



RM of Frenchman Butte No. 501

Request for Bid

For Calcium Chloride Supply 2024-2026

Rural Municipality of Frenchman Butte No. 501

Release Date: April 19, 2024

Closing Date: May 6, 2024

Closing Time: 2:00 p.m., Local Saskatchewan Time



1.0 INTRODUCTION

The Rural Municipality (RM) of Frenchman Butte No. 501 is seeking competitive bids from qualified suppliers for the supply and delivery of calcium chloride beads or flakes. This contract will span a period of three years, beginning in 2024 and ending in 2026. In order to obtain the best possible rates, the RM guarantees a minimum purchase of 40,000kg per year.

The RM is interested in a calcium chloride product that is cost effective whether it is in bead or flake form and able to be spread dry using sand spreading equipment.

Suppliers are invited to submit bids for the provision of the required services in accordance with the terms, conditions and bid response format as specified in this BID.

The purpose of the Request for Bid (RFB) is to identify those suppliers capable of meeting the requirements in a feasible, economical and timely manner, and with whom a contract can be entered into.

By responding to this RFB, each supplier thereby acknowledges that he has reviewed the process, terms, conditions and reserved rights contained in this RFB, and has voluntarily chosen to participate in this RFB subject to those procedures, terms, conditions and reserved rights.

2.0 SCHEDULE OF EVENTS

If it becomes necessary to revise any other part of this RFB, exclusive of the foregoing schedule of events, those revisions will be posted on sasktenders.ca.

	Date
RFB Release Date:	April 19, 2024
RFB Closing Date and Time:	May 6, 2024 2:00 p.m., Local Saskatchewan Time
Tentative Evaluation Completion:	May 7, 2024
Tentative Supplier Selection	May 8, 2024

3.0 BID SUBMISSIONS

Forward completed bid documents by email or in a sealed envelope to:

Aaron Neily

Infrastructure Manager, by 2:00 p.m. local Saskatchewan time, May 6, 2024



RM of Frenchman Butte No. 501

Mailing address:

R.M. of Frenchman Butte No. 501
Box 180
Paradise Hill, SK
S0M 2G0

Email: rm501cet@sasktel.net

Courier Address:

Junction of Highway 3 and Highway 21 North, Paradise Hill, SK

Legal Address:

Part SW-11-53-24-W3

The office hours are: 8:00 a.m. to 4:30 p.m., Local Saskatchewan Time, Monday to Friday, excluding statutory holidays.

Bids received after the closing time will not be considered, and will be returned.

This procurement will be subject to any applicable trade agreement(s).

4.0 SCOPE

4.1 Supplier Responsibilities

The selected supplier will be required to provide a minimum of **40,000 kg** of calcium beads or flakes each year, to be delivered during the month of May. The product must meet the following specifications:

- **Quality:** High-grade, suitable for municipal use in dust suppression
- **Form:** Beads or flakes (as specified in the supplier's bid)

5.0 DETAILED SPECIFICATIONS FOR CALCIUM CHLORIDE BEADS OR FLAKES

5.1 Chemical Composition

- **Calcium Chloride Content:** Minimum 80% purity.

5.2 Physical Properties

- **Particle Size:** For beads, diameters should be between 2mm and 5mm. For flakes, thickness should be consistent.
- **Moisture Content:** Maximum 1% by weight, to ensure efficacy and prevent caking.
- **Form:** Beads should be spherical and free-flowing; flakes should be flat and uniform.



5.3 Performance Specifications

- **Hygroscopicity:** Ability to absorb moisture from the air should be quantified, as this is crucial for effective dust control.
- **Dust Control Efficiency:** Expected performance in terms of dust suppression under typical road conditions, including duration of effectiveness.

5.4 Packaging and Handling

- **Packaging:** Product should be delivered in moisture-proof packaging to prevent exposure to elements and ensure product integrity upon delivery.
- **Handling Requirements:** Instructions for safe handling to prevent irritation or environmental hazards.

5.5 Environmental and Safety Standards

- **Environmental Compliance:** Product must comply with local environmental regulations regarding the use of chemical dust suppressants.
- **Safety Data:** Provide a Material Safety Data Sheet (MSDS) that details handling, health risks, and safety precautions.

6.0 BID SUBMISSION FORMAT

Please complete the following pages for evaluation and comparison.

To ensure a bid is considered, all the information requested on the *Bid Submission Form* and *Table 1- Bid Sheet*, must be completed.

7.0 EVALUATION

Each bid will be reviewed to ensure that it is complete and that it complies with the instructions, requirements, and terms and conditions of this RFB. Bids not considered compliant will be rejected at this stage and no further efforts will be applied to them by the evaluation team.

7.1 Price (90% of evaluation)

Each bid will be evaluated to rate how the supplier's price compares with other bids submitted.

7.2 Product Quality (10% of evaluation)

- Compliance with specified product standards and specifications for calcium beads or flakes.
- Product consistency and suitability for the intended municipal use in suppressing dust.
- Availability of quality certifications or product test results.



8.0 ADDITIONAL TERMS AND CONDITIONS

- 8.1 The R.M. of Frenchman Butte No. 501 will not be responsible for any costs incurred by a supplier in preparing and submitting bids.
- 8.2 In submitting a bid, the supplier agrees that the decision of the Council will be final.
- 8.3 Submission of a response shall not obligate, nor should it be construed as obligating the R.M. of Frenchman Butte No. 501 to accept any such response or to proceed further with the purchase. The R.M. of Frenchman Butte No. 501 may, in its sole discretion, elect not to proceed with the purchase, and may elect not to accept any or all responses for any reason.
- 8.4 Suppliers may amend or withdraw their submissions prior to the closing date and time specified in the RFB by way of written or faxed notice to the R.M. of Frenchman Butte No. 501. After the closing date and time, responses may be irrevocable at the discretion of the R.M. of Frenchman Butte No. 501.
- 8.5 Responses submitted shall be final and may not be altered by subsequent offerings or discussions.
- 8.6 A private opening will take place on May 6th, 2024 shortly after 2:00 p.m. All responses and accompanying documentation received under this competition will become the property of the R.M. of Frenchman Butte No. 501 and will not be returned.
- 8.7 The R.M. of Frenchman Butte No. 501 reserves the right to cancel and/or re-issue this RFB at any time for any reason without penalty.
- 8.8 Prices quoted are to be held firm for a minimum of 120 days following the RFB closing date, and shall remain in effect through the duration of the agreement.
- 8.9 The successful supplier may, for the purposes of marketing, disclose the R.M. of Frenchman Butte No. 501's name and a general description of the services provided to the R.M. of Frenchman Butte No. 501 pursuant to the agreement but shall not indicate in any way that the R.M. of Frenchman Butte No. 501 endorses the contractor's services.



BID SUBMISSION FORM

Legal company name: _____

Business Name Registration Number: _____

Occupational Health & Safety Committee Number (if applicable) _____

Company Address: _____

Contact name: _____

Phone number: _____

E-mail address: _____

PRODUCT QUALITY (10% OF EVALUATION)

To ensure compliance with the Rural Municipality of Frenchman Butte No. 501's standards for product quality, bidders are required to submit detailed information as follows:

Product Specifications:

- **Product Form:** Specify whether the product offered is in bead or flake form.
- **Material Composition:** Provide a detailed chemical composition of the product.
- **Safety Standards:** List any relevant safety standards the product meets (e.g., environmental impact, handling safety).

Quality Assurance:

- **Certifications:** Attach copies of quality certifications that the product holds (e.g., ISO certifications, industry-specific endorsements).
- **Quality Control Processes:** Describe the quality control measures that are in place during the manufacturing process to ensure product consistency and reliability.
- **Product Testing:** Detail any routine testing procedures your product undergoes before dispatch. Include information on how these tests ensure the product meets or exceeds the specified requirements.

Product Performance:

- **Previous Use Cases:** Provide examples where your product has been used in similar applications, detailing the outcomes and customer feedback.
- **Product Longevity and Efficacy:** Discuss any data or case studies that illustrate the effectiveness and durability of your product in municipal or similar settings.



Product Application:

- **Dry Application Rate:** Provide dry application rates of the product and its ability to be spread using sand spreaders.

Additional Information:

- **Product Handling and Storage Recommendations:** Provide guidelines on how to handle and store the product to maintain its quality until use.
- **Shelf Life:** State the expected shelf life of the product under recommended storage conditions.

Please attach any additional documents or data sheets that further support your product quality claims. These might include third-party test results, customer testimonials, or detailed product literature.

TABLE 1 - BID SHEET

COMPANY NAME: _____

EMAIL ADDRESS: _____

PRICE (90% OF EVALUATION)

YEAR	CALCIUM CHLORIDE TYPE (BEADS / FLAKE)	PRICE (per 1000kg tote)
2024		\$
2025		\$
2026		\$
All - Inclusive Price per 1000kg tote: (includes supply, delivery, taxes, etc.)		
If both bead and flake products are available, please provide the most cost-effective option on a price vs application rate basis.		
If product is not available in 1000kg totes please specify package size and provide price per 1000kg.		



ACCEPTANCE OF TERMS AND CONDITIONS

Should this offer be accepted, the supplier's representative shall be:

_____ Telephone number _____

Email address _____

Should this bid be accepted by the Municipality, the Supplier will enter into a *Calcium Chloride Supply Agreement* with the Municipality within three weeks of the contract award date.

Name (*Please Print*) of Authorized Company Official

Signature of Authorized Company Official

Telephone Number



CALCIUM CHLORIDE SUPPLY AGREEMENT

This agreement, made in duplicate this _____ day of _____, 20_____

BETWEEN: _____

(hereinafter called the "Supplier")

-And-

The Rural Municipality of Frenchman Butte No. 501
Box 180
Paradise Hill, SK
S0M 2G0
(hereinafter called the "Municipality")

WHEREAS:

- The Municipality desires to procure a regular supply of calcium chloride beads or flakes for municipal use over the period specified herein.
- The Supplier has agreed to supply and deliver calcium beads or flakes to the Municipality in accordance with the terms set forth below.

NOW, THEREFORE, the parties agree as follows:

1.0 Supply and Delivery

- 1.1** The Supplier shall provide a minimum of 40,000 kg of calcium chloride beads or flakes annually, delivered during the month of May each year, for the years 2024, 2025, and 2026.
- 1.2** The calcium product shall meet the quality specifications required for municipal use as outlined in the tender document.



2.0 Pricing

- 2.1** The prices for each year are to be as stated in the bid submitted by the Supplier and accepted by the Municipality. These prices shall be firm throughout the contract term and inclusive of all taxes and delivery costs.

3.0 Quality Assurance

- 3.1** The Supplier guarantees that all calcium chloride supplied under this agreement will meet the specified quality standards.
- 3.2** The Supplier shall provide all necessary documentation to verify compliance with these standards upon request.

4.0 Contract Duration

- 4.1** This Agreement shall commence on the date of signing and will continue in effect until the completion of deliveries for the year 2026 unless terminated earlier in accordance with the provisions of this Agreement.

5.0 Termination

- 5.1** Either party may terminate this Agreement for cause if the other party materially breaches any of its terms and fails to rectify the breach within thirty (30) days of written notification.
- 5.2** The Municipality may terminate the Agreement without cause by providing sixty (60) days written notice to the Supplier.

6.0 Liability and Insurance

- 6.1** The Supplier shall maintain adequate insurance coverage to protect against all liabilities, damages, claims, or proceedings arising out of the supply and delivery of calcium.
- 6.2** The Supplier agrees to indemnify and hold the Municipality harmless from any claims arising from the Supplier's failure to comply with the terms of this Agreement.

7.0 Force Majeure

- 7.1** Neither party shall be liable for any failure to perform its obligations under this Agreement if prevented by circumstances beyond reasonable control, including acts of God, natural disasters, or government restrictions.

8.0 General Provisions

- 8.1** This Agreement represents the entire agreement between the parties regarding the supply of calcium and supersedes all previous communications, representations, or agreements, either oral or written.
- 8.2** Any amendments to this Agreement must be in writing and signed by authorized representatives of both parties.



RM of Frenchman Butte No. 501

IN WITNESS WHEREOF, the parties hereto have executed this Supply Agreement as of the day and year first above written.

Signed, Sealed, and Delivered
In the presence of

(Print Name)

Witness (Print Name)

(Signature)

Witness (Signature)

(Company name)

(SEAL)

(SEAL)

Tom S. Hougham, Reeve
R.M. of Frenchman Butte No. 501

Allison Roschker, Chief Administrative Officer
R.M. of Frenchman Butte No. 501