

Minutes of the Special Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Thursday, September 5, 2019 at 8:30 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Mae Rotsey, Acting Administrator  
Allison Roschker, Finance Assistant

GUESTS:

Laurie-Anne Rusnak, LADR HR Consulting @ 9:35 a.m. via  
teleconference

CALLED TO ORDER:

The Special Meeting was called to order by Reeve B. Bonnie Mills Midgley at 8:36 a.m.

IN-CAMERA:

2019-09-05-001  
8:36 a.m. YOUNG: That the R.M. of Frenchman Butte No. 501 Council moves  
in-camera to discuss human resources as authorized by the legislative  
authority of *The Municipalities Act* Section 120 including the exemptions in  
Part III of *The Local Authority Freedom of Information and Protection of  
Privacy Act*.

Carried

8:37 a.m. Mae Rotsey and Allison Roschker left Council Chambers.  
9:35 a.m. Laurie-Anne Rusnak, LADR HR Consulting entered Council Chambers via  
teleconference.  
10:25 a.m. Laurie-Anne Rusnak disconnected call and left Council Chambers.  
10:28 a.m. Mae Rotsey and Allison Roschker entered Council Chambers.

OUT-OF-CAMERA:

2019-09-05-002  
10:28 a.m. FISCHER: That the R.M. of Frenchman Butte No. 501 Council rises  
from the in-camera discussion.

Carried

0-0 SEPTEMBER 5, 2019 AGENDA:

2019-09-05-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council  
approve the September 5, 2019 Agenda to be used as a guideline.

Carried

RECESS MEETING:

2019-09-05-004 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess  
10:29 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Special Meeting of Council was reconvened by Reeve B. Bonnie Mills Midgley at 11:10 a.m.

IN-CAMERA:

2019-09-05-005 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves  
11:21 a.m. in-camera to discuss human resources as authorized by the legislative  
authority of *The Municipalities Act* Section 120 including the exemptions in  
Part III of *The Local Authority Freedom of Information and Protection of  
Privacy Act*.

Carried

11:21 a.m. Mae Rotsey and Allison Roschker left Council Chambers.  
11:28 a.m. Mae Rotsey and Allison Roschker entered Council Chambers.

OUT-OF-CAMERA:

2019-09-05-006 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises  
11:29 a.m. from the in-camera discussion.

Carried

  
Reeve

2-3 REVISED ADMINISTRATOR/CAO JOB DESCRIPTION:

2019-09-05-007 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve the September 5, 2019 revised job description for the Administrator/CAO as presented.

Carried

1-1 RMAA ACTING ADMINISTRATOR APPLICATION:

2019-09-05-008 LARRE: That the R.M. of Frenchman Butte No. 501 Council directs Laurie-Anne Rusnak, LADR HR Consulting Services to submit to the Rural Municipal Administrators' Association the Application For Permit Re: Acting Administrator as per Section 110 (5) of *The Municipalities Act*. Requesting appointment of Viorel Bujor as Acting Administrator for the R.M. of Frenchman Butte No. 501 effective **September 9, 2019 through to September 9 2020**.

Carried

2-1 ACTING ADMINISTRATOR EMPLOYMENT CONTRACT:

2019-09-05-009 YOUNG: That the R.M. of Frenchman Butte No. 501 Council appoint Viorel Bujor to the position of Acting Administrator effective September 9, 2019 in accordance with the provisions of Section 110 of *The Municipalities Act* and subject to the terms and conditions as provided for in the letter of offer and employment contract dated September 5, 2019; and further that the Reeve and Deputy Reeve be authorized to execute the employment contract on behalf of the R.M. of Frenchman Butte No. 501.

Carried

2-2 MENTORSHIP CONTRACT:

2019-09-05-010 GORY: That the R.M. of Frenchman Butte No. 501 Council appoint Gwen Johnston to the position of Mentor for the Acting Administrator, Viorel Bujor effective September 16, 2019 through to December 16, 2019 in accordance with the primary criteria for a Class C Certificate, pursuant to the Rural Board of Examiners Regulations; and further that the Reeve and Deputy Reeve be authorized to execute the employment contract with Gwen Johnston on behalf of the R.M. of Frenchman Butte No. 501.

Carried

4-1 ADJOURNMENT:

2019-08-23-011 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council adjourns this Special Meeting of Council at 11:33 a.m.

Carried

  
Reeve

  
Acting Administrator

  
Reeve