

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday July 10, 2019 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth

COUNCIL ABSENT:

Division 6      Claus Young

STAFF PRESENT:

Mae Rotsey, Acting Administrator  
Allison Roschker, Finance Assistant  
Gail Carruthers, Public Works Coordinator @ 11:17 a.m.

GUESTS:

Chris Montgomery, Canadian Association of Petroleum Producers @ 3:30 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:03 a.m.

1-1 JULY 10, 2019 AGENDA ADDITIONS:

2019-07-10-001      GORY:      That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the July 10, 2019 Agenda:

- 12-8 Road Projects.

Carried Unanimously

1-1 JULY 10, 2019 AGENDA:

2019-07-10-002      LARRE:      That the R.M. of Frenchman Butte No. 501 Council approve the July 10, 2019 Agenda to be used as a guideline.

Carried

2-1 JUNE 26, 2019 MINUTES:

2019-07-10-003      NOETH:      That the R.M. of Frenchman Butte No. 501 Council approves the June 26, 2019 minutes as presented.

Carried

4-1 JUNE 2019 BANK RECONCILIATION:

2019-07-10-004      FISCHER:      That the R.M. of Frenchman Butte No. 501 Council acknowledges the June 30, 2019 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$	1,900,040.96
St. Walburg Health Account	\$	2,302.03
Turtleford Health Account	\$	7,907.19
St. Walburg Rail Account	\$	278,082.84
E-Transfer Account	\$	0.07
Term Deposits (2.90%-3.45% Expiring 01-May-20 to 31-Jan-23)	\$	2,589,308.71
Term Deposits (2.95% Expiring 15-Apr-20)	\$	5,148,552.30
Term Deposits (2.9% Expiring 23-Apr-20)	\$	3,039,266.94
<b>Total Cash in Bank as of June 30, 2019</b>	<b>\$</b>	<b>12,965,461.04</b>
Petty Cash	\$	200.00
<b>Total Cash and Short-Term Investments</b>	<b>\$</b>	<b>12,965,661.04</b>

Carried

4-2 JUNE 2019 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

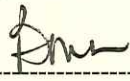
2019-07-10-005      LARRE:      That the R.M. of Frenchman Butte No. 501 Council acknowledges the June 30, 2019 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes.

Carried

RECESS MEETING:

2019-07-10-006      HRITZUK:      That the R.M. of Frenchman Butte No. 501 Council recess  
10:05 a.m.      for a 10 minute break.

Carried

  
\_\_\_\_\_  
Reeve



RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:15 a.m.

5-1 PAYROLL- PP2019-14:

2019-07-10-007      FISCHER:      That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **June 23, 2019 to July 6, 2019. Authorization #019193 direct deposit dated July 12, 2019** totaling **\$40,463.82.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages June 23, 2019 to July 6, 2019.**

Carried

5-2 COUNCIL REMUNERATION:

2019-07-10-008      LARRE:      That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of June 2019 Council Remuneration for the following amounts less deductions on July 26, 2019:

- Reeve Mills Midgley      \$2,029.54
- Councillor Larre      \$1,031.80
- Councillor Hritzuk      \$ 819.60
- Councillor Fischer      \$1,102.20
- Councillor Gory      \$ 657.80
- Councillor Noeth      \$1,492.80
- Councillor Young      \$ 826.72

Carried

5-3 ACCOUNTS – JULY 10, 2019:

2019-07-10-009      GORY:      That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated July 10, 2019:

• <b>27450 to 27496</b>	<b>Totaling</b>	<b>\$507,604.56</b>
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Carried

6-3 MINI FRIDGE:

2019-07-10-010      HRITZUK:      That the R.M. of Frenchman Butte No. 501 Council authorize donating the used mini fridge to the Village of Paradise Hill.

Carried

11:17 a.m.      Gail Carruthers entered Council Chambers to discuss Public Works Report.

9-1 HUSKY OIL OPERATIONS LIMITED ROAD MAINTENANCE AGREEMENT 2019-04 NEW ROUTE:

2019-07-10-011      FISCHER:      That the R.M. of Frenchman Butte No. 501 enters into *Road Maintenance Agreement 2019-04* with Husky Oil Operations Ltd. to haul Sales Oil for the haul:

- East along northern boundary of pt NE-29-52-23-W3M & NW-28-52-23-W3M, through NE-28-52-23-W3M & 27-52-23-W3M to Highway 21,

in response to the Husky pipeline failure and the resulting increased haul. Further, that the Agreement start date be set at June 17, 2019.

Carried

11:30 a.m.      Councillor Larre left Council Chambers.

9-3 ROAD RIGHT OF WAY PROPERTY PURCHASE, NE-31-50-22-W3M:

2019-07-10-012      NOETH:      That the R.M. of Frenchman Butte No. 501 enters into the *Form of Agreement for Sale of Land for Right of Way*, dated July 5, 2019, with Alexander William Spens for the most easterly 5.18 meters throughout NE-31-50-22-W3M to allow for future road widening as condition of subdivision. The per acre payment amount established in the agreement is \$900.00.

Carried

  
\_\_\_\_\_  
Reeve



11:33 a.m. Councillor Larre entered Council Chambers.

11-5 SPRUCE LAKE GRID CULVERT REPLACEMENT & DFO INFORMATION:

2019-07-10-013 FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorizes Wood PLC to return to the original design plan on the Spruce Lake Grid road, as approved by Department of Fisheries & Oceans. Further, Council acknowledges that the culverts replaced in the spring of 2019 between 2-53-23-W3 & 35-52-23-W3 will need to be replaced with longer culverts in order to match the profile.

Carried

12:06 p.m. Gail Carruthers left Council Chambers.

RECESS MEETING:

2019-07-10-014 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:04 p.m.

IN-CAMERA:

2019-07-10-015 NOETH: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

1:04 p.m. Allison Roschker left Council Chambers.

1:06 p.m. Mae Rotsey left Council Chambers.

2:50 p.m. Mae Rotsey and Allison Roschker entered Council Chambers.

OUT-OF-CAMERA:

2019-07-10-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

2:51 p.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

11-6 EXRESSION OF INTEREST – ENGINEERING FOUR CULVERT INSTALLATIONS:

2019-07-10-017 NOETH: That the R.M. of Frenchman Butte No. 501 Council directs Administration to post Expression of Interest with submission deadline of July 18, 2019 for Engineering Consulting Services for Four Culvert Installations: Design, Construction Supervision & Contract Administration for the following locations:

- Project 1 – RR 3264
- Project 2 – TWP Road 542
- Project 3 – TWP Road 540A
- Project 4 – RR 3235.

Carried

13-11 COMMUNITY WATER WELL TEST RESULTS:

2019-07-10-018 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Community Water Well Test Results for the following locations:

- NE-29-53-22-W3M, dated June 19, 2019;
- SW-35-53-24-W3M, dated June 18, 2019.

Further, that Administration is instructed to place a copy of the reports on file for future reference.

Carried



13-13 SARM BEAVER CONTROL PARTICIPANT – ADDITION:

2019-07-10-019 FISCHER: That the R.M. of Frenchman Butte No. 501 Council adds Dawson Stockman to the SARM Beaver Control Program List to be authorized to remove problem beavers within the R.M. of Frenchman Butte No. 501.

Carried

3:22 p.m. Councillor Fischer left Council Chambers.

13-12 GROUND FORCE GRADER TRAINING – REPORT 1:

2019-07-10-020 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges Ground Force Grader Training Report 1 regarding grader training sessions from May 22, 2019 to May 24, 2019.

Carried

3:26 p.m. Councillor Fischer entered Council Chambers.

3:32 p.m. Gail Carruthers left Council Chambers.

3:33 p.m. Chris Montgomery, Canadian Association of Petroleum Producers entered Council Chambers.

4:15 p.m. Chris Montgomery left Council Chambers.

RECESS MEETING:

2019-07-10-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess  
4:17 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 4:23 p.m.

IN-CAMERA:

2019-07-10-022 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves  
4:23 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

4:23 p.m. Mae Rotsey left Council Chambers.

4:50 p.m. Allison Roschker left Council Chambers.

5:03 p.m. Mae Rotsey and Allison Roschker entered Council Chambers.

OUT-OF-CAMERA:

2019-07-10-023 FISCHER: That the R.M. of Frenchman Butte No. 501 Council rises  
5:03 p.m. from the in-camera discussion.

Carried

EXTEND MEETING:

2019-07-10-024 LARRE: That the R.M. of Frenchman Butte No. 501 Council extends  
meeting time.

Carried

5:05 p.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

5:38 p.m. Gail Carruthers left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2019-07-10-025 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal reports presented by Acting Administrator Mae Rotsey and Public Works Coordinator Gail Carruthers.

Carried

11-3 FINANCE ASSISTANT SALARY GRID RECOMMENDATION:

2019-07-10-026      HRITZUK:      That the R.M. of Frenchman Butte No. 501 Council, in accordance with the municipality's Human Resources Total Compensation/Recognition Policy No.900-01 which states:  
**SALARY ADJUSTMENTS/INCREASES/DECREASES**  
*In extenuating circumstances, an increase adjustment in their salary grid subsequent to passing their probation if they have exceeded performance expectations or have obtained or possess additional qualifications subject to approval by resolution of Council, place Finance Assistant, Allison Roschker, at a salary of \$74,260.07, paid retroactively from January 1, 2018, Step 7 of the Salary Grid 5. In providing this expedited salary progression, Council is recognizing the additional duties/responsibility that Ms. Roschker has assumed after January 1, 2018.*

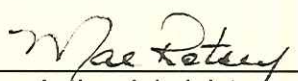
Carried

15-1 ADJOURNMENT:

2019-07-10-027      NOETH:      That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:09 p.m.

Carried

  
Reeve

  
Acting Administrator

  
Reeve