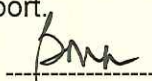
Carried

6-4 CAO ABSENCE REQUEST:

2019-11-27-012 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approve Chief Administrative Officer Absence Requests 2019-01.

Carried

11:53 a.m. Gwen Johnston entered Council Chambers to discuss Administration Support/Mentor Report.


Reeve

12:02 p.m. Gwen Johnston left Council Chambers.

RECESS MEETING:

2019-11-27-013 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess
12:02 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 12:58 p.m.

12:58 p.m. Brant Wheeler and Stephanie Munro, Lloydminster Regional Health Foundation entered Council Chambers to discuss Lloydminster Regional Health Foundation Programs.

1:17 p.m. Brant Wheeler and Stephanie left Council Chambers.

1:18 p.m. Charlie Noeth, Metalhead Mechanical and Gail Carruthers entered Council Chambers to discuss Gravel Agreement.

13-2 METALHEAD MECHANICAL INC. SE-22-54-24-W3 GRAVEL AGREEMENT:

2019-11-27-014 LARRE: That the R.M. of Frenchman Butte No. 501 Council enters into a *Gravel Purchase Agreement* with Metalhead Mechanical Inc. dated November 27, 2019, subject to the following conditions:

- Approximately 25,000 cubic yards of Type 105 gravel for a price of \$13.00 per cubic yard, crushed before June 30, 2020;
- Approximately 5,000 cubic yards of 2 inch crushed rock for a price of \$13.00 per cubic yard, crushed before June 30, 2020;
- Additional quantities of gravel from ¾ inch to 3 inch size for price of \$13.00 per cubic yard;
- Prices guaranteed until December 31, 2021;
- Stockpiled gravel to be removed before December 31, 2025 unless mutually agreed by both parties;
- Deposit of \$97,500.00 to be paid within 30 days of signed agreement.

Further that the Reeve and CAO are authorized to sign agreement after vendor.

Carried

1:22 p.m. Gail Carruthers left Council Chambers.

1:24 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

1:28 p.m. Charlie Noeth left Council Chambers.

11-13 MISTIK MANAGEMENT LTD. ROAD MAINTENANCE AGREEMENT:

2019-11-27-015 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enters into a *Road Maintenance Agreement 2019-08* with Mistik Management Ltd. for hauling timber at speeds not to exceed 60 km per hour from December 1, 2019 to February 16, 2020 with restriction not to haul if temperatures are above -6 degrees Celsius, on or over the following roads:

- Range Road 3261 from Township Road 550A to Township Road 542;
- Township Road 544 from Range Road 3255 to Range Road 3261
- Township Road 542 from Range Road 3261 to Range Road 3244;
- Range Road 3244 from Township Road 542 to Township Road 544;
- Township Road 544 from Range Road 3244 to Highway 21 North.

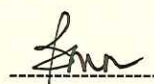
Further that Council authorizes Reeve and CAO to sign after vendor.

Carried

11-14 MINISTRY OF AGRICULTURE - LANDS BRANCH APPLICATION TO PURCHASE AGRICULTURAL LEASE LAND, S1/2 15-50-22-W3M:

2019-11-27-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council directs the CAO to sign the *Ministry of Agriculture – Lands Branch Application to Purchase Agricultural Lease Land*, lease number LCM44974, PT SE 15-50-22-W3 and PT SW-15-50-22-W3M for applicant Leif Johnson subject to SE and SW 15-50-22-W3M being parcel tied to ensure physical access to the parcel.

Carried


Reeve

13-3 PUBLIC MEETING – SUBDIVISION APPLICATION SW-08-53-23-W3M, CANFIELD/GRIFFITH:

2:00 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Subdivision Application SW-08-53-23-W3M.
There were no individuals in attendance expressing concerns regarding the proposed subdivision.
No written submissions were received in regards to proposed subdivision.

2:15 p.m. Public Hearing was closed by Reeve Mills Midgley.

13-3 SUBDIVISION APPLICATION SW-08-53-23-W3M, CANFIELD/GRIFFITH:

2019-11-27-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Ashley Canfield and Clinton Griffith that proposes the creation of one (1) new Parcel B within the SW ¼ Section 08-53-23-W3M as prepared by McElhanney Geomatics Engineering Ltd., DWG File No. 341113713, dated October 16, 2019, subject to the following conditions:

- Right of Way purchase of 17 feet along entire south side of SW-08-53-23-W3M.
- Cash in lieu of municipal reserve for .405 hectares.

*Rescinded
2020-01-22-020*

Carried

13-12 ROAD CLOSURE CANCELLATION:

2019-11-27-018 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:

- One mile of Range Road 3232 between Township Road 543 to Township Road 544.

issued on November 26, 2019.

Carried

13-13 2013 FREIGHTLINER DELETE DIESEL ENGINE FLUID SYSTEM:

2019-11-27-019 GORY: That the R.M. of Frenchman Butte No. 501 Council direct Public Works to delete the diesel engine fluid system on the 2013 Freightliner.

Carried

2:51 p.m. Gail Carruthers left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2019-11-27-020 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal reports presented by Chief Administrative Officer Allison Roschker, Public Works Coordinator Gail Carruthers and Administration Support/Mentor Gwen Johnston.

Carried

RECESS MEETING:

2019-11-27-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
2:54 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:05 p.m.

13-2 METALHEAD MECHANICAL INC. GRAVEL AGREEMENT PAYMENT:

2019-11-27-022 GORY: That the R.M. of Frenchman Butte No. 501 Council directs Administration to issue quick cheque to Metalhead Mechanical Inc. in the amount of \$97,500.00 as set out in provision 1.3 of the Gravel Agreement.

Carried

11-10 SASKATCHEWAN HIGHWAYS & INFRASTRUCTURE TENDER FOR DISPOSAL PARCELS J, K,L,M PLAN AP3707 WITHIN NW-16-53-25-W3M, PARCELS G,F PLAN AO1124 WITHIN S1/2-21-53-25-W3M:

2019-11-27-023 GORY: That the R.M. of Frenchman Butte No. 501 Council authorize Administration to submit bid in the amount of \$3,251.51 (plus GST) for Parcel K Plan AP3707 within NW-16-53-25-W3M and \$2,751.51 (plus GST) for Parcel M Plan AP3707.

Carried

Reeve
Reeve

13-4 2019 RECREATION & CULTURE FUNDING EVENT HOSTING GRANT:

2019-11-27-024 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council as per motion 2019-07-17-009 award the following 2019 Recreation and Culture Event Hosting Grants:

• Paradise Hill Skating Club – Achievement Day	\$623.25
• Frenchman Butte Legion #183 – Corn Fest	\$252.07
• Frenchman Butte Legion #183 – Remembrance Day Banquet	\$365.00
• Frenchman Butte Legion #183 – New Year's Eve Dance & Banquet	\$750.00
• Paradise Hill Care Home – Christmas Party	\$750.00
• Paradise Hill CC – Volleyball Tournament	\$365.00
• Paradise Hill Community Centre – Drama	\$365.00
• Paradise Hill Community Centre – Bash	\$365.00
• Red Cross Community Centre – Harvest Wind-Up	\$365.00
• St. Walburg Ag Society – 4H Regional Show	\$750.00

Subject to provision of paid receipts and/or cancelled cheques.

Carried

11-5.6 TEMPORARY FULL-TIME OFFICE ASSISTANT JOB POSTING:

2019-11-27-025 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes Administration to post position for Temporary Full-Time Office Assistant Job Posting.

Carried

11-5.7 HOLIDAY HOURS:

2019-11-27-026 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the following holiday hours for December 2019:

- December 24, 2019 Open 8:30 a.m. to 12:00 p.m.
- December 26, 2019 Closed

Carried

11-5.8 SIGNING AUTHORITY CHANGES:

2019-11-27-027 FISCHER: Whereas the R.M. of Frenchman Butte No. 501 *Policy 15, referred to as the Signing Authority Policy*, states in part:

"All transactions, including signing of cheques, must include two signatures from the following signing authorities:

- *The Administrator or The Assistant Administrator or The Office Assistant With:*
- *The Reeve or The Deputy Reeve"*

Therefore, that the R.M. of Frenchman Butte No. 501 Council approves the following changes to the signing authorities of the R.M. of Frenchman Butte No. 501 Bank Accounts located at the Synergy Credit Union, St. Walburg Branch:

- Update Allison Roschker title to Administrator (CAO);
- Add Crystal Schaan, Office Assistant.

Carried

11-5.9 SYNERGY COLLABRIA MASTERCARD:

2019-11-27-028 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves application for Chief Administrative Officer, Allison Roschker for Synergy Credit Union Collabria No Fee Cash Back Business Mastercard with credit limit of \$10,000.00.

Carried

EXTEND MEETING:

2019-11-27-029 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

5:09 p.m.

Councillor Gory left Council Chambers.

12-1 HAMLET MONTHLY WATER REPORT:

2019-11-27-030 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for October 2019 and instructs Administration to place a copy of the report on file for future reference. Carried

5:13 p.m. Councillor Gory entered Council Chambers.

15-1 ADJOURNMENT:

2019-11-27-031 LARRE: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:14 p.m. Carried



Reeve



Chief Administrative Officer

Appendix A

PAYROLL :

Biweekly

October 27 - November 9, 2019

Authorization #019319

Direct deposit dated

15-Nov-19

Monthly - Council October, 2019

Allenby, Gord

\$1,812.88

Fischer, Owen

\$668.80

Rotsey, Mae

\$2,249.56

Hritzuk, Daniel

\$852.31

Carruthers, Gail

\$2,050.08

Larre, Leonard

\$605.37

Hardes, Daniel

\$1,682.16

Mills Midgley, Bonnie

\$1,060.52

Hoffman, Nicole

\$1,365.94

Noeth, Gay

\$880.42

Johnson, Roy

\$1,805.70

Young, Claus

\$634.48

Kretzer, Vicki

\$137.75

Total Council

Indemnity

\$4,701.90

Leer, Yvonne

\$772.43

Lessard, Derek

\$1,310.77

Noeth, Andy

\$2,032.94

Roschker, Allison

\$2,020.51

Schaan, Crystal

\$1,432.36

Mileage Payments this Pay Period

Schwingenschloegl, Gerald

\$2,101.91

Crystal Schaan

\$171.60

Skogman, Sylvia

\$525.58

Total Mileage:

\$171.60

Spence, Logan

\$1,701.99

Stockman, Lyle

\$1,779.35

Turchyn, Trevor

\$1,436.46

Wenger, Kevin

\$2,301.46

Wolfe, Byron

\$1,384.98

Total CAFT Payroll: \$29,904.81

Total CAFT: \$34,778.31



Reeve