

COUNCIL PRESENT:

Reeve	B. Bonnie Mills Midgley
Division 1	Theodore Kretzer
Division 2	Daniel Hritzuk @ 8:15 a.m. <i>Bmm</i>
Division 3	Tom Hougham @ 8:15 a.m.
Division 4	Ronald Gory @ 8:15 a.m.
Division 5	Gay Noeth
Division 6	Claus Young

COUNCIL NOT PRESENT:

STAFF PRESENT:

JoAnne Yates, Administrator

GUESTS:

2:30 p.m.	Walter Gobert, R.M. Ratepayer
2:55 p.m.	David Wintonyk, AMEC Foster Wheeler

CALLED TO ORDER:

The Regular Meeting was called to order by Reeve B. Bonnie Mills Midgley at 8:07 a.m.

9:22 a.m. Councillor Ronald Gory left the meeting.

1-1 AUGUST 25, 2016 MINUTES CORRECTIONS:

2016-09-08-001 HOUGHAM: That the R.M. of Frenchman Butte No. 501 Council make the following corrections to the August 25, 2016 minutes as presented:

- Motion 2016-08-25-003 remove "Add motion 2016-08-25-007 \$71,292.06" replace "\$472,921.61" with "\$401,629.55".
- Motion 2016-08-25-007 line 2 add after G.S.T. "to Von Rose Ent. Ltd."
- Add 4-1 CONSTRUCT AN APPROACH JOHNSON NW-23-50-22-W3:
2016-08-26-028 *Bmm* **026A** Hritzuk: That the R.M. of Frenchman Butte No. 501 Council approves the request of Reid Johnson, dated August 22, 2016, to construct an approach on the northwest boundary of NW-23-50-22-W3 at his own expense. Carried
- 2016-08-25-013 Line 3 remove "Reeve" and add "Council".
- 2016-08-25-026 Line 2 remove "5" add "6".

1-1 AUGUST 25, 2016 MINUTES:

2016-09-08-002 KRETZER: That the R.M. of Frenchman Butte No. 501 Council approves the August 25, 2016 minutes as corrected. Carried

9:35 a.m. Councillor Ronald Gory returned to the meeting.

2-1 ACCOUNTS - MONTH END ACCOUNTS:

2016-09-08-003 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the payment of the following accounts dated August 31, 2016, as authorized by Bylaw No. 2013-24:

• Meadow Dew C & D	cheque #24292	\$52.25
• Northwest School Division	cheque #24293	\$191,253.33
• Saskatchewan Municipal Hail	cheque #24294	<u>2,111.25</u>
		\$193,417.43

Carried

3-1 RIGHT OF WAY SALZL NE-34-51-24-W3:

2016-09-08-004 KRETZER: That the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and Administrator to sign the *Form of Agreement for Sale of Land for Right of Way*, dated September 7, 2016, with Martin Salzl & Lyla Salzl for NE-34-51-24-W3. The per acre payment amount established in the agreement is \$1,429.49 per acre.

Bmm
Reeve

Carried

2-4 2016 UTILITIES REBATE – TOWN OF ST. WALBURG:

2016-09-08-005 GORY: That the R.M. of Frenchman Butte No. 501 Council as per funding allocated to the Town of St. Walburg in motion 2016-07-21-010 and receipt of qualifying invoices do hereby authorize final payment to the Town of St. Walburg for the 2016 Utilities Rebate in the amount of \$27,000.00.

Carried

RECESS MEETING:

2016-09-08-006 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council recess
9:54 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve B. Bonnie Mills Midgley at 9:57 a.m.

7B-1 B KRIVOBLOCKI CULVERT SE-21-54-22-W3M:

2016-09-08-007 KRETZER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the August 5, 2016 email from Brent Eberle, Technician, Regional Services, Saskatchewan Water Security Agency, indicating that the existing drainage infrastructure located South of the SE 21-54-22-W3M mimics natural conditions; Therefore, Council instructs staff to advise Boris Krivoblocki of Brent Eberle's email and that Council will not be making application to The Water Security Agency for any works at this site.

Carried

7F-1 HAMLET TAX ALLOCATION:

2016-09-08-008 HOUGHAM: That the R.M. of Frenchman Butte No. 501 Council allocates 75% of the Hamlet of Frenchman Butte's taxes to their Hamlet Account for 2016, in accordance with section 69 (1) (b) of the Municipalities Act, 2005.

Carried

12-3 DEVELOPMENT PERMIT, HALTER LOT 19, BLOCK 1 PLAN NO. 101834670 E0:

2016-09-08-009 HOUGHAM: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for a Development Permit*, dated September 5, 2016 submitted by Norman and Gloria Halter, to move in a Park Model Dwelling with an uncovered deck, to be located on Lot 19, Block 1, Plan No. 101834670 E0. This development is considered a permitted use in accordance with Zoning Bylaw 00-03, as amended:

Section 7: RR – Resort Residential District

7.1 Permitted Uses

(1) Residential:

(a) Single detached dwelling;

(4) Uses and buildings accessory to the permitted principal use on the site.

The issuance of the permit is subject to the following conditions:

1. That Prairie North Health Region issues the property an approved sewage disposal permit;
2. That the Park Model Dwelling is inspected by the R.M. of Frenchman Butte No. 501 building inspector.
3. That the existing cabin will have the kitchen removed to prevent it from being a dwelling unit.
4. Real Property Surveyor's Report showing the Safe Building Elevation provided to the municipality upon placement of the park model.

Carried

13-1 SALES OIL NORTH OF ST. WALBURG:

2016-09-08-010 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize the Public Works Staff to apply sales oil on Range Road 3224 from north of St. Walburg to Township Road 542 approximately 1.5 miles.

Carried


Reeve

15-1 BORROW AREA AGREEMENTS POLICY:

2016-09-08-011 HRITZUK: Whereas the R.M. of Frenchman Butte No. 501 Council adopted *Policy #12 – Borrow Pit Agreements* on January 1, 2013;

And whereas the R.M. of Frenchman Butte No. 501 Council adopted *Policy #12-1 Borrow Pit Agreements* on July 14, 2016;

And whereas a Disturbance Fee is not established in that policy,

Therefore, the R.M. of Frenchman Butte No. 501 Council adopts *Policy #12-2 Borrow Pit Agreements* as attached here-to and forming part of these minutes.

Carried

2-4 STARS DONATION:

2016-09-08-012 GORY: That the R.M. of Frenchman Butte **No. 501** Council moved to approve the \$2.00/per capita annual payment of \$2,876.00 to STARS. *Brn 24*

Carried

22-1 CORRESPONDENCE:

2016-09-08-013 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council accepts the correspondence as information to be filed as Appendix B forming a part of these minutes and presented to Council.

Carried

RECESS MEETING:

2016-09-08-014 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess 12:10 p.m. for a 50 minute lunch break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve B. Bonnie Mills Midgley at 12:56 p.m.

2-2 ACCOUNTS:

2016-09-08-015 YOUNG: That the R.M. of Frenchman Butte No. 501 Council approves the following cheques dated September 8, 2016:

- 24295 to 24323 Totaling **\$1,125,775.24**

\$1,125,775.24

Carried

18-1 TAX ABATEMENT HUSKY OIL OPERATION LTD, ROLL #9393 000, 95 03-07-53-23-W3M:

2016-09-08-016 HRITZUK: That the R.M. of Frenchman Butte No. 501 Council approves the tax abatement of Municipal Tax -\$1,373.62, School Tax - \$449.33 for Husky Oil Operation Ltd, Roll #9393 000, 95 03-07-53-23-W3M, in accordance with the R.M. of Frenchman Butte No. 501 Policy # 8, wherein, it establishes when property taxes may, by the authorization of R.M. of Frenchman Butte No. 501 Council, be abated. SAMA'S Agreement to adjust was not processed.

Commercial Resource Assessment is: 105,500
 Less: SAMA's error missed: (40,700)
 Assessment should have been: 64,800

	Municipal	School	Base Tax	Total
2016 Levy	\$3,560.62	\$1,164.72	\$200.00	\$4,925.34
Corrected	\$2,187.00	\$ 715.39	\$200.00	\$3,102.39
Difference	\$1,373.62	\$ 449.33		\$1,822.95

Carried

Brn

 Reeve

19-1 TRANSFER FUNDS

2016-09-08-017 GORY: Whereas the R. M. of Frenchman Butte No. 501 Council approved Cheque Number 24250 in the amount of \$13,202.72 to purchase an ECG machine for the St. Walburg Health Centre; Therefore authorizes the Reeve and administrator to sign the deposit slip transferring \$13,202.72 from the ISave account known as the St. Walburg Rail account to the General Chequing account for the municipality.

Carried

20-1 SALUTE TO FIRE FIGHTERS:

2016-09-08-018 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the ½ page Ad for the Salute our Fire Fighters to a maximum of \$480.00 plus G.S.T. in the Lloydminster Booster.

Carried

RECESS MEETING:

2016-09-08-019 YOUNG: That the R.M. of Frenchman Butte No. 501 Council recess
2:20 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

The Regular Meeting of Council was reconvened by Reeve B. Bonnie Mills Midgley at 2:30 p.m.

2:30 p.m. Walter Gobert, R.M. Ratepayer entered the Council Chambers.
3:40 p.m. Walter Gobert, R.M. Ratepayer left the Chambers and did not return.
2:55 p.m. David Wintonyk, AMEC Foster Wheeler entered the Council Chambers.
3:45 p.m. David Wintonyk, AMEC Foster Wheeler left the Chambers and did not return.

7A-1 AWARD TENDER FOR RESIDENTIAL ROAD PROJECT

2016-09-08-020 YOUNG: That the R.M. of Frenchman Butte No. 501 Council awards Residential Road Construction Project 2016-01 to Clayton Construction Co. Ltd. in the amount of \$18,900.00 GST. Included. This project involves the construction of approximately 0.3 km of residential road, located west of NW-20-53-27-W3, to a 66 foot road standard for a price of \$9,000.00 + GST. As established in the Rural Municipality of Frenchman Butte No. 501 Residential Road Allowance Policy #16, this contract's awarding is subject to a signed *Road Construction Agreement* between the R.M. of Frenchman Butte No. 501 and Fort Pitt Farms Inc. This contract also involves the re-construction of approximately 0.2 km of municipal road, located west of SW-29-53-27-W3, to a 66 foot road standard, for a price of \$9,000.00 + GST.

Carried

9-1 ROAD CONSTRUCTION W & K CYDEJKO, SW 28-51-23-W3M:

2016-09-08-021 NOETH: That the R.M. of Frenchman Butte No. 501 Council instructs AMEC Foster Wheeler to engineer road construction south of the SW 28-51-23-W3M in such a manner that no property is taken from outside the existing right of way.

Carried

23-1 ADJOURNMENT:

2016-09-08-022 KRETZER: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 4:00 p.m.

Carried


Reeve


Administrator


Reeve



R.M. of Frenchman Butte No.

POLICY TITLE Borrow Pit Agreements		ADOPTED BY RM Council Resolution 2016-09-08- EFFECTIVE DATE September 8, 2016	POLICY NO. 12-2
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte	Original Res. #452-08 Amended: 2014-03-27-043 2016-07-14-014	PAGE # 1 of 1

1.0 PURPOSE:

The purpose of this policy is to set the fees paid by the Rural Municipality of Frenchman Butte No. 501 for borrow areas.

2.0 DEFINITIONS:

2.1 R.M.:

Means the Rural Municipality of Frenchman Butte No. 501

2.2 Council:

Means Council of the Rural Municipality of Frenchman Butte No. 501.

2.3 Borrow area:

Means any land where material is taken from private property for road construction, maintenance, or improvements. Includes deep dugout type borrows, or flat landscape type borrows.

2.4 Backslopes:

Means areas where soil material on the outer edge of the ditch is cut away from a hill in order to accommodate road construction, or to prevent a potential snow trap area from forming. Often sloped by varying degrees, depending on bank composition and slope stability.

2.5 Form of Agreement for Area Required for Borrow Area:

An agreement between the R.M. and a landowner outlining conditions and details of payment for the R.M to develop a borrow area on private property.

2.6 Form of Agreement for Sale of Land for Right of Way:

An agreement between the R.M. and a landowner outlining conditions and details of payment for the R.M to purchase land from a landowner for the purpose of road widening.

3.0 POLICY:

It is the policy of the RM to:

3.1 Make payment for any material purchased from private property on a per yard basis, as measured by an engineer whenever possible.

- Clay shall be purchased at a price of \$1.00 per cubic yard.

3.2 Pay for any crop damages caused by the borrow area, as per the R.M. Crop Damage Policy.

3.3 Pay a one-time Disturbance Fee of \$400.00 per acre (a minimum of 1 acre must be disturbed) that is stripped and top soil removed, but no material is purchased by the R.M..

4.0 SPECIFIC REQUIREMENTS

4.1 None

5.0 EXCEPTIONS

5.1 Material utilized while creating backslopes for road construction will not be considered a borrow area, except where the backslopes extend more than eight metres onto private property beyond new property line.

- Where material is taken from 8 metres beyond the new property line, clay shall be purchased at a price of \$1.00 per cubic yard.

5.2 Material obtained from within the first eight metres of the new property line on private property is discussed in the *Form of Agreement for Sale of Land for Right of Way*.

6.0 RESPONSIBILITY/INTERPRETATION/REPEALING:

This policy shall be administered and interpreted by the Administrator; however, this policy cannot be amended without Council approval.

This policy replaces all previous policies and resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

POLICY TITLE	POLICY NO.	PAGE #
PURCHASING OF GOODS AND SERVICES		2 of 2

This policy shall come into force and take effect on September 8, 2016 shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.

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Appendix B

Correspondence September 8, 2016

- 16-08-31 CK fundraisers
- Application Window for 2017 Invest Canada-Community Initiatives(ICCI) Now Open
- August Inside Saskatchewan Released
- Community Situation Update 20 August 31 2016 Oil Spill North SK River
- Community Situation Update 21 September 7 2016 Oil Spill North SK River
- Municipal Hail Scholarships winners
- OH&S Minutes
- Parks & Recreation Connection - August 29 - September 2, 2016
- Report for the Door
- SARM - August 2016 Update
- SARM - Midterm Resolutions
- SARM - SK Grain Roundtable
- SARM - Weekly Bulletin
- SARM CORRECTION Comm Safety Officer Six-Week Induction Training
- SARM U of S research funding
- SARM-Sand & Gravel regulations
- WCMGC July 28,2016 Approved Minutes-08292016102235
- WCMGC minutesAug25,2016

Possible Action Items


- 2016 CAAWS – October
- 2016 CAAWS Registration – October
- CSOP Poster
- Emergency Man. Training Opportunity
- John Deere \$100.00 gift certificate
- SARM-TransCanada Trail Invitation
- Sask Municipal Awards - Last change
- SWANA - NLC Upcomming Training

Report Date
2016-09-02 12:39 PM

R.M. of Frenchman Butte No. 501
List of Accounts for Approval
As of 2016-09-02
Batch: 2016-00067

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
24292	2016-08-31	Meadow Dew C & D Aug 2016	August 2016 Remittance	52.25	52.25
24293	2016-08-31	Northwest School Division 20160831	Augst Taxes Collected	191,253.33	191,253.33
24294	2016-08-31	Saskatchewan Municipal Hail Aug 2016	August 2016 Monthly Remittance	2,111.85	2,111.85
				Total for AP:	193,417.43

Certified Correct This 31st Day of August, 2016



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Administrator

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
24295	2016-09-08	Municipal Employee Pension Plan PP18-Remittance	PP18-2016-MEPP Remittance	6,037.48	6,037.48
24296	2016-09-08	Receiver General PP18-2016 Remit	PP18-2016 Remittances	14,383.69	14,383.69
24297	2016-09-08	All Points Towing & Plowing Lt 3484 3259	Haul Asphalt-26Jul-19Aug16 Gravel-Larre Grid Approaches	16,905.00 1,623.83	18,528.83
24298	2016-09-08	ASL Paving Ltd 31601-31265 31601-31290	Anti Strip-Quinn Rd & Patching AntriStrip - Quinn Rd-15-18Aug	46,844.44 50,268.21	97,112.65
24299	2016-09-08	Brock White Canada Company 3762799-00	Woven Geotextile	2,415.00	2,415.00
24300	2016-09-08	CUETS Financial Aug 2016 Statem	August 2016 Statement	2,410.45	2,410.45
24301	2016-09-08	Echo Bay Dev Partnership 2016 Gravel	2016 Gravel Royalty-SE16-53-24	70,856.00	70,856.00
24302	2016-09-08	Ground Force Training Inc. 4196	Backhoe training-	3,919.65	3,919.65
24303	2016-09-08	Henderly Community Centre 06Sept16-Donati	06Sept16-Donations to date	100,100.00	100,100.00
24304	2016-09-08	Husky Oil Marketing Co. 445152	Cardlock Diesel-22-31Aug16	1,256.51	1,256.51
24305	2016-09-08	Jonathan Parenteau 011	23Aug-05Sept16-WTP Contractor	560.00	560.00
24306	2016-09-08	Marvin Thompson 06Sept2016	Replace Windbreak-SE6-52-24W3	3,649.34	3,649.34
24307	2016-09-08	Minister of Finance 3246108 1078428	Legion Hall - FB- Water Test WTP-FB - Water Test	21.00 10.50	31.50
24308	2016-09-08	M.R. App & Website Development 21460	Domain Name Renewal-2016	41.80	41.80
24309	2016-09-08	Paradise R O Water 655658	5 jugs of water	25.00	25.00
24310	2016-09-08	Pitney Works 25Aug16-Postage	Refill Postage	2,100.00	2,100.00
24311	2016-09-08	Prairie North Construction Ltd Prog Pymt #2	Progress Pymt #2-Various Rds	937,027.99	937,027.99
24312	2016-09-08	SARM 15422	Contract Amendment	70.96	70.96
24313	2016-09-08	SaskEnergy 23Aug16Invoice	Main Office/Shop Heat	43.15	43.15
24314	2016-09-08	SaskPower/SaskEnergy 2547-0028-9612 2547-0028-9617 2547-0028-9588 2085-0031-1209 1491-0033-3328	Main Office & Shop Community Well Site #1 Frenchman Butte Street Lights Truck Fill Station St. Walburg Well	540.40 58.95 255.56 60.13 89.68	1,004.72
24315	2016-09-08	SaskTel CMR Acc8328247-0	P Hill Clinic-Phone/Fax/Intern	237.40	237.40
24316	2016-09-08	SaskTel Mobility 29Aug16	Cell phones/IPads	422.93	422.93
24317	2016-09-08	Shred-It International ULC 9001969358	Paper shredding service	167.35	167.35
24318	2016-09-08	St Walburg Building Supplies 412025	sign posts	257.01	257.01
24319	2016-09-08	Town of St Walburg			

Sum

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		2016UtilGrant	2016 Utilities Grant	27,000.00	27,000.00
0 24320	2016-09-08	True Value Hardware 2062515	cut off wheels	111.49	111.49
24321	2016-09-08	Valerie Leganchuk August 2016	August 2016 Office Cleaning	300.00	300.00
24322	2016-09-08	Von Rose Enterprises Ltd. 31Aug16-Duriez	Gravel Crushing-Duriez Pit	61,269.60	61,269.60
24323	2016-09-08	WSP Canada Inc. 0578230	Larre Grid Rd -Post Constructi	1,055.12	1,055.12

Total for AP: 1,352,395.62

Separate Motion - 27,000.00
 Motion # 2016-09-08 006
 BMM
 1,325,395.62

Certified Correct This 08th Day of September, 2016


 Reeve


 Administrator