

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday April 24, 2019 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Mae Rotsey, Acting Administrator
Allison Roschker, Finance Assistant
Gail Carruthers, Public Works Coordinator @ 10:18 a.m.

GUESTS:

Kavita Prasad, Husky Oil Operations @ 2:00 p.m.
Greg Lorinczy, Husky Oil Operations @ 2:00 p.m.
Darren Schmidt, Husky Oil Operations @ 2:00 p.m.
Dean Franks, Husky Oil Operations @ 2:00 p.m.
Chelsea Clark, Husky Oil Operations @ 2:00 p.m.
Steven Fink, Husky Oil Operations @ 2:00 p.m.
Walter Gobert, Frenchman Butte Museum @ 2:40 p.m.
Tom Hougham, Frenchman Butte Museum @ 2:48 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:00 a.m.

1-1 APRIL 24, 2019 AGENDA ADDITIONS:

2019-04-24-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the April 24, 2019 Agenda:

- 13-3 Addition to Beaver Control Participant List - Chase Moon.
- 13-8 M. Steele Request to Abandon Roadway Parcel #127740720.
- 13-9 .RR 3230 and TWP RD 540A Drainage.

Carried Unanimously

1-1 APRIL 24, 2019 AGENDA:

2019-04-24-002 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve the April 24, 2019 Agenda to be used as a guideline.

Carried

2-1 APRIL 10, 2019 MINUTES:

2019-04-24-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the April 10, 2019 minutes as presented.

Carried

11-7 FIRE BAN IN EFFECT, APRIL 24, 2019 9:10 A.M. CST:

2019-04-24-004 YOUNG: That the R.M. of Frenchman Butte No. 501 Council instructs the Acting Administrator to place a "Fire Ban" on, in accordance with Bylaw No. 98-05, Section 4 (1)

"Where in the opinion of the local assistant, an extreme fire hazard exists or the safety of persons or property is endangered by a prairie fire or forest fire, the local assistant may, by resolution of Council, do any or all of the following:

a) prohibit the setting or propagation of any fire or type of fire within a specified area."

This fire ban is placed on all fires within the R.M. of Frenchman Butte No. 501's boundaries effective on April 24, 2018 at 9:10 a.m. CST and shall remain in effect until 10:00 a.m. May 8, 2019 at which time it may be extended by resolution of Council.

Carried

5-1 PAYROLL- PP2019-08:

2019-04-24-005 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **March 31, 2019 to April 13, 2019** and council remuneration for the month of March, 2019. **Authorization #019108 direct deposit dated April 18, 2019** totaling **\$32,489.83.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages March 31, 2019 to April 13, 2019.**

Carried

5-2 ACCOUNTS – APRIL 24, 2019:

2019-04-24-006 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated April 24, 2019:

• 27238 to 27261	Totaling	\$46,407.78
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Carried

6-3 ACTING ADMINISTRATOR ABSENCE REQUEST:

2019-04-24-007 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve Acting Administrator Absence Requests: 2019-04.

Carried

RECESS MEETING:

2019-04-24-008 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
10:04 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:16 a.m.

10:18 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

9-2 MEMORANDUM OF AGREEMENT H & N SIM, SW 09-54-26-W3M:

2019-04-24-009 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enters into the *Memorandum of Agreement* with Harold George Sim & Norma Mildred Sim, dated April 2, 2019. The Memorandum of Agreement allows the Lessee to store and access a grader, fuel tank, small storage shed and various tools and supplies on SW 09-54-26-W3, for a period of 5 years commencing May 1, 2019 and ending on April 30, 2023. An annual payment of \$500.00 will be paid the first week of June each year to the Lessor.

Carried

10-1 TRANSGAS PIPELINE PROJECT AFE#2018511:

2019-04-24-010 LARRE: That the R.M. of Frenchman Butte No. 501 approves construction of a natural gas pipeline from SE 15-51-24 W3M to NW 09-52-23-W3 as requested by Taylor Cameron, TransGas Limited, for a pipeline crossing the municipal road allowance between the following locations:

- NE 15-51-24-W3 & SE 15-51-24-W3
- NE 15-51-24-W3 & NW 14-51-24-W3
- NE 23-51-24-W3 & SE 26-51-24-W3
- NE 35-51-24-W3 & SE 2-52-24-W3
- SE 1-52-24-W3 & SW 6-52-23-W3
- NE 6-52-23-W3 & NW 5-52-23-W3
- SE 8-52-23-W3 & SW 9-52-23-W3

Further, that the pipeline will be buried a minimum of 1.5 m below the road surface and 1.2m below the ditch bottom.

Carried



Reeve

11-2.4 SEASONAL HEAVY EQUIPMENT OPERATORS 2019:

2019-04-24-011 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following seasonal heavy equipment operators for the 2019 season as per Human Resources and Compensation Policy 900-01:

- Daniel Harges; April 22, 2019; Salary Grid Heavy Equipment Operator, Step 3 at \$27.71/hr.
- Roy Johnson; April 22, 2019; Salary Grid Heavy Equipment Operator, Step 4 at \$29.41/hr.
- Byron Wolfe; April 24, 2019; Salary Grid Heavy Equipment Operator, Step 2 at \$26.02/hr.

Carried

11-2.5 SEASONAL MAINTENANCE 2019:

2019-04-24-012 GORY: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following seasonal maintenance employees for the 2019 season as per Human Resources and Compensation Policy 900-01:

- Chase McEwen; April 29, 2019; Salary Grid Seasonal Maintenance, Step 4 at \$24.88/hr.
- Dereck Lessard; April 29, 2019; Salary Grid Seasonal Maintenance, Step 2 at \$21.48/hr.
- Bobby Barrett; April 29 2019; Salary Grid Seasonal Maintenance, Step 2 at \$21.48/hr.
- Trevor Turchyn; April 29, 2019; Salary Grid Seasonal Maintenance, Step 2 at \$21.48/hr.

Carried

11-2.6 CASUAL LABOURERS & SUMMER STUDENT 2019:

2019-04-24-013 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following casual labourers and summer student for the 2019 season as per Human Resources and Compensation Policy 900-01:

- Conrad Mooswa; April 24, 2019; Salary Grid Students/Casual, Step 6 at \$22.06/hr.
- Claude Cantre; April 29, 2019; Salary Grid Students/Casual, Step 6 at \$22.06/hr.
- Nicole Hoffman; April 29, 2019; Salary Grid Students/Casual, Step 6 at \$22.06/hr.
- Mason Apperley; April 29, 2019; Salary Grid Students/Casual, Step 2 at \$15.27/hr.
- Trevor Kretzer; April 29, 2019; Salary Grid Students/Casual, Step 3 at \$16.96/hr.

Carried

11-3 AWARD GRAVEL HAUL TENDER:

2019-04-24-014 NOETH: That the R.M. of Frenchman Butte No. 501 Council awards the *Request for Bid – Gravel Hauling 2019* for the hauling of approximately 16,000 cubic yards of ¾ inch gravel within the R.M. of Frenchman Butte No 501 to Dmytryshyn & Sons Contracting Ltd., at the following rates:

- \$0.50 per cubic yard for loading (includes scaling) + GST;
- \$0.40 per cubic yard per mile for hauling and spreading +GST;
- to be paid a minimum of 5 miles of hauling; and

further, that The R.M. of Frenchman Butte No. 501 Council enter into a contract with Dmytryshyn & Sons Contracting Ltd. for this work.

Carried

11-4 AWARD LEASE LAND TENDER, PT SW 16-53-24-W3:

2019-04-24-015 FISCHER: That the R.M. of Frenchman Butte No. 501 Council awards the lease land rental contract for Pt SW 16-53-24-W3 Parcel Number 203321719 to Justin Finlay for the amount of \$600.00 plus GST. Lease in effect from April 25, 2019 to October 31, 2019.

Carried

11-5 AWARD LEASE LAND TENDER, PT NW 35-52-25-W3 EXT 1:

2019-04-24-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council awards the lease land rental contract for Pt NW 35-52-25-W3 Ext 1. Parcel Number 130584371 to Barry Moore for the amount of \$2,728.00 + GST. Lease in effect from April 25, 2019 to December 31, 2019. The Municipality will make no crop damage compensation should there be damage due to gravel exploration.

Carried

11-6 EXPRESSION OF INTEREST – INVESTING IN CANADA INFRASTRUCTURE PLAN:

2019-04-24-017 YOUNG: That the R.M. of Frenchman Butte No. 501 Council directs Administration to submit a joint Expression of Interest, Investing in Canada Infrastructure Plan, with Onion Lake Cree Nation for the reconstruction and paving of the road located from highway 17 East to Range Road 3254 on Township Roads 535A, 540 and 540A; plus pave the first 0.5 mile of Range Road 3275 located north of Township Road 540.

Carried

12-3 TRANS CANADA TRAIL 7 BORDER MARKERS – REST AREA:

2019-04-24-018 FISCHER: That the R.M. of Frenchman Butte No. 501 Council directs staff to inform Richard Porter, Saskatchewan division of the Trans Canada Trail, that the R.M. of Frenchman Butte No. 501 approves of the change to the Trans Canada Trail route within the Municipality as proposed by Linda Strong Watson and Fred Wilton with the Alberta Trail Net. The change to the Trail is from Highway 17 through section 25-53-28-W3 to Township Road 534 then east to Range Road 3275 then north to Township Road 540 and resume route east on Township Road 540.

Further, that staff apply to the Saskatchewan Ministry of Highways for this proposed rest area, facilities, and border markers.

Carried

12-4 NOVLAN BROS SALES ANNUAL OVERWEIGHT PERMIT:

2019-04-24-019 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council direct staff to inform Novlan Bros Sales that annual permits are not available as per Overweight Permit Policy 300-01 section 4.2 which states:

"Vehicles that are equipped with permanently mounted equipment which causes them to exceed weight limits and where the owners have obtained a special permit from Saskatchewan Government Insurance may qualify for an annual permit. These will be issued upon review of the vehicle and equipment at the discretion of the Administration of the Rural Municipality."

Carried

13-3 SARM BEAVER CONTROL PARTICIPANT – ADDITIONS:

2019-04-24-020 LARRE: That the R.M. of Frenchman Butte No. 501 Council adds Tyler Poulin and Chase Moon to the SARM Beaver Control Program List to be authorized to remove problem beavers within the R.M. of Frenchman Butte No. 501.

Carried

13-9 DRAINAGE AT RR 3230 AND TWP 540A:

2019-04-24-021 FISCHER: That the R.M. of Frenchman Butte No. 501 Council directs Public Works to install a culvert on Range Road 3230 immediately north of Township Road 540A.

Carried

12:08 a.m. Gail Carruthers left Council Chambers


RECESS MEETING:

2019-04-24-022 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
12:08 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:11 p.m.


Reeve

1:11 p.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

6-2 ROCK MULCHING RR 3232:

2019-04-24-023 NOETH: That the R.M. of Frenchman Butte No. 501 Council hires BMTR Ventures, Meadow Lake, SK to pull shoulders, mulch the rocks, reshape the crown and pack Range Road 3232 from Township Road 534 to Township Road 540 for \$3.11/m² plus taxes and mobilization costs. Work to commence as soon as possible.

Carried

13-5 HIRE CONTRACTOR TO PULL SHOULDERS:

2019-04-24-024 NOETH: That the R.M. of Frenchman Butte No. 501 Council directs the Public Works Supervisor to hire a contractor to pull shoulders, pick rocks, pack and reshape 10 miles of RM roads on a per mile basis, as selected by Public Works Staff, as per *100-06 Purchasing Policy*.

Carried

6-2 PATCHING BOLNEY ROAD:

2019-04-24-025 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council hires ASL Paving Ltd., Lloydminster, to patch the new holes on Bolney Road between Paradise Hill and RR 3235, as per the unit prices listed in the April 22, 2019 quotation, for a price of \$57,491 + taxes. Work to be completed by July 30, 2019 and excavated material not to be hauled back to the R.M. yard.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2019-04-24-026 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal reports presented by Acting Administrator Mae Rotsey and Public Works Coordinator Gail Carruthers.

Carried

1:49 p.m. Gail Carruthers left Council Chambers

2:00 p.m. Kavita Prasad, Husky Oil Operations; Greg Lorinczy, Husky Oil Operations; Darren Schmidt, Husky Oil Operations; Dean Franks, Husky Oil Operations; Chelsea Clark, Husky Oil Operations; Steven Fink, Husky Oil Operations and Gail Carruthers entered Council Chambers to discuss Husky Oil Operations Annual Update.

2:37 p.m. Kavita Prasad, Greg Lorinczy, Darren Schmidt, Dean Franks, Chelsea Clark, Steven Fink, and Gail Carruthers left Council Chambers.

2:40 p.m. Walter Gobert, Frenchman Butte Museum entered Council Chambers to discuss Hamlet Water Issues.

2:48 p.m. Tom Hougham, Frenchman Butte Museum entered Council Chambers to discuss Hamlet Water Issues.

12-6 APPROVE 2018 FINANCIAL STATEMENTS:

2019-04-24-027 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the 2018 audited financial statements as presented by Pinnacle Business Solutions.

Carried

12-6 PINNACLE BUSINESS SOLUTIONS MANAGEMENT REPRESENTATIONS LETTER:

2019-04-24-028 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize Reeve and Acting Administrator to sign April 10, 2019 Management Representation Letter addressed to Pinnacle Business Solutions.

Carried

14-1 CORRESPONDENCE APRIL 10, 2019:

2019-04-24-029 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council accepts the correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried



Reeve

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday April 24, 2019 at 9:00 a.m.

3:16 p.m. Tom Hougham and Walter Gobert left Council Chambers.

RECESS MEETING:

2019-04-24-030 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
3:25 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:37 p.m.

14-2 CORRESPONDENCE APRIL 24, 2019:

2019-04-24-031 GORY: That the R.M. of Frenchman Butte No. 501 Council accepts the April 24, 2019 correspondence as information to be filed as presented to Council, outlined in Appendix C.

Carried

IN-CAMERA:

2019-04-24-032 YOUNG: That the R.M. of Frenchman Butte No. 501 Council moves
4:15 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

4:15 p.m. Mae Rotsey and Allison Roschker left Council Chambers
5:12 p.m. Mae Rotsey entered Council Chambers.

OUT-OF-CAMERA:

2019-04-24-033 NOETH: That the R.M. of Frenchman Butte No. 501 Council rises
5:12 p.m. from the in-camera discussion.

Carried

EXTEND MEETING:

2019-04-24-034 YOUNG: That the R.M. of Frenchman Butte No. 501 Council extends meeting time.

Carried

5:17 p.m. Allison Roschker entered Council Chambers.

11-2 HUMAN RESOURCES:

2019-04-24-035 LARRE: That the R.M. of Frenchman Butte No. 501 Council directs Acting Administrator to engage services of LADR Consulting to create Finance Officer Salary Grid and to complete Market Competitive Comparative Wage Review.

Carried

IN-CAMERA:

2019-04-24-036 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves
5:19 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

5:19 p.m. Mae Rotsey left Council Chambers.
5:23 p.m. Allison Roschker left Council Chambers.
5:23 p.m. Mae Rotsey entered Council Chambers.

OUT-OF-CAMERA:

2019-04-24-037 NOETH: That the R.M. of Frenchman Butte No. 501 Council rises
5:23 p.m. from the in-camera discussion.

Carried

11-2 15-1 ADJOURNMENT:

2019-04-24-038 NOETH: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:24 p.m.

Carried


Reeve


Acting Administrator

Appendix A

PAYROLL :

Biweekly March 31 to April 13, 2019

Authorization #019108

Direct deposit dated	18-Apr-19
Allenby, Gord	\$1,650.05
Carruthers, Gail	\$1,859.92
Kretzer, Vicki	\$290.44
Leer, Yvonne	\$783.49
Noeth, Andy	\$1,849.24
Roschker, Allison	\$1,376.80
Rotsey, Mae	\$2,133.76
Schaan, Crystal	\$1,401.19
Schwingenschloegl, Gerald	\$2,204.04
Skogman, Sylvia	\$394.75
Spence, Logan	\$1,614.43
Stockman, Lyle	\$1,858.90
Wenger, Kevin	\$2,080.29

Total CAFT Payroll: \$19,497.30

Monthly - Council March, 2019

Fischer, Owen	\$2,102.27
Gory, Ronald	\$970.85
Hritzuk, Daniel	\$2,597.74
Larre, Leonard	\$1,857.47
Mills Midgley, Bonnie	\$2,616.02
Noeth, Gay	\$2,042.62
Young, Claus	\$805.56

\$12,992.53

Total CAFT: \$32,489.83


Reeve