

Minutes of the Regular Meeting of the Council of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Thursday, November 3, 2016 at 9:00 a.m.

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Leonard Larre
Division 2	Daniel Hritzuk
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Claus Young

COUNCIL NOT PRESENT:

STAFF PRESENT:

JoAnne Yates, Administrator

GUESTS:

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve B. Bonnie Mills Midgley at 9:00 a.m.

At the commencement of the November 3, 2016 Council Meeting Reeve B. Bonnie Mills Midgley, Councillor of Division 5 Gay Noeth, Councillor of Division 3 Owen Fischer and Councillor of Division 1 Leonard Larre completed their respective Oath of Office.

Reeve Bonnie Mills Midgley, Councillor Gay Noeth and Councillor Owen Fischer completed their respective Public Disclosure Statement Form 1.

1-0 OCTOBER 13, 2016 MINUTES CORRECTION:

2016-11-03-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council make the following correction to the October 13, 2016 minutes as presented:

- Delete motion number 2016-07-28-013 and replace with 2016-10-13-013.

Carried

1-1 OCTOBER 20, 2016 MINUTES CORRECTIONS:

2016-11-03-002 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council make the following corrections to the October 20, 2016 minutes as presented:

- In motion 2016-10-20-004 remove *Assistant*.
- Replace *Regular Meeting* with *Special Meeting* where it appears in the minutes.
- In motion 2016-10-20-007 remove *Appendix B* and replace with *Appendix A*.

Carried

1-1 OCTOBER 20, 2016 MINUTES:

2016-11-03-003 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the October 20, 2016 minutes as corrected.

Carried

2-1 ACCOUNTS - MONTH END ACCOUNTS and PAYROLL ACCOUNTS:

2016-11-03-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payments of the following accounts dated October 31, 2016, as authorized by Bylaw No. 2013-24:

- | | |
|---|--------------|
| • Municipal Employee Pension Plan #24459 | \$6,075.82 |
| • Receiver General #24460 | \$10,953.61 |
| • Meadow Dew C & D cheque #24461 | \$545.08 |
| • Northwest School Division cheque #24462 | \$100,502.91 |
| • Saskatchewan Municipal Hail | \$0.00 |
| | <hr/> |
| | \$118,077.42 |

Carried


Reeve

Minutes of the Regular Meeting of the Council of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Thursday, November 3, 2016 at 9:00 a.m.

2-2 ACCOUNTS:

2016-11-03-005

GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following cheques dated November 03, 2016:

- 24463 to 24473
 - 24475 to 24489
- | | |
|----------|----------------------------|
| Totaling | \$501,601.63 |
| | <u>\$494,864.03</u> |
| | \$996,465.66 |

Carried

10:12 a.m.

Councillor Ronald Gory left the Council Chambers.

RECESS MEETING:

2016-11-03-006

10:15 a.m.

NOETH: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

10:20 a.m.

Councillor Ronald Gory return to the Council Chambers.

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve B. Bonnie Mills Midgley at 10:25 a.m.

2-2A ACCOUNTS:

2016-11-03-007

HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approve the Cheque Number 24474 payable to Mario Snakeskin in the amount of \$1,500.00.

Carried

4-1 BORROW AGREEMENT M BEAUVILLIER SE-28-51-23-W3M:

2016-11-03-008

FISCHER: That the R.M. of Frenchman Butte No. 501 Council authorize the Reeve and Administrator to sign the *Form of Agreement for Area Required for a Borrow Area* with Marie Beauvillier for SE-28-51-23-W3M, dated October 31, 2016.

Carried

4-2 BORROW AGREEMENT L & E BEAUVILLIER NE-21-51-23-W3M:

2016-11-03-009

LARRE: That the R.M. of Frenchman Butte No. 501 Council authorize the Reeve and Administrator to sign the *Form of Agreement for Area Required for a Borrow Area* with Leon and Eugene Beauvillier for NE-21-51-23-W3M, dated October 12, 2016.

Carried

4-3 RIGHT OF ENTRY AGREEMENT K MOORE SW-22-54-25-W3M:

2016-11-03-010

NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize the Reeve and Administrator to sign the *Right of Entry Agreement* with Kathy Moore for ~~SW-21-54-25-W3M~~ **SW-22-54-25-W3M**, dated November 2, 2016 with respect to accessing clay, once Kathy Moore has initialed additional wording that was inserted in B.

Carried

5-1 PROXIMITY REQUEST BORE HOLE SE-04-52-23-W3M:

2016-11-03-011

NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the request of Lexterra Land on behalf of Husky Oil Operations Limited to construct a temporary bore hole in proximity to the road allowance located on the southern boundary of SE-04-52-23-W3M. This is the second location approved for this file - **Lexterra Land file 16-00707, Husky File 22252-07**, with the first location approved through motion 2016-10-20-006.

The above approval is provided under the following sections of the RM of Frenchman Butte Zoning **Bylaw #00-03, as amended:**

Section 5 A - Agriculture District


Reeve

5.1 Permitted Uses

- (4) Resource based uses – including accessory buildings and uses:
- (a) Petroleum exploration or extraction wells and related facilities
 - (b) Petroleum pipelines and related facilities

Carried

5-2 RM 501 ENCROACH ON HUSKY LEASE NE-22-51-23-W3M:

2016-11-03-012 HRTZUK: That the R.M. of Frenchman Butte No. 501 Council authorize the Reeve and Administrator to sign the agreement with Husky Oil Operations Limited with respect to encroaching on the Husky lease, D16-22-51-23-W3M, in order to conduct adjacent road construction. Husky File S90739-00 (USL 16-077).

Carried

6-2 PAYROLL- PP 22-2016:

2016-11-03-013 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **October 16, 2016 to October 29, 2016. Authorization #016309, direct deposit dated November 04, 2016 totaling \$29,077.09.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages October 16, 2016 to October 29, 2016.**

Carried

7A-1 DEPUTY REEVE APPOINTMENT:

2016-11-03-014 YOUNG: That the R.M. of Frenchman Butte No. 501 Council appoint Dan Hritzuk as Deputy Reeve of the R.M. of Frenchman Butte No. 501 for a term expiring December 31, 2017 in accordance with the following legislation:
The Municipalities Act, 2005
91(1) a council of a municipality may appoint a Councillor as deputy mayor or deputy reeve.
(2) Repealed. 2011, c.9, s.67.
(3) A Councillor who is appointed as a deputy reeve pursuant to subsection (1) holds office for the term for which he or she is appointed and until his or her successor is appointed.

Carried

7A-2 SIGNING AUTHORITY CHANGES:

2016-11-03-015 FISCHER: Whereas the R.M. of Frenchman Butte No. 501 *Policy 15, referred to as the Signing Authority Policy*, states in part: *This policy authorizes the following signing authorities:*

- *The Administrator;*
- *The Assistant Administrator;*
- *The Office Assistant;*
- *The Reeve; and*
- *The Deputy Reeve.*

All transactions, including signing of cheques, must include two signatures from the following signing authorities:

- *The Administrator or The Assistant Administrator or The Office assistant*
With
- *The Reeve or The Deputy Reeve*

Therefore, that the R.M. of Frenchman Butte No. 501 Council approves the following changes to the signing authorities of the R.M. of Frenchman Butte No. 501 Bank Accounts located at the Synergy Credit Union, Paradise Hill Branch:

- Remove Tom Hougham as signer
- Add Dan Hritzuk and Allison Roschker as signing authority.

Carried



Reeve

7A-3 2016/17 ANNUAL APPOINTMENTS:

2016-11-03-016 YOUNG: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning November 3, 2016 and expires December 31, 2017:

- Lottery License Issuer Administrator
- EMO Coordinator Walter Gobert
- Pest Control Officer Ken Kratchmer
- Stray Animal Act Administrator Administrator
- North Sask River Municipal Health Holdings Dan Hritzuk
- Paradise Hill Care Home Board Gay Noeth
Owen Fischer
- District 38 Rat Board Leonard Larre
- West Yellowhead Waste Resource Authority (WYWRA) Owen Fischer
- Paradise Hill Health Clinic Claus Young
- North Saskatchewan River Basin Council Leonard Larre
Dan Hritzuk
- North Saskatchewan River Agri Environment Group Plan Ronald Gory
- St. Walburg & Area Seniors Initiatives Board Gay Noeth
- Meadow Lake OSB Public Advisory Group Gay Noeth
- Weed Inspector Public Works Supervisor
- Rapid Growth Communities Claus Young
- North West Mutual Aid Area Claus Young

- St. Walburg & District Fire and Rescue Association All Council
- Brightsand Lake Regional Park Authority Dan Hritzuk

Failed

7A-3 MOTION 2016-11-03-016 RECONSIDERED:

2016-11-03-017 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council wishes to have Motion 2016-11-03-016 reconsidered.

Carried

7A-3 2016/17 ANNUAL APPOINTMENTS:

2016-11-03-018 YOUNG: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning November 3, 2016 and expires December 31, 2017:

- Lottery License Issuer Administrator
- EMO Coordinator Walter Gobert
- Pest Control Officer Ken Kratchmer
- Stray Animal Act Administrator Administrator
- North Sask River Municipal Health Holdings Dan Hritzuk
- Paradise Hill Care Home Board Gay Noeth
Owen Fischer
- District 38 Rat Board Leonard Larre
- West Yellowhead Waste Resource Authority (WYWRA) Owen Fischer
- Paradise Hill Health Clinic Claus Young
- North Saskatchewan River Basin Council Leonard Larre
Dan Hritzuk
- North Saskatchewan River Agri Environment Group Plan Ronald Gory
- St. Walburg & Area Seniors Initiatives Board Gay Noeth
- Meadow Lake OSB Public Advisory Group Gay Noeth
- Weed Inspector Public Works Supervisor
- Rapid Growth Communities Claus Young
- North West Mutual Aid Area Claus Young


Reeve

- St. Walburg & District Fire and Rescue Association All Council
- Brightsand Lake Regional Park Authority Dan Hritzuk

Carried

RECESS MEETING:

2016-11-03-019 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
12:00 p.m. for a 1 hour lunch break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve B. Bonnie Mills Midgley at 1:00 p.m.

7A-4 2016/17 ANNUAL APPOINTMENTS:

2016-11-03-020 YOUNG: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning November 3, 2016 and expires December 31, 2017:

- Lakeland Library Region:
- Paradise Hill Library, St. Walburg Library Gay Noeth.

Carried

7A-5 2016/17 ANNUAL APPOINTMENTS:

2016-11-03-021 YOUNG: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning November 3, 2016 and expires December 31, 2017

Community Futures Lloydminster & Region Bonnie Mills Midgley

Carried

7A-6 2016/17 ANNUAL APPOINTMENTS:

2016-11-03-022 FISCHER: That the R.M. of Frenchman Butte No. 501 council appoints the following to act as the Secretary to the Board of Revision, for a 1 year term (~~2016~~) (2017) as per section 221 (1)(a) of the Municipalities Act S.S. 2005, C. M-36-1 *2/2*

- Mae Rotsey
- Allison Roschker
- Yvonne Leer

Carried

7A-7 VACANCIES ON THE BOARD OF REVISION:

2016-11-03-023 GORY: That the R.M. of Frenchman Butte No. 501 Council authorizes the Administrator to fill any vacancies for either/or the Board of Revision or the Secretary to the Board as per Section 220(4)(b) of the Municipalities Act, S.S. 2005, C.M-36.1.

Carried

7C-1 HAMLET OF FRENCHMAN BUTTE MINUTES:

2016-11-03-024 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council acknowledge the October 29, 2016 Hamlet of Frenchman Butte Board minutes as presented.

Carried

1:38 p.m.

Councillor Dan Hritzuk left the Council Chamber.

1:41 p.m.

Councillor Dan Hritzuk returned to the Council Chambers.

7D-1 JOINT AERATED LAGOON PROJECT – GREEN MUNICIPAL FUND (GMF) NO. 15038:

2016-11-03-025 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and Administrator to sign the Green Municipal Fund (GMF) No. 15038 Schedule C, Form of Certificate of Incumbency and Authority for the Progress payment on the Lagoon Feasibility Study, offered by the Federation of Canadian Municipalities.

Carried


Reeve

RECESS MEETING:

2016-11-03-026 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
3:24 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve B. Bonnie Mills Midgley at 3:44 p.m.

7E GRADER TENDER:

2016-11-03-027 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the tender document and evaluation weighting criteria for PW 05-2016 for the trade-in of one 2012 772G John Deere Grader, serial number 1DW772GYCCD642427 and for purchase of one new 2017 grader. Tender documents are due at 2:00 p.m. on December 12, 2016, with a public opening to take place at 2:05 p.m. at the R.M. of Frenchman Butte No. 501 Municipal Office. Council's tender review will take place on December 15, 2016.

Carried

5-5 GEAR ENERGY PIPELINE CROSSINGS, TWO LOCATIONS:

2016-11-03-028 HRITZUK: That the RM of Frenchman Butte No. 501 Council approves the *Application for a Development Permit*, as submitted by Karen Skipper, on behalf of **Gear Energy Ltd.**, dated October 11, 2016, for the construction of a gas gathering pipeline.

The pipeline right of way will cross undeveloped municipal road allowances at the following locations:

- Between SE-11-52-24-W3M and SW-12-52-24-W3M
- Between NE-02-52-24-W3M and NW-01-52-24-W3M

Approval is provided under the following section of the R.M. of Frenchman Butte No. 501 Zoning **Bylaw #00-03, as amended**

Section 5 A - Agriculture District

5.1 Permitted Uses:

- (4) Resource Based uses – including accessory buildings and uses:
- (a) Petroleum exploration or extraction wells and related facilities
 - (b) Petroleum pipelines and related facilities

The following conditions apply to the approval of **Gear Energy Ltd. File L13085FLI:**

1. No obstructions of any kind shall be put within 150 feet (45.5 meters) from the center of the road allowance.
2. **Gear Energy Ltd.** shall agree to indemnify and save harmless the R.M. of Frenchman Butte No. 501 from and against all loss, costs, charges, damages (including the R.M. of Frenchman Butte No. 501) and expenses which the R.M. of Frenchman Butte No. 501 may suffer as a result of the operations by **Gear Energy Ltd.** on the subject lands.
3. **Gear Energy Ltd.** shall enter into a *Pipeline Crossing Agreement* with the Rural Municipality of Frenchman Butte No. 501.
4. All pipelines paralleling the road allowance must be set back a minimum distance of 43 meters from the center of the road allowance.
5. The pipeline(s) may be open cut through the undeveloped road allowance and placed at a minimum depth of 2.4 metres below ditch bottom for the entire width of the road allowance right of way, or 23 metres (on both sides) from the center of the road allowance, whichever distance is greater.

Further, the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and Administrator to sign the *Pipeline Crossing Agreement*.


Reeve

Carried

Minutes of the Regular Meeting of the Council of the R.M. of Frenchman Butte No. 501, held in the Municipal Office Boardroom at Parcel C, Portion SW 11-53-24-W3M, on Thursday, November 3, 2016 at 9:00 a.m.

12-1 SELL LOT 15, BLOCK 1, PLAN AO 1958:

2016-11-03-028 GORY : That the R.M. of Frenchman Butte No. 501 Council instructs the administrator to advise Jamie Waterhouse that the offer of \$500.00 for Lot 15, Block 1, Plan AO 1958 has been rejected.

Carried

23-1 ADJOURNMENT:

2016-11-03-030 YOUNG: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:00 p.m.

Carried



Reeve



Administrator



Reeve

Appendix A:

Salaries and Wages

October 16, 2016 to October 29, 2016

PAYROLL:

Biweekly

October 16, 2016 to October 29, 2016

Authorization #016309

Direct deposit dated	04-Nov-16
Allenby, Gord	\$2,144.95
Carruthers, Gail	\$1,922.35
Church, Clara	\$630.84
Johnson, Roy	\$1,765.31
Kretzer, Vicki	\$0.00
Larre, Jen	\$0.00
Leer, Yvonne	\$692.99
Magnuson, Martin	\$1,606.53
McKenzie, Jared	\$1,494.98
Mercer, Vern	\$0.00
Mitchell, Randy	\$1,681.15
Noeth, Andy	\$1,845.17
Roschker, Allison	\$1,129.45
Rotsey, Mae	\$1,576.11
Schwingenschloegl, Gerald	\$2,452.77
Skogman, Sylvia	\$440.67
Spence, Logan	\$1,360.63
Stockman, Lyle	\$1,959.54
Thompson, Lloyd	\$1,560.50
Wenger, Kevin	\$2,229.98
Yates, JoAnne	\$2,258.09

Total CAFT Payroll: \$28,752.01

CELL PHONE:

Allenby, Gord	\$0.00
Johnson, Roy	\$0.00
Magnuson, Martin	\$0.00
Maier, Travis	\$0.00
McKenzie, Jared	\$0.00
Mercer, Vern	\$0.00
Mitchell, Randy	\$0.00
Noeth, Andy	\$0.00
Schwingenschloegl, Gerald	\$0.00
Spence, Logan	\$0.00
Stockman, Lyle	\$0.00
Thompson, Lloyd	\$0.00
JoAnne Yates	\$0.00

Total CAFT Cell Phone: \$0.00

McKenzie, Jared	\$81.00
Mitchell, Randy	\$244.08

Total CAFT Mileage: \$325.08

Total CAFT: \$29,077.09


Reeve