

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday April 10, 2019 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Mae Rotsey, Acting Administrator
Allison Roschker, Finance Assistant
Gail Carruthers, Public Works Coordinator @ 10:05 a.m.

GUESTS:

Dr. Ray Rogers, R.M. Ratepayer @ 2:45 p.m.
Justin Hirtle, Ministry of Highways @ 4:17 p.m. via teleconference
Laura Fletcher, Pinnacle Business Solutions @ 2:58 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:03 a.m.

1-1 APRIL 10, 2019 AGENDA ADDITIONS:

2019-04-10-001 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the April 10, 2019 Agenda:

- 10-1 Canadian Natural Resources Limited Pipeline Crossing Agreement CNRL File 1235158 Revised
- 11-5 Fire Ban
- 13-12.2 Road Closure RR 3253 & TWP RD 550
- 13-12.3 Road Closure TWP RD 534
- 13-12.4 Road Closure TWP RD 542
- 13-18 Crown Land Lessee Consent NW-29-53-24-W3M
- 13-19 Crown Land Lessee Consent SW-29-53-24-W3M

Carried Unanimously

1-1 APRIL 10, 2019 AGENDA:

2019-04-10-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve the April 10, 2019 Agenda to be used as a guideline.

Carried

2-1 MARCH 27, 2019 MINUTES:

2019-04-10-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the March 27, 2019 minutes as presented.

Carried

4-1 MARCH 2019 BANK RECONCILIATION:

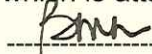
2019-04-10-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the March 31, 2019 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 3,922,987.78
St. Walburg Health Account	\$ 2,301.45
Turtleford Health Account	\$ 7,889.47
E-Transfer Account	\$ 0.00
Term Deposits (3.45% Expiring 01-May-19 to 31-Jan-23)	\$ 2,586,439.04
Term Deposits (2.6% Expiring 16-Apr-19)	\$ 5,130,000.00
Term Deposits (2.4% Expiring 23-Apr-19)	\$ 3,017,950.68
Total Cash in Bank as of March 31, 2019	\$ 14,667,568.42
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 14,667,768.42

Carried

4-2 MARCH 2019 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2019-04-10-005 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the March 31, 2019 month end Statement of Financial Activities - Detailed which is attached to and forms part of these minutes.


Reeve

Carried

5-1 PAYROLL- PP2019-07:

2019-04-10-006 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **March 17, 2019 to March 30, 2019. Authorization #019095 direct deposit dated April 5, 2019 totaling \$18,939.16.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages March 17, 2019 to March 30, 2019.**

Carried

5-2 COUNCIL REMUNERATION:

2019-04-10-007 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of March 2019 Council Remuneration for the following amounts less deductions on April 18, 2019:

- Reeve Mills Midgley \$2,906.20
- Councillor Larre \$2,015.80
- Councillor Hritzuk \$2,880.60
- Councillor Fischer \$2,260.60
- Councillor Gory \$1,000.60
- Councillor Noeth \$2,274.20
- Councillor Young \$ 805.56

Carried

5-4 VOID CHEQUES:

2019-04-10-008 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding of the following stale dated cheques:

- 26481 Estate of Marie Beauvillier \$8,078.58
- 26483 Eugene Beauvillier \$3,674.26

Carried

5-4 VOID CHEQUE:

2019-04-10-009 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding of the following lost cheque, stop payment date of April 3, 2019:

- 26886 Wood Environmental & Infrastructure \$32,787.37

Carried

RECESS MEETING:

2019-04-10-010 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
9:55 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:05 a.m.

10:05 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

10:34 a.m. Councillor Larre left Council Chambers.

10:37 a.m. Councillor Larre entered Council Chambers.

6-2 CARBIDE GRADER BLADE PURCHASE:

2019-04-10-011 GORY: That the R.M. of Frenchman Butte No. 501 Council approve purchase of carbide grader blades from Dionco Sales & Services Ltd., Yorkton, SK as per quote 1875 dated March 26, 2019 in the amount of \$52,574.04 including taxes.

Carried

10-1 CANADIAN NATIONAL RESOURCES LTD. PIPELINE CROSSING AGREEMENT CNRL FILE 1235158 REVISED:

2019-04-10-012 NOETH: That the R.M. of Frenchman Butte No. 501 enters into a *Pipeline Crossing Agreement*, dated April 9th, 2019, with Canadian National Resources Ltd., CNRL File 1235158 Revised, for a pipeline crossing the undeveloped municipal road allowance at the following location:

- FROM: SE 26-52-25-W3M TO: NE 23-52-25-W3M

Carried

13-5 AWARD TENDER PDAP PROJECTS #47 & #48:

2019-04-10-013 LARRE: That the R.M. of Frenchman Butte No. 501 Council awards the *Contract Number 18-030* document for Contract and Specifications for Location 47, W-08-54-26-W3M Pipestone Creek and Location 48, NW-02-54-25-W3M Tributary to Monnery River for Culvert Installation and Other Work to Get Green Erosion Control Inc., Meadow Lake, SK in the amount of \$66,050.00 for Schedule A, \$49,400.00 for Schedule B for a total bid amount of \$115,450.00 plus applicable taxes.

Carried

13-12 TEMPORARY ROAD CLOSURE TWP RD 534 & RR 3245:

2019-04-10-014 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road was temporarily closed to all traffic, effective 10:00 a.m. Thursday, April 4, 2019 and until further notice:

- One mile of Township Road 534 South of Section 30-53-24-W3M; and
- One half mile of RR 3245 East of SE-30-53-24-W3M.

Carried

13-12.2 TEMPORARY ROAD CLOSURE RR 3253 & TWP 550:

2019-04-10-015 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road was temporarily closed to all traffic, effective 1:00 p.m. Monday, April 8, 2019 and until further notice:

- 1.75 miles of RR 3253, West of Pt SW-27-54-25-W3M, West of NW-27-54-25-W3M & West of sections 34-54-25-W3M; and
- 1 Mile of TWP RD 550 North of NW-34-54-25-W3M & North of Pt NE-34-54-25-W3M.

Carried

13-12.3 TEMPORARY ROAD CLOSURE TWP RD 534:

2019-04-10-016 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road was temporarily closed to all traffic, effective 2:00 p.m. Monday, April 8, 2019 and until further notice:

- 1.75 miles of TWP RD 534, that is to say, North of Pt NW-23-53-25-W3M, North of NE-23-53-25-W3M and North of Section 24-53-25-W3M.

Carried

13-12.4 TEMPORARY ROAD CLOSURE TWP RD 542:

2019-04-10-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road was temporarily closed to local traffic only, effective 9:00 a.m. Tuesday, April 9, 2019 and until further notice:

- Two miles of TWP RD 542 from RR 3234 to RR 3240.

Carried

11:15 a.m. Reeve Mills Midgley and Gail Carruthers left Council Chambers.

11:15 a.m. As per Sub Section 91(1) of the *Municipalities Act*, Deputy Reeve Hritzuk assumed the Chair.

11:20 a.m. Reeve Mills Midgley entered Council Chambers and assumed the chair.

11:20 a.m. Gail Carruthers entered Council Chambers.

13-7 DITCH MOWING REQUEST FOR BID APPROVAL:

2019-04-10-018 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the *Request for Bid For Ditch Mowing 2019-2021* contract document related to hiring a contractor to mow ditches. Proposals are due at 3:00 p.m. CST on May 6, 2019 with a public opening at the R.M. of Frenchman Butte No. 501 municipal office SW-11-53-24-W3M, Parcel C. Council's review of the proposals will take place at the next scheduled Council Meeting.

Carried

13-9 DITCH BLOCK INSTALLATION ON RR 3221:

2019-04-10-019 NOETH: That the R.M. of Frenchman Butte No. 501 Council directs Administration to have a ditch block installed on RR 3221 east of SE-26-52-22-W3M as per April 1, 2019 direction from Brent Eberle, Saskatchewan Water Security Agency.

Carried

5-3 ACCOUNTS – APRIL 10, 2019:

2019-04-10-020 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated April 10, 2019:

• 27178 to 27237	Totaling	\$603,308.86
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Carried

12:05 p.m. Gail Carruthers left Council Chambers.

RECESS MEETING:

2019-04-10-021 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
12:05 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:04 p.m.

1:04 p.m. Gail Carruthers entered Council Chambers.

13-16 HAMLET MONTHLY WATER REPORT – MARCH 2019:

2019-04-10-022 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for March, 2019 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-11 HARDY SERVICES APPROACH:

2019-04-10-023 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves amending Development Permit #2017-028D issued December 13, 2017 to Hardy Services regarding NW-34-53-24-W3M to move the approach within SW-03-54-24-W3 farther northwest in order to allow for better line of sight and safety. Adequate signage is required to be present on the haul road at the quarry approach during active haul days. All other conditions of Development Permit #2017-028D remain unchanged.

Carried

13-13 COMMUNITY WELL SIGNAGE:

2019-04-10-024 NOETH: That the R.M. of Frenchman Butte No. 501 Council directs Administration to ensure the following signage is installed at the Hwy 21 North Community Well (SW-35-53-24-W3M) and St. Walburg Community Well NE-29-53-22-W3M:

- Not for Oilfield Use;
- Domestic Water; Filling of All Chemical Containers and Sprayers Strictly Prohibited.

Carried

13-18 CROWN LAND LESSEE CONSENT FORM, NW-29-53-24-W3M:

2019-04-10-025 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enters into the *Crown Land Lessee Consent Form* with Brian E. Bielecki & Terrie Lynne Bielecki, dated April 4, 2019 for Purchase of Provincial Lands from the Government of Saskatchewan, those lands being part of NW-29-53-24-W3M.

Carried

13-19 CROWN LAND LESSEE CONSENT FORM, SW-29-53-24-W3M:

2019-04-10-026 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council enters into the *Crown Land Lessee Consent Form* with Gilbert Hardes & Glenda Hardes, dated April 9, 2019 for Purchase of Provincial Lands from the Government of Saskatchewan, those lands being part of SW-29-53-24-W3M.

Carried

13-15 MINISTRY OF AGRICULTURE - LANDS BRANCH APPLICATION TO PURCHASE AGRICULTURAL LEASE LAND, M. NAPPER SE-11-54-26-W3M:

2019-04-10-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council directs the Acting Administrator to sign the *Ministry of Agriculture – Lands Branch Application to Purchase Agricultural Lease Land*, lease number 350345, SE-11-54-26-W3M for applicant Marilyn Jean Napper with the stipulation that the R.M. reserves the right to test for gravel in the Spring of 2019 prior to approving release for sale.

2:30 p.m. Gail Carruthers left Council Chambers.

13-2 PUBLIC MEETING – SUBDIVISION APPLICATION SE-25-53-28-W3M, 611206 SASKATCHEWAN LTD.:

2:30 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Subdivision Application SE-25-53-28-W3M.
There were no individuals in attendance expressing concerns regarding the proposed subdivision.
No written submissions were received in regards to proposed subdivision.

2:31 p.m. Public Hearing was closed by Reeve Mills Midgley.

13-2 SUBDIVISION APPLICATION SE-25-53-28-W3M, 611206 SASKATCHEWAN LTD.:

2019-04-10-028 NOETH: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Eugene B. Lewis that proposes the creation of one (1) new Parcel, A within the SE ¼ Section 25-53-28-W3M as prepared by Altus Geomatics, DWG File No. 211509PR, dated December 10, 2018.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2019-04-10-029 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal reports presented by Acting Administrator Mae Rotsey and Public Works Coordinator Gail Carruthers.

Carried

13-17 2019 EDUCATION MILL RATES:

2019-04-10-030 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the 2019 Education Mill Rates established by Government of Saskatchewan as follows:

Agriculture/Property	1.43 mills
Residential Property	4.12 mills
Commercial/Industrial	6.27 mills
Resource (oil & gas, mines & pipelines)	9.68 mills

Carried

6-3 ACTING ADMINISTRATOR ABSENCE REQUEST:

2019-04-10-031 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve Acting Administrator Absence Requests: 2019-01; 2019-02 and 2019-03.

Carried


Reeve

2:45 p.m. Dr. Ray Rogers, R.M. Ratepayer entered Council Chambers for the Development Permit Public Meeting.

13-3 PUBLIC MEETING - DEVELOPMENT PERMIT L6 BLK 1 PLAN 102240087, A. ROGERS:

2:45 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Development Permit L6 BLK 1 PLAN 102240087, Garden Suite. There were no individuals in attendance expressing concerns regarding the proposed development. No written submissions were received in regards to proposed development.

2:47 p.m. Public Hearing was closed by Reeve Mills Midgley.

2:47 p.m. Dr. Ray Rogers left Council Chambers for the Public Meeting.

13-3 DEVELOPMENT PERMIT L6 BLK 1 PLAN 102240087, A. ROGERS:

2019-04-10-032 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for Development Permit* submitted by Adrian Rogers, February 25, 2019 for a residential discretionary use on L6 BLK 1 Plan 102240087 to construct garden suite above existing garage as per R.M. of Frenchman Butte No. 501 Zoning Bylaw 2015-12. Carried

RECESS MEETING:

2019-04-10-033 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break. Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 2:58 p.m.

2:58 p.m. Laura Fletcher, Pinnacle Business Solutions entered Council Chambers to discuss 2017 Audited Financial Statements.

IN-CAMERA:

2019-04-10-034 YOUNG: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried

3:15 p.m. Mae Rotsey and Allison Roschker left Council Chambers.
3:35 p.m. Mae Rotsey and Allison Roschker entered Council Chambers.

OUT-OF-CAMERA:

2019-04-10-035 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion. Carried

3:37 p.m. Laura Fletcher left Council Chambers.

5-3 PAYMENT AUTHORIZATION:

2019-04-10-036 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the payment of \$5,000.00 to 501 Utility Authority Inc. for startup fees. Carried

4:17 p.m. Justin Hirtle, Ministry of Highways entered Council Chambers via teleconference to discuss Transportation Partnership Contribution Agreement.

4:20 p.m. Justin Hirtle disconnected teleconference and left Council Chambers.

EXTEND MEETING:

2019-04-10-037 NOETH: That the R.M. of Frenchman Butte No. 501 Council extend meeting. Carried Unanimously


Reeve

12-1.1 BYLAW 2019-01 A BYLAW TO ENTER INTO TRANSPORTATION PARTNERSHIP CONTRIBUTION AGREEMENT:

2019-04-10-038 LARRE: That the R.M. of Frenchman Butte No. 501 Bylaw 2019-01 A Bylaw to Provide for Entering into Transportation Partnership Contribution Agreement Highway 21 and Frenchman Butte Access Control Section 21-16, 3-17-40 with Her Majesty the Queen in the Right of the Province of Saskatchewan, as Represented by the Minister of Highways and Infrastructure, be read a first time.

Carried

2019-04-10-039 YOUNG: That the R.M. of Frenchman Butte No. 501 Bylaw 2019-01 A Bylaw to Provide for Entering into Transportation Partnership Contribution Agreement Highway 21 and Frenchman Butte Access Control Section 21-16, 3-17-40 with Her Majesty the Queen in the Right of the Province of Saskatchewan, as Represented by the Minister of Highways and Infrastructure, be read a second time.

Carried

2019-04-10-040 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2019-01 A Bylaw to Provide for Entering into Transportation Partnership Contribution Agreement Highway 21 and Frenchman Butte Access Control Section 21-16, 3-17-40 with Her Majesty the Queen in the Right of the Province of Saskatchewan, as Represented by the Minister of Highways and Infrastructure, be given three readings at this meeting.

Carried Unanimously

2019-04-10-041 NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2019-01 A Bylaw to Provide for Entering into Transportation Partnership Contribution Agreement Highway 21 and Frenchman Butte Access Control Section 21-16, 3-17-40 with Her Majesty the Queen in the Right of the Province of Saskatchewan, as Represented by the Minister of Highways and Infrastructure, be read a third time and passed.

Carried

11-3 SYNERGY CREDIT UNION FINANCIAL SERVICES AGREEMENT RENEWAL:

2019-04-10-042 FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorizes Reeve and Acting Administrator to sign March 21, 2019 Synergy Credit Union Financial Services Agreement Renewal outlined by Option Number 1 (one) for the term of 3 (three) years effective the first of the month following date of acceptance.

Carried

11-4 SYNERGY CREDIT UNION TERM DEPOSITS:

2019-04-10-043 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council authorizes the Acting Administrator to renew the following investments:

- Term Deposits (2.90% redeemable term deposit) \$3,017,950.68
- Term Deposits (2.90% redeemable term deposit) \$ 517,250.00
- Term Deposits (2.95% non-redeem term deposit) \$5,130,000.00

Carried

12-3 SCHEDULE 2019 BUDGET MEETING:

2019-04-10-044 YOUNG: That the R.M. of Frenchman Butte No. 501 Council Schedules Special Meeting for Wednesday, May 1, 2019 at 8:30 a.m. for 2019 Budget.

Carried

15-1 ADJOURNMENT:

2019-04-10-045 NOETH: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:42 p.m.

Carried


Reeve


Acting Administrator


Reeve