

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday March 6, 2019 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory @ 9:08 a.m.
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Mae Rotsey, Assistant Administrator
Gail Carruthers, Public Works Coordinator @ 9:32 a.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:01 a.m.

1-1 MARCH 6, 2019 AGENDA:

2019-03-06-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve the March 6, 2019 Agenda to be used as a guideline.

Carried

2-1 FEBRUARY 27, 2019 MINUTES:

2019-03-06-002 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the February 27, 2019 minutes as presented.

Carried

9:08 a.m.

Councillor Gory entered Council Chambers.

5-1 PAYROLL- PP2019-05:

2019-03-06-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **February 17, 2019 to March 2, 2019. Authorization #019067 direct deposit dated March 8, 2019 totaling \$18,056.54.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages February 17, 2019 to March 2, 2019.**

Carried

5-2 COUNCIL REMUNERATION:

2019-03-06-004 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of February 2019 Council Remuneration for the following amounts less deductions on March 22, 2019:

- | | | |
|---|---------------------|------------|
| • | Reeve Mills Midgley | \$2,464.50 |
| • | Councillor Larre | \$1,282.40 |
| • | Councillor Hritzuk | \$1,729.40 |
| • | Councillor Fischer | \$1,920.40 |
| • | Councillor Gory | \$1,151.40 |
| • | Councillor Noeth | \$1,618.80 |
| • | Councillor Young | \$1,498.57 |

Carried

5-4 VOID CHEQUES :

2019-03-06-005 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the voiding of the following cheques:

- | | | | |
|---|-------|----------------------|------------|
| • | 27100 | Bonnie Mills Midgley | \$2,186.50 |
| • | 27101 | Leonard Larre | \$713.30 |
| • | 27102 | Dan Hritzuk | \$1,657.00 |
| • | 27103 | Owen Fischer | \$718.20 |
| • | 27104 | Ronald Gory | \$691.00 |
| • | 27105 | Gay Noeth | \$1,166.00 |

Carried

5-3 ACCOUNTS – MARCH 6, 2019:

2019-03-06-006 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated March 6, 2019:

• 27100 to 27137	Totaling	\$181,023.57
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(less voided cheques 27100 to 27105 as per motion 2019-03-06-005)

Carried

9:32 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

9-1 ECHO BAY DEVELOPMENTS PARTNERSHIP GRAVEL AGREEMENT SE-16-53-24-W3M:

2019-03-06-007 NOETH: That the R.M. of Frenchman Butte No. 501 Council enters into an *Agreement for Gravel Purchase* dated February 28, 2019 with Echo Bay Developments Partnership to purchase gravel/sand at SE-16-53-24-W3M as per the following:

- \$5.00 per cubic yard for gravel;
- Royalty for sand varies between \$0.00 to \$5.00 per cubic yard, depending on percentage of material eliminated as sand and whether or not the Municipality purchases the sand.
- An annual minimum volume of crushed gravel of 10,000 cubic yards will be maintained.

Carried

12-4 MINISTRY OF AGRICULTURE – LANDS BRANCH REQUEST TO RELEASE SW-29-52-24-W3M FOR SALE:

2019-03-06-008 YOUNG: That the R.M. of Frenchman Butte No. 501 Council direct Administration to respond to Kathy McAllister, Ministry of Agriculture that the R.M. of Frenchman Butte No. 501 reserves the right to test for gravel in the Spring of 2019 on SW-29-52-24-W3M prior to approving release for sale.

Carried

10:14 a.m. Gail Carruthers left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2019-03-06-009 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal reports presented by Assistant Administrator Mae Rotsey and Public Works Coordinator Gail Carruthers.

Carried

RECESS MEETING:

2019-03-06-010 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
10:16 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:27 a.m.

8-0 SARM ATTENDEES:

2019-03-06-011 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledges that the following Council members will attend the SARM Convention during the week of March 11, 2019:

- Bonnie Mills Midgley
- Leonard Larre
- Dan Hritzuk (SMHI Delegate)
- Owen Fischer
- Gay Noeth

Carried

12-3 SASK LOTTERIES SPORT CULTURE & RECREATION FUNDING 2020:

2019-03-06-012 GORY: That the R.M. of Frenchman Butte No. 501 Council allocates the 2020 Sask Lotteries Sport Culture and Recreation Funding in the total amount of \$9,487.00 to playground/recreation equipment within the Municipality. Funding for this grant will be released after April 1, 2020.

Carried

RECESS MEETING:

2019-03-06-013 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
12:16 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:09 p.m.

12-5 MINISTRY OF HIGHWAYS LETTER – JANUARY 3, 2019:

2019-03-06-014 LARRE: That the R.M. of Frenchman Butte No. 501 Council request Ministry of Highways draft a cost sharing agreement with R.M. of Frenchman Butte No. 501 as per conversation with Justin Hirtle February 13, 2019 and set out as follows:

- (1) Ministry of Highways be responsible for tendering, engineering and construction of both Highway 21 from intersection of Highway 3 to the northern boundary of the RM (approximately 28.24 kms) and Frenchman Butte Access from intersection of Highway 3 to intersection of Railway Avenue and 1st St. West, projects.
- (2) Both road projects will be built to design spec Alternative A as per Ministry of Highways Summary of Surfacing Design Alternatives C.S.3-17-40 Frenchman Butte Access and C.S.21-16 Surfacing Design.
- (3) The R.M. will contribute a maximum of \$5.75 million to the projects through material, land and funding.
- (4) The Ministry will fund all additional costs to the projects beyond the \$5.75 million.
- (5) Ministry of Highways crushing would be planned for winter 2019/20 with delivery in 2020/2021.
- (6) Construction to begin 2020.
- (7) Both highways will remain the property and responsibility of the Ministry of Highways.

Carried

12-6 SYNERGY CREDIT UNION MEMBERSHIP AND ACCOUNTS:

2019-03-06-015 FISCHER: That the R.M. of Frenchman Butte No. 501 Council direct Administration to transfer Synergy Credit Union home branch from Paradise Hill to St. Walburg for the R.M. of Frenchman Butte No. 501 Synergy Credit Union Membership and all the Municipality's Synergy Credit Union accounts.

Further that the home branch transfer is to take place on or before March 12, 2019.

Carried

13-1 HAMLET MONTHLY WATER REPORT:

2019-03-06-016 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for February, 2019 and instructs Administration to place a copy of the report on file for future reference.

Carried

IN-CAMERA:

2019-03-06-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried


Reeve

OUT-OF-CAMERA:

2019-03-06-018
2:56 p.m.

LARRE: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

12-2 ACTING ADMINISTRATOR AUTHORIZATION:

2019-03-06-019

FISCHER: That the R.M. of Frenchman Butte No. 501 Council appoints Mae Rotsey, as the Acting Administrator effective February 15, 2019.

Carried

12-1 ASSISTANT ADMINISTRATOR ACTING CAPACITY PAY:

2019-03-06-020

HRITZUK: Whereas R.M. of Frenchman Butte No. 501 Human Resources Total Compensation/Recognition Policy 900-01 states, in part:

"In rare and extenuating situations where additional duties/responsibilities or special projects are added to an employee due to emergent or operational needs and the employee is required to perform the full scope of their position plus additional duties as assigned by the CAO; the CAO may notify Council and present a report and recommendation to temporarily adjust the employee's salary or provide for a bonus adjustment to ensure the employee is fairly compensated and recognized for their efforts. Upon Council's formal approval the employee's wages shall be adjusted accordingly for the specified duration or in the amount so approved."

Therefore, the R.M. of Frenchman Butte No. 501 Council authorizes Mae Rotsey's salary to be increased by 20% effective February 15, 2019 and until such time as the Administrator Position is filled.

Carried

12-1 HUMAN RESOURCES COMMITTEE:

2019-03-06-021

LARRE: That the R.M. of Frenchman Butte No. 501 directs Administration to engage the services of Laurie-Anne Rusnak, LADR Consulting Ltd. to work with Council and staff to develop a Human Resources Committee for the Municipality.

Carried

RECESS MEETING:

2019-03-06-022
3:11 p.m.

LARRE: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:30 p.m.

12-1 LEGAL AUTHORIZATION:

2019-03-06-023

YOUNG: That the R.M. of Frenchman Butte No. 501 Council retain the firm of MLT Aikins LLP to provide legal services and pay a \$3,000.00 retainer fee.

Further that Council authorizes payment be made March 6, 2019.

Carried


3:49 p.m.

Gail Carruthers entered Council Chambers to discuss Gravel Haul Tender.

13-4 DRAFT GRAVEL HAUL TENDER:

2019-03-06-024

NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the *Request for Bid – Gravel Hauling 2019* for the hauling of approximately 16,000 cubic yards of ¾ inch gravel within the R.M. of Frenchman Butte No 501. Bids are due at 3:00 p.m. C.S.T. on April 22, 2019, with a public opening at the R.M. of Frenchman Butte No. 501's municipal office SW-11-53-24-W3M, Parcel C. Council's tender review will take place at the Council meeting to be held on April 24, 2019.


Reeve

Carried

3:54 p.m.

Gail Carruthers left Council Chambers.

IN-CAMERA:

2019-03-06-025

4:02 p.m.

FISCHER: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

OUT-OF-CAMERA:

2019-03-06-026

4:27 p.m.

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.

Carried

12-2 LADR CONSULTING LTD HIRING:

2019-03-06-027

GORY: That the R.M. of Frenchman Butte No. 501 Council instructs the Administrator to hire Laurie-Anne Rusnak, LADR Consulting Ltd. for Administrator recruitment.

Carried

14-1.1 CORRESPONDENCE:

2019-03-06-028

LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2019-03-06-029

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 4:54 p.m.

Carried


Reeve


Acting Administrator