

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday February 27, 2019 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory @ 9:14 a.m.
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Mae Rotsey, Assistant Administrator
Gail Carruthers, Public Works Coordinator @ 10:29 a.m.

GUESTS:

Curtis Dorner, Synergy Credit Union @ 12:55 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:03 a.m.

1-1 FEBRUARY 27, 2019 AGENDA ADDITIONS:

2019-02-27-001 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approve adding the following to the February 27, 2019 Agenda:

- 11-4 Land Purchase SW-11-53-23-W3M

Carried Unanimously

1-1 FEBRUARY 27, 2019 AGENDA:

2019-02-27-002 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve the February 27, 2019 Agenda to be used as a guideline.

Carried

2-1 FEBRUARY 13, 2019 MINUTES:

2019-02-27-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the February 13, 2019 minutes as presented.

Carried

2-2 FEBRUARY 14, 2019 MINUTES:

2019-02-27-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the February 14, 2019 minutes as presented.

Carried

9:14 a.m.

Councillor Gory entered Council Chambers.

3-1 SARM BENEFITS:

2019-02-27-005 FISCHER: Whereas SARM benefits terminate on an employee's end date and Council motion 2019-02-14-002 extended benefits past employee end date, therefore Council approves the reimbursement of costs incurred for the purchase of Blue Cross Health and Dental coverage for Joel Cardinal up to and including March 14, 2019. Receipts for costs incurred must be provided prior to payment being processed.

Carried

3-1 SARM BENEFITS:

2019-02-27-006 NOETH: Whereas SARM benefits terminate on an employee's end date and Council motion 2019-02-14-003 extended benefits past employee end date, therefore Council approves the reimbursement of costs incurred for the purchase of Blue Cross Health and Dental coverage for Rita Rogers up to and including April 11, 2019. Receipts for costs incurred must be provided prior to payment being processed.

Carried

3-1 MEDICAL RECEIPTS:

2019-02-27-007 LARRE: Whereas SARM benefits terminate on an employee's end date and Council motion 2019-02-14-003 extended benefits past employee end date, therefore Council approves the reimbursement of costs incurred for the purchase of prescriptions for Rita Rogers in the amount of \$49.35.

Carried



Reeve

5-1 PAYROLL- PP04-2019:

2019-02-27-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **February 3, 2019 to February 16, 2019. Authorization #019053 direct deposit dated February 22, 2019 totaling \$41,824.15.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages February 3, 2019 to February 16, 2019.**

Carried

5-2 ACCOUNTS - JANUARY INDEMNITY:

2019-02-27-009 HRITZUK: That the R.M. of Frenchman Butte Council No. 501 authorize payment of January indemnity from motion 2019-02-13-008 via cheque as electronic transfer payment was not processed on February 22, 2019.

Carried

5-2 ACCOUNTS:

2019-02-27-010 NOETH: That the R.M. of Frenchman Butte Council No. 501 authorize payment of Kn/a HR Consulting Invoice No. 1726 dated February 12, 2019 in the amount of \$4,815.02 and invoice number 1729 dated February 26, 2019 in the amount of \$13,934.74.

Carried

5-2 ACCOUNTS – FEBRUARY 27, 2019:

2019-02-27-011 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated February 27, 2019:

• 27081 to 27099	Totaling	\$86,915.05
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Carried

5-3 VOID CHEQUE:

2019-02-27-012 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the voiding of the following cheque:

• 27018 Municipal Leadership Development Program	\$761.25
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Carried

RECESS MEETING:

2019-02-27-013 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess
10:10 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:20 a.m.

10:29 a.m. Gail Carruthers entered Council Chambers to discuss Public Works Report.

9-1 GEAR ENERGY PIPELINE CROSSING AGREEMENT LEXTERRA FILE 19-00073:

2019-02-27-014 HRITZUK: That the R.M. of Frenchman Butte No. 501 enters into a *Pipeline Crossing Agreement* dated February 15, 2019 with Gear Energy Ltd. for the bored pipeline crossing the developed municipal road allowance at the following location:

- Between NW-11-52-24-W3M and NE-10-52-24-W3M

Carried

12-8 PDAP PROJECTS #47 & #48 TENDER APPROVAL:

2019-02-27-015 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the *Contract Number 18-030* document for Contract and Specifications for Location 47, W-08-54-26-W3M Pipestone Creek and Location 48, NW-02-54-25-W3M Tributary to Monnery River for Culvert Installation and Other Work. Bids are due at 3:00 p.m. C.S.T. Wednesday, April 3, 2019, with a public opening at the R.M. of Frenchman Butte No. 501's municipal office SW-11-53-24-W3M, Parcel C. Council's tender review will take place at the next Council Meeting.

Carried



Reeve

11:12 a.m. Gail Carruthers left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2019-02-27-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal reports presented by Assistant Administrator Mae Rotsey and Public Works Coordinator Gail Carruthers.

Carried

RECESS MEETING:

2019-02-27-017 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
12:03 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 12:55 p.m.

12:55 p.m. Curtis Dorner, Synergy Credit Union entered Council Chambers to discuss Synergy Credit Union and CAFT.

1:08 p.m. Curtis Dorner left Council Chambers.

9-3 EXTEND ROAD MAINTENANCE AGREEMENT 2019-03, K. CRAIG:

2019-02-27-018 NOETH: That the R.M. of Frenchman Butte No. 501 Council extends *Road Maintenance Agreement 2019-03* with Ken Craig for hauling timber at maximum of 75,000 kg with truck, trailers and logs on RR 3233 from SE-21-54-23-W3M to TWP Road 542, TWP Road 542 to RR 3232; RR 3232 to TWP Road 540A; TWP Road 540A to the West side of St. Walburg. Winter haul period is from February 15, 2019 to March 31, 2019.

Carried

11-2.2 ST. WALBURG RAIL FUND iSAVE ACCOUNT:

2019-02-27-019 HRITZUK: That the R.M. of Frenchman Butte No. 501 directs Administration to open an iSave account with Synergy Credit Union for the St. Walburg Rail Fund. Funds transferred from term deposit 831651261578 in the amount of \$277,497.41 to be deposited to iSave account.

Carried

11-4 LAND SALE AGREEMENT #464837 SW-11-53-23-W3M:

2019-02-27-020 YOUNG: That the R.M. of Frenchman Butte No. 501 Council enter into *Land Sale Agreement #464837 and ISC Grant Transfer Documentation* with HER MAJESTY THE QUEEN, in the right of the Province of Saskatchewan as represented by the Minister of Agriculture for the portion of land known as part of the SW Quarter of Section 11, Township 53, Range 23, West of the Third Meridian Extension 0, As described on Certificate of Title BF100619354, 107.224 acres for the sum of \$96,000.00 plus \$200.00 land processing fee.

Carried

11-4 PURCHASERS ESTIMATED STATEMENT OF ADJUSTMENTS SW-11-53-23-W3M:

2019-02-27-021 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize Reeve and Assistant Administrator to sign Purchasers Estimated Statement of Adjustments dated February 27, 2019 covering legal fees for transfer in the amount of \$1,035.60 in addition to the \$96,200.00 land purchase for SW-11-53-23-W3M for total amount of \$97,235.60. Bank draft to be issued February 28, 2019.

Carried

RECESS MEETING:

2019-02-27-022 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
3:16 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:30 p.m.

12-2.2 REPORTING REQUEST – PERMITS:

2019-02-27-023 GORY: That the R.M. of Frenchman Butte No. 501 Council directs Administration to ensure that an ongoing dropbox folder is set up to include a tracking sheet for Council which includes the following and is always accessible:

- Issued Permits (discretionary - fire, building, development, approach, etc.)

Carried

12-2.3 REPORTING REQUEST – WINTER WORKS ACTION PLAN:

2019-02-27-024 GORY: That the R.M. of Frenchman Butte No. 501 Council directs Administration to have a 2019-2020 Public Works winter works action plan in place and presented to Council for the first regular Council meeting in October. Further that updates to the plan will be provided in writing at the first meeting of the month for the remainder of the winter season.

Carried

12-5 PRESENTATION OF THE LIST OF LANDS IN ARREARS:

2019-02-27-025 LARRE: That R.M. of Frenchman Butte No. 501 Council direct the treasurer/administrator to not include in the *List of Lands in Arrears* any property that the amount of taxes in arrears does not exceed one half of the 2018 year's levy with respect to land.

The Tax Enforcement Act, Section 3(3) The council of a municipality may, by resolution, direct the treasurer not to include in the list land in respect of which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy with respect to that land

Carried

2019-02-27-026 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge the *List of Lands in Arrears* as presented to the head of Council in accordance with section 3 of *The Tax Enforcement Act*.

Carried

12-6 OFFICE ASSISTANT CORPORATE CREDIT CARD:

2019-02-27-027 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves CUETS Financial R.M. of Frenchman Butte No. 501 Corporate Card to be issued for Crystal Schaan with a maximum credit limit of \$1,000.00.

Carried

12-7 HAMLET MONTHLY WATER REPORT:

2019-02-27-028 YOUNG: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for January, 2019 and instructs Administration to place a copy of the report on file for future reference.

Carried

4:47 p.m.

Gail Carruthers entered Council Chambers to discuss tender information.

4:50 p.m.

Gail Carruthers left Council Chambers.

13-2 SYNERGY CREDIT UNION CAFT USERS:

2019-02-27-029 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes the following as CAFT Super Users: Allison Roschker, Crystal Schaan and Mae Banach.

Carried

EXTEND MEETING:

2019-02-27-030 YOUNG: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

13-3 REALTORS ASSOCIATION OF LLOYDMINSTER AND DISTRICT SELLER REPRESENTATION AGREEMENT:

2019-02-27-031 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council authorize entering into Realtors Association of Lloydminster and District Amendment of A Seller's/Landlord's Brokerage Contract along with the R.M. of Mervin No. 499 to sell jointly owned property and building on Blk A Plan 101964472, NE-22-51-23-W3M (Flyash Shed) for a listing amount of \$80,000.00 with contract date to be extended to August 23, 2019.

Carried

14-1 CORRESPONDENCE – JANUARY 23, 2019:

2019-02-27-032 FISCHER: That the R.M. of Frenchman Butte No. 501 Council accepts the January 23, 2019 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

14-2 CORRESPONDENCE – FEBRUARY 13, 2019:

2019-02-27-033 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the February 13, 2019 correspondence as information to be filed as presented to Council, outlined in Appendix C.

Carried

14-3 CORRESPONDENCE – FEBRUARY 27, 2019:

2019-02-27-034 NOETH: That the R.M. of Frenchman Butte No. 501 Council accepts the February 27, 2019 correspondence as information to be filed as presented to Council, outlined in Appendix D.

Carried

IN-CAMERA:

2019-02-27-035 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.
5:21 p.m.

Carried

OUT-OF-CAMERA:

2019-02-27-036 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.
6:07 p.m.


Carried

15-1 ADJOURNMENT:

2019-02-27-037 YOUNG: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:07 p.m.

Carried


Reeve


Assistant Administrator


Reeve