

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Mae Rotsey, Assistant Administrator  
Gwen Johnston, Contract Administration  
Allison Roschker, Finance Assistant @ 9:20 a.m.  
Gail Carruthers, Public Works Coordinator @ 9:58 p.m.

GUESTS:

Charlie Noeth, RM Ratepayer @ 1:03 p.m.  
Kevin Schilling, Synergy Credit Union @ 1:46 p.m.  
Doug Trotzuk, RM Ratepayer @ 2:28 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:01 a.m.

1-1 OCTOBER 23, 2019 AGENDA ADDITIONS:

2019-10-23-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the October 23, 2019 Agenda:

- 10-2 IPC Pipeline Crossing Agreement File # Aurora 19-00603 Revised
- 11-3.7.i PDAP Administrative Support

Carried Unanimously

1-1 OCTOBER 23, 2019 AGENDA:

2019-10-23-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve the October 23, 2019 Agenda to be used as a guideline.

Carried

2-1 OCTOBER 9, 2019 MINUTES:

2019-10-23-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the October 9, 2019 minutes as presented.

Carried

4-1 SEPTEMBER 2019 BANK RECONCILIATION:

2019-10-23-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the September 30, 2019 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 10,962,602.16
St. Walburg Health Account	\$ 2,302.62
Turtleford Health Account	\$ 7,925.14
St. Walburg Rail Account	\$ 278,749.24
E-Transfer Account	\$ 0.16
Term Deposits (2.90%-3.45% Expiring 01-May-20 to 31-Jan-23)	\$ 2,589,308.71
Term Deposits (2.95% Expiring 15-Apr-20)	\$ 5,148,552.30
Term Deposits (2.9% Expiring 23-Apr-20)	\$ 2,532,722.45
<b>Total Cash in Bank as of September 30, 2019</b>	<b>\$ 21,522,162.78</b>
Petty Cash	\$ 200.00
<b>Total Cash and Short-Term Investments</b>	<b>\$ 21,522,362.78</b>

Carried

9:20 a.m. Allison Roschker entered Council Chambers to discuss Statement of Financial Activities.

9:22 a.m. Allison Roschker left Council Chambers.



4-2 SEPTEMBER 2019 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2019-10-23-005 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the September 30, 2019 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes. Carried

5-1 PAYROLL- PP2019-21:

2019-10-23-006 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **September 29, 2019 to October 12, 2019 and Council Remuneration for September 2019. Authorization #019291 direct deposit dated October 18, 2019** totaling **\$45,974.88.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages September 29, 2019 to October 12, 2019.**

Carried

5-3 ACCOUNTS – OCTOBER 23, 2019:

2019-10-23-007 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated October 23, 2019:

• 27773 to 27808	<b>Totaling</b>	<b>\$211,967.31</b>
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Carried

6-3 ASSISTANT ADMINISTRATOR ABSENCE REQUEST:

2019-10-23-008 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approve Assistant Administrator Absence Request 2019-17. Council Carried

8-1 EASYPAY PAYROLL WORKSHOP NOVEMBER 18, 2019:

2019-10-23-009 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves Finance Assistant and Office Assistant to attend the EasyPay Payroll Workshop at the Renaissance Edmonton Airport Hotel, November 18, 2019.

Carried

9:58 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

9-1 ROAD CONSTRUCTION MATERIAL PERMIT NO. 480454, NE-29-53-22-W3M:

2019-10-23-010 GORY: That the R.M. of Frenchman Butte No. 501 Council enter into the *Road Construction Material Permit No. 480454*, letter dated October 11, 2019 with Saskatchewan Ministry of Agriculture, for the purpose of Storing debris on NE-29-53-22-W3M.

Carried

10-1 HUSKY OIL OPERATIONS LTD. MEMORANDUM OF UNDERSTANDING:

2019-10-23-011 HRITZUK: That the R.M. of Frenchman Butte No. 501 enters into Memorandum of Understanding, dated October 9, 2019 with Husky Oil Operations Limited (Lloyd & Sask), Husky File S93820 regarding road allowance on East side of NE-26-52-24-W3M and Husky Bolney OBS 10-26-52-24.

Carried

10-2 IPC CANADA LTD. PIPELINE CROSSING AGREEMENT AURORA FILE 19-00603 REVISED:

2019-10-23-012 FISCHER: That the R.M. of Frenchman Butte No. 501 enters into a *Pipeline Crossing Agreement*, dated October 10<sup>th</sup>, 2019, with IPC Canada Ltd., Aurora File 19-00603 Revised, for pipelines crossing the developed municipal road allowance at the following locations:

- Registered road plan No. 71B3604, within SE 25-53-28-W3M.

Further, for a pipeline crossing the undeveloped municipal road allowance at the following location:

- Between NE 24-53-28-W3M & SE 25-53-28-W3M (2 locations)

Carried

  
Reeve



11-6 CULVERT BORING QUOTE NE-09-54-22-W3M:

2019-10-23-013

*rescinded  
2019-11-06-010  
Bmn.*

NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize In-Line Contracting, quote in the amount of \$53,750.00 plus applicable taxes to include supply and bore/install one additional culvert on the north side of NE-09-54-22-W3M in order to meet the inflow capacity to accommodate the natural water flows as per WSA. Payment based on actual quantities.

Carried

RECESS MEETING:

2019-10-23-014

10:22 a.m.

NOETH: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:34 a.m.

5-0 VOID CHEQUE:

2019-10-23-015

NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding of following cheque:

- 27805 Tom Kirby

\$160.00  
Carried

12-2 SALE OF FRENCHMAN BUTTE FERRY PARCELS:

2019-10-23-016

LARRE: That the R.M. of Frenchman Butte No. 501 Council directs Administration to inform Ministry of Highways that the R.M. of Frenchman Butte No. 501 wishes to retain the following properties for Municipal Reserve:

- Blk/Par K – Plan AP3707 Ext. 0 (SW-21-53-25-W3M)
- Blk/Par L – Plan AP3707 Ext. 0 (SW-21-53-25-W3M)
- Blk/Par M – Plan AP3707 Ext. 0 (NW-16-53-25-W3M)
- Blk/Par J – Plan AP3707 Ext. 0 (SW-21-53-25-W3M)

Carried

12-4 MINISTRY OF AGRICULTURE – LANDS BRANCH REQUEST TO RELEASE SW-29-52-24-W3M FOR SALE:

2019-10-23-017

FISCHER: That the R.M. of Frenchman Butte No. 501 Council further to motion 2019-03-06-008 direct Administration to respond to Kathy McAllister, Ministry of Agriculture that the R.M. of Frenchman Butte No. 501 releases the option to test for gravel on SW-29-52-24-W3M and approves release for sale.

Carried

12-5 MINISTRY OF AGRICULTURE – LANDS BRANCH REQUEST TO RELEASE SE-11-54-26-W3M FOR SALE:

2019-10-23-018

YOUNG: That the R.M. of Frenchman Butte No. 501 Council further to motion 2019-04-10-027 direct Administration to respond to Kathy McAllister, Ministry of Agriculture that the R.M. of Frenchman Butte No. 501 releases the option to test for gravel on SE-11-54-26-W3M and approves release for sale.

Carried

12-10 ROAD CLOSURE:

2019-10-23-019

LARRE That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued September 30, 2019:

- One and a half miles of Range Road 3234 from Township Road 514 to the South.

Carried


12-11 ROAD CLOSURE:

2019-10-23-020

FISCHER That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued October 18, 2019:

- Two miles of Township Road 542 from Range Road 3254 to Range Road 3260.

Carried

  
Reeve



12-12 ROAD CLOSURE CANCELLATION:

2019-10-23-021 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closure:

- One and a half miles of Range Road 3234 from Township Road 514 to the South

issued September 30, 2019.

Carried

13-3 RON'S CONTRACTING LTD., SALT/SAND MIX:

2019-10-23-022 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves contracting Ron's Contracting Ltd. for mixing winter sand at Parcel C, SW-11-53-24-W3M and NE-22-51-23-W3M, for the quoted amount of \$27,600.00 plus taxes. Three vendor quotes were not provided as staff were unable to source other vendors to service this area.

Carried

12:04 p.m. Gail Carruthers left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2019-10-23-023 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal reports presented by Assistant Administrator Mae Rotsey and Public Works Coordinator Gail Carruthers.

Carried

RECESS MEETING:

2019-10-23-024 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess  
12:10 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:03 p.m.

1:03 p.m. Charlie Noeth, RM Ratepayer entered Council Chambers to discuss Gravel Agreement.  
1:03 a.m. Gail Carruthers entered Council Chambers to discuss Gravel Agreement.  
1:45 p.m. Charlie Noeth and Gail Carruthers left Council Chambers.  
1:46 p.m. Kevin Schilling, Branch Manager St. Walburg Synergy Credit Union entered Council Chambers to discuss investment rates.  
2:06 p.m. Kevin Schilling left Council Chambers.

11-3.2 OFFICE ASSISTANT CELLPHONE REIMBURSEMENT:

2019-10-23-025 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize \$25.00 monthly cellphone reimbursement, effective September 1, 2019, for Office Assistant due to requirement to use personal cell phone for office use to Access App required to program Access FOBs for lagoon and overweight permits, until such a time the RM sets up an alternate electronic device.

Carried

2:28 p.m. Doug Trotzuk entered Council Chambers as part of the Gallery.  
2:33 p.m. Doug Trotzuk left Council Chambers.

RECESS MEETING:

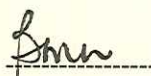
2019-10-23-026 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess  
2:33 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 2:49 p.m.

2:49 p.m. Gail Carruthers entered Council Chambers to discuss Equipment Quotes.  
3:00 p.m. Gail Carruthers left Council Chambers.

  
Reeve



IN-CAMERA:

2019-10-23-027  
3:03 p.m.

YOUNG: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

3:03 p.m.

Mae Rotsey and Gwen Johnston left Council Chambers.

3:12 p.m.

Mae Rotsey and Gwen Johnston entered Council Chambers.

3:26 p.m.

Mae Rotsey and Gwen Johnston left Council Chambers.

4:46 p.m.

Mae Rotsey entered Council Chambers.

4:56 p.m.

Mae Rotsey left Council Chambers.

5:00 p.m.

Mae Rotsey and Gwen Johnston entered Council Chambers.

OUT-OF-CAMERA:

2019-10-23-028  
5:00 p.m.

NOETH: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

EXTEND MEETING:

2019-10-23-029

LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

11-3.7 MENTOR/ADMINISTRATIVE CONTRACT:

2019-10-23-030

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enter into contract with Gwen Johnston, dated October 15, 2019 for PDAP Administrative Support Services and Mentoring Services through to December 16, 2019.

Carried

8-2 CENERA LAFOIP 2 DAY WORKSHOP NOVEMBER 28-29, 2019:

2019-10-23-031

NOETH: That the R.M. of Frenchman Butte No. 501 Council approves 2 Administrative Staff to attend the Cenera LAFOIP 2-Day Workshop at the City of Lloydminster Operations Centre Training Room November 28-29, 2019.

Carried

13-1 GRAVEL AGREEMENT – METALHEAD MECHANICAL LTD.:

2019-10-23-032

YOUNG: That the R.M. of Frenchman Butte No. 501 Council advises Metalhead Mechanical Ltd. that the Municipality's gravel requirements for 2019-2020 are:

- 5,000 cubic yards of type 103 gravel;
- 25,000 cubic yards of type 105 gravel.

Rates as per Gravel Purchase Agreement dated July 11, 2018.

Further that the R.M. requires the use of radial stacker during crushing operation.

Carried

9-2 AMENDING AGREEMENT NO.1 – 2014 MUNICIPAL GAS TAX FUND AGREEMENT:

2019-10-23-033

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and Acting Administrator to sign the *Amending Agreement No. 1* to the *2014 Municipal Gas Tax Fund Agreement – Transfer of Federal Gas Tax Revenues Under the Gas Tax Program with Her Majesty the Queen in Right of Saskatchewan*, as represented by the Minister of Government Relations ("Saskatchewan"), dated October 23, 2019.

Carried

5:20p.m.

Councillor Gory left Council Chambers.



13-4 2019 RECREATION & CULTURE FUNDING EVENT HOSTING GRANT:

2019-10-23-034 LARRE: That the R.M. of Frenchman Butte No. 501 Council as per motion 2019-07-17-009 award the following 2019 Recreation and Culture Event Hosting Grants:

- |   |          |
|---|----------|
| • Frenchman Butte Museum Society – School Tours     | \$750.00 |
| • Paradise Hill Community Centre – Sportsman Dinner | \$750.00 |
| • St. Walburg Minor Hockey – Banquet                | \$750.00 |

Subject to provision of paid receipts and/or cancelled cheques.

Carried

IN-CAMERA:

2019-10-23-035  
5:22 p.m.

LARRE: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

5:22 p.m.

Mae Rotsey and Gwen Johnston left Council Chambers.

5:24 p.m.

Allison Roschker entered Council Chambers.

5:37 p.m.

Allison Roschker left Council Chambers.

5:40 p.m.

Mae Rotsey entered Council Chambers.

OUT-OF-CAMERA:

2019-10-23-036  
5:40 p.m.

NOETH: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

11-3.9 INTERIM ADMINISTRATOR:

2019-10-23-037

LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints Mae Rotsey, as the Interim Administrator effective October 9, 2019.

Carried

12-1 HAMLET MONTHLY WATER REPORT:

2019-10-23-038

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for September, 2019 and instructs Administration to place a copy of the report on file for future reference.

Carried

14-1 CORRESPONDENCE – OCTOBER 9, 2019:

2019-10-23-039

NOETH: That the R.M. of Frenchman Butte No. 501 Council accepts the October 9, 2019 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

14-2 CORRESPONDENCE – OCTOBER 23, 2019:

2019-10-23-040

NOETH: That the R.M. of Frenchman Butte No. 501 Council accepts the October 23, 2019 correspondence as information to be filed as presented to Council, outlined in Appendix C.

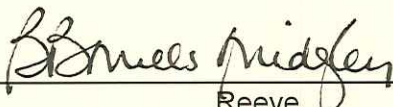
Carried

15-1 ADJOURNMENT:

2019-10-23-041

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:09 p.m.

Carried

  
Reeve

  
Acting Administrator

  
Reeve