

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday November 6, 2019 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Mae Rotsey, Assistant Administrator
Allison Roschker, Finance Assistant
Gail Carruthers, Public Works Coordinator @ 9:50 a.m.

GUESTS:

Bob Ulmer, Ulmer Construction @ 1:02 p.m.
Jeff Ulmer, Ulmer Construction @ 1:02 p.m.
Corporal Chris Besaire, RCMP @ 1:31 p.m.
Constable Josh King, RCMP @ 1:31 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:02 a.m.

1-1 NOVEMBER 6, 2019 AGENDA ADDITIONS:

2019-11-06-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the November 6, 2019 Agenda:

- 11-9 WSP Change Order – 4 Culverts
- 13-8.1 TWP RD 530 Between RR 3220 & RR 3224
- 13-8.2 TWP RD 530 Between RR 3224 & RR 3225
- 13-8.3 TWP RD 530 At Highway 21
- 13-8.4 TWP RD 532 Between RR 3225 & Highway 21
- 13-8.5 TWP RD 542 Between RR 3254 & RR 3260
- 13-9 Perch Lake Snow ploughing Tender
- 13-10 Course Gravel on RR3221 & TWP RD 535

Carried Unanimously

1-1 NOVEMBER 6, 2019 AGENDA:

2019-11-06-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve the November 6, 2019 Agenda to be used as a guideline.

Carried

2-1 OCTOBER 23, 2019 MINUTES:

2019-11-06-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the October 23, 2019 minutes as presented.

Carried

4-1 OCTOBER 2019 BANK RECONCILIATION:

2019-11-06-004 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the October 31, 2019 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 8,363,013.13
St. Walburg Health Account	\$ 2,302.82
Turtleford Health Account	\$ 7,931.20
St. Walburg Rail Account	\$ 278,974.15
E-Transfer Account	\$ 0.01
Term Deposits (2.90%-3.45% Expiring 01-May-20 to 31-Jan-23)	\$ 2,589,308.71
Term Deposits (2.95% Expiring 15-Apr-20)	\$ 5,148,552.30
Term Deposits (2.9% Expiring 23-Apr-20)	\$ 2,532,722.45
Total Cash in Bank as of October 31, 2019	\$ 18,922,804.77
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 18,923,004.77

Carried


Reeve

4-2 OCTOBER 2019 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2019-11-06-005 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the October 31, 2019 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes.
Carried

5-1 PAYROLL- PP2019-22:

2019-11-06-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **October 13, 2019 to October 26, 2019. Authorization #019305 direct deposit dated November 1, 2019** totaling **\$36,040.61.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages October 13, 2019 to October 26, 2019.**

Carried

5-2 COUNCIL REMUNERATION:

2019-11-06-007 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of October 2019 Council Remuneration for the following amounts less deductions on November 15, 2019:

• Reeve Mills Midgley	\$1,089.00
• Councillor Larre	\$ 616.00
• Councillor Hritzuk	\$ 872.50
• Councillor Fischer	\$ 685.80
• Councillor Gory	\$ 0.00
• Councillor Noeth	\$ 903.80
• Councillor Young	\$ 634.48

Carried

5-3 ACCOUNTS – NOVEMBER 6, 2019:

2019-11-06-008 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated November 6, 2019:

• 27812 to 27856	Totaling	\$485,692.25
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Carried

9:50 a.m.

Gail Carruthers entered Council Chambers to discuss Public Works Report.

11-2.1 POLICY 300-16 FINAL ROAD INSPECTION ATTENDANCE POLICY:

2019-11-06-009 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve the 300-16 Final Road Inspection Attendance Policy and a copy is attached to and forms part of these minutes.

Carried

11-5 RESCIND MOTION 2019-10-23-013:

2019-11-06-010 LARRE: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2019-10-23-013:

"11-5 CULVERT BORING QUOTE NE-09-54-22-W3M:

2019-10-23-013 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize In-Line Contracting, quote in the amount of \$53,750.00 plus applicable taxes to include supply and bore/install one additional culvert on the north side of NE-09-54-22-W3M in order to meet the inflow capacity to accommodate the natural water flows as per WSA. Payment based on actual quantities.

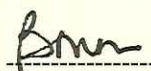
Carried"

Carried

11-5 CULVERT BORING QUOTE NE-09-54-22-W3M:

2019-11-06-011 GORY: That the R.M. of Frenchman Butte No. 501 Council authorize In-Line Contracting, quote in the amount of \$66,250.00 plus applicable taxes to include supply and bore/install one additional 48 inch culvert on the north side of NE-09-54-22-W3M in order to meet the inflow capacity to accommodate the natural water flows as per WSA. Payment based on actual quantities.

Carried


Reeve

11-9 WSP CHANGE ORDER – 4 CULVERTS:

2019-11-06-012 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the Change Order for WSP for Four Culvert Installations Project in the amount of \$23,125.00 (including GST) increasing original contracted value of \$74,609.96 (including GST) to a value of \$97,734.96 (including GST) for the following out of scope work:

- Additional site construction supervision for Site #1 and Site #4.

Carried

12-3 TINGLEY ACCOUNT:

2019-11-06-013 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council instructs Administration to pay Tingley Implements, July 8, 2019, invoice number 13723T in the adjusted amount of \$9,326.31. Council supports Public Works Staff and feel this should have been a warranty item, payment is being made to enable sale/trade-in of the JCB backhoe.

Carried

12-5 PUBLIC WORKS WINTER WORKS ACTION PLAN 2019-2020:

2019-11-06-014 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges Public Works Winter Works Action Plan 2019-2020 dated November 6, 2019.

Carried

11:13 a.m. Councillor Noeth left Council Chambers.

11:15 a.m. Councillor Noeth entered Council Chambers.

RECESS MEETING:

2019-11-06-015 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
11:15 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 11:24 a.m.

11:38 a.m. Mae Rotsey left Council Chambers.

11:42 a.m. Mae Rotsey entered Council Chambers.

13-6 SPRUCE LAKE GRID FINAL INSPECTION:

2019-11-06-016 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the completed Grading Release Form (Final Inspection) from Spruce Lake Grid West, Contract Number ST175011, road construction N 31,32-52-22-W3M; N 35, 36-52-23-W3M.

Carried

13-7 SANDING TRUCK DRAFT TENDER:

2019-11-06-017 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the New *Gravel/Sanding Truck Tender* and evaluation criteria. Bids are due at 3:00 p.m. C.S.T. on December 9, 2019, with a public opening taking place shortly after the closing time at the R.M. of Frenchman Butte No. 501's municipal office SW-11-53-24-W3M, Parcel C. Council's tender review will take place at the Council meeting to be held on December 11, 2019.

Carried

13-8.1 ROAD CLOSURE CANCELLATION:

2019-11-06-018 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:
• Approximately 4 miles of TWP Road 530 between RR 3220 & RR 3224;
issued on April 6, 2018.

Carried

13-8.2 ROAD CLOSURE CANCELLATION:

2019-11-06-019 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:
• Approximately 1 mile of TWP Road 530 between RR 3224 & RR 3225;
issued on May 29, 2018.

Carried


Reeve

13-8.3 ROAD CLOSURE CANCELLATION:

2019-11-06-020 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:

- TWP Road 530 at Highway 21;

issued on August 8, 2018.

Carried

13-8.4 ROAD CLOSURE CANCELLATION:

2019-11-06-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:

- 3 miles of TWP Road 532 between RR 3225 & Highway 21;

issued on December 6, 2018.

Carried

13-8.5 ROAD CLOSURE CANCELLATION:

2019-11-06-022 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:

- 2 miles of TWP Road 542 between RR 3254 & RR 3260;

issued on October 17, 2019.

Carried

RECESS MEETING:

2019-11-06-023 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
12:10 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:02 p.m.

1:02 p.m. Bob Ulmer, Ulmer Construction Ltd. and Jeff Ulmer, Ulmer Construction Ltd. entered Council Chambers to discuss Road Construction Contract.
1:18 p.m. Gail Carruthers enter Council Chambers.
1:21 p.m. Bob Ulmer and Jeff Ulmer left Council Chambers.
1:30 p.m. Gail Carruthers left Council Chambers.

1:31 p.m. Corporal Chris Bezaire and Constable Josh King entered Council Chambers to discuss Enhanced Officer Report.
1:47 p.m. Corporal Chris Bezaire and Constable Josh King left Council Chambers.

1:55 p.m. Mae Rotsey left Council Chambers.
2:01 p.m. Mae Rotsey entered Council Chambers.

13-4 PUBLIC MEETING – SUBDIVISION APPLICATION SW-28-53-24-W3M, HARDES:

2:01 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Subdivision Application SW-28-53-24-W3M.
There were no individuals in attendance expressing concerns regarding the proposed subdivision.
No written submissions were received in regards to proposed subdivision.
2:05 p.m. Public Hearing was closed by Reeve Mills Midgley.

13-4 SUBDIVISION APPLICATION SW-28-53-24-W3M, HARDES:

2019-11-06-024 LARRE: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Benjamin Gregory Hardes that proposes the creation of one (1) new Parcel, B within the SE ¼ Section 28-53-24-W3M as prepared by Watt Consulting Group, DWG File No. 19K0022.000, dated August 14, 2019.

Carried


RECESS MEETING:

2019-11-06-025 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
3:00 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:09 p.m.


Reeve

IN-CAMERA:

2019-11-06-026
3:11 p.m.

LARRE: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

3:12 p.m.

Mae Rotsey left Council Chambers.

3:38 p.m.

Allison Roschker left Council Chambers.

4:45 p.m.

Allison Roschker entered Council Chambers.

4:59 p.m.

Mae Rotsey entered Council Chambers.

OUT-OF-CAMERA:

2019-11-06-027
4:59 p.m.

YOUNG: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

EXTEND MEETING:

2019-11-06-028

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

5:09 p.m.

Councillor Fischer left Council Chambers.

13-2 ULMER CONSTRUCTION DELEGATION:

2019-11-06-029

LARRE: That the R.M. of Frenchman Butte No. 501 Council is authorized to speak with SARM Legal at the SARM Midterm Convention regarding Contracts ST175011 and ST175011A.

Carried

5:12 p.m.

Councillor Fischer entered Council Chambers.

12-3 BACKHOE PURCHASE:

2019-11-06-030

FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves purchase from Brandt of 2019 John Deere 310SL with Thumb, 105 hp, 153 hours for \$66,000.00 plus taxes after trade in of JCB backhoe at value of \$45,000.00. Remainder of JD Link Ultimate, complete with 5 year subscription, all travel charges included.

Carried

12-2 TRACTOR PURCHASE:

2019-11-06-031

GORY: That the R.M. of Frenchman Butte No. 501 Council approves the purchase from Mark Jacula from Cherhill Alberta, of a used model 7410 John Deere front wheel assist tractor with 110 PTO HP, serial number RW7410R010535 for the price of \$80,000.00 plus applicable taxes, provided the John Deere Green Light inspection is to the satisfaction of Council. Further the R.M. will pay freight to Barrhead, Alberta and the John Deere Green light Inspection cost of approximately \$899.00 plus applicable taxes.

Carried

5:20 p.m.

Councillor Gory left Council Chambers and did not return.

6-1 STAFF/COMMITTEE REPORTS:

2019-11-06-032

LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal reports presented by Interim Administrator Mae Rotsey and Public Works Coordinator Gail Carruthers.

Carried

5:34 p.m.


Councillor Fischer declared a possible conflict of interest due to being owner of Liquid Sewage Hauling Business and left Council Chambers.

11-2.1 POLICY 800-01 LIQUID DOMESTIC SEWAGE CARRIER FEES POLICY:

2019-11-06-033

LARRE: That the R.M. of Frenchman Butte No. 501 Council approve the 800-01 Liquid Domestic Sewage Carrier Fees Policy and a copy is attached to and forms part of these minutes.

Carried


Reeve

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday November 6, 2019 at 9:00 a.m.

5:36 p.m. Councillor Fischer entered Council Chambers.

IN-CAMERA:

2019-11-06-034

5:43 p.m.

LARRE: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

5:43 p.m.

Mae Rotsey left Council Chambers

5:48 p.m.

Allison Roschker left Council Chambers

5:58 p.m.

Mae Rotsey and Allison Roschker entered Council Chambers

OUT-OF-CAMERA:

2019-11-06-035

5:58 p.m.

NOETH: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

11-4.6 CONTRACT – CHIEF ADMINISTRATIVE OFFICER:

2019-011-06-036

FISCHER: That the R.M. of Frenchman Butte No. 501 Council offer to Allison Roschker the position of Administrator/CAO at Step 4 of Salary Grid 8 \$103,263.36 annually effective November 7, 2019. Further that a contract be drafted for November 27, 2019 Council Meeting.

Carried

8-1 SARM MID-TERM CONVENTION, NOVEMBER 12-14, 2019:

2019-11-06-037

HRITZUK: That the R.M. of Frenchman Butte No. 501 approve Chief Administrative Officer, Allison Roschker to also attend the SARM Mid-term convention in Regina, SK from November 12-14, 2019 which includes Municipal Leadership Development Training November 12, 2019.

Carried

15-1 ADJOURNMENT:

2019-11-06-038

LARRE: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:02 p.m.

Carried


Reeve


CAO


Reeve