

Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Wednesday January 9, 2019 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

STAFF PRESENT:

Rita Rogers, Chief Administrative Officer
Mae Rotsey, Assistant Administrator
Joel Cardinal, Civil Engineering Technologist @ 3:46 p.m.

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve Mills Midgley at 9:04 a.m.

1-1 JANUARY 9, 2019 AGENDA:

2019-01-09-001 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approve the January 9, 2019 Agenda to be used as a guideline.

Carried

2-1 DECEMBER 12, 2018 MINUTES:

2019-01-09-002 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the December 12, 2018 minutes as presented.

Carried

3-1 2019 SALARY GRID:

2019-01-09-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve corrected *900-100 Human Resources Total Compensation/Recognition Policy Base Pay Salary Grid Schedule "A"* for 2019, a copy of which is attached to and forms part of these minutes.

Carried

4-1 DECEMBER 2018 BANK RECONCILIATION:

2019-01-09-004 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the December 31, 2018 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 4,075,927.86
St. Walburg Health Account	\$ 2,300.87
Turtleford Health Account	\$ 7,871.98
St. Walburg Rail Line Account (2.6% Expiring 12-Jan19)	\$ 270,521.66
E-Transfer Account	\$ 640.56
Term Deposits (3.45% Expiring 31-Jan-19 to 31-Jan-23)	\$ 2,500,000.00
Term Deposits (2.6% Expiring 31-Jan19)	\$ 5,000,000.00
Term Deposits (2.4% Expiring 31-Jan19)	\$ 3,000,000.00
Total Cash in Bank as of December 31, 2018	\$ 14,857,262.93
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	<u>\$ 14,857,462.93</u>

Carried

5-1 PAYROLL- PP2018-26:

2019-01-09-005 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **December 9, 2018 to December 22, 2018** and the Council remuneration for the month of December 2018. **Authorization #018362 direct deposit dated December 28, 2018 for \$30,417.50.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages December 9, 2018 to December 22, 2018.**

Carried


Reeve

5-2 PAYROLL- PP2019-01:

2019-01-09-006 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **December 23, 2018 to January 5, 2019. Authorization #019011 direct deposit dated January 11, 2019** totaling **\$23,768.08**.

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages December 23, 2018 to January 5, 2019**.

Carried

5-3 ACCOUNTS – DECEMBER 31, 2018:

2019-01-09-007 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated December 31, 2018:

• 26942 to 26981	Totaling	\$553,792.47
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Carried

5-3 ACCOUNTS – JANUARY 9, 2019:

2019-01-09-008 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments as per *List of Accounts for Approval* dated January 9, 2019:

• 26982 to 27002	Totaling	\$478,200.71
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Carried

5-3 VOID PAYMENT CHEQUE # 26948:

2019-01-09-009 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge Cheque # 26948 has been voided.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2019-01-09-010 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledge verbal report presented by CAO Rita Rogers.

Carried

RECESS MEETING:

2019-01-09-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
10:12 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 10:19 a.m.

9-1 BORROW AGREEMENT E. RAY SW-33-52-23-W3M:

2019-01-09-012 FISCHER: That the R.M of Frenchman Butte No. 501 enters into the *Form of Agreement for Area Required for A Borrow Area* dated December 13, 2018 with Everette Ray to purchase material from a dugout type borrow on SW-33-52-23-W3M.

Carried

9-3 SERAFINA PERMISSION TO WORK ON RM ROAD ALLOWANCE:

2019-01-09-013 FISCHER: That the R.M. of Frenchman Butte No. 501 enters into an *Agreement to Grant Permission To Carry Out Work On Municipals Roads*, dated December 14, 2018 with Serafina Energy Ltd. to build and maintain approximately 460 m of road west of SW-33-55-22-W3M.

Further as per clause 10, the R.M. of Frenchman Butte No. 501 Council requests a copy of Certificate of Insurance.

Carried

9-5 RIGHT OF ENTRY AGREEMENT – Y-COULEE LAND & CATTLE NE&SE-11-55-25-W3M:
2019-01-09-014 NOETH: That the R.M. of Frenchman Butte No. 501 Council enter into the *Grant of Right of Entry to Rural Municipality Agreement*, dated December 5, 2018 with Y-Coulee Land & Cattle Company Ltd. for the purpose of mulching on NE & SE-11-55-25-W3M.

Carried

11-2.1 POLICY 300-09 BRUSHING/CLEARING COMPENSATION POLICY:
2019-01-09-015 GORY: That the R.M. of Frenchman Butte No. 501 Council approve the 300-09 Brushing/Clearing Compensation Policy and a copy is attached to and forms part of these minutes.

Carried

RECESS MEETING:

2019-01-09-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
12:30 p.m. for a 60 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 1:18 p.m.

13-5 PUBLIC MEETING – SUBDIVISION APPLICATION NE-31-50-22-W3M, SPENST:

2:02 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Subdivision Application NE-31-50-22-W3M.
There were no individuals in attendance expressing concerns regarding the proposed subdivision.
No written submissions were received in regards to proposed subdivision.
2:05 p.m. Public Hearing was closed by Reeve Mills Midgley.

13-6 PUBLIC MEETING – SUBDIVISION APPLICATION SE-34-52-22-W3M, HOFFMAN:

2:18 p.m. Reeve Mills Midgley declared the Public Meeting open to discuss Subdivision Application SE-34-52-22-W3M.
There were no individuals in attendance expressing concerns regarding the proposed subdivision.
No written submissions were received in regards to proposed subdivision.
2:19 p.m. Public Hearing was closed by Reeve Mills Midgley.

11-2.2 POLICY 300-14 APPROACH POLICY:

2019-01-09-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approve the 300-14 Approach Policy and a copy is attached to and forms part of these minutes.

Carried

3:10 p.m. Councillor Larre left Council Chambers.

RECESS MEETING:

2019-01-09-018 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
3:12 p.m. for a 10 minute break.

Carried

3:12 p.m. Mae Rotsey left Council Chambers.

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve Mills Midgley at 3:26 p.m.

3:26 p.m. Councillor Larre entered Council Chambers.
3:35 p.m. Mae Rotsey entered Council Chambers.

11-2.3 POLICY 300-15 BRUSHING/CLEARING of ROAD ALLOWANCE POLICY:

2019-01-09-019 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve the 300-15 Brushing/Clearing of Road Allowance Policy and a copy is attached to and forms part of these minutes.

Carried

11-2.4 POLICY 300-11 SNOWPLOUGHING OF PRIVATE DRIVES & LANES POLICY:

2019-01-09-020 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve the amended 300-11 Snowploughing of Private Drives & Lanes Policy and a copy is attached to and forms part of these minutes.

Carried

3:46 p.m.

Joel Cardinal entered Council Chambers to discuss Policy 300-10.

4:54 p.m.

Joel Cardinal left Council Chambers.

11-2.6 POLICY 100-10 DONATION POLICY:

2019-01-09-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council approve the amended 100-10 Donation Policy and a copy is attached to and forms part of these minutes.

Carried

11-2.7 POLICY 100-02 MEMBERSHIP AND LICENSE FEES POLICY:

2019-01-09-022 NOETH: That the R.M. of Frenchman Butte No. 501 Council approve the amended 100-02 Membership and License Fees Policy and a copy is attached to and forms part of these minutes.

Carried

EXTEND MEETING:

2019-01-09-023 YOUNG: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

13-2 GRADER TENDER 2019:

2019-01-09-024 GORY: Whereas, The R.M. of Frenchman Butte No. 501 called for tenders for one grader, with one trade-in, to be submitted by 3:00 pm Central Standard Time, December 10, 2018; and
Whereas the tender document included a clause stating that "*The lowest or any tender not necessarily accepted*"; and
Whereas Council has reviewed the tender packages from Redhead Equipment Ltd. and Brandt Tractor Ltd.
Therefore, be it resolved, that the R.M. of Frenchman Butte No. 501 Council purchases the following from Brandt Tractor Ltd.:

One 2019 JD 872G AWD Motor Grader with 12 month full comprehensive warranty with 12 months of travel included on all warranty claims:

1 New 2019 Motor Grader	\$409,000.00
5yr 7500 hour Power Train Warranty	\$ 11,820.00
12 Month Warranty with travel	\$ 0.00
Provincial Tire Levy	\$ 342.00
Total Cash Price	\$421,162.00
Subtotal	<u>\$421,162.00</u>
GST	<u>\$ 21,058.10</u>
Total Sale Price	\$442,220.10

Trade-in one 2014 John Deere 872G (as is where is) with approximately 7200 Hours, S/N 1DW872GXJED658228:

Trade Allowance	\$ 165,000.00
GST credit on trade	<u>\$ 8,250.00</u>
Subtotal	\$173,250.00
Net Price	\$268,970.10
PST	<u>\$ 15,369.72</u>
Balance Due	\$284,339.82

Carried


5:31 p.m.

Councillor Gory left Council Chambers.

13-8 WATER SECURITY AGENCY (WSA) – NOTICE OF INTENT TO ALTER A PERMIT TO OPERATE A WATERWORKS:

2019-01-09-025 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledges receipt of Water Security Agency (WSA) Notice of Intent to Alter a Permit to Operate a Waterworks dated December 27, 2018. Intended action of WSA is to renew the current permit and extend the expiry date to January 31, 2024.

Carried


Reeve

13-7 HAMLET MONTHLY WATER REPORT – DECEMBER 2018:

2019-01-09-026 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for December, 2018 and instructs Administration to place a copy of the report on file for future reference. Carried

5:35 p.m. Councillor Gory entered Council Chambers.

13-9 2019 ANNUAL APPOINTMENTS:

2019-01-09-027 YOUNG: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning January 1, 2019 expiring December 31, 2019:

- | | |
|--|---------------------------|
| • EMO Coordinator | Walter Gobert |
| • Pest Control Officer | Ken Kratchmer |
| • North Sask River Municipal Health Holdings | Dan Hritzuk |
| • Paradise Hill Care Home Board | Gay Noeth |
| | Owen Fischer |
| • District 38 Rat Board | Leonard Larre |
| • West Yellowhead Waste Resource Authority (WYWRA) | Owen Fischer |
| • Paradise Hill Health Clinic | Claus Young |
| | B. Bonnie Mills Midgley |
| • Lakeland Library Board | Gay Noeth |
| • North Saskatchewan River Basin Council | Leonard Larre (Alternate) |
| • North Saskatchewan River Agri Environment Group Plan | Dan Hritzuk |
| • St. Walburg & Area Seniors Initiatives Board | Ronald Gory |
| • Meadow Lake OSB Public Advisory Group | Gay Noeth |
| • Weed Inspector | Carri Zeller |
| • North West Mutual Aid Area | Claus Young |
| • St. Walburg & District Fire and Rescue Association | Gay Noeth |
| • Lagoon Committee | Ronald Gory |
| | Owen Fischer |
| • Regional Collaboration Committee | B. Bonnie Mills Midgley |
| | B. Bonnie Mills Midgley |
| • Northwest Municipalities' Assoc | Ronald Gory |
| | B. Bonnie Mills Midgley |
| • Ag Health & Safety Network | CAO |
| • Community Futures Lloyd & Region | B. Bonnie Mills Midgley |
| • Heart of Treaty Six-Lloydminster | B. Bonnie Mills Midgley |
| | Gay Noeth (Alternate) |
| • Northwest Heavy Oil Municipalities Committee | B. Bonnie Mills Midgley |
| | CAO |
| • 501 Utility Authority Inc. | Owen Fischer |
| | B. Bonnie Mills Midgley |
| | Gay Noeth (Alternate) |

Carried

13-11 INVESTMENT RENEWAL:

2019-01-09-028 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes the Chief Administrative Officer to invest the amount of \$270,521.66 (St. Walburg Rail Fund) plus January interest in a 30 Day Term Deposit to be renewed automatically.

Carried

Councillor Fischer requested recorded vote on agenda item 13-12 Fidelity Bond.

13-12 FIDELITY BOND FROM JANUARY 1, 2019 TO JANUARY 1, 2020:

2019-01-09-029 HRITZUK: That the R.M of Frenchman Butte No. 501 Council acknowledges the Administrator's presentation of the Saskatchewan Association of Rural Municipalities' Certificate/Invoice for Bond SARMBOND2018 in the amount of \$10,000.00, with a policy period from January 1, 2019 to January 1, 2020 as required under Section 113 of *The Municipalities Act*.

For	Against
Reeve	
Division 1	
Division 2	
Division 3	
Division 4	
Division 5	
Division 6	

Carried Unanimously

13-14 PUBLIC NOTICE WAIVER – GRAVEYARD AMENDMENT:

2019-01-09-030 NOETH: That the R.M of Frenchman Butte No. 501 Council request the Minister of Government Relations waive the requirement to advertise for two consecutive weeks Bylaw 2018-19 a bylaw to amend Zoning Bylaw 2015-12 as Council deems this zoning bylaw amendment to remove the minimum size of cemeteries to be a minor amendment to Zoning Bylaw 2015-12.

Carried

13-16 FLYASH SHED NE-22-51-23-W3M:

2019-01-09-031 LARRE: That the R.M. of Frenchman Butte No. 501 Council accept offer from BJ Carey to salvage flyash building on NE-22-51-23-W3M and clean up the site for \$10,000.00.

Defeated

13-18 MINISTRY OF AGRICULTURE LEASE LAND:

2019-01-09-032 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council notify the Ministry of Agriculture that Council reserves the option to test for gravel on the following lease land prior to sale:

- SE 20-51-24 W3
- NE 20-51-24 W3
- SW 21-51-24 W3
- NW 21-51-24 W3

Carried

13-22 HAMLET OF FRENCHMAN BUTTE OUTSTANDING UTILITIES – 30 DAY NOTICE:

2019-01-09-033 YOUNG: That the R.M. of Frenchman Butte No. 501 Council pursuant to Section 369 of The Municipalities Act authorizes Administration to send required notice by registered mail to customers with unpaid Hamlet Sewer, Structure, Water and Garbage Fees advising them outstanding fees will be added to tax roll; and after notice expiry date any outstanding accounts will be added to the tax roll.

Carried

14-1 CORRESPONDENCE:

2019-01-09-034 YOUNG: That the R.M. of Frenchman Butte No. 501 Council accepts the correspondence as information to be filed as presented to Council, outlined in Appendix C.

Carried

15-1 ADJOURNMENT:

2019-01-09-035 LARRE: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:12 p.m.

Carried


Reeve


Chief Administrative Officer (CAO)


Reeve