

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Allison Roschker, Finance Assistant  
Gail Carruthers, Public Works Coordinator @ 9:15 a.m.

GUESTS:

Viorel Bujor, Guest @ 9:00 a.m.  
Laurie-Anne Rusnak, LADR Consulting @ 5:38 p.m. via teleconference  
Scott Hougham, RM Ratepayer @ 1:53 p.m.  
Justin Hougham, RM Ratepayer @ 1:53 p.m.  
Tom Hougham, RM Ratepayer @ 1:53 p.m.  
Gord Allenby, RM Ratepayer @ 2:14 p.m.  
Justin Finlay, RCMP @ 4:50 p.m.

9:00 a.m. Viorel Bujor, Guest entered Council Chambers to observe

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:01 a.m.

1-0 DELEGATE AUTHORITY TO TAKE MINUTES:

2019-08-28-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize Acting Administrator as per Sub Section 110(4) of *The Municipalities Act*, to delegate responsibility to record the minutes to the Finance Assistant.  
Carried

1-1 AUGUST 28, 2019 AGENDA ADDITIONS:

2019-08-28-002 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the August 28, 2019 Agenda:

- 9-2 IPC Canada Ltd. pipeline crossing agreement
- 13-19 Road closure cancellation – Range Road 3252
- 13-20 Hamlet Tax Allocation

Carried Unanimously

1-1 AUGUST 28, 2019 AGENDA:

2019-08-28-003 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve the August 28, 2019 Agenda to be used as a guideline.  
Carried

2-1 AUGUST 14, 2019 MINUTES:

2019-08-28-004 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the August 14, 2019 minutes as presented.  
Carried

2-1 AUGUST 23, 2019 MINUTES:

2019-08-28-005 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the August 23, 2019 minutes as presented.  
Carried

4-1 JULY 2019 BANK RECONCILIATION:

2019-08-28-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the July 31, 2019 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$	1,302,275.62
St. Walburg Health Account	\$	2,302.23
Turtleford Health Account	\$	7,913.23
St. Walburg Rail Account	\$	278,307.21
E-Transfer Account	\$	0.10

  
Reeve

Term Deposits (2.90%-3.45% Expiring 01-May-20 to 31-Jan-23)	\$ 2,589,308.71
Term Deposits (2.95% Expiring 15-Apr-20)	\$ 5,148,552.30
Term Deposits (2.9% Expiring 23-Apr-20)	\$ 3,039,266.94
<b>Total Cash in Bank as of July 31, 2019</b>	<b>\$ 12,367,926.34</b>
Petty Cash	\$ 200.00
<b>Total Cash and Short-Term Investments</b>	<b>\$ 12,368,126.34</b>

Carried

4-2 JULY 2019 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2019-08-28-007 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the July 31, 2019 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes.  
Carried

5-1 PAYROLL- PP2019-17:

2019-08-28-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **August 4, 2019 to August 17, 2019 and Council remuneration for the month of July 2019. Authorization #019235 direct deposit dated August 23, 2019** totaling **\$48,668.68**.

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages August 4, 2019 to August 17, 2019**.

Carried

9:15 a.m. Gail Carruthers entered Council Chambers.

5-2 ACCOUNTS- SASKPOWER:

2019-08-28-009 LARRE: That the R.M. of Frenchman Butte No.501 Council instructs staff to advise SaskPower that the Municipality does not wish to have a smart meter installed at Parcel C SW-11-53-24-W3 for account number 5000-0347-2866.

Carried

5-2 ACCOUNTS – AUGUST 28, 2019:

2019-08-28-010 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated August 28, 2019:

• 27582 to 27625	<b>Totaling</b>	<b>\$449,129.41</b>
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Carried

9-1 CNRL 1237574 MEMORANDUM OF UNDERSTANDING:

2019-08-28-011 YOUNG: That the R.M. of Frenchman Butte No. 501 enters into a *Memorandum of Understanding* with Canadian Natural Resources Limited, dated August 19, 2019, for the development of a portion of roadway within the municipal road allowance located south and west of SW 26-52-25-W3M, CNRL File 1237574.

Carried

RECESS MEETING:

2019-08-28-012 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess  
10:00 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:13 a.m.

10:16 a.m. Councillor Fischer left Council Chambers.



9-2 IPC CANADA LTD. PIPELINE CROSSING AGREEMENT AURORA FILE 19-00603:

2019-08-28-013 NOETH: That the R.M. of Frenchman Butte No. 501 enters into a *Pipeline Crossing Agreement*, dated August 27<sup>th</sup>, 2019, with IPC Canada Ltd., Aurora File 19-00603, for pipelines crossing the developed municipal road allowance at the following locations:

- Registered road plan No. 71B3604, within SE 25-53-28-W3M.

Further, for a pipeline crossing the undeveloped municipal road allowance at the following location:

- Between NE 24-53-28-W3M & SE 25-53-28-W3M (2 locations)
- Carried

10:19 a.m.

Councillor Fischer entered Council Chambers.

11-4 TENDER REVIEW INSTALLATION OF FOUR CULVERTS:

2019-08-28-014 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the *contract no. RM501-2019-1 tender* for the installation of 4 culverts at the following locations:

- Project 1 – RR 3264 between SE-20 & SW-21-53-26-W3M;
- Project 2 – TWP Road 542 between NW-08 & SW-17-54-25-W3M;
- Project 3 – TWP Road 540A between SE & NE-05-54-24-W3M;
- Project 4 – RR 3235 between NW-29 & NE-30-51-23-W3M.

Bids are due at 2:00 p.m. C.S.T. on September 10, 2019, with a public opening at the R.M. of Frenchman Butte No. 501's municipal office SW-11-53-24-W3M, Parcel C. Council's tender review will take place at the Council meeting to be held on September 11, 2019.

Carried

11-5 TENDER REVIEW PDAP#21 NE 11-53-23-W3M:

2019-08-28-015 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the *Request for Quotation* for the culvert installations at NE 11-53-23-W3M, PDAP Project #21. Bids are due at 1:30 p.m. C.S.T. on September 9, 2019, and Council's review will take place at the Council meeting to be held on September 11, 2019.

Carried

13-5 ROAD CLOSURE

2019-08-28-016 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure:

- 2 miles of Range Road 3252 between Township Road 540 and Township Road 542, issued on August 19, 2019.

Carried

13-6 ROAD CLOSURE CANCELLATION:

2019-08-28-017 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the cancellation of the following road closures:

- 2 miles of Range Road 3264 between Township Road 540 and Township Road 542, issued on June 27, 2018.
- 2 miles of Range Road 3252 between Township Road 540 and Township Road 542, issued on August 19, 2019.

Carried

6-1 STAFF/COMMITTEE REPORT:

2019-08-28-018 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal report presented by Public Works Coordinator Gail Carruthers.

Carried

RECESS MEETING:

2019-08-28-019 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess for a 60 minute break.

Carried

  
Reeve



RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:04 p.m.

8-4 COMMUNITY FUTURES FALL SYMPOSIUM & AGM, GRAND PRAIRIE, AB:

2019-08-28-020 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize the following expenses for Reeve Mills Midgley's attendance at the September 18 - 20, 2019 Community Futures Fall Symposium & AGM in Grand Prairie, AB:

- Remuneration of \$250.00/day.

Carried

13-20 HAMLET TAX ALLOCATION:

2019-08-28-021 NOETH: That the R.M. of Frenchman Butte No. 501 Council allocates 75% of the Hamlet of Frenchman Butte's levy to their Hamlet Account for 2019, in accordance with section 69 (1) (b) of the Municipalities Act, 2005.

Carried

1:53 p.m. Tom Hougham, Scott Hougham and Justin Hougham entered Council Chambers as part of the gallery.

13-1 PUBLIC MEETING – SUBDIVISION/PARCEL TIES NE, SE & SW-21-53-26-W3M, MINISTRY OF AGRICULTURE::

2:00 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Subdivision/Parcel Ties NE, SE & SW-21-53-26-W3M. There were no individuals in attendance expressing concerns regarding the proposed subdivision/parcel ties.

No written submissions were received in regards to proposed subdivision/parcel ties.

2:07 p.m. Public Hearing was closed by Reeve Mills Midgley.

11.3.2 EXPRESSION OF INTEREST SCALE ACCESS ROAD & BRUSHING PROJECT:

2019-08-28-022 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the *Request for Quotation* document for a Scale Access Road & Brushing Project at NE 29-53-22-W3M, with a release date of August 29, 2019. Bids are due before 9:00 a.m. September 9, 2019, and the bids will be reviewed by Council on September 11, 2019.

Carried

2:14 p.m. Gord Allenby entered Council Chambers for Public Meeting.

12-5 TAX ABATEMENT ROLL# 3461 400:

2019-08-28-023 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council; pursuant to *The Municipalities Act* Sub-Section 274(2)(a) as this property is deemed to be exempt from taxation; approve the tax abatement of Municipal Tax \$2,378.75; School Tax \$544.24 for a total of \$2,922.99 in regards to Roll # 3461 400; R/W1 501 CN W3, which is owned by the Town of St Walburg.

Carried

13-2 PUBLIC MEETING – DISCRETIONARY DEVELOPMENT SE-35-52-25-W3M:

2:15 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Discretionary Development Permit, Intensive Livestock Operation SE-35-52-25-W3M.

The following individuals in attendance expressing concerns regarding the proposed development:

- Gord Allenby

The following individuals were in attendance to speak to the proposed development:

- Tom Hougham
- Scott Hougham
- Justin Hougham

No written submissions were received in regards to proposed subdivision/parcel ties.

3:06 p.m. Public Hearing was closed by Reeve Mills Midgley.

  
Reeve



3:06 p.m. Tom Hougham, Scott Hougham, Justin Hougham and Gord Allenby left Council Chambers.

RECESS MEETING:

2019-08-28-024 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess  
3:06 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:16 p.m.

13-9 HUSKY TAX ABATEMENTS:

2019-08-28-025 FISCHER: Whereas the Board of Revision decision dated August 20, 2019 has amended the assessments for the following properties, the R.M. of Frenchman Butte No. 501 Council approves the following tax abatements:

	Municipal	School
• Roll # 3395 780 LSD 16-29-52-23-W3	\$3,275.72	\$1,157.05

Carried

13-12 2019 RECREATION & CULTURE FUNDING EVENT HOSTING GRANT:

2019-08-28-026 FISCHER: That the R.M. of Frenchman Butte No. 501 Council as per motion 2019-07-17-009 award the following 2019 Recreation and Culture Event Hosting Grants:

- St. Walburg Communiplex Fundraising Group – Party in the Pasture \$750.00
- Paradise Hill SCC – Community/Family Dance \$700.00

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-2 DISCRETIONARY DEVELOPMENT PERMIT SE-35-52-25-W3M, HOUGHAM:

2019-08-28-027 NOETH: That the R.M. of Frenchman Butte No. 501 Council is tabling discussion on the discretionary development permit for SE-35-52-25-W3M until September 11, 2019 meeting.

Carried

13-14 HERITAGE SIGNAGE, 2019 FUNDING ALLOCATION:

2019-08-28-028 LARRE: That the R.M. of Frenchman Butte No. 501 Council instructs Administration to purchase and install heritage signage for the following sites as per 2019 Recreation and Culture Funding allocation:

- Fort Pitt School District No. 2713, SE-01-54-26-W3M
- Fort Pitt Post Office and Store, NW-02-54-26-W3M;

Carried

4:50 p.m. Cst. Justin Finlay entered Council Chambers to provide an Enhanced Officer Report.

EXTEND MEETING:

2019-08-28-029 NOETH: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

5:21 p.m. Cst. Justin Finlay left Council Chambers.

13-15 TAX ABATEMENT ROLL #9597 000, NW-01-54-22-W3M:

2019-08-28-030 GORY: That the R.M. of Frenchman Butte No. 501 Council; pursuant to Sub-Section 274(2)(a) and Sub-section 293(1) of *The Municipalities Act* and the Municipality's Policy #8A; approve the tax abatement of Municipal Tax \$958.32; School Tax \$1,296.65 for a total of \$2,254.97 in regards to Roll #9597 000, NW-01-54-22-W3M.

Carried



11-7 DELTA CLAIM – RM RESPONSE LETTER:

2019-08-28-031 LARRE: That the R.M. of Frenchman Butte No. 501 Council ask staff to direct Tim Makahoniuk, Wood PLC, to respond to the June 26, 2019 letter from Michael Cardinal, E Construction Ltd., recommending the arbitration process begin for Contract ST175011B, with E Construction and the RM of Frenchman Butte No. 501 equally sharing the costs of the arbitrator after ensuring the contract/arbitration procedures have been followed.

Carried

RECESS MEETING:

2019-08-28-032 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess  
5:28 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 5:36 p.m.

IN-CAMERA:

2019-08-28-033 YOUNG: That the R.M. of Frenchman Butte No. 501 Council moves  
5:36 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

5:36 p.m. Gail Carruthers left Council Chambers and did not return.  
5:36 p.m. Allison Roschker and Viorel Bujor left Council Chambers.  
5:38 p.m. Laurie-Anne Rusnak, LADR Consulting entered Council Chambers via teleconference.  
6:00 p.m. Laurie-Anne Rusnak disconnect call and left Council Chambers.  
6:08 p.m. Viorel Bujor entered Council Chambers.  
7:02 p.m. Allison Roschker entered Council Chambers.

OUT-OF-CAMERA:

2019-08-28-034 LARRE: That the R.M. of Frenchman Butte No. 501 Council rises  
7:02 p.m. from the in-camera discussion.

Carried

7:06 p.m. Viorel Bujor left Council Chambers and did not return.

12-4 BYLAW 2019-04 A BYLAW RESPECTING THE USE OF PERSONAL VEHICLES FOR EMERGENCY RESPONDERS:

2019-08-28-035 HRITZUK: That the R.M. of Frenchman Butte No. 501 Bylaw 2019-04 A Bylaw respecting the use of personal vehicles for emergency responders, be read a first time.

Carried

12-3 OILFIELD TAX ARREARS – WRITE OFF BAD DEBTS:

2019-08-28-036 GORY: That the R.M. of Frenchman Butte No. 501 Council authorizes the bad debts as listed below in the amount of \$5,900.03 Municipal Taxes and Interest and \$791.07 School Taxes and Interest be written off as of August 31, 2019:

	Municipal	School
• Roll # 9837 000 LSD 15-19-53-25-W3	\$1,928.46	\$236.60
• Roll # 3431 417 LSD 09-22-53-24-W3	\$3,971.57	\$554.47

Carried

12-4 BYLAW 2019-03 A BYLAW TO REGULATE THE SPEED OF MOTOR VEHICLES:

2019-08-28-037 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2019-03 A Bylaw to Regulate the Speed of Motor Vehicles, be read a first time.

Carried

2019-08-28-038 YOUNG: That the R.M. of Frenchman Butte No. 501 Bylaw 2019-03 A Bylaw to Regulate the Speed of Motor Vehicles, be read a second time.

Carried

  
Reeve



2019-08-28-039 GORY: That the R.M. of Frenchman Butte No. 501 Bylaw 2019-03 A Bylaw to Regulate the Speed of Motor Vehicles, be given three readings at this meeting.  
Carried Unanimously

2019-08-28-040 LARRE: That the R.M. of Frenchman Butte No. 501 Bylaw 2019-03 A Bylaw to Regulate the Speed of Motor Vehicles, be read a third time and passed.  
Carried

13-13 2019 RECREATION & CULTURE COMMUNITY CAPITAL GRANT:

2019-08-28-041 NOETH: That the R.M. of Frenchman Butte No. 501 Council as per policy 700-03 award to the following 2019 Recreation and Culture Capital Grant:

- Paradise Hill Community Centre – Parking Lot Paving
- St. Walburg Communiplex Fundraising Group – New Stage
- Imhoff Heritage Society – Gable Roof Repairs
- Paradise Hill Playground Committee – Playground

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-1 SUBDIVISION/PARCEL TIES NE, SE & SW-21-53-26-W3M MINISTRY OF AGRICULTURE:

2019-08-28-042 NOETH: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Alana Robertson, Ministry of Agriculture Lands Branch that proposes the following subdivisions/parcel ties:

- Surface Parcel #203437953 to Surface Parcel 203437942 in SW-21-53-26-W3M;
- Surface Parcel #203437953 will become a stand-alone parcel;
- Surface Parcel #203437942 will be tied to Parcels 203468980 and 203437920 to facilitate access and will be retained by the Crown.

Carried

13-3 ENHANCED OFFICER REPORT – AUGUST 2019:

2019-08-28-043 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge Enhanced Officer Report August 28, 2019 as presented by Constable Justin Finlay.

Carried

13-8 PDAP PROJECT #41 FINAL INSPECTION:

2019-08-28-044 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges the completed Grading Release Form (Final Inspection) from PDAP Project #41, culvert replacement on Range Road 3264 between SE-8-54-26-W3 and SW-9-54-26-W3.

Carried

13-10 SALARY GRID RECOMMENDATIONS:

2019-08-28-045 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following wage step increases:

- Crystal Schaan from Office Assistant Salary Grid Step 4 to Office Assistant Salary Grid Step 5 effective August 11, 2019;
- Daniel Hardes from Salary Grid 4 Heavy Equipment Operator Salary Grid Step 3 to Salary Grid 4 Heavy Equipment Operator Salary Grid Step 4 effective July 14 2019;
- Logan Spence from Salary Grid 4 Heavy Equipment Operator Salary Grid Step 4 to Salary Grid 4 Heavy Equipment Operator Salary Grid Step 5 effective September 1, 2019;
- Yvonne Leer from Office Assistant Salary Grid Step 5 to Office Assistant Salary Grid Step 6 effective August 12, 2019

Carried

12-6 UPDATE ON OUTSTANDING OH&S ITEMS:

2019-08-28-046 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge the update on outstanding OH & S items from June 3, 2019 Occupational Health Committee Minutes.

Carried

  
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Reeve

15-1 ADJOURNMENT:

2019-08-28-047 GORY: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 7:32 p.m.

Carried

  
Reeve

  
Acting Administrator

  
Reeve